

## RECORD OF PROCEEDINGS

### BROOKFIELD BOARD OF EDUCATION MEETING

HELD ON: JULY 18, 2012

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Brookfield Board of Education

Auditorium

#### **Regular Meeting of the Board**

Wednesday, July 18, 2012

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- I. The Brookfield Board of Education met in open session on Wednesday, July 18, 2012 at 6:00 p.m. in the auditorium.
- II. Pledge of Allegiance
- III. Roll Call:

Mrs. Ronda Bonekovic, President	Present
Mrs. Kelly Bianco	Present
Mr. Ron Brennan	Present
Mr. Tim Filipovich	Present
Mrs. Gwen Martino	Present
- IV. Board of Education Reports
- V. Old Business
- VI. New Business
- VII. Superintendent's Report
  - a. Attendance & Truancy Program
  - b. School District Indicators and Rating
- VIII. Update on New School Facility
- IX. Public Input (five minutes per individual)

#### **#12-135**

#### **X. EXECUTIVE SESSION**

Bianco moved and Brennan seconded that the Brookfield Board of Education adjourn to Executive Session at 6:54pm to discuss the "appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee, official or student or the investigation of charges or complaints against such individual", and "to consider the purchase of property for public purposes, or for the sale of property at competitive bidding."

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

Ms. Bonekovic reconvened the regular meeting at 7:35pm.

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#### **TREASURER'S RECOMMENDATIONS**

#### **#12-136**

#### **APPROVAL OF MINUTES**

Filipovich moved and Brennan seconded that the following Board minutes be approved as submitted:

June 27, 2012 – Regular Meeting of the Board

**BE IT RESOLVED**, under the provision of ORC 3319.26 regarding the reading of the minutes, that the reading be waived and the minutes approved.

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

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Nays: None.

#### #12-137

##### APPROVAL OF FINANCIAL STATEMENTS

Bianco moved and Filipovich seconded that the June 2012 Check Listing, Financial Report by Fund and the Annual Spending Plan be approved as submitted.

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

#### **SUPERINTENDENT'S RECOMMENDATIONS**

#### #12-138

##### ASSISTANT TO THE TREASURER CONTRACT

Filipovich moved and Bianco seconded that the Brookfield Board of Education approve the following employee's contract:

<b>Janelle Elcessor</b>	Assistant to the Treasurer
	Three (3) Year Contract
	Effective: July 1, 2012 through June 30, 2015
	Days per year: 255 work days, including school calendar
	Annual Salary: 2012-2013: \$27,086 (freeze)
	2013-2014: \$27,357
	2014-2015: \$27,631

Ayes: Bianco, Bonekovic, Filipovich and Martino.

Nays: Brennan.

#### #12-139

##### ADMINISTRATOR CONTRACT

Filipovich moved and Bianco seconded that the Brookfield Board of Education approve the following administrator's contract:

<b>Shari Baxter</b>	Middle School Principal
	Three Year Contract
	Effective: August 1, 2012 through July 31, 2015
	Days per year: 216
	Annual Salary: 2012-2013: \$ 68, 680.00 (freeze)
	2013-2014: \$ 69, 366.00
	2014-2015: \$ 70, 060.00

Ayes: Bianco, Bonekovic, Filipovich and Martino.

Nays: Brennan.

#### #12-140

##### SUPERVISOR CONTRACT

Filipovich moved and Bianco seconded that the Brookfield Board of Education approve the following supervisor's contract:

<b>Thomas Vickers</b>	Assistance Maintenance/Transportation Supervisor
	One Year Contract
	Effective July 19, 2012 through July 31, 2013
	Days per year: 260
	Annual Salary: \$ 34, 000.00

Ayes: Bianco, Filipovich and Martino.

Nays: Bonekovic and Brennan.

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#### #12-141

##### **POLICY UPDATES - 2<sup>nd</sup> READ**

Filipovich moved and Brennan seconded that the Brookfield Board of Education approve the 2<sup>nd</sup> reading of the following revised policies for the Brookfield Local School District:

-  5460 - Graduation Requirements
-  5461 - Schedule Changes

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

#### #12-142

##### **TEACHER RESIGNATION**

Filipovich moved and Brennan seconded that the Brookfield Board of Education accept the certified resignation of **Eric Baker**, High School Math Teacher, effective at the end of the 2011-2012 contractual year.

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

#### #12-143

##### **RESOLUTION ADOPTING A CALAMITY DAY ALTERNATIVE MAKE UP PLAN**

Brennan moved and Martino seconded that the Brookfield Board of Education adopt the following resolution:

WHEREAS, the Brookfield Board of Education desires that students have learning opportunities even when schools are closed for any of the reasons specified in section 3317.01 of the Ohio Revised Code and in excess of the number of days authorized in section 3313.48; and,

WHEREAS, section 3313.88 authorizes a board of education to file an annual plan with the Ohio Department of Education by August 1 of each year to provide online learning opportunities for students in lieu of attendance on such excess days;

NOW THEREFORE BE IT, AND IT IS, HEREBY RESOLVED that the Brookfield Board of Education hereby approves the following plan and authorizes its filing with the Ohio Department of Education.

