

**MINEOLA UNION FREE SCHOOL DISTRICT
MINEOLA, NY**

Business Meeting AGENDA

*The Mission of the Mineola Union Free School District is to inspire each student
to be a life-long learner, pursue excellence, exhibit strength of character
and contribute positively to a global society.*

Board Goals – 2008-2009

- ***Improve Student Achievement & Learning for All Students***
- ***Mobilize District Mission and Core Values***
- ***Ensure Fiscal Stability of the School System***
- ***Improve Communications***
 - o *Internal*
 - o *External*

DATE: July 17, 2008

LOCATION: Willis Avenue School

OPEN BUSINESS MEETING

7:00 p.m. 1st FLOOR CAFETERIA

Board of Education

Stephen Siwinski, President
Laraine Salvatore, Vice President
John McGrath
William Hornberger
Terence Hale

Central Office

Dr. Lorenzo Licopoli, Superintendent of Schools
Dr. Michael Nagler, Deputy Superintendent
Sherri Goffman, Asst. Supt. of Curr. & Inst.
John Waters, Asst. Supt. of Finance & Oper.
Janice Patterson, Director of Pupil Services
Donna Martillo, District Clerk

- A. Call to Order**
- B. Pledge of Allegiance**
- C. Reading of Mission**
- D. Moment of Silent Meditation**
- E. Dais & Visitor Introductions**
 - 1. Discussion on Agenda Items**
 - 2. General Discussion**
- F. Old Business**
 - 1. Regulation – Sexual Harassment #0110R**

RESOLUTION #3 – BE IT RESOLVED that the Board of Education waives the second formal reading of the Sexual Harassment Regulation 0110R, due to its availability on the information table, and moves its adoption.

Motion: _____
Second: _____

Yes: _____

No: _____

Passed: _____

G. New Business

1. Board Retreat

RESOLUTION #4 – BE IT RESOLVED that the Board of Education establish July 23, 2008 from 9:00 a.m. to 5:00 p.m. as the date for the Board’s Retreat, meeting in the Board conference Room at the Willis Avenue School. It will be an open meeting and the Board may enter into executive session at any time in accordance with regulations.

Motion: _____
Second: _____

Yes: _____

No: _____

Passed: _____

RESOLUTION #5 – BE IT RESOLVED that the Board of Education approves the following agenda for the July 23, 2008 retreat:

Motion: _____
Second: _____

Yes: _____

No: _____

Passed: _____

2. Staffing Requests

RESOLUTION #6– BE IT RESOLVED that the Board of Education approves the following additional staffing requests:

Kindergarten Teacher – Willis

Reason: Kindergarten enrollment is at 22 per class without Summer entrants.

<u>Board of Education Member</u>	<u>Yes</u>	<u>No</u>
Terence Hale	_____	_____
William Hornberger	_____	_____
John McGrath	_____	_____
Laraine Salvatore	_____	_____
Stephen Siwinski	_____	_____

3^d Grade Teacher – Cross

Reason: Request via petition class sizes are close to the guideline maximum.

Terence Hale	_____	_____
William Hornberger	_____	_____
John McGrath	_____	_____
Laraine Salvatore	_____	_____
Stephen Siwinski	_____	_____

2nd Grade Teacher – Meadow

Reason: Issue concerning 2 full time classes rather than 1 classroom with 1.5 Teachers and .5 Teacher Aide.

*Literacy Collaborative Teacher.

Terence Hale	_____	_____
William Hornberger	_____	_____
John McGrath	_____	_____
Laraine Salvatore	_____	_____
Stephen Siwinski	_____	_____

1st Grade Teacher – Meadow

Reason: Exceeds guidelines by one student.

