

MINUTES OF THE REGULAR BOARD MEETING
OF THE
WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION

July 17, 2024

The Wayne County Joint Vocational School District Board of Education was called to order in Regular Session by President Don Noble at 6:30 p.m. on Wednesday July 17, 2024, held in the Career Center.

Call to Order – Pledge of Allegiance – Moment of Silence

ROLL CALL

Roll Call showed members Roll Call showed members Lisa Gwin, Ryan Kuzma, Susie Lawson, Don Noble, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz and Brad Yochheim were in attendance.

Zachary Bolinger, Sandra Cerniglia and TJ DeAngelis were unable to attend.

APPROVAL OF AGENDA CORRECTIONS / ADDITIONS / DELETIONS

Roll Call Vote to Approve the July 17, 2024, Regular Board Meeting Agenda and Addendum as presented/amended.

IV. SUPERINTENDENT’S CONSENT AGENDA

A. Certified Employment

Revision to 1. Remove the employment of the following for the 2024-2025 school year for supplemental positions per the negotiated agreement:

OTHERS		
Banquets	\$200/event	Mikayla Hawkins

Revision to 2. Employment of the following certified individual(s) to substitute in area(s) indicated for the 2024-2025 year:

NAME	SUBSTITUTE TEACHING AREA(S)	EFFECTIVE DATE
C Ermal Allen	HS Academic/Career Tech Teacher	7/18/24 <i>(was 8/19/24)</i>
Robbin Christman	HS Academic/Career Tech Teacher	7/18/24 <i>(was 8/19/24)</i>
John Miller	HS Academic/Career Tech Teacher	7/18/24 <i>(was 8/19/24)</i>
Elijah Minso	HS Academic/Career Tech Teacher	7/18/24 <i>(was 8/19/24)</i>
Laurie Mobley	HS Academic/Career Tech Teacher	7/18/24 <i>(was 8/19/24)</i>

Addition to 2. Employment of the following certified individual(s) to substitute in area(s) indicated for the 2024-2025 year:

NAME	SUBSTITUTE TEACHING AREA(S)	EFFECTIVE DATE
Wilma Cheatham	HS Academic/Career Tech Teacher	7/18/24
Emily Kausch	HS Academic/Career Tech Teacher	7/18/24

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AGENDA CORRECTIONS, ADDITIONS, DELETIONS – (Con't)

Revision to 3. Employment of the following certified individual(s) to substitute in area(s) indicated for the 2024-2025 *(was 2023-2024)* year:

NAME	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Dorothy Pearce	HS Nursing	IV	20	\$41.81	8/19/24
Jody Widmer	HS Nursing	IV	23	\$41.81	8/19/24

Addition to 3. Employment of the following certified individual(s) to substitute in area(s) indicated for the 2024-2025 year:

NAME	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Kim Schreiber	HS Nursing	IV	20	\$41.81	7/18/24

Addition of 5. Revision to the employment of the following certified individual(s) to substitute in area(s) indicated for the 2024-2025 year:

NAME	SUBSTITUTE TEACHING AREA(S)	EFFECTIVE DATE
Charles Teter	HS Academic/Career Tech Teacher	7/18/24 <i>(was 8/19/24)</i>

B. Classified Employment

Addition of 3. Employment of Mikayla Hawkins up to 40 hours for the 2024-2025 school year for Banquets at Class 2 (7/11), Step 7 per time sheets

V. REGULAR AGENDA

A. Grants and Agreements

Addition of 8. Approval of an Affiliation Agreement with Jag Burbank for clinical learning experiences

Addition of 9. Approval of an Affiliation Agreement with The Avenue at Wooster Nursing Home and Rehabilitation Center for clinical learning experiences

Addition of 10. Approval of an Affiliation Agreement with Apostolic Christian Home for clinical learning experiences

Addition of 11. Approval of an Affiliation Agreement with Danbury Woods for clinical learning experiences

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AGENDA CORRECTIONS, ADDITIONS, DELETIONS – (Con't)

VI. NEW BUSINESS

Addition of D. Approval of tuition reimbursement up to \$1,500 for Josi Weaver-Kranz after the successful completion of the Strategic Artificial Intelligence Certificate Program from Ashland University. This amount exceeds the current approved maximum in the Adult Education Staff Handbook.

