

## Dickenson County School Board Regular Meeting - Summary Minutes

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July 26, 2023

- I. ROLL CALL AND MEETING CALLED TO ORDER - 5:02 P.M.** The meeting was called to order by the Chair, Damon Rasnick, followed by the Pledge of Allegiance and a Moment of Silence.

**Members in Attendance:** Chair, Damon Rasnick, Vice-Chair; Rick Mullins; Jamie Hackney; Dr. Lurton Lyle; Laura Taylor, Deputy Clerk; Haydee Robinson, Superintendent

**Absent:** Jason Hicks, Tonya Baker, Clerk

**Approval of Agenda:**

Following a motion by Jamie Hackney and a second by Dr. Lurton Lyle, the Agenda was approved with the deletion of item number n. This agenda item was included in agenda item m.

*Vote results*

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Aye:	4 Damon Rasnick, Dr. Lurton Lyle, Rick Mullins, Jamie Hackney
No:	0
Abstain:	0
Not Cast:	0

**II. PUBLIC COMMENT**

**Mr. Jamie Hackney** read the Public Comment Guidelines.

**Kathy Musick, Regional Representative, VPE** - Ms. Musick spoke about how exciting the beginning of the school year is. She wanted to remind everyone that her organization VPE, gives away grants and scholarships of up to five hundred dollars. The fall submission is November 15th.

**Shawn Tiller - DEA** - Mr. Tiller spoke about getting ready for the beginning of the school year and wished everyone a really good year.

**Paul O'Quinn** - Mr. O'Quinn spoke about attending the Coalfield Expressway meeting and that part of the process of constructing the expressway is the relocation of earth that's removed for the construction of the road. Mr. O'Quinn thought about areas that could potentially benefit from this and thought that this could potentially get the Clinchco Elementary site out of the flood plain for development.

**III. CONSENT AGENDA**

Following a motion by Rick Mullins and a second by Dr. Lurton Lyall, the Consent Agenda was approved as presented.

*Vote results*

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Aye:	4 Damon Rasnick, Dr. Lurton Lyle, Rick Mullins, Jamie Hackney
No:	0
Abstain:	0
Not Cast:	0

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**July 26, 2023**

a. Approval of Minutes

- ❖ June 14, 2023, Special Called Meeting
- ❖ June 28, 2023, Regular Meeting

b. Approval of Monthly Bills - School Operation Fund

Monthly Bills: Check # 884612- 884703= \$ 662,927.74

Monthly Payroll: Check # 390678-390729- \$550,998.17

c. School Activity Fund

- ❖ Informational Item

d. Approval of Field Trips

- ❖ Ridgeview Elementary
  - 07/07/2023 McClure, Va. - Pre-k-5th
- ❖ Ridgeview Middle School
  - 07/18/2023 Abingdon, Va. - 6th - 8th
  - 07/19/2023 Kingsport, Tenn. 6th - 8th

e. Approval of Bank Reconciliation Documents

f. New Elementary Construction Invoices

## IV. INFORMATION FOR THE BOARD

### **VSBA Conferences**

2023 VSBA Legislative Advocacy Conference, September 21, 2023

2023 VSBA Annual Convention November 15-17, 2023

## V. SUPERINTENDENT ROBINSON

### **g. Good News from our Schools**

- ❖ **Caroline Novak, Regional Coordinator with the Appalachian Service Project, and Ben Connor the Dickenson County Center Director with Appalachian Service Project** - gave a PowerPoint presentation highlighting the projects and homes they have worked on this summer.

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- ❖ **2023-2024 Updates on additional safety features for our schools: Karen Martin, Director of Compliance** - Mrs. Martin gave the Board an update on all that the additional safety features that were put in place last year with money received from grants. With the security grant for Ridgeview High and Middle School, 20 additional cameras were installed on campus. Panic buttons were installed in all the classrooms and offices, and ID visitor signing systems for both schools. Bus cameras were installed in some of the buses that just had one camera. Most of the buses have at least three cameras. Additional vape detectors are in all of the restrooms. Security window film was installed over eighty-five percent of the building. Through the Department of Criminal Justice, we were able to do digital mapping of our campuses which would be the Ridgeview Campus and Clintwood Elementary. Principals are working on their Crisis Plans. The Sherriffs Department along with the Virginia State Police will be doing active shooter training for employees at each of our schools during teacher workdays.

