

BOARD OF EDUCATION
De Smet School District #38-2
MINUTES

The School Board of the De Smet School District #38-2 of Kingsbury County, SD convened pursuant to due notice at 5:30 PM on July 10th, 2020 in the high school Library Those in attendance were Pres. Shane Roth, Vice-Pres. Norm Koehlmoos (Conference call), Donita Garry, Barb Asleson, Jared Tolzin and Evan Buckmiller. Administrators present were Supt. Abi Van Regenmorter and Bus. Mgr. Susan Purintun. Donna Palmlund of *Kingsbury Journal* and Marlys Larsen by zoom.

Public Participation: None

Conflict of Interest Disclosure: None

Agenda Approval: On motion by D. Garry, seconded by B. Asleson to approve the agenda with the addition of 5e to consent agenda for approval of Marv McCune administrative contract. On roll call vote: D. Garry “aye”, J. Tolzin “aye”, N. Koehlmoos “aye”, B. Asleson “aye”, S. Roth “aye”. All voting “aye”, motion carried.

Consent Agenda: On motion by J. Tolzin, seconded by D. Garry and unanimously carried to approve the consent agenda: the minutes from the regular meeting of June 8th and special meeting of June 29th, the financial report for the period of June 1st through June 30th; the bills for payment as presented (See attached listing.); Fuel bid quotes for July 1 through Dec 31st - Rich’s Gas & Service Diesel – Cost plus .27, Ethanol Cost plus .25* The Main Stop Diesel – Cost plus 25*, Ethanol – Cost plus .28 (*denotes quote award); approval of contracts for Megan Ulrich – Drivers Ed for FY2021 Cory Haugen – Athletic Director, Linda Foley - Paraprofessional, Jennifer Rudebusch – One Act Play; M. McCune – Instructional/Administrative contract:

GENERAL FUND: Revenue – Ad Valorem Tax 63,378.06, Pr.Yrs.Taxes 230.31; Utility Taxes 58,385.60; Pen&Int.188.94, Interest 382.27, Contrib & Donations 7316.55; Medicaid Indirect 460.93; County Apportionment 509.26, State Aid 64,660.00; Other Innov Grant 10,655.79 Shared Serv Grant 5585.87; COVID Grant 227; Titla IV Part A 35.00; Title I 16,386; Title II Part A 10,130 Other financing sources (Capital Outlay) 522,658.00 Disbursements –51,548.30 June Payroll 177,008.22; Transfer to Fd Service \$43,158.00

TOTAL GENERAL FUND CASH BALANCE – 1,410,674.96

CAPITAL OUTLAY FUND: Revenue – Ad Valorem Tax 27,639.12, Pr.Yrs Taxes 142.12 Pen& Int.190.78; Contributions/Donations 9835.05; COVID Reimb Receiv 7029; Perkins 2538.00

Disbursements – 23787.39 Transfer to General Fund 522,658.00,

TOTAL CAPITAL OUTLAY FUND CASH BALANCE – 1,072,270.52

SPECIAL EDUCATION FUND: Revenue – Ad Valorem Tax 71,048.04, Pr.Yrs Taxes 71.23, Pen&Int.75.67 Medicaid Indirect 71.00; COVID Reimb Rec 17,836

Disbursements – 4487.46, June Payroll 14,979.45

SPECIAL EDUCATION FUND CASH BALANCE – 489,586.19

FOOD SERVICE FUND: Revenue – Sales to Students 946.91, Sales to Adults 70.00; State Cash Reimb 606.94, Federal Reimbursement 3650.44; COVID Reimb 19,636 (Receiv) Transfer in from General Fund 43,158.00

Disbursements – 6557.15; June Payroll 4261.35

TOTAL FOOD SERVICE FUND CASH BALANCE – 858.47

ENTERPRISE FUND: Revenue – 0

Disbursements – 0

TOTAL ENTERPRISE FUND CASH BALANCE - \$3942.63

TRUST AND AGENCY FUND: Revenues – 44,612.38

Disbursements – 53,820.61

TOTAL TRUST AND AGENCY FUND CASH BALANCE – 148,944.70

All voting “aye”. Motion carried.

