

The Bellbrook-Sugarcreek Board of Education met in regular session on July 13, 2023 at Bellbrook Middle School.

The meeting was called to order at 7:00 p.m. by President Mr. Michael Kinsey.

**ATTENDANCE:**

Roll Call: Mrs. Heidi Anderson, Mrs. Audra Dorn, Mr. Michael Kinsey, Mr. David Carpenter and Mr. Kevin Price.

**MOTION 23-108**                      **BOARD MINUTES APPROVAL**

Moved by Mrs. Dorn, seconded by Mr. Price to approve the minutes of the meeting of June 30, 2023.

Roll Call: ayes-five, nays-none, Motion carried.

**MOTION 23-109**                      **TREASURER'S REPORT**

Moved by Mrs. Anderson, seconded by Mr. Carpenter to approve the Treasurer's Report and approval of expenditures for the month of June, 2023.

Roll Call: ayes-five, nays-none, Motion carried.

**MOTION 23-110**                      **SUPERINTENDENT'S REPORT**

Moved by Mrs. Dorn, seconded by Mrs. Anderson to approve the following:

**A. Certified/Licensed Employment/Resignation/Leave-of-Absence/Supplemental Duty:**

- 1.) Approved to amend Motion #23-82 (May 11, 2023) to change salary scale placement for teacher Nicholas Baker from MA to BA/150, Step 0, for the 2023-2024 school year.
- 2.) Approved the following licensed staff one-year employment contract effective with the 2023-2024 school year (previous approval unless\*, pending satisfactory results of Ohio BCII &/or federal FBI backgrd cks &/or teacher licensure, as applicable):  

Danielle Taylor \*, BC Counselor, MA, Step 1
- 3.) Approved the following supplemental duty/pupil activity contracts effective for the 2023-2024 school year (stipend 100% unless indicated):

Tammy Bacich	MS Academic Leader, 50%
Shelly Benson	MS Academic Leader, 50%
Katie Blankenship	MS Academic Leader, 50%
	MS Drama Director
Kayla Bruggeman	MS Asst Volleyball
Jaime Burnham	MS Drama Director
	MS Productions Adv
	MS Suicide Prev/Hope Squad, 33.33%
Bethany Burgess	MS Asst Volleyball
Emily Cline	MS Academic Leader, 50%
	MS Science Fair
Amy Crane	MS Academic Leader, 50%
	Junior Honor Society Adv, 50%
	MS Asst Cross Country
Crystal Current	MS Academic Leader, 50%
Nate Doolos	MS Asst Football

Ann Galle	MS Suicide Prev/Hope Squad, 33.33%
Zachary Guess	MS Academic Leader, 50%
Heather Hebrank	Fall Site Manager
	Winter Site Manager
	Spring Site Manager
Shelby Herlihy	MS Academic Leader, 50%
	Junior Honor Society Adv, 50%
Jeff Jenkins	HS Asst Athletic Director
Mary Kay Marsh	MS Academic Leader, 50%
	MS Student Council Adv
Holly Mothersole	MS Academic Leader, 50%
Debra Sanderman	Guidance Director, 50%
Deborah Schwieterman	MS Fall Cheer Advisor
Khristian Scohy	Guidance Director, 50%
Ben Trick	MS Suicide Prev/Hope Squad, 33.33%

- 4.) Supplemental Duty/Pupil Activity – Other Be it resolved, the Bellbrook-Sugarcreek Board of Education has offered these supplemental duty positions, via posting, to licensed employees of the district. The board either had no qualified licensed employee applicants or no employees applied before these positions were offered to non-licensed district personnel. The following individuals have met qualifications for the board posting of supplemental duty positions as noted below.

- 5.) Approved the following supplemental duty/pupil activity contracts for the 2023-2024 school year (stipend 100% unless indicated, previous approval unless \*):

Ann Alyanak	MS Asst Cross Country
Tanner Killen *	MS Asst Football
Vince Molseed	Boys Head Lacrosse
Nicole Stewart	MS Yearbook Adv
William Wilson	MS Asst Football

- 6.) Approved the following supplemental duty/pupil activity volunteers effective for the 2023-2024 school year (previous approval unless \*):

Brady Fortman *	Districtwide Music Dept
Emery Hicks *	Districtwide Music Dept

**B. Support Staff Employment/Resignation/Leave-of-Absence:**

- 1.) Approved the acceptance of resignation from Student Services Secretary Tamara Cary effective end-of-day July 14, 2023.
- 2.) Approved the resignation from Special Needs Assistant Magdalena Hociota effective end-of-day August 13, 2023.
- 3.) Approved the following support staff one-year employment contracts effective with the 2023-2024 school year (previous approval unless\*, pending satisfactory results of Ohio BCII &/or federal FBI backgrd cks &/or ODE educational aide permit, as applicable):

Danielle Bunch *	MS Special Needs Asst, Classification #6, 189 days, 6.75 hr/day, Step 6
Ronald Gudgell *	HS Special Needs Asst, Classification #6, 189 days (reg. school yr), 6.5 hr/day, Step 5, eff. 9/1/2023

Heather Kraszczyk \*

MS Special Needs Asst, Classification #6, 189 days,  
6.75 hr/day, Step 12

- 4.) Approved the following support staff for the 2023 Summer Advantage Reading Program to be held July 17 – August 3, 2023 (M-Th), rate \$25.00/hr. (All funding will be covered by federal ESSER funds.)