### h. Ridgeview Elementary School Construction Project Update

Tim Burge, Construction Superintendent with Skanska, presented a report on the construction of the new elementary school and updated the School Board.

#### Budget & Procurement

##### Main Building

- Project remains within the overall budget of \$24,561,867.
- Furniture installation is complete.

##### Classroom Wing & Multi-Purpose Room Addition

- Project remains on schedule and within budget.
- Furniture is being installed this week.

**SKANSKA**



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Mr. Tim Burge spoke about the schedule for the Sandlick Elementary demolition.

Proposed Schedule for Sandlick Elementary School Demolition:

- o By June 16, 2023: Sandlick ES staff remove personal items from the school.
- o By end of June 2023: Movers relocate surplus items to EES as well as items to RES (textbooks, library books, etc.).
- o By July 7, 2023: HAZMAT survey/sampling of roof complete.
- o By July 14, 2023: Receive abatement specifications from HDH.
- o July 14-17, 2023: Auction for surplus items at Sandlick.
- o By July 17, 2023: Issue invitation for bids for HAZMAT abatement and demolition of SES.
- o By August 17, 2023: Bids due for abatement and demolition/award contract.
- o Early September 2023: Start abatement and demolition.
- o End of December 2023: Demolition complete (~1 month abatement + ~3 month demolition).
- o January 2024: Transfer property to County.

### **i. Approval of the DCPS Comprehensive Construction Agreement**

Scott Mullins, School Board Attorney spoke about the Comprehensive Construction Agreement. Back in January of this year, we received a proposal to build some additional classrooms. We received that on January 13, 2023. On January 25, 2023, the School Board unanimously voted to accept the proposal and they directed us to go forward and do the design work. With the PPA whenever you do design work we call that an interim agreement but the basic idea is that you work with the architect and you work with the builder to design a school that comes within your budget. So the Board directed us to do that on January 25th. On April 26, 2023, we had a meeting again and this board unanimously authorized us to sign an interim agreement to actually do the design work. Since April 26th, that design work has been ongoing. Last night we presented what's called a comprehensive agreement to the Board of Supervisors. A comprehensive agreement it's just a fancy word for an actual construction agreement. The Dickenson County Board of Supervisors approved the comprehensive agreement for us to move forward. In summary, this new classroom wing will have six additional classrooms and support spaces. Construction will begin July 31, 2023. We anticipate it will be completed in August 2024 at a guaranteed maximum price of four million nine hundred and seventy-four thousand dollars.

Rick Mullins made a motion and a second by Dr. Lurton Lyle; to adopt the resolution regarding the comprehensive agreement in the form presented. All votes aye.

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Aye:	4 Damon Rasnick, Dr. Lurton Lyle, Rick Mullins, Jamie Hackney
No:	0
Abstain:	0
Not Cast:	0

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### **j. FY23 End of the Year Summary Letter**

Laura Taylor, Director of Business and Finance

The FYE 06/30/2023 letter was delivered to Dickenson County Treasurer, Angela Rakes, and Dickenson County Administrator, Larry Barton on 06/30/2023.

Total Revenues and Prior Year Carryover at 6/30/2023: \$35,990,623.16

Total Expenditures at 6/30/2023: \$ 34,659,033.33

### **2023 Carryover Request to FY 2024:**

GED Testing Funds:	\$ 18,958.00
Textbook Funds:	\$ 8,970.00
Dolly Parton Imagination Library:	\$ 28,713.64
State Construction Grant:	\$ 1,169,983.67
<u>Community Schools Grant:</u>	<u>\$ 104,964.62</u>
Total:	\$ 1,331,589.83

### **k. Approval of the FY24 Budget and Budget Amendment**

Laura Taylor, Director of Business and Finance presented the FY 24 Budget and Budget Amendment.

No changes have been made to the Virginia State budget by the General Assembly to date.

The DCPS budget approved in March was based on the VDOE calc tools from the Senate "Proposed" version of the State Budget, which seemed most likely to occur. This budget included a 7% compensation supplement for SOQ positions and some other minor differences in funding categories. The adopted "Skinny Budget" only includes a 5% compensation supplement.