Terence Hale	_____	_____
William Hornberger	_____	_____
John McGrath	_____	_____
Laraine Salvatore	_____	_____
Stephen Siwinski	_____	_____

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____

3. Library Automation and Resource Sharing Service Project

RESOLUTION #7– BE IT RESOLVED that the Board of Education approves the following Library Automation and Resource Sharing Service Project

(#148532LP) agreement for years 2008-2009, \$89,944.00; 2009-2010, \$74,607.00; and 2010-2011, \$62,700.00:

(i) *the use of the Software and Equipment and the District's participation in the Library Automatic and Resource Sharing Service Project is essential to the District's proper, efficient and economic operation of its education program to be supported by the Equipment, and is necessary to maintain the District's educational program; and that*

(ii) *the expenses arising under this Agreement constitute ordinary contingent expenses necessary for providing educational services and transaction is in the best financial interests of the School District because it enables the District to utilize the equipment in a cost effective and economic manner.*

And to approve an assignment of Co-Ser Agreement between the Mineola UFSD and Nassau BOCES arising under the agreement of project #148532LP to continue to expand its participation in Library Automation and Resource Sharing Service through the addition of Follett Destiny Software for seven sites, Mineola High School, Middle School, Hampton Street, Jackson Avenue, Meadow Drive, Cross Street, and Willis Avenue Schools and to authorize the Board President to sign the appropriate assignment and such other documents and agreements as may be necessary to effect the transaction subject to legal counsel review.

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____

H. Consensus Agenda

1. Accepting of Minutes

- a. That the Board of Education accepts the minutes of the June 5, 2008 (Work Session) and June 19, 2008 (Business) Meetings as presented.

2. Instruction

a. Resignation/Leave of Absence

1. That the Board of Education accepts the letter of resignation for Filomena Sorentino, Foreign Language Teacher, effective July 31, 2008.
2. That the Board of Education grants a request to Nelida DeAlmeida, for a leave of absence using accrued sick days followed by a

FMLA leave of absence, for child-rearing purposes starting September 1, 2008.

b. Appointments

1. That the Board of Education approves the appointments of the following Science Resource Teachers for the 2008-2009 school year, at an hourly rate of pay, in accordance with the MTA Contract.

Thomas Nucci	Cross Street
Janice Killelea	Hampton Street
Nicole Bartone	Jackson Avenue
Elena Murphy	Jackson Avenue
Bradley Carrell	Meadow Drive (Shared Position)
Elizabeth Goldman	Meadow Drive (Shared Position)
Terri Wolfe	Willis Avenue

2. That the Board of Education approves the appointments of the following Math Lead Teachers for the 2008-2009 school year, at an hourly rate of pay, in accordance with the MTA Contract.

Elizabeth Donnelly	Cross Street
Andrea Romano	Hampton Street
Mary LoCascio	Jackson Avenue
Margie Buttgereit	Meadow Drive
Nancy Ekloff	Willis Avenue

3. That the Board of Education approves the following teachers for the Jump Start Program, which is Title III funded, from August 18, 2008 through August 29, 2008:

Mary Kenny	\$1,612.00
Angelo Suarez	\$1,612.00
Lucia Barberio	\$1,612.00

4. That the Board of Education approves the following staff for the Fall Interscholastic Athletic season for the 2008-2009 school year:

<u>SPORT & LEVEL</u>	<u>NAME</u>	<u>STEP</u>	<u>SALARY</u>
Varsity Football	Dan Guido	3	\$ 9,930.25
Varsity Football Assistant	Helms Bohringer	3	\$ 6,787.25
Varsity Football Assistant	John Tortora	3	\$ 6,787.25
JV Football	Mark Miller	3	\$ 6,307.37
JV Football Assistant	TBD		
7/8 Football	Mike Perro	3	\$ 5,834.95
7/8 Football Assistant	Mario Villa	3	\$ 5,359.33
7/8 Football Assistant	Matt Antoniou	3	\$ 5,359.33
Boys Varsity Soccer	Paul Pereira	3	\$ 7,253.25
Boys JV Soccer	Al Cavalluzzo	3	\$ 4,944.77
Boys 7 th Grade Soccer	Bill DiGennaro	3	\$ 4,425.22
Boys 8 th Grade Soccer	Matt Moscola	2	\$ 3,947.45
Girls Varsity Soccer	Katherine Hock	3	\$ 7,253.25
Girls JV Soccer	Tara McDonnell	3	\$ 4,944.77
Girls 7 th Grade Soccer	Jacqueline Hazel	2	\$ 3,947.45
Girls 8 th Grade Soccer	Meghan Nelson	3	\$ 4,425.22

