



**Kip Crain, Superintendent**  
**Mary A. Workman, Treasurer**  
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**THE WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING**  
**(To be held via Zoom in lieu of the Governors orders restricting meetings of more than 10 people  
during the COVID-19 Pandemic)**

**Wednesday, July 15, 2020**  
**7:30 P.M.**  
**Agenda (Exhibit A)**

**I. OPENING**

- A. Call to Order – Pledge of Allegiance – Moment of Silence
- B. Roll Call
- C. Motion to approve the July 15, 2020 Agenda – corrections – additions – deletions **(Roll Call)**
- D. Public Participation/Introduction of Guests
- E. Motion to approve the minutes from the June 30, 2020 Regular Meeting **(Exhibit B) (Voice)**
- F. Executive Session (if needed) **(Roll Call)**

**II. SUPERINTENDENT’S REPORT (VOICE)**

- A. Director’s Report **(Exhibit C – to be presented at board meeting)**
- B. Principal’s Report **(Exhibit D)**
- C. Updates on School Opening Protocols
- D. Updates on Spring/Summer Renovations
- E. Updates on Superintendent’s Advisory Committees
- F. Important Upcoming Dates and Times

EVENT	DATE	DAY	LOCATION	TIME
Parent/Student Orientation	8/12/20	W	Online	
Staff In-Service Day	8/13/20	Th	Online	8:00 a.m. – 3:00 p.m.
Convocation Day	8/17/20	M	Online	8:00 a.m. – 3:00 p.m.
First Day of School for 1 <sup>st</sup> Year Students	8/18/20	T		
School Day for All Students	8/19/20	W		
WCSCC Board of Education Meeting	8/19/20	W	Zoom	7:30 p.m. Regular Meeting
Labor Day – No School	9/7/20	M		
Fair Day – No School	9/8/20	M		
Waiver Day – No School	9/9/20	T		

***Motion to approve Superintendent's Report (Voice)***

**III. TREASURER'S CONSENT AGENDA (ROLL CALL)**

NOTE: Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.  
*The Treasurer recommends the following actions:*

**A. Finance**

1. Approval of the list of purchase orders and budgetary check register for June 2020 **(Exhibit E)**
2. Approval of the Financial Reports for June 2020 **(Exhibit F)**
3. Approval of the following Fund Transfer for 2020-2021:

From:

001 General Fund \$1,000

To:

018-9600 Board/ADM Scholarship Fund \$1,000

***Motion to approve the Treasurer's Consent Agenda (Roll Call)***

**IV. SUPERINTENDENT'S CONSENT AGENDA (ROLL CALL)**

NOTES:

- Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.

- All employee hires are pending BCI/FBI background checks, appropriate licensure and any other required documentation.

*The Superintendent recommends the following actions:*

A. Certified Employment

1. Helena Ritchey, English Instructor, moved to Class 5, Step 13 due to the completion of required coursework/semester hours and/or certification/licensure per the negotiated agreement effective 2020-2021 school year
2. Employment of the following certified individual(s) to substitute in area(s) indicated for the 2020-2021 school year:

LAST	FIRST	SUBSTITUTE TEACHING AREA(S)	EFFECTIVE DATE
Allen	C Ermal	HS Academic/Career Tech Teacher	07/15/20
Bilinovich	Terez	HS Career Tech Teach – Cosmetology Only	07/15/20
Carter	Rebecca	HS Academic/Career Tech Teacher	07/15/20
Chatfield	Laura	HS Academic/Career Tech Teacher	07/15/20
Cheatham	Wilma	HS Academic/Career Tech Teacher	07/15/20
Christman	Robbin	HS Academic/Career Tech Teacher – Long Term Sub in Business Only	07/15/20
Dressler	Ron	HS Career Tech—Carpentry Only	07/15/20
Drozd	Joseph	HS Academic/Career Tech Teacher	07/15/20
Fisher	Barbara	HS Academic/Career Tech Teacher – Long Term Sub in Culinary Arts Only	07/15/20
Ford	Mary Lou	HS Academic	07/15/20
Freeland	Tara	HS Career Tech Teacher – Cosmetology Only	07/15/20
Hamman	Jesse	HS Academic/Career Tech Teacher	07/15/20
Hughes	Melissa	HS Academic/Career Tech Teacher	07/15/20
Long	Karen	HS Academic/Career Tech Teacher	07/15/20
Miller	Brent	HS Academic/Career Tech Teacher	07/15/20
Miller	John	HS Academic/Career Tech Teacher	07/15/20
Neldon	Nancy	HS Academic/Career Tech Teacher – Long Term Sub in Language Arts only	07/15/20
Michaelis-Reynolds	Courtne	HS Academic/Career Tech Teacher	07/15/20
Moffitt	Melinda	HS Academic/Career Tech Teacher	07/15/20
Nussbaum	Julie	HS Academic/Career Tech Teacher	07/15/20
Reed	Elaine	HS Academic/Career Tech Teacher	07/15/20
Riggs	Anne	HS Academic/Career Tech Teacher	07/15/20
Rommel	Carol	HS Academic/Career Tech Teacher	07/15/20
Smith	Relda	HS Academic/Career Tech Teacher	07/15/20
Styer	Veronica	HS Academic/Career Tech Teacher	07/15/20
Swansiger	Michael	HS Career Tech Teacher – Long Term Sub in Welding only	07/15/20
Swartz	Stephen	HS Academic/Career Tech Teacher	07/15/20
Swartzentruber	Nathan	HS Academic/Career Tech Teacher	07/15/20
Torres Cardona	Alejandra	HS Academic/Career Tech Teacher	07/15/20
Tyler	Thomas	HS Academic/Career Tech Teacher	07/15/20
Weber	Gayle	HS Academic/Career Tech Teacher	07/15/20

Whitman	Michael	HS Career Tech Teacher – Long Term Sub in Landscape & Turf only	07/15/20
Whittlesey	James	HS Academic/Career Tech Teacher	07/15/20
Wolfe	Lora	HS Career Tech Teacher – Cosmetology Only	07/15/20
Zimmerman	Craig	HS Academic/Career Tech Teacher	07/15/20

3. Employment of the following certified individual(s) to substitute in area(s) indicated for the 2020-2021 school year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Glendinning	Jacquelyn	HS Nursing	V	15	\$38.73	07/15/20
Howard	Angela	HS Nursing	IV	16	\$35.89	07/15/20
Krystofek	Jamie	HS Nursing	IV	9	\$29.19	07/15/20
Lovejoy	Bobbi	HS Nursing	IV	13	\$32.85	07/15/20
O'Brien	Katherine	HS Nursing	IV	14	\$33.83	07/15/20
Pawlicki	Mary	School Nurse	IV	5	\$25.43	07/15/20
Pfahler	Wanda	HS Nursing	IV	19	\$39.23	07/15/20
Ritz	Debora	HS Nursing	IV	16	\$35.89	07/15/20
Schreiber	Kim	HS Nursing	IV	16	\$35.89	07/15/20
Wamback	Karen	HS Nursing	IV	12	\$31.90	07/15/20
Welch	Joy	School Nurse	III	5	\$23.05	07/15/20
Wentzel	Leanna	HS Nursing	V	16	\$39.88	07/15/20
Widmer	Jody	HS Nursing	IV	19	\$39.23	07/15/20

B. Classified Employment:

- Resignation of Beth Woodward, Part Time Café Cook, at the end of the day on August 3, 2020 for the purpose of taking the position of Full Time Cook Cashier
- Employment of the following person as full-time Classified Personnel as per Board Policy and the negotiated agreement for the 2020-2021 school year:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP	EFFECTIVE
Woodward, Beth	Full Time Cook Cashier	C	182 days + 10 holidays @ 7 hrs/day	III	2	08/04/2020

3. Revision to the employment of the following persons as Classified Personnel, part-time/as needed/per time sheets/per schedule for the 2020-2021 school year:

LAST	FIRST	AREA	STEP	HOURLY RATE	EFFECTIVE DATE
Ross	Alan	Bus Driver	6 (was 5)	\$22.02 (was \$21.39)	08/18/20

4. Employment of the following classified individual(s) to substitute in area(s) indicated for the 2020-2021 year:

LAST	FIRST	SUB AREA	STEP	HOURLY RATE	EFFECTIVE DATE
Barnhouse	Michael	Custodial	9	\$12.97	07/15/20

