

MOHALL LANSFORD SHERWOOD  
BOARD OF EDUCATION PROCEEDINGS  
REGULAR MEETING – January 9, 2024  
MLS BOARD ROOM/STEM ROOM – 7:00 A.M.

PRESENT: Thurstan Johnson, President; Matt Undlin, Vance Undlin, Terry Savelkoul, and Sheldon Ackerson. ABSENT: Roger Hutchinson and Andrew Grondahl. ADM: Keith Campbell, Janet Asheim, and Heidi Newgard. OTHERS: Trevor Savelkoul.

Meeting called to order at 7:00 a.m. by President Johnson. Pledge of Allegiance was recited.

Motion made by Mr. Ackerson, second by Mr. Terry Savelkoul to approve the December 12<sup>th</sup>, 2023 regular board meeting minutes. M/C. There was an addition to the agenda. Motion was made by Mr. Vance Undlin, second by Mr. Ackerson add resignation of Mrs. Fyllesvold to the agenda. M/C. Motion made by Mr. Terry Savelkoul, second by Mr. Ackerson to approve the December financial reports and payment of the accounts payables as presented. M/C.

ADM. REPORTS:

- A. Mrs. Asheim, Elementary Principal: Update was given on the Elementary. Emergency procedures and training topics were shared for the January Professional Development day. Currently working on getting ready for a NAEP assessment.
- B. Mrs. Newgard, High School Principal: Update was given on the Junior High and High School. Second semester is up and running. We lost one student last semester, gained 2 – possibly 3 this semester, so regarding enrollments we are slightly up this semester. Our SRO Officer, Ryder Donohue will be conducting an Active Shooter Training / Discussion and how to respond, with our teachers in a few weeks. We will also begin scheduling for next year, reviewing documentation and processes. Emergency Manager, Kristy Titus will be here Monday with emergency buckets and will give a presentation about them and their contents to the teachers on Monday during the PD day. Last year we had 23 students in reading intervention, of which 12 of them ended up testing out and have maintained their scores for more than 3 months. That is great to see. Honor Roll for the JR High students will require more work in getting that information as for some reason Power School is only pulling grade information for two classes for the JR High. Students who score a 3.0 or higher meet the Honor Roll requirements. Grades 9-12 reports are working appropriately and student names are listed on the school website for recognition.
- C. Mr. Trevor Savelkoul, Athletic Director: JH Boys basketball just started up here after the break. We have had good luck so far with officials. We have found some key people to help with shot clock and book for home games. However, we could still use a few more

people that are interested in being temporary fill-ins when needed. So if anyone else may be interested in helping occasionally, please contact Mr. Trevor Savelkoul.

- D. Mr. Campbell, Superintendent: Update was given by Mr. Campbell. The security audit and vulnerability assessment results were shared with the board. He has sent out the baseline calendar for next school year to be reviewed by staff. This is not a negotiation year, but this is typically the time that we would start opening the negotiations process. He shared some information about the process.

#### OLD BUSINESS:

- A. Audit Findings: Mr. Campbell shared that the auditors made a comment about the segregation of duties, but that is a frequent comment that is always included. Otherwise it was a clean audit. Motion was made by Mr. Vance Undlin, second by Mr. Ackerson to approve the audit report for fiscal year 2023. M/C.
- B. Athletic Committee: Have not yet met.
- C. Building Committee: Mr. Campbell will see about setting a date and sending an email out to the committee members to meet after the meeting.

#### NEW BUSINESS:

- A. Update Return to Learning Plan (every six months). Currently we are returning like normal. Motion by Mr. Matt Undlin, second by Mr. Vance Undlin to approve the update for the next six months. M/C.
- B. Creation of Lucretia Achziger Scholarship Fund: The Estate of Lucretia Achziger sent us a \$100,000 check to establish a scholarship fund to provide scholarships to students seeking a degree in education. Mr. Campbell recommends establishing a committee to help establish parameters for the scholarship fund as there were no others provided other than that the money go to an aspiring educator. The Randy Johnson Scholarship is the closest to this, but that is managed by the teachers' union whereas these funds have been bestowed upon the school to manage. Perhaps 5 would be an ideal number of people on the committee, made up of board members and teachers. Motion was made by Mr. Vance Undlin to put \$90,000 into a 13 month CD and \$10,000 into an 8 month CD, second by Mr. Terry Savelkoul. M/C.
- C. Budget Adjustments: Claudia is looking for approval to make necessary corrections to the budget entries. No changes will be made to the overall total balance of the budget, it will simply be to correct the chart of account numbers, specifically pertaining to some of the grant funding codes that were entered by mistake last fall. This would be a one time adjustment, all other adjustments will continue to come to the board for approval. Motion was made by Mr. Terry Savelkoul, second by Mr. Matt Undlin to allow Claudia to make the necessary budget adjustments for filing grant claims this quarter. M/C.

D. Letter of Resignation:

- a. Mrs. Kharra Fyllesvold, HS Art Teacher has submitted her letter of resignation notifying the board that she will not be returning next year. She is willing to come back part-time if needed. We will likely be looking for someone with a similar background. Motion was made by Mr. Vance Undlin to accept the resignation of Mrs. Fyllesvold effective May 30<sup>th</sup>, 2024; second by Mr. Terry Savelkoul. M/C.

The next regularly scheduled board meeting will be held Tuesday, February 13th, 2024 at 7:00 a.m. Motion was made by Mr. Terry Savelkoul, second by Mr. Matt Undlin to adjourn the meeting. M/C.

Meeting adjourned at 7:50 a.m.

Thurstan Johnson, President  
MLS School Board  
MLS School District 001

Claudia Dean, Business Manager  
MLS School Board  
MLS School District 001