Girls Varsity Volleyball	Diana Nick	3	\$ 7,253.25
Girls JV Volleyball	Hyunah Park	2	\$ 4,425.22
Varsity Golf	Al Weidlein	3	\$ 4,097.42
Cross Country	Kristin Frazer	3	\$ 4,944.77
Athletic Trainer	John DiGregorio	NA	\$31,014.10
Cheerleading **	Hyunah Park		\$ 4,430.58
Cheerleading **	Nancy Rojas		\$ 2,142.45

*Salary and position are for the 2008-2009 school year.

**This Stipend is being split by two teachers as they will be sharing the position.
Salaries as per 2008–2009 MTA Contract.

5. That the Board of Education approves the addition of the following individuals to the Per Diem Substitute Teacher list at a daily rate of pay of \$90.00:

Pollyanne Peluso	Pre-K-Grade 6
Danielle Anderson	PreK-Grade 6 and Students with Disabilities

6. That the Board of Education approves the appointment of Maryl Fitzpatrick, to the position of Leave Replacement Math Teacher, for Rebekah Seiden, effective September 1, 2008 to June 30, 2009; salary, BA+15, Step 4, \$63,972.00.
7. That the Board of Education approves the appointment of Surabhi Alexander, HS Special Ed Teacher, for the 2008 Summer Special Ed Programs; 2 hours daily for 30 days at the salary of \$2,418.00.

2.1. **Instruction: Committee on Special Education Actions**

2.2. **Instruction: Contracted Instructional Services**

a. Adelphi University – Education Leadership and Technology

1. That the Board of Education approves the application and contract between the Mineola Union Free School District and Adelphi University for the period July 1, 2008 to June 30, 2010 to provide an Advanced Certificate Program in Literacy, offered at Mineola High School, funded by individuals taking the course.

2.3. **Instruction: Student Actions**

a. Field Trip

1. That the Board of Education approves an out-of-state, overnight field trip request as follows:
 - High School Guidance Trip – Students visiting 5 Colleges in Connecticut, September 19-20, 2008

2.4. **Instruction: Other**

3. **Civil Service**

a. Resignations/Leave of Absence

1. That the Board of Education accepts the resignation of Russell Costa, Head Custodian, effective July 18, 2008.
2. That the Board of Education approves a paid Medical Leave of Absence for Joann Rios, Bus Driver, effective July 14, 2008 through August 22, 2008.

b. Appointments

1. That the Board of Education approves the appointment of Kim Baker to Training Instructor at an annual stipend of \$2,000.00 in addition to his position as a Head Bus Mechanic, effective July 1, 2008.
2. That the Board of Education approves the appointment of Alexandra Lisonek as a Summer Worker in the Business Office, effective July 9, 2008 at an hourly rate of pay, \$8.00.
3. That the Board of Education approves the appointment of the following Bus Attendants for the Summer Programs, effective July 1, 2008 through August 15, 2008:

	Hourly Wage
D. Aviles	\$32.98
D. Buckley	\$31.09
K. Diskin	\$26.55
F. Lapoff	\$26.55
M. Ramos	\$27.27
J. Klein	\$21.39
M. Krumholz	\$26.55
D. Delape	\$15.22
R. Kaletsky	\$16.61

c. Amendment of Salary

1. That the Board of Education amends the salary of Kathleen Aiello, part time Teacher Aide for the Summer Language Program from \$18.81 to \$19.81, effective July 1, 2008.

d. New Positions

1. That the Board of Education approves the position of Account Clerk in the Office of Curriculum and Instruction, effective July 1, 2008.
2. That the Board of Education approves the annual position of Bus Driver Training Instructor for the Transportation Department, effective July 1, 2008.

