

## Dickenson County School Board Regular Meeting - Summary Minutes

---

July 24, 2024

- I. ROLL CALL AND MEETING CALLED TO ORDER - 5:02 P.M.** The meeting was called to order by the Chair, Jason Hicks, followed by the Pledge of Allegiance and a Moment of Silence.

**Members in Attendance:** Jason Hicks, Chair; Rick Mullins; David Vanover; Damon Rasnick; Lacie Edwards, Deputy Clerk; Haydee Robinson, Superintendent; Scott Mullins, School Board Attorney

**Absent:** Jamie Hackney, Vice-Chair; Tonya Baker, Clerk

**Approval of Agenda:**

Following a motion by Damon Rasnick and a second by Rick Mullins, the agenda was approved with two revisions. 1.) Ryan Henderson, Item O, was rescheduled for August. 2.) Agenda item M, changed from adoption to discussion only.

*Vote results*

---

Aye:	4 Damon Rasnick, David Vanover, Rick Mullins, Jason Hicks
No:	0
Abstain:	0
Not Cast:	0

**II. PUBLIC COMMENT**

Mr. Jason Hickes read the Public Comment Guidelines.

**Steve Shortt, VPE** - Mr. Shortt spoke about the excitement of the new beginnings of the school year and Temple Grandin.

**III. CONSENT AGENDA**

Following a motion by David Vanover and a second by Rick Mullins, the Consent Agenda was approved as presented.

*Vote results*

---

Aye:	4 Damon Rasnick, David Vanover, Rick Mullins, Jason Hicks
No:	0
Abstain:	0
Not Cast:	0

a. Approval of Minutes

- ❖ June 12, 2024, Special Called Meeting
- ❖ June 26, 2024, Regular Monthly Meeting

b. Approval of Monthly Bills - School Operation Fund

Monthly Bills: Check # 885911 - 885992= \$ 975,349.41

Monthly Payroll: Check # 391105 -391158 = \$531,272.85

## **Dickenson County School Board Regular Meeting - Summary Minutes**

---

**July 24, 2024**

- c. School Activity Fund
  - ❖ Informational Item
- d. Approval of Field Trips
- e. Approval of Bank Reconciliation Documents
- f. New Elementary Construction Invoices

### **IV. INFORMATION FOR THE BOARD**

#### **VSBA Conferences**

VSBA Summer Advocacy Webinar Series

VSBA 2024 Legislative Advocacy Conference

VSBA 2024 Annual Convention

2024-2025 Employee Handbook - available on the DCPS website

### **V. SUPERINTENDENT ROBINSON**

#### **g. Good News from our Schools**

##### **❖ Recognition of Retirees**

Mona Delaney - 33 years of service with Dickenson County Schools, 34 years total.

##### **❖ Recognition of the Track Team and Achievements**

Mr. Mike Owens, Head Coach introduced and spoke about the accomplishments of the Ridgeview High School Track Team.

## Dickenson County School Board Regular Meeting - Summary Minutes

---

July 24, 2024

### **h. Office of the Sheriff's Department Request**

On behalf of the the Dickenson County Sheriff's Department, Captain Chad Elkins requested the School Board's permission to install a license plate reading camera at the intersection of Dickenson Hwy and Cardinal Street in Clinchco, VA 24226, (the former site of Clinchco Elementary School). The purchase of the cameras is a result of a grant through the Virginia State Police Heat Program, several cameras will be installed around the County.

Dickenson County Public School will not be held liable for any damages or cameras placed on the property.

Following a motion by David Vanover and a second by Damon Rasnick, the request from the Dickenson County Sheriff's Department to place a license plate reading camera was approved as presented.

*Vote results*

---

Aye:	4 Damon Rasnick, David Vanover, Rick Mullins, Jason Hicks
No:	0
Abstain:	0
Not Cast:	0

### **i. Discussion of Acceptance of Surplus Police Car from the Board of Supervisors**

DCPS is requesting to accept a surplus police car from the Board of Supervisors for its Criminal Justice program taught by Kent Woods.

A letter from Mr. Woods states that,

- No students will drive the patrol car.
- The vehicle will remain on the Ridgeview campus, to only be driven by Mr. Woods or other authorized personnel.
- The vehicle will garaged by Mr. Wood's Class in the High Bay area.
- Maintenance can be provided by Mr. Anderson's Class: Auto Mechanic
- Standard Fleet insurance can insure the car: Cost to DCPS
- Gas will obtained at the Bus Garage.: Cost to DCPS

Following a motion by Rick Mullins and a second by David Vanover, to accept the surplus police car from the Board of Supervisors was approved as presented.