General Fund: All American Sports - Ftbl Equip Repairs 2786.56; Football Pract Uniforms 670.11 Total 3456.56; ASBSD Work Compensation Insurance – Work Comp Insurance 7330.13; ASBSD – Dues/Fees 1028.80; H. Becker – Paymaster Insurance 669.50 (2 years); City of De Smet – Bus Garage 43.08, Bldgs 135.88; Cook’s Wastepaper/Recyc – Utilities 1358.50; Culligan – Utilities 82.00; EBoardSolutions – Service 600; EBSCO Sub Serv – Elem Sub/Wkbks 378.53; Follet Library – Lib Supp 104.33; Innovative Office Solutions – HS Science 21.39; MS 6th Supp 239.85; Elem Read.Rec. Supp 50.14; HS Lang Supp 123.68; Music Supp 123.33; Title I Supp 107.81; Elem 1st Supp 221.85; Elem Princ Supp 352.07 MS/HS Staff Supp 433.45; Off Supp 26.32; Title Supplies 12.58 TOTAL 1712.47; Kingsbury Elect Coop – Tower Comm 54.68; Kingsbury Journal – Bd. Comm 317.65; NASSP – NHS Dues 317.65; O’Keefe Implement – Mower Repairs 93.75; Office Peeps – COVID Sanitizer 467.08; Pitney Bowes – Post.Mach 146.10; Rich’s Gas ‘n Serv 142.71; SASD – Admin Dues/Fees 2149.00; School DateBooks – 415.65; School Mate Princ Off Supp 529.20; SD Teach Placement Center – Fees 435.00; SDACTE – Vo-Ag Fees 303.00; Smith’s Lumber – Cust Supp 177.33; Subscription Serv of America – Lib Periodical 178.82; Trustworthy Hardware – Cust Supp 178.82; Trustworthy Hardware – Cust Supp 308.98; Total General Fund 23,003.73
Capital Outlay Fund: Amplify – MS Science Curriculum 22,616.11; CDI Tech – MS Tech Equip 15,474.88; City of De Smet – half year Event Center Rent 6375.00; Renaissance Learning Inc - K-12 Software 3524.75; Riverside Tech Inc – HS Princ Tech Equip 829.00, Elem Tech Equip 2391.00, MS Tech Equip 2391.00, HS Tech Equip 3188.00, Ath.Dept. Tech Equip 1296.00 Total 10,095.00; Software House Int – Admin Software 2485.26; Software Unlimited Inc – Bus Off Acct Maint 5350; Connecting Point – Elem Activ Panel 4415.70, S Activpanel 13,247.10, HS Activpanel Total 25,394.18; Total Capital Outlay 91,315.18
Special Education Fund: ASBSD Work Comp – Work Comp Insur 1884.87; McCrossan Boys Ranch – Out of Dist Tuition 1546.38; Riverside Technologies – Tech Equip 1944.00; Total Special Education 5375.25
Driver’s Education Enterprise Fund: O’Keefe Impement – Car Rental 538.60; Rich’s Gas ‘n Service 127.43 Total Driver’s Education 666.03
Total \$120,360.19

Delegations: None

Reports:

NESC: The NESC business was reviewed by NESC Representative Norm Koehlmoos. The FY2020 Budget was reviewed with a few more tweaks from the previous presentation. Director Aberle continues to work filling positions.

Education Enhancement Foundation: No reports.

Legislative Report: Pres. Roth reported that the state has been noting that the sales tax reports have been higher than anticipated. This gives the board hope that possibly the District may be able to reopen negotiations and look at increases for all staff for FY21

Principal’s Reports: Supt. Abi said that at this point COVID issues are overwhelming hers and Princ. Armstead’s days with re-opening and preparing for possibilities of e-learning and making sure to meet student and staff needs. Camp Invention was offered virtually this year, while the children’s theatre group had to be cancelled. The city swimming pool is open and ball programs have resumed. The student work outs are going well with the coach’s oversight. The new guidance counselor has been in and met with Mrs. Lindstrom and are working together to continue programs that were interrupted with COVID.