Motion to approve the July 17, 2024, Agenda, Corrections, Additions and Deletions.

Motion by John Smith, second by Doug Stuart

Motion Carried.

Yes: Lisa Gwin, Ryan Kuzma, Susie Lawson, Don Noble, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz and Brad Yochheim.

PUBLIC PARTICIPATION/INTRODUCTION OF GUEST

Dallas Terrell, Wooster Township Fire Chief, and Dave McMillen, Wayne County Commissioner addressed the Board regarding a Fire/EMS program.

STUDENT AND STAFF RECOGNITION

1. Adult & Community Education Student Excellence Award
Cadet Chanel Pardo, Law Enforcement Training Academy Student

BOARD MINUTES

Motion and then Voice Vote to Approve the Minutes from the June 26, 2024, Regular Meeting.

Motion by Susie Lawson, second by Ann Tschantz

Motion Carried.

Yes: Lisa Gwin, Ryan Kuzma, Susie Lawson, Don Noble, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz and Brad Yochheim

SUPERINTENDENT'S REPORT

- A. Director's Report
- B. Principal's Report
- C. Updates on Superintendent's Advisory Committees
- D. Important Upcoming Dates and Times

EVENT	DATE	DAY	LOCATION	TIME
Convocation Day	8/14/24	W	WCSCC	7:30 a.m.(breakfast) – 3 p.m.
Student Orientation	8/15/24	Th	WCSCC	1-6 p.m.

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SUPERINTENDENT'S REPORT – (Con't)

In-Service Day	8/16/24	F	WCSCC	7:30 a.m. (breakfast) – 3 p.m.
1 st Day for 2 nd Year Students Only	8/19/24	M	WCSCC	
1 st Day for 1 st Year Students Only	8/20/24	T	WCSCC	
WCSCC Administrative Workshop	8/21/24	W	G101/Board Room	1-5:00 p.m.
WCSCC Board Workshop	8/21/24	W	G101/Board Room	5:30-6:30 p.m.
WCSCC Regular Board Meeting	8/21/24	W	G101/Board Room	6:30 p.m.

Motion and then Voice Vote to approve the Superintendent's Report Item's A-D

Motion by John Smith, second by Brad Yochheim
Motion Carried.

Yes: Lisa Gwin, Ryan Kuzma, Susie Lawson, Don Noble, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz and Brad Yochheim

TREASURER'S CONSENT AGENDA

A. Finance

1. Approval of the list of purchase orders and budgetary check register for June 2024
2. Approval of the Financial Reports for June

Motion and then Roll Call Vote to approve the Treasurer's Consent Agenda Item A.

Motion by Jody Starcher, second by Susie Lawson
Motion Carried.

Yes: Lisa Gwin, Ryan Kuzma, Susie Lawson, Don Noble, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz and Brad Yochheim

SUPERINTENDENT'S CONSENT AGENDA

NOTES:

- Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure, and any other required documentation.

The Superintendent recommends the following actions

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SUPERINTENDENT’S CONSENT AGENDA – (Con’t)