*Vote results*

---

Aye:	4 Damon Rasnick, David Vanover, Rick Mullins, Jason Hicks
No:	0
Abstain:	0
Not Cast:	0

## **Dickenson County School Board Regular Meeting - Summary Minutes**

---

**July 24, 2024**

### **j. Construction Update on the New Addition to Ridgeview Elementary School**

Tim Burge, Construction Superintendent, presented an update and PowerPoint presentation on the construction of the newest addition to Ridgeview Elementary School, and the parking lot. Mr. Burge will give the final update at the August meeting.

### **k. Presentation of the FY 25 End-of-the-Year Financial Summary Letter to the Board of Supervisors**

Lacie Edwards, Director of Business and Finance, presented the End of the Year Financial Summary Letter to the School Board. This letter was submitted to Larry Barton, County Administrator, and Angela Rakes, County Treasurer, on Friday, June 29th.

The End of the Year Financial Letter is a summary of the 23-24 revenues and expenditures and the approved carryover funds.

The Board of Supervisors reviewed the End of the Year Summary Letter at its Tuesday, July 23rd monthly meeting.

### **l. Discussion of FY 25 Budget and Budget Amendment**

Lacie Edwards, Director of Business and Finance, presented the proposed amended 2024 -2025 budget and budget amendments to the School Board from the approved budget on March 27, 2024.

Mrs. Edwards explained our amended budget exceeds one percent of the total expenditures shown in the currently adopted budget and must be accomplished by publishing notice of a meeting and public hearing by the Code of Virginia 15.2-2507 which states that any locality may amend its budget the aggregate amount to be appropriated during the current fiscal year as shown in the currently adopted budget as prescribed. However, any such amendment budget that exceeds one percent of the total expenditures shown in the currently adopted budget must be accomplished by publishing notice of a meeting and a public hearing by VA Code 15.2-1427.

Therefore a Public Hearing will be scheduled and held on Wednesday, August 28, 2024, at 5:00 p.m. for the public to have an opportunity to comment on the budget revision and amendments. The Public Hearing will adjourn and the August School Board meeting will convene immediately after the Public Hearing. The School Board will consider the approval of the budget on Wednesday, August 28, 2024.

## **Dickenson County School Board Regular Meeting - Summary Minutes**

---

**July 24, 2024**

### **m. Discussion of the Dickenson County CTE Drug Testing Policy**

Denechia Edwards, Director of Special Education and Career Technical Education presented the proposed CTE Drug Policy Testing Policy. Mrs. Edwards has consulted with the School Board Attorney, Scott Mullins, in developing the policy for implementation during the 24 - 25 school year.

Participation in the Simulated Workplace is a privilege. Students who participate in the Simulated Workplace represent the School District and the community. Accordingly, these students carry a responsibility to themselves, their fellow students, their parents, and their school to set the highest possible examples of conduct and training, which includes avoiding the use or possession of illegal drugs. Students in the Simulated Workplace have a responsibility for the safe operation of equipment and machinery in the CTE setting.

The purposes of this policy are five (5) fold:

- A. to educate students on the serious physical, mental, and emotional harm caused by illegal drug use;
- B. to alert students with possible substance abuse problems, and their parent/guardian, of the potential harms that drug use poses for their physical, mental, and emotional well-being;
- C. to ensure that students adhere to a training program that bars the intake of illegal drugs;
- D. to prevent injury, illness, and harm to students that may arise as a result of using illegal drugs;
- E. to assure the safe operation of the Simulated Workplace program.

### **n. Dickenson County Public Schools: Virginia Literacy Plan**

Dennis Deel, Director of Instruction, presented the Virginia Division Literacy Plan for the Dickenson County Public School. The plan written by a collaborative group of reading specialists, teachers, and central office directors and required by the Virginia Department of Education (VDOE) has six major components.

