

**INDEPENDENT SCHOOL DISTRICT NO. 2168
NRHEG PUBLIC SCHOOLS NEW RICHLAND, MN
REGULAR MEETING July 18, 2016 Elementary Media Center**

MINUTES

Agenda Item

1. **Call to Order**--Meeting called to order by Board Chair Rick Schultz at 6:32PM.
2. **Pledge of Allegiance**
3. **Roll Call:** Members present: JoAnn Maloney, Mike Moen, Michele Moxon, Travis Routh, Rick Schultz, Mark Tollefson and Superintendent Dale Carlson. Absent: Lori Routh. Also present: Karla Christopherson, Reed Waller, Jody Johnson, Stacy Stork, Deb Bently and Sue Kulseth.
4. **Approve Agenda:** Moved by Mike Moen, seconded by JoAnn Maloney to accept the agenda as presented moving Item 8 Approve Bills to the end of the agenda. Motion carried 6-0.
7. **Approve Minutes of Regular Meeting June 20, 2016:** Moved by Michele Moxon, seconded by Mike Moen to approve the minutes of the regular meeting of June 20, 2016 as presented. Motion carried 6-0.
8. **Approve Bills:** Moved by Mike Moen, seconded by Travis Routh that the bills in the amount of \$1,193,983.16 be approved as presented. Motion carried 6-0.
12. **Unfinished Business**
 - Revised MSBA Board Policies:** The Policy Committee reported out on further clarification of policies 416, 417, 418, and 516 as to the addition of "medical cannabis" wording. Moved by Mike Moen, seconded by Travis Routh to adopt the revised MSBA Board Policies as presented. Motion carried 6-0.
 - a. 102 Equal Educational Opportunity--Mandatory
 - b. 206 Public Participation in School Board Meetings/Complaints about Persons at School Board Meetings and Data Privacy Considerations
 - c. 208 Development, Adoption, and Implementation of Policies
 - d. 401 Equal Employment Opportunity--Mandatory
 - e. 402 Disability Nondiscrimination Policy
 - f. 410 Family and Medical Leave Policy--Mandatory
 - g. 413 Harassment and Violence--Mandatory
 - h. 413 Form: Harassment and Violence Report Form--Mandatory
 - i. 414 Mandated Reporting of Child Neglect or Physical or Sexual Abuse
 - j. 415 Mandated Reporting of Maltreatment of Vulnerable Adults
 - k. 416 Drug and Alcohol Testing
 - l. 417 Chemical Use and Abuse--Mandatory
 - m. 418 Drug-Free Workplace/Drug-Free School --Mandatory
 - n. 420 Students and Employees with Sexually Transmitted Infections and Diseases and Certain Other Communicable Diseases and Infectious Conditions
 - o. 506 Student Discipline--Mandatory
 - p. 509 Enrollment of Nonresident Students
 - q. 509 Form: Statewide Enrollment Options Form
 - r. 516 Student Medication --Mandatory
 - s. 532 Use of Peace Officers and Crisis Teams to Remove Students with IEPs from School Grounds--Mandatory
 - t. 613 Graduation Requirements
 - u. 614 School District Testing Plan and Procedure

- v. 614 Form: Assurance of Test Security and Non-Disclosure – NEW FORM
- w. 615 Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students
- x. 616 School District System Accountability --Mandatory
- y. 618 Assessment of Student Achievement
- z. 620 Credit for Learning
- aa. 707 Transportation of Public School Students
- bb. 805 Waste Reduction and Recycling
- cc. 807 Health and Safety Policy--Mandatory
- dd. 905 Advertising Policies with Non-Substantive Changes
- ee. 101 Legal Status of the School District
- ff. 406 Public and Private Personnel Data--Mandatory
- gg. 406 Form: Consent to Release – Request from an Individual--Mandatory
- hh. 427 Workload Limits for Certain Special Education Teachers--Mandatory
- ii. 508 Extended School Year for Certain Students with Individualized Education Programs
- jj. 514 Bullying Prohibition Policy—Mandatory
- kk. 515 Protection and Privacy of Pupil Records --Mandatory
- ll. 522 Student Sex Nondiscrimination--Mandatory
- mm. 525 Violence Prevention [Applicable to Students and Staff]
- nn. 530 Immunization Requirements
- oo. 533 Wellness --Mandatory
- pp. 708 Transportation of Nonpublic School Students