A. Certified Employment

1. Employment of the following for the 2024-2025 school year for supplemental positions per the negotiated agreement:

CTSO		
Educators Rising Advisor	2.0%	Deb McDonald
FFA Advisor	3.5%	Alexandria DeWitt
FFA Assistant	1.5%	Erin Baker
SkillsUSA Advisor	3.5%	Warren Caskey
SkillsUSA Assistant	1.5%	Jessica Immel
BPA	1.5%	Jennifer Rue
HOSA Advisor	3.0%	Suzie Best
DEPARTMENT CHAIRS		
Business, Technology/Engineering, Construction, Mfg. & Mechanics	6.0%	Jeff Mehling
Health, Education & Public Services	6.0%	Angela Ramsay
Special Education – split	3.0%	Erin Baker
Special Education – split	3.0%	Dawn Gummo
Student Services	6.0%	Michelle Bower
Mathematics	6.0%	Jennifer Majka
Science	6.0%	Dan Davis
Social Studies	6.0%	Kimberly Huffman
English	6.0%	Brad Tietz
STUDENT CLUBS		
Key Club	2.5%	Beverly Squirrell
National Honor Society	2.5%	Jennifer Majka
Student Leadership Council	5.0%	Kimberly Huffman
Diversity Club	1.0%	Emily Caldwell
Student Ambassadors	5.0%	Lauren Rohaley
OTHERS		
MSW Leader	6.0%	Theresa Morgan
MSW Assistant	2.0%	Lori Bartel
Resident Educator Coordinator	7.0%	Deb McDonald
LPDC Chair	1.5%	Jennifer Rue
Weekday School Monitor	\$20/hr	Brad Tietz
Dean of Students	8.0%	Bruce Woodruff
Banquets	\$200/event	Peter Kerling

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SUPERINTENDENT'S CONSENT AGENDA – (Con't)

Yearbook Advisor	2.5%	Jennifer Rue
EPEC Chair	1.5%	Kimberly Huffman
Curriculum Development	2.5%	Andy Nicholson

2. Employment of the following certified individual(s) to substitute in area(s) indicated for the 2024-2025 school year:

NAME	SUBSTITUTE TEACHING AREA(S)	EFFECTIVE DATE
C Ermal Allen	HS Academic/Career Tech Teacher	7/18/24
Wilma Cheatham	HS Academic/Career Tech Teacher	7/18/24
Robbin Christman	HS Academic/Career Tech Teacher	7/18/24
Emily Kausch	HS Academic/Career Tech Teacher	7/18/24
John Miller	HS Academic/Career Tech Teacher	7/18/24
Elijah Minso	HS Academic/Career Tech Teacher	7/18/24
Laurie Mobley	HS Academic/Career Tech Teacher	7/18/24

3. Employment of the following certified individual(s) to substitute in area(s) indicated for the 2024-2025 year:

NAME	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Dorothy Pearce	HS Nursing	IV	20	\$41.81	8/19/24
Jody Widmer	HS Nursing	IV	23	\$41.81	7/8/24
Kim Schreiber	HS Nursing	IV	20	\$41.81	7/8/24

4. Employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, pending sufficient enrollment, per time sheets, effective 2024-2025 year:

NAME	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Joan Zimmerman-Miller	Instructor, Aspire, IELCE FLT	V	1	\$26.50	7/18/24

5. Revision to the employment of the following certified individual(s) to substitute in area(s) indicated for the 2024-2025 year:

NAME	SUBSTITUTE TEACHING AREA(S)	EFFECTIVE DATE
Charles Teter	HS Academic/Career Tech Teacher	7/18/24

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SUPERINTENDENT'S CONSENT AGENDA – (Con't)

B. Classified Employment

1. Approval of the following resignation(s):

NAME	POSITION	REASON	EFFECTIVE
Debra Becker	Account Clerk	Retirement	9/30/24
Denise Edington	Aspire Instructor	Resignation	6/30/24
Brian Krebs	Aspire Instructor	Resignation	6/16/24
Chris Kubilus	Aide/Monitor	Resignation	7/9/24

2. Employment of the following person(s) as full-time Classified Personnel as per Board Policy and the negotiated agreement for the 2024-2025 school year (number of days listed include holidays and are at 8 hrs/day unless otherwise indicated):

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP	EFFECTIVE
Rocky Mesarosh	IT Specialist	New 1	248 (prorated from 12 months)	4	10	7/18/24

3. Employment of Mikayla Hawkins up to 40 hours for the 2024-2025 school year for Banquets at Class 2 (7/11), Step 7 per time sheets

C. Consultant Contracts (none)

D. Volunteers (none)

E. Approval to remove the following from inventory:

1. Trade in older equipment 1994 Freightliner Day-Cab, 2009 International Prostar, and 2011 International Prostar for a \$6,000 discount on a newer day cab semi truck from Peridot

F. Approval to accept the following donations (none)

Motion and then Roll Call Vote to approve the Superintendent's Consent Agenda Item's A-F

Motion by Ann Tschantz, second by Doug Stuart

Motion Carried.