#### **I. School Division Literacy Vision:**

- 1. High-quality instructional materials
- 2. Provide consistent opportunities for students to build comprehension
- 3. K-8 will receive instructional support (explicit, phonics, and foundational reading.)
- 4. Equitable opportunities to receive high-quality

## **Dickenson County School Board Regular Meeting - Summary Minutes**

---

**July 24, 2024**

### **II. Select High-Quality Instructional Material K-5**

1. HMH into reading
2. Supplemental IXL and Lexia
3. Intervention IXL and Lexia

### **III. Training**

1. Beginning in 2022 – present, multiple trainings have taken place with the assistance of Virginia Literacy Partners. All teachers in K-8 are required to complete training online during this school year.
2. Looking for future training in LETRS or Orton Gillingham

### **IV. Monitor Student Assessments and Growth**

1. Through the use of our core instruction, VALLSS, IXL, Lexia, CIP benchmarks, and SOL test

### **V. Assessing Division level progress**

1. Common Planning time
2. Classroom Observations
3. Department Me

### **VI. Parent Engagement**

1. Open houses
2. Parent-teacher conference

Following a motion by Damon Rasnick and a second by Rick Mullins the Dickenson County Public Schools Virginia Literacy Plan was approved as presented.

*Vote results*

---

Aye:	4 Damon Rasnick, David Vanover, Rick Mullins, Jason Hicks
No:	0
Abstain:	0
Not Cast:	0

**o. United Way Presentation: Ryan Henderson ( rescheduled for the August meeting)**

**p. Update on Executive Order #33 by Governor Youngkin: Establishing a Cell Phone-Free Education To Promote Health and Safety of Virginia's K - 12 Students**

Mrs. Robinson - On Thursday, July 9, 2024, Governor Youngkin issued Executive Order #33: Establishing Cell Phone Free Education to Promote the Health and Safety of Virginia's K - 12 Students. The Order explains the importance of this initiative and the Governor's directive.

## Dickenson County School Board Regular Meeting - Summary Minutes

---

July 24, 2024

One of the directives from the Governor is to facilitate listening sessions in each region of the state to solicit public input on age-appropriate cell phone education policies and procedures, gather feedback, and receive input from stakeholders for the draft guidance establishing cell phone-free education in K - 12 public schools.

The Listening Session for Region 7 is scheduled on **Thursday, August 1, 2024, at the Southwest Virginia Higher Education Center from 3:00 p.m. - 4:30 p.m.** All stakeholders are invited to attend and participate in the opportunity to express their thoughts and opinions regarding the issue.

### q. Approval of Proposed VSBA Policies

Karen Martin, Director of Compliance, presented the proposed VSBA policies.

**AF Comprehensive Plan:** Policy updated to reflect Policy AG Literacy Plan and revised to avoid duplication with Policy AG. Cross References updated.

#### **AG Literacy Plan: NEW POLICY**

NEW POLICY Policy created to comply with the Virginia Literacy Act established in 2022 by HB 319 and amended by HB 1526, HB 2137, and SB 1175 in 2023, and HB 647/SB 624 in 2024.

**BBD Board Member Removal from Office:** Legal References and Cross References updated.

**BDD Electronic Participation in School Board Meetings From Remote Locations:** Policy and Legal References updated to reflect amendment of Va.Code §§ 2.2-3701 and 2.2-3708.3 by HB 1040/SB 85.

**GCA Reading Specialists:** Policy created to comply with provisions of the Virginia Literacy Act established in 2022 by HB 318 and an amendment to VA. Code 8 22.1-253.13:2 by SB1175 in 2023: **NEW POLICY**

#### **BDDH Public Participation at School Board Meetings**

(also KD) Policy and Legal References updated to reflect amendment of Va. Code §§ 22.1-79(14) and 22.1-79(15) by HB 253.

**GCBB Supplementary Pay:** Policy updated to reflect the content of Legal Reference.

#### **GCL Professional Staff Development**

Policy revised to reflect amendment of Va. Code §§ 22.1-253.13:4 by HB 1089/SB 220 and to remove an outdated deadline provision.

## Dickenson County School Board Regular Meeting - Summary Minutes

---

July 24, 2024

**IA Instructional Goals and Objectives:** Policy updated to reflect enactment of Va. Code §§ 22.1-237.1, et seq. by HB 1087/SB 627 and to comply with the Virginia Literacy Act. Legal References and Cross References updated.

**IC/ID School Year/School Day:** Footnote updated to reflect updated website and incorporate additional statutory language.

**IGBD Programs for Students with Reading Deficiencies:** **NEW POLICY** Policy created based on the Virginia Literacy Act was established in 2022 by HB 319 and amended by HB 1526 and SB 1175 in 2023 and HB 647/SB 624 in 2024.

**IGBF English Learners:** Policy updated to reflect the content of Legal References.

**IKH Retaking SOL Assessments:** Policy updated to comply with Virginia Literacy Act provisions established by HB 319 in 2022.  
Legal References and Cross References updated.