Item 13 New Business

- a. **Resignations:** Moved by JoAnn Maloney, seconded by Travis Routh to approve the resignation of Kara Wilkenson-Paraprofessional, effective the end of the 2015-2016 school year, with gratitude, Alli McNeil--Paraprofessional, effective the end of the 2015-2016 school year, with gratitude, Jennie Nielson-Paraprofessional, effective the end of the 2015-2016 school year, with gratitude, Barb Morgan-LPN, effective the end of the 2015-2016 school year, with gratitude, Carley Seifert—Elementary Teacher, effective the end of the 2015-2016 school year, with gratitude as presented. Motion carried 6-0.
- b. **2016 Fall Coaches Contracts:** Moved by Mike Moen, seconded by Michele Moxon to approve the Fall Coaches contracts, Dan Stork, Football Head Coach; John Schultz, Football Varsity Assistant Coach; Drew Paukert, Football B-Squad Coach; Pat Churchill, Football 8th Grade Coach, Dan Wagner, Football 7th Grade Coach; Mike Weber, Cross Country Head Coach; Onika Peterson, Volleyball Head Coach; Jackie Schultz, Volleyball B-Squad Coach, Corrine Schuller, Volleyball 9th Grade Coach; Jennifer Hatton, Volleyball 8th Grade Coach, Jalea Prieb, Volleyball 7th Grade Coach; Kari Buendorf, Cheerleading Head Coach as presented. Motion carried 4-1, Rick Schultz abstained.
- c. **Extended Work Agreement for Activities Director:** Moved by Rick Schultz, seconded by Mike Moen to approve the Extended Work Agreement for Activities Director, Dan Stork. The extended work agreement for the Activities Director is beyond the contracted 186 days that reflects the teacher work schedule per the Master Agreement. It includes an additional five (5) days to be worked yet this summer (2016) between July 19 and August 29. Beginning with Summer 2017, the extended work agreement would include up to ten (10) additional days to be worked between the last teacher work day of the 2016-17 school year and the first teacher work day of the 2017-18 school year. The daily rate of pay will be equal to the employee's daily rate based on the 2015-17 Master Agreement Salary Schedule similar to other extended workday positions. The budgeted annual cost for 10 days will be between \$2,500 and \$3,000, as presented. Motion carried 5-1.
- d. **Summer Occupational Therapy Contract:** Moved by Mark Tollefson, seconded by JoAnn Maloney to approve the Summer Occupation Therapy Contract of Racheal Kluver that begins June 2016 and goes through August 2016. Hourly Rate of \$36.53, Maximum Hours is 14, Prep hours/1 per 6 hours direct student contact and Total Eligible Salary of \$596.66 as presented. Motion carried 6-0.

- e. **Family Medical Leave Act (FMLA) Request:** Moved by Travis Routh, seconded by Michelle Moxon to approve the FMLA leave of Amanda Inouye for “child rearing” to start approximately November 6, 2016, with a planned return date of January 3, 2017 as presented. Motion carried 6-0.
- f. **2016-2017 Staffing Plan Revision:** Moved by JoAnn Maloney, seconded by Mike Moen to approve a revised Staffing Plan noting changes since the original plan was presented in April and Board approval in May. The revised plan reflects administration’s intention not to fill two open paraprofessional positions for the 2016-17 school year as presented. Motion carried 6-0.
- g. **Statewide Enrollment Options:** Moved by Michele Moxon, seconded by Mark Tollefson to approve the Statewide Enrollment Options for the 2016-2017 school year. We have one (1) student moving to our District but choosing to remain at his present school not in our district as presented. Motion carried 6-0.
- h. **Elementary Fence Quote:** Moved by Rick Schultz, seconded by JoAnn Maloney to approve the quote from Jim Kaplan Construction for the fencing project at the Elementary for a total of \$2,006.00 (\$660.54 less than the second quote) as presented. Motion carried 6-0.
- i. **10 Year Long Term Facility Maintenance Plan (LTFM):** Moved by Mark Tollefson, seconded by Mike Moen to approve a resolution approving the Ten Year Long-Term Facility Maintenance Program Budget as presented and authorizes the current amount to be included in the District’s long-term facility maintenance projects application for long-term facility maintenance revenue. Motion carried 6-0.
- j. **Minnesota School Board Association membership Renewal:** Moved by Michele Moxon, seconded by Travis Routh to approve membership to the Minnesota School Board Association. The Association dues are \$3,993.00 and the Policy Services Renewal is \$650.00 per year for a total of \$4,643.00 as presented. Motion carried 6-0.
- k. **Donations:** Moved by Mike Moen, seconded by Rick Schultz to approve the donation list, \$100 to the Drama Club from Dennis Prescher as presented. Motion carried 6-0.

Adjournment: Chair, Rick Schultz, adjourned the meeting. Meeting adjourned at 7:54PM.

Submitted by Michele Moxon, Acting Clerk

Michele Moxon, Acting Clerk