Amanda Arnold  
Tracy Dawson  
Claudia Fahrenholz  
George (Ronald) Fischer  
Cynthia Pettit  
Hope Quolke

Lynnette Robinson  
Katie Simpson  
Angela Stewart  
Janette Topiah  
Melanie Yaufman

**C. Substitute Teachers/School Nurses/Substitute Support Staff Employment:**

- 1.) Approved substitute staff members for Summer and/or the first semester of the 2023-2024 school year (previous approval unless \*, pending receipt of all required permits/FBI & Ohio BCII bkgrd ck, as applicable):

William Anderson \*  
Joseph Kenney

**D. Central Office Employment/Resignation/Leave-of-Absence**

- 1.) Approved resignation from Helpdesk Technician Dean Diaz effective end-of-day July 21, 2023.

Roll Call: ayes-five, nays-none, Motion carried.

**MOTION 23-111**

**AMENDED CONTRACT FOR THE TREASURER**

Moved by Mr. Kinsey, seconded by Mr. Dorn to approve the amended contract for the Treasurer Kevin Liming with changes to compensation and benefits as proposed in the written agreement provided to Board Members.

Roll Call: ayes-five, nays-none, Motion carried.

**MOTION 23-112**

**AMENDED CONTRACT FOR THE SUPERINTENDENT**

Moved by Mr. Kinsey, seconded by Mr. Carpenter to approve the amended contract for the Superintendent Douglas Cozad with changes to compensation and benefits as proposed in the written agreement provided to Board members, placing the Superintendent Douglas Cozad at Step 7 for the 2023-2024 school year, retroactive to August 1, 2022 and at Step 6 for the 2022-2023 school year.

Roll Call: Mr. Carpenter –aye, Mrs. Dorn – aye, Mrs. Anderson – nay, Mr. Kinsey – aye and Mr. Price - aye. Motion passes.

**MOTION 23-113**

**TEXTBOOK ADOPTION**

Moved by Mr. Carpenter, seconded by Mrs. Anderson to approve the high school textbooks effective with the 2023-2024 school year:

<b>COURSE</b>	<b>TITLE</b>
Statistics 1 / 2	Statistics and Probability w/Applications, 4th edition BFW Publishing Starnes, Tabor, Wilcox
Computer Essentials	Learn-by-Doing: Goggle Apps, 4th edition B.E. Publishing Tavano
Business Foundations	Foundations of Business, 6th edition Cengage Publishing Pride, Hughes, Kapoor

Roll Call: ayes-five, nays-none, Motion carried.

**MOTION 23-114**                      **ATHLETIC OVERNIGHT**

Moved by Mrs. Dorn, seconded by Mrs. Anderson to approve the following athletic overnight activity:

**Cross Country Overnight Camping Trip**

- Who: Bellbrook HS Cross Country coaches / runners
- Where: Hueston Woods State Park (College Corner, Ohio)
- When: August 4-6, 2023
- Why: An opportunity for team bonding and getting in shape
- Cost: Athletes that meet summer conditioning goals will have no cost (maximum cost is \$25 per person to cover food)

Roll Call: ayes-five, nays-none, Motion carried.

**MOTION 23-115**                      **DONATION**

Moved by Mr. Carpenter, seconded by Mr. Dorn to approve the following donation *with gratitude*:

Michael Hahn

1000 canisters of alcohol wipes

Roll Call: ayes-five, nays-none, Motion carried.

**MOTION 23-116**                      **ADJOURNMENT**

Moved by Kinsey, seconded by Mrs. Dorn to adjourn the July 13, 2023 regular meeting of the Bellbrook-Sugarcreek Board of Education.

Roll Call: ayes-five, nays-none, Motion carried.

The regular July 13, 2023 meeting of the Bellbrook-Sugarcreek Board of Education adjourned at 7:51 p.m.

**REPORTS AND ITEMS OF INFORMATION**

1. During Good News Recognition, President Mike Kinsey presented certificates to the following: Tanner Killen, All-State Boys Lacrosse 2nd team; Elden Korber, All-State Boys Lacrosse 3rd team; Bennett LaPalm, All-State Baseball 2nd team; Daphne Le, US Lacrosse Academic All-American; and Ben Russell, US Lacrosse Academic All-American.
2. Director of Curriculum & Gifted Services, Betsy Gann, presented information regarding textbook adoption for high school Statistics and Business.
3. Review the Open House/Meet and Greet/Parent-teacher Conference Dates for 2023-2024.