Facilities Report: A meeting was held with Travis Sichmiller of Mettler Sichmiller Engineering to work on the LIW Elementary building assessment. The District is working on breaking down the full remodel needed for the 55 year old building that is suffering major plumbing and HVAC issues. With the COVID needs, priorities are being rearranged to ensure financial dollars are available. A report should be available at the regular August meeting.

Norm Koehlmoos Board Retirement: At this time, the Board of Education honored outgoing board member Norm Koehlmoos for his 18 years of service to the District. A unanimous consensus by the board members of their gratitude for his dedication and generosity to the students, staff members and community for many hours of time and service Mr. Koehlmoos also served on the Northeast Area Cooperative Board for 15 years. Marlys Larsen, rep. for DTO, also added on behalf of the teaching staff their thanks for all his years of service to the district and children. Mr. Koelmoos noted that he was only one of five and he thanked the board members for their teamwork

and even in times of disagreement, being able to work through issues for the good of the students and district. A plaque commemorating Norm's service will be presented at a later date.

Adjournment of FY2020 Business: There being no further business at this time for FY20, on motion by N. Koehlmoos, seconded by B. Asleson to adjourn. On roll call vote: D. Garry "aye", J. Tolzin "aye", N. Koehlmoos "aye", B. Asleson "aye", S. Roth "aye". All voting "aye", motion carried

FY2021 Meeting called to Order

Swearing in of Board Members: The Oath of Office was administered to Evan Buckmiller for a one year term of office by business manager Susan Purintun.

Board Officers: Bus. Mgr. Susan Purintun called for nominations of the seat of presidency of the Board of Education. D. Garry nominated Shane Roth for President, seconded by J. Tolzin. J. Tolzin motioned for all nominations to cease, seconded by B. Asleson. All voting "Aye", motion carried. Shane Roth was declared President of the De Smet Board of Education for the 2020-2021 fiscal year.

Pres. Roth called for nominations for the office of vice-president. D. Garry nominated for Barb Asleson for Vice-President, seconded by J. Tolzin. There being no further nominations, Pres. Roth called for a vote. All voting "aye", motion carried. Barb Asleson will serve as Vice-President of the De Smet Board of Education for the 2020-2021 fiscal year.

Consent Agenda: On motion by J. Tolzin, seconded by D. Garry and unanimously carried to approve the consent agenda: designation of American Bank and Trust as the official depository for the FY2021; designation of Kingsbury Journal as the official newspaper; authorization of the continuation of the school food service agreement with the State of South Dakota; Bus. Mgr. Susan Purintun as administrator of Trust and Agency Funds; designation of Attorney Todd Wilkinson for the FY21 with the option to use other legal counsel for case specific instance and to prevent a conflict of interest.; Designation of Andy Armstead as Title IX Coordinator; Designation of regular meeting dates as the second Monday of each month at 5:30 PM in the High School Library; Set school board salary at \$50 per meeting for local meetings and \$60 per Northeast Education Cooperative meetings with travel at state rate; authorization of Supt. Abi Van Regenmorter or her designee to have the authority to close the school due to inclement weather or other emergencies; adopt the following activity admission prices/season tickets – Adults \$5.00, Students \$3.00; Adult Season Pass \$40; SR. Citizen (65 years and older) \$20; Student Pass \$20; Lunch prices K-5 \$3.00; 6-12 \$2.5; Adults \$4.00; Reduced .40;

Board/Committee Appointments:

On motion by B. Asleson, seconded by J. Tolzin to appoint Shane Roth as the Free and Reduced Meals hearing officer. All voting "aye". Motion carried.

