

# SANTA FE INDIAN SCHOOL

is Accepting Applications for SY 2024-2025 for the following positions:



**TO APPLY:**

Email Application, Letter of Interest & Resume to: **SFIS Human Resources**  
Email: [jobs@sfis.k12.nm.us](mailto:jobs@sfis.k12.nm.us),  
Phone: (505) 989-6309

Application and position description available on website: [www.sfis.k12.nm.us](http://www.sfis.k12.nm.us)

**"Santa Fe Indian School is an Equal Opportunity Employer and does not discriminate against race, color, national origin, sex, religion, age, marital status, disability, handicap, or military status in compliance with federal and state laws." "MUST be 21 years of age or older and pass a Criminal History Background Check per PL 101-647 and 25 CFR 1301 Native American Hiring Preference.**

**INFORMATION TECHNOLOGY COORDINATOR**

Bachelor’s degree in MIS, a technology related area, Business Administration, or other field of study, with significant relevant IT work experience. Four(4) years of supervisory Experience in an IT related field. Experience working with Native American students, and Native American or Tribal entities preferred.

**Salary Starting at: \$74,629.73 + depending on experience and education (260 day/Exempt).**

**EXTENDED LEARNING COORDINATOR**

Bachelor's degree, and at least 2 years' experience in program coordination and supervision in a school setting, and grant writing experience, preferred. Experience working with Native American Students, preferred.

**Starts at: \$49,917.17.+ depending on education and related work experience. (194 days/Non-Exempt).**

**SECURITY GUARD - Shift (Temp./One Year)**

Provides security for the SFIS school staff, students, buildings, and property through patrol of school building(s) and building perimeters, including parking lots, to prevent unauthorized visitors or property damage and to provide for general building security.

**Starts \$20.13–\$25.16/hr. depending on experience and education. Plus benefits: paid-time off, health, vision, dental, and life insurance.**

**FACILITIES ASSET SPECIALIST**

HS diploma or equivalent. Two (2) years building maintenance and repairs to include plumbing, painting and some electrical experience, experience in operating heavy equipment; operate assigned vehicles.

**Starts at: \$20.13/hr.+ depending on experience. (260 day/Non-Exempt)**

**SUBSTANCE ABUSE (LDAC or LSAA) COUNSELOR**

NM LDAC or LSAA counseling license. Minimum one (1) year experience in counseling, preferably with Native American students.

**Starts at: \$18.52/hr.+ depending on education and related work experience. (194 days/Non-Exempt).**

**GENERAL MAINTENANCE**

HS diploma or equivalent. Two (2) years building maintenance and repairs to include plumbing, painting and some electrical experience, experience in operating heavy equipment; operate assigned vehicles.

**Starts at: \$20.13/hr.+ depending on experience. (260 day/Non-Exempt)**

**MS & HS DORM RESIDENTIAL ADVISORS**

Monitors students before and after school, evenings, and weekends while attending to their diverse needs.

**Starts at: \$18.52/hr.+ depending on education and related work experience. (194 days/Non-Exempt). Plus Benefits: Health, Vision, Dental, and Life Insurance, PTO and Sick Leave**

**SUBSTITUTE (MULTIPLE VACANCIES)**

- Substitute Teachers / Educational Assistants / Evening Tutors
- Substitute Office Assistants / Receptionist
- Substitute Residential Staff / Cafeteria Workers
- Substitute Security Guards / Bus Drivers

**HS diploma. NM Substitute/EA License is preferred for teachers, and Educational Assistants, but not required. Salary: Varies by position**