Benfield	Melnee	Aide/Monitor	0	\$9.93	07/15/20
		Cashier/Cook	2	\$10.55	07/15/20
		Admin Asst.	5	\$11.53	07/15/20
Bowman	Trevor	Custodial	10	\$13.36	07/15/20
Dressler	Ron	Aide/Monitor	0	\$9.93	07/15/20
		Custodial	12	\$14.18	07/15/20
Freeland	Tara	Aide/Monitor	3	\$10.86	07/15/20
Goudy	Deborah	Admin. Asst.	6	\$11.87	07/15/20
Hobbs	Christine	Admin. Asst.	8	\$12.60	07/15/20
		Aide/Monitor	3	\$10.86	07/15/20
Johnson	Elizabeth	Admin Asst.	8	\$12.60	07/15/20
		Monitor	3	\$10.86	07/15/20
Mullins	Katherine	Aide/Monitor	0	\$9.93	07/15/20
		Cashier/Cook	2	\$10.34	07/15/20
		Admin Asst.	5	\$11.53	07/15/20
Neuenschwander	Beverly	Amin. Asst.	8	\$12.60	07/15/20
Nussbaum	Julie	Aide/Monitor	2	\$10.55	07/15/20
Perry	Michele	Aide/Monitor	0	\$9.93	07/15/20
		Cashier/Cook	2	\$10.55	07/15/20
		Admin Asst.	5	\$11.53	07/15/20
Sears	Kathy	Admin Asst.	8	\$12.60	07/15/20
Stephenson	Deborah	Custodial	12	\$14.18	07/15/20

- C. Consultant Contracts (none)
- D. Volunteers (none)
- E. Approval to remove the following from inventory (none)
- F. Approval to accept the following donations (none)

***Motion to approve the Superintendent's Consent Agenda (Roll Call)***

**V. REGULAR AGENDA**

**A. Grants and Agreements (Roll Call)**

1. Approval of a School Resource Officer (SRO) agreement with the Wayne County Commissioners
2. Approval of a School Resource Officer (SRO) Memorandum of Understanding with the Wayne County Sheriff's Office
3. Approval of an agreement for shared services for the Business Entrepreneurship program between Green Local Schools, Orrville City Schools, Rittman Exempted Village Schools, Southeast Local Schools, and the Wayne County Schools Career Center (copies available)
4. Approval of an agreement for shared services between Green Local Schools and the Wayne County Schools Career Center (copies available)

**B. Resolutions (Roll Call)**

1. Approval of the resolution opposing racism (**Exhibit G**)

***Motion to approve Resolution 1. (Roll Call)***

**C. Documents and Materials (Voice):**

1. Approval of the following textbooks for the Animal Science program:

<b>PUBLISHER</b>	<b>ISBN</b>	<b>TITLE</b>	<b>AUTHOR(S)</b>	<b>EDITION</b>
John Wiley & Sons, Inc.	9781118440780	Tasks for the Veterinary Assistant	Pattengale & Sonsthagen	3 <sup>rd</sup>
John Wiley & Sons, Inc.	9780470959268	Textbook for the Veterinary Assistant	Burns & Renda-Francis	1st

2. Approval of the revisions/additions to the 2020-2021 Student Parent Handbook (copies available)
3. Approval of the revisions/additions to the 2020-2021 Staff Resource Manual (copies available)
4. Approval of the following revised/new/deleted board policy (copies available)

<b>NUMBER</b>	<b>STATUS</b>	<b>TITLE</b>
3220	Revised	Standards-Based Teacher Evaluation

***Motion to approve Documents and Materials (Voice)***

**VI. NEW BUSINESS (ROLL CALL) (none)**

**VII. ITEMS OF DISCUSSION**

- A. Board discussion

**VIII. EXECUTIVE SESSION**

- A. Executive Session (if needed) (**Roll Call**)

**IX. MOTION TO ADJOURN (VOICE)**

**NOTE: The next Regular Meeting will be held on Wednesday, August 19, 2020 via Zoom.  
The meeting will begin at 7:30 p.m.**