Jefferson High School National Honor Society Appeals Process

<u>PLEASE NOTE</u>: The procedure outlined below must be followed in order for a student's appeal of the Faculty Council's decision to be considered.

- 1. Set up a meeting with the NHS advisor so the Faculty Council's decision can be explained to you. NHS advisors do not have the authority to overturn the Faculty Council's decision, but serve as the primary contact/counsel in cases of appeal.
- 2. If you wish to move ahead with your appeal after meeting with the NHS advisor, write a letter of appeal to set up a meeting with the principal. The principal will listen to your case and decide whether it merits reconvening the Faculty Council. If the principal directs the Faculty Council to reconvene, your selection status will be reconsidered. As in your initial consideration, a second review by the Faculty Council does not guarantee membership. If the principal decides that your case does not merit reconvening the Faculty Council, then the decision of non-selection stands.
- 3. If you wish to take further action with this issue, you now need to follow the school's grievance policy.