

**WASHINGTON SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS**

**Worksession Meeting – Monday, June 10, 2024
High School Cafeteria**

6:30 pm

AGENDA

- I. Call to Order by Board President**
- II. Roll Call**
- III. Pledge of Allegiance – Mission Statement – Audio/Video Recording Statement**

Mission Statement

Washington School District is committed to educating ALL students under the guidance of our dedicated staff members. We provide our learners with lifelong tools to navigate a course toward growth and advancement while collectively supporting and celebrating student, staff and community achievement.

Audio/Video Recording Statement

Portions of tonight's public Board meeting will be audio and/or video recorded in accordance with Policy No. 006.

IV. Additions or Changes to the Agenda

V. Opportunity for Public Participation in Accordance with Policy No. 005

In accordance with Washington School District Policy No. 005 entitled "Public Participation at Meetings", this public participation session shall not exceed 20 minutes. **Any individual resident may make comments not to exceed three minutes.** Any resident who wishes to address the Board should have submitted to the President of the Board or to the Board's Secretary a written statement including their name and address, the name of the group the speaker is representing, if any, and the general nature of the topic and comments to be made. Any resident who has not submitted a written request shall have the right to speak, time permitting by raising his or her hand so that they may be recognized. The resident should state their name, address and topic. The policy and complete procedures for its implementation are posted and copies are also available to the public.

VI. Recognitions

2023-2024 Students of the Month

October 2023

Grade 2 – Titan Martin
Grade 6 – Cortez Dorsey
Grade 8 – Jakirah Howell
Grade 12 – Mia Anderson
Grade 12 – Tyler Roberts

November 2023

Grade 2 – Raul Guzman Salgado
Grade 6 – Jayla Villers
Grade 8 – Noah Patton
Grade 12 – Cheyenne Desmond
Grade 12 – Zxavian Willis

February 2024

Grade 2 – Jaxson Byers
Grade 6 – Honore Eberhart
Grade 8 – Jayden Hagan
Grade 12 – Abigail Holmes
Grade 12 – August Ralston

March 2024

Grade 2 – Connor Standiford
Grade 6 – Payton McCartney
Grade 8 – Kalani Herbstsomer
Grade 12 – Kaylee McDonald
Grade 12 – Shawn Thomas

December 2023

Grade 2 – Louie Shannon
Grade 6 – Ares Espinosa Pinto
Grade 8 – Kaylie Klink
Grade 12 – Danielle Phillips
Grade 12 – Anand Karamcheti

January 2024

Grade 2 – Lydia Washington
Grade 6 – Destiny Wood
Grade 8 – Zaniya Richardson
Grade 12 – Laicee Chilzer
Grade 12 – Jesse Dunfee

April 2024

Grade 2 – Aryonna Bonds
Grade 6 – Mark Johnson
Grade 8 – Colie Few
Grade 12 – Madison Fonner
Grade 12 – Wayne Sparks-Gatling

May 2024

Grade 2 – Zariyah Taylor
Grade 6 – Jewel Leighty
Grade 8 – Juliana Kraus
Grade 12 – Darbee Phillips
Grade 12 – Dane Asbury

Governor's Civic Engagement Awards

Washington School District earned the Silver Level Award for the Governor's Civic Engagement Award (Minimum of 65% of students eligible to vote). Mr. Witsenke had two student volunteers, Anand Karamcheti and August Ralston, who worked handing out, collecting, and assisting with tracking voter registration among eligible students. Mr. Witsenke is extremely proud of their work for Civic Engagement and the interest of our school in Civic Engagement.

PSSA Attendance Awards

A special "Thank You" to John Sisson Motors for sponsoring PSSA attendance and participation awards for our junior high students. Students had the opportunity to win raffle tickets for gift cards based on their attendance and participation on the PSSAs.

VII. Presentation – (none)**VIII. Board Member Questions on the Agenda****XIX. Adoption of Agenda**

Motion to approve the agenda as presented, revisions on items to be made at this time.

Motion _____ Second _____

X. Treasurer's Report

Motion to accept the May 31, 2024 Treasurer's Report, as presented. *(Uploaded on OneDrive)*

Motion _____ Second _____

XI. Recommendations of the Administration**A. Personnel**

The superintendent recommends approval of the following:

1. Resignation of **Matthew Mols**, high school principal, after 1½ years of service in the district, effective June 30, 2024.
2. Resignation of **Emily Walsh**, elementary school teacher, after 3 years of service in the district, effective at the end of the 2023-2024 school year.