Yes: Lisa Gwin, Ryan Kuzma, Susie Lawson, Don Noble, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz and Brad Yochheim

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REGULAR AGENDA

GRANTS AND AGREEMENTS

1. Approval of a Tri-County Computer Services Association Services Agreement
2. Approval of a Service Level Agreement between the Midland Council of Governments dba TCCSA and the Wayne County Schools Career Center that will be in effect at the start of each fiscal year
3. Approval of an Affiliation Agreement with Pomerene Hospital for clinical learning experiences
4. Approval of an Affiliation Agreement with Sprenger Healthcare DBA Smithville Western for clinical learning experiences
5. Approval of an Affiliation Agreement with Central Ohio Primary Care for clinical learning experiences
6. Approval of the 2024-2025 Employment Services Contract with the Tri-County Educational Service Center
7. Approval of the 2024-2025 Educational/Special Services Contract with the Tri-County Educational Service Center
8. Approval of an Affiliation Agreement with Jag Burbank for clinical learning experiences
9. Approval of an Affiliation Agreement with The Avenue at Wooster Nursing Home and Rehabilitation Center for clinical learning experiences
10. Approval of an Affiliation Agreement with Apostolic Christian Home for clinical learning experiences
11. Approval of an Affiliation Agreement with Danbury Woods for clinical learning experiences

Motion and then Roll Call Vote to approve Grants and Agreements 1-11

Motion by Susie Lawson, second by Don Noble

Motion Carried.

Yes: Lisa Gwin, Ryan Kuzma, Susie Lawson, Don Noble, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz and Brad Yochheim

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RESOLUTIONS

None

DOCUMENTS AND MATERIALS

None

NEW BUSINESS

- A. Authorize Lynn Moomaw as Superintendent Designee for the purpose of electronic signature on requisitions and purchase orders

Motion and then Roll Call Vote to approve New Business Item A.

Motion by Doug Stuart, second by Brad Yochheim

Motion Carried.

Yes: Lisa Gwin, Ryan Kuzma, Susie Lawson, Don Noble, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz and Brad Yochheim

- B. Approval of the Memorandum of Understanding between the Wayne County Joint Vocational School Education Association (WCJVSEA) and the Wayne County Joint Vocational School District (WCJVSD) for legislatively required Professional Development for science of reading and evidence-based strategies for effective literacy instructions

Motion and then Roll Call Vote to approve New Business Item B.

Motion by Susie Lawson, second by Lisa Gwin

Motion Carried.

Yes: Lisa Gwin, Ryan Kuzma, Susie Lawson, Don Noble, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz and Brad Yochheim

- C. Approval of the revised Casual Labor Pay Scale

Motion and then Roll Call Vote to approve New Business Item C.

Motion by Brad Yochheim, second by Ann Tschantz

Motion Carried.

Yes: Lisa Gwin, Ryan Kuzma, Susie Lawson, Don Noble, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz and Brad Yochheim

- D. Approval of tuition reimbursement up to \$1,500 for Josi Weaver-Kranz after the successful completion of the Strategic Artificial Intelligence Certificate Program from Ashland University. This amount exceeds the current approved maximum in the Adult Education Staff Handbook.

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NEW BUSINESS – (CON'T)

Motion and then Roll Call Vote to approve New Business Item D.

Motion by Susie Lawson, second by Jody Starcher

Motion Carried.

Yes: Lisa Gwin, Ryan Kuzma, Susie Lawson, Don Noble, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz and Brad Yochheim

ITEMS OF DISCUSSION

A. The Board appointed Don Noble for Delegate, and Doug Stuart Alternate for the OSBA Capital Conference

B. Board Discussion

MOTION TO ADJOURN

Motion and then Voice Vote to Adjourn at 7:26 p.m.

Motion by Brad Yochheim, second by John Smith

Motion Carried.

Yes: Lisa Gwin, Ryan Kuzma, Susie Lawson, Don Noble, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz and Brad Yochheim

President

Treasurer