On motion by J. Tolzin, seconded by E. Buckmiller to appoint Barb Asleson as school board member to serve on the NESC Board of Directors with Donita Garry as 1st alternate and Shane Roth as 2nd alternate. All voting "aye". Motion carried.

On motion by D. Garry, seconded by B. Asleson to appoint Jared Tolzin as Education Enhancement Foundation Representative. All voting "Aye", motion carried.

On motion by S. Roth, seconded by B. Asleson to appoint Evan Buckmiller and Jared Tolzin to the District's Building Committee. All Voting "aye", motion carried.

On motion by D. Garry, seconded by B. Asleson to appoint Shane Roth and Jared Tolzin to serve on the Facility Use Committee with the City Council members. All voting "aye", motion carried.

Student Health Services Contract: On motion by J. Tolzin, seconded by E. Buckmiller to approve Student Health Services Contract with Horizon Health Care with the same services as this year at no cost to the district. Board members expressed their satisfaction with Horizon's health care providers and felt they did a very good job meeting

the needs of the students. All voting “aye”, motion carried. Supt. Abi noted that while Darcie Lee has been the District nurse the past few years, she has accepted a different position within Horizon Health so will no longer be serving us in the same capacity. The new replacement has not yet been named but Nurse Darcie has assured Supt. Abi that she will still be in an oversight position and will continue to be sure that all schools that Horizon serves receives services that are required and those that enhance our students and staff’s health needs.

Wrestling Cooperative Agreement: The board reviewed the Wrestling Cooperative agreement between Arlington, De Smet and Lake Preston. On motion by B. Asleson, seconded by J. Tolzin to approve the agreement. The agreement is identical to the previous agreement. All voting “aye”, motion carried.

SDHSAA Ballot – Tie Breaker: On motion by D. Garry, seconded by E. Buckmiller to cast the board’s ballot for Tom Culver, of Avon. The other candidate was Health Larson. All voting “aye”, motion carried.

2020 Ventilation Improvements: On motion by J. Tolzin, seconded by B. Asleson to accept the bid of for the 2020 Ventilation Improvement with Ekern Home Equipment for \$123,499. All voting “aye”, motion carried. Two other bids were received, Active Heating Inc \$138,300 and Baete Forseth HVAC \$137,600. Engineer Travis Sichmiller did review the bids as they were higher than anticipated and recommended accepting Ekern’s low bid. The higher costs were a combination of reasons but much of what was entailed was due to issues caused by COVID.

Boiler Removal Project: On motion by D. Garry, seconded by J. Tolzin to accept the quote of \$7500 from Glissman Salvage of Dakota Dunes, SD to remove the boiler in the HS Gym. All voting “aye”, motion carried. It was noted that this quote much less than the initial bid received from another area business that was over \$20,000. There may be some residual pipe removal that will need to be done, but that may be able to be handed in house personnel.