3. Recommend **Tiffany Morris** as a secondary Math teacher, Master's degree, Step 15, \$60,110, effective August 15, 2024. (*Resume is uploaded on OneDrive*)
4. Recommend **Hailey Lusk** as a full-time, 12-month secretary, 260 days a year, 7½ hours a day, contractual rate, effective June 11, 2024.
5. Recommend **Trenton Cox** as a full-time custodian, 260 days a year, 8 hours a day, contractual rate, effective June 11, 2024.
6. Recommend **Stefanie Tuite** as a full-time paraprofessional, 186 days a year, 7 hours a day, contractual rate, effective August 19, 2024.
7. Reclassification of **Kortnee Williams** from a full-time paraprofessional to a full-time, 12-month secretary, effective June 11, 2024.
8. Supplemental employment of **Sarah Laslo** as a substitute teacher for the ESY Summer School Program.
9. Supplemental employment of **Stefanie Tuite** as a paraprofessional for the ESY Summer School Program.
10. Addition of **Hailey Lusk** to the list of substitute paraprofessionals, effective May 29, 2024 through June 6, 2024.
11. Unpaid medical leave for **Employee #464** retroactive to May 20, 2024 through the end of the 2023-2024 school year.
12. Conference request, in accordance with the policy of the District as follows:
 - a. Camilla Justice -Special Ed Leadership Academy
July 9-11, 2024 – Gettysburg, PA
Estimated cost – \$1,156

Motion _____

Second _____

B. Students

The superintendent recommends approval of the following:

1. Expulsion of student #2023-24-04, a high school student, as a result of violation of school district policies No. 516 (Student Discipline), No. 539 (Student Code of Conduct) and No. 519 (Drugs and Alcohol) effective for the remainder of the 2023-2024 school year, and the first semester of the 2024-2025 school year. The parent may submit a written request to the superintendent for readmission into the district for the second semester of the 2024-2025 school year. *(Parent signed the “Waiver of Formal Hearing” form.)*

Motion

Second _____

C. Athletics

The superintendent recommends approval of the following:

1. Recommend **Shawn Hughes-Ankrom** as the Girls Tennis Head Coach, Step 1-3, Stipend to be determined.

Motion _____

Second _____

2. Recommend **Joe Blickenderfer** as the Girls Soccer Head Coach, Step 1-2, Stipend to be determined.

Motion _____

Second _____

3. Recommend **Adam Fichter** as a Volunteer Football Coach.

Motion _____

Second _____

D. Board Policy

The superintendent recommends approval of the following:

1. First reading, pursuant to Washington School District Policy No. 001, of the following policies: *(Uploaded on OneDrive)*

Policy #110 – Comprehensive Planning

Policy #525 – Suicide Awareness, Prevention and Response

Policy #580 – Academic Standards

Policy #581 – Special Education

Motion _____

Second _____

E. Contracts, Agreements and Grants

The superintendent recommends approval of the following: *(Uploaded on OneDrive)*

1. Lease Agreement with Blueprints/Head Start to occupy one (1) classroom at Washington Park Elementary School at no cost, effective July 1, 2024 through June 30, 2025.
2. Lease Agreement with Blueprints/Head Start to occupy one (1) classroom at Washington Park Elementary School at no cost, effective July 1, 2024 through June 30, 2025. Blueprints will pay the District \$4,800 for janitorial services for the cleaning of the classroom during the term of the lease.
3. Lease Agreement with Blueprints/Head Start to occupy one (1) classroom at Washington Park Elementary School at a cost of \$9,000, effective July 1, 2024 through June 30, 2025. Blueprints will also pay the District \$4,800 for janitorial services for the cleaning of the classroom during the term of the lease.
4. Meal Service Agreement with Blueprints to provide a free breakfast and lunch for each child enrolled in Head Start during the 2024-2025 school year, at no extra cost to Blueprints and/or the parent/guardian. The district will claim reimbursement for the enrolled Head Start children through the National School Lunch Program. Adult meals will be billed to Blueprints on a monthly basis by the 5th of each month.
5. Meal Service Agreement with Blueprints to provide a free breakfast and lunch for each of their Pre-K Children for the 2024-2025 school year, at no extra cost to Blueprints and/or the parent/guardian. The district will claim reimbursement for the enrolled Pre-K children through the National School Lunch Program. Adult meals will be billed to Blueprints on a monthly basis by the 5th of each month.
6. Contract with River Therapies for the 2024-2025 and 2025-2026 school years to provide the following services, as needed:
 - \$58 per hour for Occupational Therapy