This proposed budget amendment uses the updated VDOE calc tool for State Funding with the budget approved by the Virginia General Assembly.

DCPS requested RLM of \$5,043,065, plus an additional \$798,768 for salaries from Dickenson County for FY 23-24 (Total \$5,841,833). Dickenson County Board of Supervisors adopted their budget in June and included RLM of \$5,043,065 plus \$500,00 (Total \$ 5,543,065) for local appropriation to DCPS.

Since the DCPS budget was approved in March, more information and Revenue estimates have been available.

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We have received additional grants (School Construction Assistance Grant \$1,705,500) that need to be budgeted, and applications for federal grants have been approved, giving us revised estimates.

6/30/2023 balances for Other Funds received have been analyzed to determine likely Revenue in 23-24 and adjusted accordingly. ESSER II, ESSER III, and CSLFRF HVAC Grants already in progress have also been accounted for, giving more accurate estimates of remaining balances to move into FY 23-24. All of those items have been updated in the proposed budget amendment, as well as Actual Carryover balances on 06/30/2023.

The proposed budget amendment adjusts Revenues and Expenditures from \$35,650,713 to \$36,218,276 (Increase of \$567,564)

### **Summary Information:**

#### **Revenue**

##### State Funding:

Approved Budget 3/22/2023: \$20,603,542

Proposed Amended Budget: \$ 22,008,018

Increase/(Decrease): \$1,404,477

##### Federal Funding:

Approved Budget 3/22/2023: \$6,223,306

Proposed Amended Budget: \$ 6,921,702

Increase/(Decrease): \$698,396

##### Local Appropriation:

Approved Budget 3/22/2023: \$5,841,833

Proposed Amended Budget: \$ 5,543,065

Increase/(Decrease): (\$298,768)

##### **Other Funds:**

Approved Budget 3/22/2023: \$298,900

Proposed Amended Budget: \$ 413,900

Increase/(Decrease): \$ 115,000

##### **Carryover from FY 22-23:**

Approved Budget 3/22/2023: \$2,683,132

Proposed Amended Budget: \$ 1,331,591

Increase/(Decrease): (\$1,351,541)

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### **Expenditures**

#### **Salaries & Wages:**

Approved Budget 3/22/2023: \$17,398,485

Proposed Amended Budget: \$ 16,075,503

Increase/(Decrease): (\$ 1,322,982)

#### **Payroll-Related Expenditures:**

Approved Budget 3/22/2023: \$10,611,514

Proposed Amended Budget: \$ 10,109,775

Increase/(Decrease): (\$ 501,738)

#### **Non-Payroll Related Expenditures:**

Approved Budget 3/22/2023: \$7,640,714

Proposed Amended Budget: \$ 10,032,998

Increase/(Decrease): \$ 2,392,284

Following a motion from Jamie Hackney and second by Rick Mullins; the FY24 Budget and Budget Amendment was approved as presented.

#### *Vote results*

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Aye:	4 Damon Rasnick, Dr. Lurton Lyle, Rick Mullins, Jamie Hackney
No:	0
Abstain:	0
Not Cast:	0

### **I. Update on Ridgeview Elementary School 2023-2024 School Opening and Transition**

Mrs. Robinson updated the Board on the school opening and transition which included the status of moving boxes and equipment, the status of staff, and Bus transportation. Bus transportation issues are expected first one to two weeks of school.

### **m. Use of Copyrighted Ridgeview Logos**

Scott Mullins, School Board Attorney, presented a brief presentation to the School Board on the use and restrictions regarding the copyrighted Ridgeview Logos.

Following a motion by Rick Mullins and a second by Dr. Lurton Lyle; to reaffirm that the Ridgeview logo is for the students and community of Ridgeview and to continue the process of protecting the logos. The motion was approved.

#### *Vote results*

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Aye:	4 Damon Rasnick, Rick Mullins, Dr. Lurton Lyle, Jamie Hackney
No:	0
Abstain:	0
Not Cast:	0

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### VI. BOARD COMMENT

**Jamie Hackney** - I appreciate the Appalachian Project visiting tonight and explaining some of the things they are doing for our community, great things. I appreciate Mr. Burge giving us an update on construction, and Ms. Taylor giving us budget information. I would like to wish all of our students a happy return to school. It's an exciting time, this time of year. Hopefully, all that goes well.