Back-to-school/COVID19: Supt. Abi gave a power point presentation about plans for back-to-school. She reviewed parent survey results which included that parents responded that 34 students have a chance or possible chance of not attending in-person school for 2020-21. She shared the mitigation efforts that the SD Department of Health and Department of Education are recommending. This includes different levels of precaution depending on the number of cases in the school buildings. At this time, the committee is recommending that students attend face-to-face school where masks are optional. Preventative measures will be in place to minimize sharing of high touch materials, distancing between classrooms, handwashing, and only bottle-filling water fountains. The committee recognizes that there are some unique challenges to each building. This includes switching classes, mixing grade levels and crowded hallways at the HS/MS level. Scheduling bathroom breaks, shared staff, recess procedures are a few of the challenges at the elementary level. Providing a safe environment for food service is an additional concern. Secretaries will enter student numbers instead of the shared PIN pad, tables will be further distanced, no salad bar and the bottleneck to both the HS Commons and LIW Gym will need to be eliminated. Visitors on campus will need to be scheduled and pre-approved. They will be asked the COVID-19 screening questions and no visitors will be allowed at lunchtime. Board Member Buckmiller asked if this would be the same protocol for delivery drivers. Transportation on school buses was another area of discussion. Masks will be recommended for students who ride the buses, buses will be cleaned after each use, family groups will sit together, sanitizer will be installed at the front of the bus, and the bus will need to be filled from the back to the front. To prepare staff for the changes of the 2020-2021 school year, Supt. Abi is requesting two additional in-service days on August 11 & 12. One of these days will be paid in addition to their contract and the other day will replace the February in-service on the calendar. The district will be asking parents to screen their child/children each day before school (a checklist of symptoms will be provided). If students become sick at school, they will be given a mask and placed in an isolated area away from other students, parents will be contacted, and the student will need to exit the school building ASAP. The district is waiting on further guidance from SDHSAA regarding athletics. Supt. Abi shared that there will be time designated at the beginning of the school year where school staff will focus on acclimating students to school, building relationships, sharing COVID stories/experiences and watching for any mental health warning signs. Students will also need to be assessed to identify learning gaps as well as become familiar with online platforms that would be used in the event of another school closure. The final component of the presentation included information about a Remote Learning Coordinator position. This would be a new position to lessen the burden of classroom teachers having to juggle both in-person and at-home students. The person in this position would be the go-between to help parents/students manage home learning. Remote learning would be an option for long-term student placement (semester) or short-term for students placed in isolation or quarantine due to COVID. The instruction and

learning materials would be developed by certified teachers. Remote learners would not be eligible to participate in school extracurricular activities. The district could also offer remote learning to other districts for a cost. The board shared their appreciation of the time and work the committee had dedicated to this unprecedented event. Committee members are Board Member Barb Asleson, Teachers: Brittani Wilkinson, Lindsay Nolte, Emily Martian; Paraprofessional/Parent Rep: Cheryl Wilkinson; Transportation Director Andy Todd; Food Service Teresa Palmlund, Health Care Rep: Darcie Lee; Mayor Gary Wolkow and Administrators Marv McCune, Susan Purintun, Andy Armstead and Abi Van Regenmorter.

Executive Session: On motion by B. Asleson, seconded by D. Garry to go into executive session on personnel matters pursuant to SDCL 1-25-2(1) at 6:23 PM. All voting “aye”, motion carried.

Regular session resumed at 6:38.

There being no further business at this time on motion by B. Asleson, seconded by D. Garry to adjourn. All voting “aye”. Motion carried. 6:39 PM

ATTEST: Shane Roth, President
Susan L. Purintun, Business Manager

Published once at the approximate cost of \$ _____,

De Smet School District #38-2 Annual Publication of Salaries and Hourly wages for Fiscal Year 2021:

Certified Staff Contracts: Becky Albrecht Preschool/JH Kindergarten 107 days \$26,943.58, Tammy Albrecht 4th grade 48,151.55; Mark Birkel MS Science/K-12 PE-Health 46,778.81; Tacy Boldt 2nd grade 42,238.20; Roxann Fast 2nd grade 46,884.40; Kari Fods Guidance Counselor 43,900.00; Connie Geyer .375 FTE Math/Physics 18,293.55; Robin Gigov MS/HS Special Education 47,201.19; Cory Haugen 7-12 Social Science 41,820.00; Jennifer Hojer 5th grade 43,806.66; Tricia Holland 6th grade 49,313; Lexi Johnson Kindergarten .8 FTE 34,710.60; Marlys Larsen Elem Music/Read.Recovery 48,573.93; Emily Martian Elem Special Education 43,294.16; Marvin McCune HS Soc Science .25 FTE 11,509.91; Lindsay Nolte MS/HS ELA 46,700.00; Shelly Osthus 6th grade 45,617.20; Jean Penney First Grade 48,362.74; Bredon Pitts Bus/Comp Instruction 41,000; Janice Poppen Title I 46,462.02; Jacquelin Rosado Consumer Science 41,512.50; April Rusche K-12 Art/DDN Art 46,250.83, Kathy Sanderson HS Eng/Span/Soc Science 46,673.21; Sheila Schmidt HS Science 43,911.00; Cheryl Tangen Library .66 FTE 32,198.26; Dave Vanderwal 11 months Voc Ag 56,303.31; Brandon Vockrodt HS Math 41,512.50; Mikayla Vockrodt 5-12 Inst Music 41,820.00; Brittani Wilkinson Kindergarten 8 FTE 36,155.48;