- \$40 per hour for COTA Therapy
- \$60 per hour for Physical Therapy
- \$50 per hour for Social Work Services
- \$55 per hour for LPN Services

Motion_____

Second_____

F. Business and Finance

The superintendent recommends approval of the following:

1. Meal prices for Adult breakfast and lunch for the 2024-2025 school year:
 Adult Breakfast - \$2.85 (last year's price was \$2.40) – increase of .45 cents
 Adult Lunch - \$4.75 (last year's price was \$4.75) – no change
All students receive FREE breakfast, lunch and dinner.
2. Accept the quotation for the Commercial Package Policy, which includes property, general liability, inland marine, crime, auto, umbrella, and cyber insurance with Utica National Insurance from Proudfit Insurance Company, at a cost of \$147,448 effective July 1, 2024 through June 30, 2025. *(The cost for 2023-2024 was \$143,082.) – Uploaded on OneDrive*
3. Accept the quotation for the Worker's Compensation Policy with UMPC Health Benefits, Inc. from Campbell Insurance Company, at an annual premium of \$65,539 for the period of July 1, 2024 to June 30, 2025. *(The cost for 2023-2024 was \$65,196.)- Uploaded on OneDrive*
4. Authorize the Director of District Operations to make all necessary year-end budget transfers in order to close out the 2023-2024 fiscal year. *(Once such transfers are made, appropriate details will be provided to the Board for final ratification. This request is made to avoid budgetary line items and categorical over expenditure as a result of year-end adjustments and final audit. School districts have been advised to request such blanket authorization for budgetary transfers by the director of school audits.)*

Motion_____

Second_____

G. Final Budget for the 2024-2025 School Year

The superintendent recommends approval of the following:

1. Adoption of the following resolution, which sets forth the general fund operating budget for the school year 2024-2025 consisting of total revenues of \$33,511,980 and expenditures of \$33,511,980.

RESOLVED, that the Board of School Directors of the Washington School District, Washington County, Washington, Pennsylvania, hereby authorizes the expenditures of \$33,511,980 for the school year 2024-2025 and levies a tax of 15.3696 mills per dollar, (\$15.37 per thousand dollars), which is an increase of .5172 mills from last year; and the Earned Income Tax Resolution as adopted on June 25, 1990 and amended June 26, 1995 and April 28, 2003; a Per Capita Tax Resolution adopted June 25, 1990 and amended April 28, 2003; an Emergency and Municipal Services Tax (Formerly Occupational Privilege Tax) adopted July 24, 1972 and amended December 18, 1972 and December 16, 1974, June 30, 2003 and June 6, 2005; a Realty Transfer Tax adopted July 24, 1972; a Mercantile License Tax adopted July 24, 1972; and a Business Privilege Tax adopted June 21, 1976; and further, that the penalty for late payment of any taxes after November 1, 2024 be set at 10 percent. *(Uploaded on OneDrive)*

Motion_____

Second_____

H. Homestead and Farmstead Resolution

The superintendent recommends approval of the following:

1. The Resolution concerning the Homestead and Farmstead exclusion for the school year 2024-2025, as presented, and to authorize the President of the Board of School Directors and Secretary to execute the same. *(Uploaded on OneDrive)*

Motion_____

Second_____

I. ATSI Plan

The superintendent recommends approval of the following:

1. Submission of the Additional Targeted Support and Improvement (ATSI) Plan for the Junior High School for the 2024-2025 school year. *(Uploaded on OneDrive)*

Motion_____

Second_____

XII. Committee of the Whole Discussion – There is no Regular Voting Meeting scheduled for June**XII. Ratification and Payment of Bills – Treasurer**

Motion to approve ratification and payment of bills as presented. *(Uploaded on OneDrive)*

Motion _____

Second _____

XIII. Unfinished Business**XIV. New Business****XV. Superintendent's Report****XVI. Solicitor's Report****XVII. Information****A. JUNE – No Regular Voting Board Meeting is Scheduled****B. JULY – No Meetings are Scheduled****XVII. Board Member Comment****XVIII. Adjournment****XIX. Executive Session – School Safety and Security Coordinator Report for the 2023-2024 school year and Personnel**