##### **PLAN FOR ALTERNATIVE MAKE-UP OF CALAMITY DAYS**

Pursuant to Ohio Revised Code section 3313.88, the Brookfield Board of Education hereby authorizes the following plan to allow students of the district to access and complete classroom lessons in order to complete up to three days of instruction in excess of the number of days permitted under section 3313.48 because of the closing of schools for any of the reasons specified in section 3317.01.

- 1) This plan is submitted, pursuant to approval of the Brookfield Board of Education, prior to August.
- 2) This plan includes the written consent of the teachers' employee representative as designated under division (B) of section 4117.04. Such consent is on file in the official file of the board of education and is hereby incorporated into this plan as if specifically rewritten.
- 3) Not later than November 1 of the 2012-2013 school year, each classroom teacher shall develop a sufficient number of lessons for each course taught by

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that teacher with such lessons requiring, in the judgment of the teacher, an amount of time equal to or greater than the amount of instructional time the student would receive for three school days in such teacher's class.

- 4) The teacher shall designate the order in which the lessons are to be posted on the district's web portal or web site.
- 5) Teachers will update or replace such lessons as necessary throughout the school year based on the instructional progress of students.
- 6) As soon as practicable after an announced school closure in excess of the number of days permitted under section 3313.48, staff members designated by the appropriate administrator shall make the designated lessons available on the district's portal or site. Each lesson shall be posted for each course that was scheduled to meet on the day of the school closing.
- 7) Each student enrolled in a course for which a lesson is posted shall be granted a two-week period from the date of posting to complete the lesson. If the student does not complete the lesson within this time period, the student will receive an incomplete or failing grade unless a reason sufficient to the teacher is provided.
- 8) Students without access to a computer shall be permitted to complete the posted lessons at school after the reopening of school. Students utilizing this option will be granted two weeks from the date of reopening to complete such lessons. If the student does not complete the lesson within this time period, the student will receive an incomplete or failing grade unless a reason sufficient to the teacher is provided. The district will provide access to district computers before, during, or after the school day (provided that the equipment is available and accessible at those times) or may provide a substantially similar paper lesson in order for students to complete the assignments.
- 9) The Brookfield Board of Education hereby authorizes "blizzard bags," which are paper copies of the lessons posted online. Teachers shall prepare paper copies approximating the content of the online lessons and shall update such paper copies when updating any of the online lessons. "Blizzard bags" shall be distributed to all students by not later than December 1 of the school year or such other date as may be selected by the superintendent. Students shall submit completed lessons to the teachers assigning such lessons not later than two weeks after the date of school closing in excess of the number of days permitted under section 3313.48

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

#### #12-144

##### **SUPPLEMENTAL CONTRACTS**

Brennan moved and Martino seconded that the Brookfield Board of Education approve the following individuals for 2012-2013 supplemental contracts as per Board policies: \*

Basketball Coach – Boys' JV Assistant	Chris Fahndrich
Basketball Coach – Boys' Varsity Assistant	Taylor McMullin

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

#### **BOARD RECOMMENDATIONS**

#### #12-145

##### **A RESOLUTION DECLARING IT NECESSARY TO RAISE \$1,400,000 FOR SCHOOL DISTRICT PURPOSES PURSUANT TO SECTION 5748.02 OF THE REVISED CODE**

Martino moved and Filipovich seconded the following resolution:

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BE IT RESOLVED by the Board of Education of the Brookfield Local School District, County of Trumbull, State of Ohio, that:

1. This Board hereby declares it to be necessary to raise annually the amount of \$1,400,000 for school district purposes and to levy a tax on the income of individuals and estates as defined in divisions (E)(1)(a) and (2) of Section 5748.01 of the Revised Code.
2. This Board proposes to submit the question of the income tax levy at the November 6, 2012 election and hereby requests the State Tax Commissioner to estimate both of the following: (i) the property tax rate that would have to be imposed in the current year by the Brookfield Local School District to produce the sum of \$1,400,000; and (ii) the income tax rate that would have had to have been in effect for the current year to produce the sum of \$1,400,000 from a school district income tax.
3. A copy of this Resolution shall be immediately certified to the State Tax Commissioner for the calculation of the estimates set forth in Section 2 hereof.
4. It is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with the law.

Ayes: Bianco, Bonekovic, Filipovich and Martino.

Nays: Brennan.

**#12-146**

**COMMUNITY FOUNDATION OF WESTERN PENNSYLVANIA DONATION**

Brennan moved and Martino seconded that the Brookfield Board of Education accept the donation of \$3,000.00 by the Community Foundation of Western Pennsylvania and Eastern Ohio (specifically the Strimbu Memorial Fund). These funds are intended to be used in support of Brookfield High School's Freshman Focus Program.

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

**#12-147**

Brennan moved and Martino seconded that the meeting be adjourned at 7:40pm.

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

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Treasurer

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Board President