3. That the Board of Education approves a summer clerical position in the Business Office effective July 9, 2008 at the hourly rate of pay, \$8.00. The position is for the Accounts Payable Department.

4. **Business/Finance**

a. **Treasurer's Report**

1. That the Board of Education accepts the Treasurer's Report for the period ending May 31, 2008 and directed that it be placed on file.

b. **Approval of Invoices and Payroll**

1. That the Board of Education approves the Invoices and Payroll for the period ending June 30, 2008.

Warrant #23	\$ 311,711.08
Warrant #24	\$ 655,491.72
Credits to Expense	\$ 302,110.48 Cr.
TOTAL EXPENSES	\$ 665,092.32

PAYROLL #23 & #24

General	\$7,639,867.60
Fund F	\$ 108,165.74
TOTAL PAYROLL	\$7,748,033.34

4.1. **Business/Finance: Contract Approvals**

a. **Transportation Contracts**

1. That the Board of Education approves a contract with Herricks UFSD for the 2008-2009 to provide transportation for Herricks students as follows:

<u>School</u>	<u># Students</u>	<u>Revenue per Month per Student</u>	<u>Total Revenue per Month</u>
L.I. Lutheran	2	\$202.20	\$ 404.40
St. Dominick	3	\$495.74	\$1,487.22
Progressive	1	\$342.50	\$ 342.50
Clarke MS BOCES	1	\$400.00	\$ 400.00
Mill Neck	2	\$577.12	\$1,154.24

b. **CORE - Technology Contract**

1. That the Board of Education approves the application and contract between the Mineola Union Free School District and CORE for services provided for the period July 1, 2008 to June 30, 2009.

4.2. **Business/Finance: Bids**

- a. That the Board of Education approves the participation of the Mineola Union Free School District in the following cooperative bids:

- Fuel/Gasoline Access Card – Herricks UFSD Co-op Bid 08/09

- Custodial Supplies, Green Clean Products, Electrical Supplies, Plumbing Supplies, Lumber & Masonry Supplies – Rockville Centre UFSD Co-op Bids 08/09

- b. That the Board of Education awards the Five Year Bus Lease to the lowest responsible bidder meeting specifications, **Sovereign Bank**.
- c. That the Board of Education extends the 07/08 Instrumental Rental Bid award to Laconia Music Center for the 2008-2009 school year at no price increase.

5. **Other**

a. Disposal of Obsolete Equipment

1. That the Board of Education deems the following 1990 Ford Bus Vans obsolete and allow them to be properly disposed of in accordance with District Policy 6900-Disposal of District Property:

#58	VIN 1FDJE34M9LHB55314
#59	VIN 1FDJE34M6LHB55318

b. School Lunch and Breakfast Prices

1. That the Board of Education approves the following prices for the 2008-2009 school year:

Elementary Lunch	\$1.50
Secondary Lunch	\$1.75
Elementary Breakfast	\$1.00
Secondary Breakfast	\$1.30

c. Health Services 2007-2008

1. That the Board of Education approves Health Services Contracts for the 2007-2008 for Mineola resident students attending non-public schools in other school districts:

Garden City	13	Waldorf (5) St. Joseph (7) St. Anne's (1)	\$640.59	\$8,327.67
Hempstead	44	Sacred Heart	\$940.00	\$41,360.00
Hicksville	41	Holy Trinity (38) Trinity Lutheran (3)	\$476.75	\$19,546.75
Jericho	14	L.I. Lutheran (12) Solomon Schecter (2)	\$799.62	\$11,194.68
Manhasset	20	St. Mary's	\$705.56	\$14,111.20
North Merrick	3	Progressive School of LI (3)	\$402.00	\$1,206.00
NHP-GCP	3	Notre Dame	\$615.75	\$1,847.25
Plainview- Old Bethpage	2	Hebrew Academy	\$691.00	\$1,382.00
Pt Washington	1	St. Peter's	\$685.72	\$685.72
Syosset	14	Our Lady of Mercy	\$704.43	\$9,862.02
Uniondale	53	Kellenberg (49)	\$579.90	\$30,734.70