**Rick Mullins** - I was really impressed with the addition of the information that Karen Martin presented us with about the safety and technology. I don't think we can appreciate how much those things are and what they mean to us until something drastic happens. That could be so beneficial to the staff the students and EMS. I think it was really exciting to hear Mr. Burge talk about the future. The opening of the new Elementry School. This is something that is going to create history, and we are all blessed to be able to see all schools on Big Ridge on the Ridgeview Campus. I just think that is a wonderful thing and it's been a long long time coming. I just appreciate everybody who has worked and had a hand in that and what it means to our community.

**Dr. Lurton Lyle** - If you had said several years ago that all County Schools would attend schools at one location, you might be accused of not being in contact with reality and possibly needing psychiatric care. Due to the effort of many people, this is about to occur. The leadership of Mrs. Robinson, the School Superintendent, and Mr. Mullins, the School Attorney, is crucial for this but many people were involved in it. I think it is great and wonderful and hopefully around another year or not as a member of the board but as an observer, all of them are here.

**Damon Rasnick**- The School Logo, I think anything that precious and so significant not only for those of us that are here now but those to come in the future, definitely needs protection from here forward, forever. It is certainly a source of pride in our ways for the students to have in their hands and not in the hand of others. It should be maintained in the proper manner. Obviously, everything that is requested has to come through and be approved I would assume, by the legal counsel and then the board for anything that might come up. I think that is just a given. That is so so central to the pride forever of this school and for those students that walk through these doors. Having worked in the School Division for 34 years and for a good number of those years been a principal and an assistant principal. The first week of school is always one that I was always nervous about. I still am and have been in the years I've been away from the school division. We all know how it is out here. We all know all of the rules and we know that folks are sometimes on the roads. If you think you can get to work at your workplace and then with the traffic around the school in the morning, you need to allow a little more time for that. It is just common, this needs to be the safest area every day. Through any traffic and any road out here and everybody who comes on these roads needs to do the right thing and keep our folks safe in every way. For those who stand along the roads, these bus routes are going to change obviously the first day or two there will definitely going



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to be some waiting I am sure. That has to be taken into account. The main thing we have to do today is ensure that our kids are safe and that the public is safe. But especially our children and those along the roadside with these buses stopping every so often all along every road in this county. With all of the traffic at Ridgeview, it is going to be a challenge those first few days and I just ask everybody to be patient and cooperate with each other. Simply do the right thing. Make sure you give extra time to get here and keep the little ones as safe as we possibly can. We have some excellent roads around her and around this school and all this complex. Some people don't like the rules that are there but the rules are there. VDOT they consider safety and certainly Mrs. Robinson, the School Board, and the people that have something to say about the traffic around this facility need to make sure that people follow the rules. For those that don't, there needs to be a penalty. This needs to be the safest place of any place in this county. I certainly hope that everybody just remembers that those first few days will be tough. They always are. Let's just take care to make sure we protect every individual especially our precious students coming into this building. We certainly ask our Parents and Grandparents to cooperate with it in a good way. I look forward to a good start and it seems that Mrs. Robinson and her staff have things in order. I don't know when the first workday is. (Next Thursday) Next Thursday is not far away and then the first day of school is August 9th. That's not far away. Let's hope we are off to a good start and everybody comes together and makes it work and does the right thing. Be polite and courteous and safe out there in every way.

### **VII. Closed Session, Pursuant to Section 2.2-3711, Paragraph A of the Code of Virginia**, there will be a closed meeting for the purpose of:

- 1.) Employment issues relating to discussion or consideration of specific individuals for employment as Teachers, Part-Time Aides, Substitutes, Coaches, Request to Rescind Resignation, Resignations, and Transfers pursuant to Virginia Code Section 2.2-3711 (A) (1)
- 2.) To consult with legal counsel regarding the investment of public funds associated with school construction and consultation regarding actual or probable litigation, along with consultation regarding specific matters requiring legal advice pursuant to Virginia Code Section 2.2-3711 (A) (6) (7) and (8) of the Code of Virginia.

Following Dr. Lurton Lyle's motion and Rick Mullins's second, the Board convened in Closed Session.

