

BEND-LA PINE SCHOOLS

Administrative School District No. 1

Deschutes County, Oregon

ADMINISTRATIVE POLICY

Name: Student Absences and Excuses

Section: Students

Code: JED-AP

Oregon law requires all children between the ages of 6 and 18 who have not completed the 12th grade to regularly attend a public school. It is the student's responsibility to maintain regular attendance in all assigned classes. A student's absence from school or class will be excused under the following circumstances:

- Illness, including mental and behavioral health of the student;
- Illness of an immediate family member when the student's presence at home is necessary;
- Emergency situations that require the student's absence;
- Student is a dependent of a member of the U.S. Armed Forces¹ who is on active duty or who is called to active duty. The student may be excused for up to seven days during the school year;
- Field trips and school-approved activities;
- Medical and dental appointments (confirmation of appointments may be required);
- Other reasons deemed appropriate by the school administrator when satisfactory arrangements have been made in advance of the absence.

As described in JEA-AP: Attendance Notification; each school shall notify parents or guardians by the end of the school day if their child has an unplanned absence. The notification will be either in person, by telephone or another method identified in writing by the parent or guardian. If the parent or guardian cannot be notified by the above methods, a message shall be left, if possible.

Additionally, JEA-AR: Compulsory Attendance, further defines attendance requirements and consequences of irregular attendance.

END OF POLICY

¹ U.S. Armed Forces includes the Army, Navy, Air Force, Marine Corps and Coast Guard of the United States; reserve components of the Army, Navy, Air Force, Marine Corps and Coast Guard of the United States; and the National Guard of the United States and the Oregon National Guard.

Legal Reference(s)[ORS 109.056](#)[ORS 332.107](#)[ORS 339.030](#)[ORS 339.055](#)[ORS 339.065](#)[ORS 339.071](#)[ORS 339.250](#)[ORS 339.420](#)[OAR 581-021-0046](#)[OAR 581-021-0050](#)[OAR 581-023-0006\(11\)](#)

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