		Hebrew Academy (3)		
		St. Martin DePorres Marianist (1)		
Westbury	6	Holy Child (6)	\$668.69	\$4,012.14

2. That the Board of Education approves Health Services Contract for the 2007-2008 school year for non-Mineola students attending Corpus Christi and St. Aidan Schools:

<u>DISTRICT</u>	<u>CORPUS CHRISTI</u>	<u>ST. AIDAN'S</u>	<u>COST PER PUPIL</u>	<u>TOTAL</u>
Carle Place	16	6	\$692.00	\$15,224.00
East Meadow	5	4	\$692.00	\$ 6,228.00
East Williston	1	53	\$692.00	\$37,368.00
Elmont	2	0	\$692.00	\$ 1,384.00
Freeport	3	0	\$692.00	\$ 2,076.00
Hempstead	12	0	\$692.00	\$ 8,304.00
Herricks	0	56	\$692.00	\$38,752.00
Hicksville	1	1	\$692.00	\$ 1,384.00
Island Trees	1	0	\$692.00	\$ 692.00
Malverne	0	2	\$692.00	\$ 1,384.00
New Hyde Park-GCP	5	6	\$692.00	\$ 7,612.00
New York City	1	2	\$692.00	\$ 2,076.00
Port Washington	0	1	\$692.00	\$ 692.00
Roosevelt	2	0	\$692.00	\$ 1,384.00
Roslyn	0	2	\$692.00	\$ 1,384.00
Sachem	1	0	\$692.00	\$ 692.00
Sewanhaka	2	2	\$692.00	\$ 2,768.00
Smithtown	0	1	\$692.00	\$ 692.00
Uniondale	10	0	\$692.00	\$ 6,920.00
Westbury	26	20	\$692.00	\$31,832.00
Wm. Floyd	1	0	\$692.00	\$ 692.00

d. Insurance Coverage – Student Accidents

1. That the Board of Education approves the award of student accident insurance coverage to Pupil Benefits Plan, Inc. for the 2008-2009 school year at a cost of \$7.23 per student.

RESOLUTION #8- BE IT RESOLVED THAT the Board of Education approves Consensus Agenda items H.1. through H.5.d.1. as presented.

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____

I. Public Comments

J. Board of Education Reports

- Comments from Board President
 - Board Committee Report
 - Superintendent of Schools' Reports & Comments
 - o Superintendent Comments
 - o Capital Updates
 - Table Reports
 - o Finance and Operations Report
 - Monthly Financial Report
 - Building & Grounds Report
 - Building Usage
 - Vandalism
 - Work order status
 - Transportation Report
 - Special Reports
- *Public Questions - Board Committee Reports; Student Organization Report; Superintendent's Report; Table Reports (All Finance & Operation Functions); and Special Report

K. Executive Session Time: _____ p.m.

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____

Returned: _____

L. Adjournment Time: _____ p.m.

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____

SUPPORTIVE MATERIALS

FOR

BOARD MEETING

July 17, 2008

SUPERINTENDENT'S REPORTS

J. Board of Education Reports

- Comments from Board President
- Board Committee Report
 - o Board Committee Protocols
- Superintendent of Schools' Reports & Comments
 - o Superintendent Comments
 - o Capital Updates
- Table Reports
 - o Finance and Operations Report
 - Monthly Financial Report
 - Building & Grounds Report

- Building Usage
 - Vandalism
 - Work order status
- Transportation Report
- Special Reports
- Public Questions - Board Committee Reports; Student Organization Report; Superintendent's Report; Table Reports (All Finance & Operation Functions); and Special Report

Pertinent Information

- See attached

CAPITAL REPAIR REPORT

TRANSPORTATION

BUILDING & GROUNDS