

# ***CMS/Jordan Driving School, Inc.***

8420 University Executive Park Drive, Suite 820

Charlotte, NC 28262

Office: (704) 566-9900

Fax: (704) 537-6179

## **DRIVER EDUCATION REQUIREMENTS FOR CLASSROOM INSTRUCTION**

This program is provided by the Driver Education Department of Charlotte Mecklenburg Schools. Students participating in the Driver Education program MUST adhere to the "Code of Student Conduct" identified in the "Student Rights, Responsibilities and Character Development Handbook" for Charlotte Mecklenburg Schools (CMS). The CMS Code of Student Conduct may also be viewed by accessing the following website:

<http://www.cms.k12.nc.us/parents/resources/Documents/CODEOFCONDUCT2011ENG.pdf>

All students, whether public, private, charter or licensed home school will adhere to these rules and regulations.

Thirty (30) hours of classroom and six (6) hours of Behind-The-Wheel (BTW) instruction are required by the State of North Carolina.

### **You must be at least 14 ½ years old on the 1<sup>st</sup> day of your selected class to be eligible to participate in the Driver Education program.**

1. Students must pay a \$45.00 fee on or before the first day of his/her selected class.
2. Classroom must be successfully completed with a minimum average of 70 or above.
3. During classroom instruction, students are required to make-up all time and work for any absences.
  - Students who miss more than two (2) days during the regular after school class will be considered a failure. There are only two make-up days allotted for after school classes.
  - Students who miss more than one (1) day during the 6-hour Saturday class will be considered a failure. There is only one make-up day allotted for Saturday classes.
  - There are no make-up days allotted for the one-week, 6-hour a day holiday classes, or the two-week, 3-hour a day summer classes.

***As per CMS Driver Education policy, no tardiness or early dismissal is allowed for any driver education class. You must be in class the full class session to receive credit for that day.***

4. Students must arrange transportation to and from classroom. As per CMS policy, students must be picked up within 15 minutes of the daily class completion. **NO LOITERING ON CAMPUS.**
5. Grounds for dismissal from class are as follows: (a) cheating, (b) disrespect to instructor or fellow students, (c) disruption of class, (d) sleeping in class (e) talking unnecessarily, (f) using electronic devices during instruction, i.e., cell phones, blackberries, iPods, etc. (g) being in an area of the school site which is off limits to students, (h) smoking on campus, (i) violation of the transportation rule above, (j) profanity, and (k) breaking any other rules established in the Student Rights, Responsibilities and Character Development Handbook.
6. Students will be charged a replacement fee of \$30 for any lost, stolen or damaged "Drive Right" textbooks. Students will not be scheduled for BTW instruction until books are returned or fee is paid in full.
7. No student will be scheduled for BTW instruction until all thirty (30) hours of classroom instruction has been completed, and an eye check/restricted instruction permit by the DMV has been completed (this is done during classroom instruction for convenience). This permit is required for the student to drive in the driver education vehicle. If you fail the eye test and are issued an 804 form to be completed by a Vision Specialist, you cannot be scheduled for BTW instruction until your eye form(s) have been returned to Jordan Driving School. You can either mail or bring the form to the office (address above).

Note: Students absent on the day of the eye check will need to contact Jordan Driving School for a make-up eye check.

8. Students are allowed only one opportunity to take Driver Education within the public school program.

I have read the above and consider this an official notice to any disciplinary action that may be taken from this point until the completion of classroom instruction. I also understand this form must be returned to the classroom instructor immediately.

STUDENT SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

PARENT SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_