**JEC School Admission:** Policy updated to reflect amendment of Va. Code §§ 22.1-3 and 22.1-3.4 by HB 777.  
JO Student Records

**JO Student Records:** Policy, Legal References, and Cross References updated to reflect 8 VAC 20-81-170 and amendments to Va. Code § 22.1-289 by HB1089/SB 220 and Va. Code § 16.1-305.1 by HB 1317/SB 443.

**JP Student Publications:** Policy updated to include explanatory footnotes. Cross References updated.

**KB Public Information Program:** Policy and Legal References updated.

**KBE Internet Privacy:** Policy updated. Please note: Va. Code § 2.2-3803 requires each public body, including school boards, that has a website to make its internet privacy policy available on the website in a conspicuous manner.

**KD-BDDH Public Participation at School Board Meetings** (also BDDH) Policy and Legal References updated to reflect amendment of Va. Code §§ 22.1-79(14) and 22.1-79(15) by HB 253.



## Dickenson County School Board Regular Meeting - Summary Minutes

---

July 24, 2024

**KH Public Gifts to the Schools:** Policy and Cross References updated.

**KJ Advertising in the Schools:** Policy updated.

**LEB Advanced/Alternative Courses for Credit:** Policy updated to reflect amendment of Va. Code § 22.1-253.13:1 by HB 1087/SB 627 and HB 1345/SB 199 and revised to avoid duplication with Policy IGAD. Cross References updated.

Following a motion by David Vanover and a second by Rick Mullins the VSBA policies were approved as presented.

### *Vote results*

---

Aye:	4 Damon Rasnick, David Vanover, Rick Mullins, Jason Hicks
No:	0
Abstain:	0
Not Cast:	0

### **r. Approval of Student Pledge Program Update**

Karen Martin, Compliance Director presented the updated Student Pledge program.

A committee recommended updating the program, established in 2003, to align with current disciplinary and policy practices.

It is for tobacco and vape use ONLY. The first offense would result in an intervention program and a shorter suspension time. The student-athlete would be allowed to participate in practice. The intervention program would utilize our VECTOR program, which offers numerous training modules on tobacco and vape education.

The other corrections include the addition of vapes and vaping devices, which were not included in the original program established in 2003. We also added the cardiac arrest policy form for parents to sign and a brochure about vaping and its dangers.

This handbook is printed "in-house." Coaches will meet with players and families to discuss the program. Every team member must sign the pledge and turn in the form to participate in extracurricular activities.

## Dickenson County School Board Regular Meeting - Summary Minutes

---

July 24, 2024

Following a motion by David Vanover and a second by Damon Rasnick; the Student Pledge Program was approved as presented.

### *Vote results*

---

Aye:	4 Damon Rasnick, David Vanover, Rick Mullins, Jason Hicks
No:	0
Abstain:	0
Not Cast:	0

### **s. Update on Transition of CES to Ridgeview Campus for the 2024 - 2025 School Year**

Mrs. Robinson, Superintendent updated the School Board on the transition from CES to the Ridgeview Campus for the 2024-2025 school year. Teachers will return on August 2, 2024, and students on August 8, 2024.

## **VI. BOARD COMMENT**

**Mr. Damon Rasnick** - Mr. Rasnick spoke about Mr. Burge and what a good job he has done and that he will be missed. Mr. Rasnick talked about sports in the past compared to today and all the opportunities students have today.

**Mr. David Vanover**- Mr. Vanover spoke about the placement of the camera from the Dickenson County Sheriff's Office and the surplus car from the Board of Supervisors and how it is always good when we can work well with our other stakeholders in the county. Mr. Vanover talked about the Cell Phone Policy and how the board was proactive instead of reactive. He congratulated the Track Team and the coaches on their successes.

**Mr. Rick Mullins** - Mr. Mullins said he echoed what the other Board Members said. He spoke about the consolidation of the schools and what an exciting, and historical time it is. Mr. Mullins thanked everyone who was involved.

**Mr. Jason Hicks** - Mr. Hicks thanked the Board of Supervisors for the addition of the car to the Criminal Justice Program. He thanked everyone for all the work on all of the programs. Congratulated the track team. Looking back at all the accomplishments the schools and teams have done in the past without having all of the resources they needed, it makes you appreciative that we can all be here now and of all the opportunities and resources that we are able to give our kids.