Classified Staff (Hourly rates): Ralene Coughlin Cook – 6-7 Hrs/Day 13.05; Linda Foley Paraprofessional 7.5 Hrs/Day SPED 13.85; Jason Hauck – Custodian 8 Hrs/Day 12 Months 14.75; Dennis Kruse Bus Driver 3-4 Hrs/Day 20.50; Activity Waiting Time 12.91; Marie Larson LIW Elem Night Cust 3-4 Hrs/Day 13.00; Mike Martens Bus Driver 2 Hrs/Day 20.50; Activity Waiting Time 12.91; Nita Muser Food Service Manager – 8 Hrs/Day 15.61; Teresa Palmlund Cok 6-7 Hrs/Day 13.05; Melody Perry HS Secretary 12 months 8 Hrs/Day 15.60; Debra Pommer 7.5 Hrs/Day SPED 13.85; Sheila Poppen Elem. Secretary 8 Hrs/Day 195 Days 14.80; Traci Schoenfelder 7.5 Hrs/Day SPED 13.85; Suzanne Sinclair 8 Hrs/Day \$13.85; Cody Siver Custodian 8 Hrs/Day 12 months 17.00; Andy Todd Paraprofessional SPED/Trans Mgr-Bus Driver 17.00; Kathy Wattenphul Mini bus driver 1.5 Hrs/Day 15.40; Cheryl Wilkinson Paraprofessional 7.5 Hrs/Day SPED 13.85

Administration: Andrew Armstead 12 months Middle School/High School Principal and Technology Director 70,000; Robin Gigov Special Education Asst. Director 2613.75; Marv McCune Athletic Administrator 14,966.92; Susan Purintun 12 months Business Manager 61,300.73/Admin Asst. 6700; Abi Van Regenmorter 12 months Superintendent/Elementary Principal/Special Education Director 95,000

Extra-Duty Contracts: Cory Beck Head Golf 2000; Mark Birkel Asst Ftbl 3840; Tacy Boldt Asst. Volleyball 2661; Tacy Boldt JH Girls Basketball 1985; Wes Clubb Co-Head Football 1901; Vicky Dylla Head Volleyball 3802; Jeffrey Gruenhagen Head Boys Basketball 4052; Cory Haugen Athletic Director 1920; Cory Haugen Asst. Boys Basketball 2836; Cory Haugen Cross Country 3000; Cory Haugen Head Track 3000; Michael Johnson Wrestling 3802; Marlys Larsen Elem Music 2240; Shelly Osthus JH Volleyball 1920; Brendon Pitts JH Football 1862; Brendon Pitts JH Basketball 1985; Jacquelin Rosado FCCLA Advisor 2713; Jacqueline Rosado .3 FTE Concessions 533.33; Jennifer Rudebusch Oral Interpretation 1600; Jennifer Rudebusch One-Act Play 1920; April

Rusche Yearbook 2880; April Rusche DDN \$800 per semester; Traci Schoenfelder All School Play 1910; Suzanne Sinclair Concessions .3 FTE 640.00; Suzanne Sinclair Cheerleading 1327; Dave Vanderwal FFA 3520; Brandon Vockrodt Concess .3 FTE 533.33; Mikayla Vockrodt Band 2037; Dan Wilkinson co-Head Football 1901; Devon Wolkow Asst. Track 1280;

Substitutes per day – Teacher 90/day, Paraprofessional, Cooks, Custodians \$9.50 per hour.

School Board members 50/Mtg – NESC Rep 60/Mtg.

Drivers Education - \$175 per completion of student driver

Published once at the approximate cost of \$ _____,