

SANTA FE INDIAN SCHOOL

is Accepting Applications for SY 2024-2025 for the following positions:



TO APPLY:

Email Application, Letter of Interest & Resume to: **SFIS Human Resources**
Email: jobs@sfis.k12.nm.us,
Phone: (505) 989-6309

Application and position description available on website: www.sfis.k12.nm.us

INFORMATION TECHNOLOGY COORDINATOR

Bachelor’s degree in MIS, a technology related area, Business Administration, or other field of study, with significant relevant IT work experience. Four(4) years of supervisory Experience in an IT related field. Experience working with Native American students, and Native American or Tribal entities preferred.

Salary Starting at: \$74,629.73 + depending on experience and education (260 day/Exempt).

EXTENDED LEARNING COORDINATOR

Bachelor's degree, and at least 2 years' experience in program coordination and supervision in a school setting, and grant writing experience, preferred. Experience working with Native American Students, preferred.

Starts at: \$49,917.17.+ depending on education and related work experience. (194 days/Non-Exempt).

CLINICAL COUNSELOR

NM LHMC, LPCC, LMSW, LCSW, or equivalent, license. Minimum one (1) year experience in counseling, preferably with Native American students.

Starts at: \$60,372.58.+ depending on education and related work experience. (194 days/Non-Exempt).

ADMINISTRATIVE ASSISTANT II - HS STUDENT LIVING

Associate's degree preferred. Minimum of three years' successful work experiene in a receptionist/clerical field. Experience working with Natrive American students and communities preferred.

Starts at: \$37,227.20+ depending on education and related work experience. (212 days/Non-Exempt).

SUBSTANCE ABUSE (LDAC or LSAA) COUNSELOR

NM LDAC or LSAA counseling license. Minimum one (1) year experience in counseling, preferably with Native American students.

Starts at: \$18.52/hr.+ depending on education and related work experience. (194 days/Non-Exempt).

GENERAL MAINTENANCE

HS diploma or equivalent. Two (2) years building maintenance and repairs to include plumbing, painting and some electrical experience, experience in operating heavy equipment; operate assigned vehicles.

Starts at: \$20.13/hr.+ depending on experience. (260 day/Non-Exempt)

SUBSTITUTE (MULTIPLE VACANCIES)

- Substitute Teachers / Educational Assistants / Evening Tutors
- Substitute Office Assistants / Receptionist
- Substitute Residential Staff / Cafeteria Workers
- Substitute Security Guards / Bus Drivers

HS diploma. NM Substitute/EA License is preferred for teachers, and Educational Assistants, but not required. Salary: Varies by position

FACILITIES ASSET SPECIALIST

HS Diploma or equivalent. One (1) to two (2) years experience in a related technology field. Technically inclined to use Google sheets, Speciality Software, and Maintain databases.

Starts at: \$38,521.60.+ depending on education and related work experience. (260 days/Non-Exempt).

"Santa Fe Indian School is an Equal Opportunity Employer and does not discriminate against race, color, national origin, sex, religion, age, marital status, disability, handicap, or military status in compliance with federal and state laws." **MUST** be 21 years of age or older and pass a Criminal History Background Check per PL 101-647 and 25 CFR 1301 Native American Hiring Preference.