## Dickenson County School Board Regular Meeting - Summary Minutes

---

July 24, 2024

### **VII. Closed Session, Under Section 2.2-3711, Paragraph A of the Code of Virginia,** there will be a closed meeting for:

1.) Employment issues relating to discussion or consideration of specific individuals for employment as Elementary Education Teachers, Secondary English Teacher, Special Education Teacher, Part Time Teacher Aide(s), Coaches, Substitutes, FMLA, and Resignations, pursuant to Virginia Code Section 2.2-3711 (A) (1)

2.) To consult with legal counsel regarding the investment of public funds associated with school construction and consultation regarding actual or probable litigation, along with consultation regarding specific matters requiring legal advice pursuant to Virginia Code Section 2.2-3711 (A) (6) (7) and (8) of the Code of Virginia.

Following a motion by Damon Rasnick and a second by Rick Mullins; the Board convened in a Closed Session.

*Vote results*

---

Aye:	4 David Vanover, Rick Mullins, Damon Rasnick, Jason Hicks
No:	0
Abstain:	0
Not Cast:	0

Following a motion by Damon Rasnick and a second by David Vanover; the board returned to open session.

*Vote results*

---

Aye:	4 Damon Rasnick, David Vanover, Rick Mullins, Jason Hicks
No:	0
Abstain:	0
Not Cast:	0

### **Board Certification**

#### **Mrs. Robinson read the following certification for the Closed Session.**

WHEREAS, the Dickenson County School Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and WHEREAS, section 2.2-3712 (D) of the Code of Virginia requires a certification by this School Board that such a closed meeting was conducted in conformity with Virginia law; NOW, THEREFORE, BE IT RESOLVED that the Dickenson County School Board hereby certifies that, to the best of each member's knowledge, (i) only the public business matters lawfully exempted from open meeting requirements by Virginia law were discussed and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered.

## Dickenson County School Board Regular Meeting - Summary Minutes

---

July 24, 2024

### *Certification results*

---

Certify	4 Rick Mullins; David Vanover; Damon Rasnick, Jason Hicks,
No	0
Abstain	0
Not Cast	0

### **Board Action**

Following a motion by Damon Rasnick and a second by Rick Mullins; the employment recommendations were approved as presented.

### *Vote results*

---

Aye:	3 Damon Rasnick, Rick Mullins, Jason Hicks
No:	0
Abstain:	1 David Vanover
Not Cast:	0

## **PERSONNEL/LEGAL**

### **Coaches**

### **Substitutes**

Ronnie Abshire - Bus Driver  
Matthew Beavers - Teacher/Aide  
Jocelyn Brown - Teacher/Aide  
Jannet Carter - Teacher/Aide  
Kristi Crabtree - Teacher/Aide  
Caitlin Hill - Teacher/Aide  
Lillian Hill - Teacher/Aide  
Tamatha Hill - Teacher/Aide  
Karri Lee - Teacher/Aide, Cook  
Kaytlin Osborne - Teacher/Aide  
J. Terran Owens - Teacher/Aide  
Mary Sargent - Cook  
Kaylee Willis - Teacher/Aide, Cook

### **Resignations**

Cami Austin	Teacher	Clintwood Elementary
Kayla Bailey	Teacher	Ridgeview Elementary
James Fuller	Teacher	Clintwood Elementary
Wesley Summers	Part-Time Aide	Ridgeview Elementary
Britta Large	Part-Time Aide	Ridgeview Elementary

## Dickenson County School Board Regular Meeting - Summary Minutes

---

July 24, 2024

### **FMLA**

#### **Recommendations for Transfer**

Dwayne Edwards from Divisionwide Attendance Coordinator to Ridgeview High Assistant Principal

Rebecca Meade from Ridgeview Elementary Intervention Teacher to Ridgeview High Librarian

#### **Recommendations for Employment**

Carrie Deel	Ridgeview High School	Secondary English Teacher
Elizabeth Wallace	Ridgeview Elementary School	Elementary Education PK-6 Teacher
Deidra Wallace	Ridgeview Elementary School	Elementary Education PK-6 Teacher
Addison Vanover	Ridgeview Elementary School	Part-Time Teacher Aide
Laura Partin	Ridgeview Elementary School	Part-Time Teacher Aide
Heather Sutherland	Ridgeview Elementary School	Part-Time Teacher Aide

### **VIII. Adjournment: 8:01 p.m.**

Following a motion by Rick Mullins and a second by David Vanover, the meeting was adjourned.

All Aye.

Approved August 28, 2024

***Jason Hicks***

Jason Hicks, Chair

***Tonya Baker***

Tonya Baker, Clerk