#### *Vote results*

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Aye:	4	Damon Rasnick, Rick Mullins, Dr. Lurton Lyle, Jamie Hackney
No:	0	
Abstain:	0	
Not Cast:	0	

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Following a motion by Jamie Hackney and a second by Dr. Lurton Lyle; the board returned to open session.

### *Vote results*

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Aye:	4	Damon Rasnick, Rick Mullins, Dr. Lurton Lyle, Jamie Hackney
No:	0	
Abstain:	0	
Not Cast:	0	

## Board Certification

### **Mrs. Robinson read the following certification for Closed Session:**

WHEREAS, the Dickenson County School Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and WHEREAS, section 2.2-3712 (D) of the Code of Virginia requires a certification by this School Board that such a closed meeting was conducted in conformity with Virginia law; NOW, THEREFORE, BE IT RESOLVED that the Dickenson County School Board hereby certifies that, to the best of each member's knowledge, (i) only the public business matters lawfully exempted from open meeting requirements by Virginia law were discussed and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered.

### *Certification results*

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Certify:	4	Rick Mullins; Dr. Lurton Lyle; Damon Rasnick, Jamie Hackney
No:	0	
Abstain:	0	
Not Cast:	0	

## Board Action:

Following a motion by Jamie Hackney and a second by Dr. Lurton Lyle, the employment recommendations were approved as presented in the closed session.

### *Vote results*

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Aye:	4	Rick Mullins; Dr. Lurton Lyle; Damon Rasnick, Jamie Hackney
No:	0	
Abstain:	0	
Not Cast:	0	

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### PERSONNEL/LEGAL

#### Coaches

#### Substitutes

#### Request to Rescind Resignation

Jaime Villani	Teacher	Ridgeview High School
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#### Resignations

Paula Fleming	Part-time Aide	Clintwood Elementary
Jasmine Maggard	Teacher	Ridgeview Elementary
Eric Vitatoe	Teacher	Ridgeview High School
Allison Billings	School Counselor	Ridgeview Elementary
Adrienne Barton	Cook	Ridgeview Elementary
Karen Steffey	School Psychologist	Division

#### Employment Recommendations

##### Recommendation for Transfer for the 2023-2024 School Year

Julie Davis	Transfer from CES School Counselor to RES School Counselor
Diana Smith	Transfer from CES Title I Computer Lab Teacher to RHS Business Teacher
Rebecca Thomas	Transfer from CES PK-6 Teacher to RES PK-6 Teacher
Vanessa Smith	Transfer from CES Cook to RES Cook

#### Recommendations for Employment

Michael Garrett	Ridgeview High School	Auto Collision Repair Instructor
Selena Moore	Ridgeview Elementary School	PK-6 Elem Teacher (Long Term Sub)
Joshua Kilgore	Ervinton Area	Bus Driver
Shannon Owens	Ridgeview Elementary School	Part-Time Aide
Amy Stapleton	Ridgeview Elementary School	Part-Time Aide
Ashley Williams	Ridgeview Elementary School	Part-Time Aide
Sarah Owens	Ridgeview Elementary School	Part-Time Aide
Kristen Barton	Ridgeview Elementary School	Part-Time Aide
Brini Davis	Ridgeview Elementary School	Part-Time Aide
Sagan Boyd	Ridgeview Elementary School	Part-Time Aide
Sheridan Yates	Ridgeview Elementary School	Part-Time Aide

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Sarah Simerly	Ridgeview Elementary School	Part-Time Aide
Jessica Boyd	Ridgeview High School	Part-Time Aide
Rachel Hamilton	Ridgeview High School	Part-Time Aide
Megan Kennedy	Ridgeview Middle School	Part-Time Aide
Kiara Mullins	Ridgeview Middle School	Part-Time Aide
Shianne Edwards	Ridgeview Middle School	Part-Time Aide
Allison Rose	Ridgeview Middle School	Part-Time Aide

### POST/ADVERTISE

School Counselor

Cook(s) - Full and Part-Time Positions

### LEGAL

### VIII. Adjournment: 8:00 p.m.

Following a motion by Dr. Lurton Lyle and a second by Dr. Jamie Hackney, the meeting was adjourned.

All-Aye

08/23/2023  
Approved: \_\_\_\_\_

***Damon Rasnick***

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Damon Rasnick, Chair

***Tonya Baker***

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Tonya Baker, Clerk