



# Cherokee Community School District

WINTER

## Board Members:

Mrs. Laura Jones- President  
Mrs. Jodi Thomas-Vice President  
Mrs. Angie Anderson  
Mrs. Patty Brown  
Mr. Brian Freed

Regular Board Meeting  
January 18, 2021  
5:30 p.m.  
WHS Library

Mrs. Joyce Lundsgaard, Business Manager/Board Secretary  
Dr. Kimberly Lingenfelter, Superintendent

**Regular Board of Education Meeting  
Cherokee Community School District, 600 West Bluff Street  
Agenda for Monday, January 18, 2021 @ 5:30 PM**

The tentative agenda contains a list of subjects known at the time of distribution. A copy of the agenda kept continuously current is available for inspection at the office of the superintendent during regular business hours. This agenda may be changed up to 24 hours before the scheduled commencement of the meeting. The agenda sequence is provided as a courtesy only. The board reserves the right to consider each item in any sequence it deems appropriate. Therefore, we encourage visitors to attend the meeting from the beginning.

**NOTICE:** Due to the Governor's continuing Emergency Proclamations, the place of the Board's regular meetings, 600 West Bluff Street, in-person public access will be limited and social distancing guidelines will be followed. If you have comments that you wish to be considered please submit those comments to: Kimberly Lingenfelter, Superintendent at [klingenfelter@ccsd.k12.ia.us](mailto:klingenfelter@ccsd.k12.ia.us) by January 18, 2021 by 2:00 PM along with your phone number and you will be called prior to the agenda item you wish to address. The public may otherwise have access to this Board meeting at KCHE's Facebook page.

1. Call the meeting to order
2. Approve the agenda
3. Roll call of members in attendance
4. Action to excuse board members not in attendance
5. Welcome Visitors Recognition of persons who wish to speak to the board regarding a school issue not on the agenda
6. Consent agenda <ul style="list-style-type: none"> <li>A. Approve the minutes of the regular meeting [12-21-20]</li> <li>B. Approve financial statements</li> <li>C. Approve monthly bills</li> <li>D. Approve resignations</li> <li>E. Approve retirements Lloyd Woltman - Custodian and Maintenance</li> <li>F. Approve internal transfers</li> <li>G. Approve contract extensions John Lynch - Middle School Wrestling Coach Larry Eberly - Custodian and Maintenance Zoe Meadows - Individual Speech Assistant Coach Evan Mattioda - Individual Speech Assistant Coach</li> </ul>
7. Communication and Reports <ul style="list-style-type: none"> <li>A. Principals' Building Reports/ Instructional Coaches' Reports</li> <li>B. Directors'/ Superintendent's Report</li> </ul>
8. Policy Clerical Change(s): 711.2 Student Conduct on School Transportation - addition to match IASB Policy Primer Affirm: 711.1 Student School Transportation Eligibility; 711.2 Student Conduct on School Transportation; 711.2R1 Student Conduct on School Transportation Regulation; 711.3 Student Transportation for Extracurricular Activities; 711.4 Summer School Program Transportation Service; 711.5 Transportation of Nonresident and Nonpublic School Students; 711.6 Transportation of Nonschool Groups; 711.7 School Bus Safety Instruction; 711.9 District Vehicle Idling
9. New Business <ul style="list-style-type: none"> <li>A. Discussion of/ information concerning CMS Presentation - Interconnected Systems Framework (ISF)</li> <li>B. Discussion of/ information concerning the Cherokee Education Association's initial proposal for negotiations</li> <li>C. Discussion of/ action concerning setting of bid letting date for the 2021 Cherokee CSD Field Turf Improvement Project as Thursday, February 11, 2021 at 2:00 PM</li> <li>D. Discussion of/ action concerning setting of the public hearing date for the 2021 Cherokee CSD Field Turf Improvement Project as Monday, February 15, 2021 at 5:30 PM</li> <li>E. Discussion of/ action concerning Board Policy 707.5 - Internal Controls (second reading)</li> </ul>

**\* Note: The Board of Education, with a majority vote of the Board, may enter into an closed/exempt session for the purpose of discussing confidential records, litigation, suspension/expulsion hearings, personnel, purchase of real estate, and security or negotiation strategy.**

<ul style="list-style-type: none"> <li>F. Discussion of/ information concerning CCSD Wellness Policy and Wellness Review</li> <li>G. Discussion of/ information concerning date for Strategic Planning Board Work Session - Tuesday, March 9th - Cherokee Community Center, Lower Level</li> <li>H. Discussion of/ information concerning the 2021-2022 School Calendar</li> <li>I. Discussion of/ information concerning steps in a school bond election</li> </ul>
10. Exempt Session - the board will enter into exempt session for the purpose of discussing collective bargaining strategies and issues
11. Board Committee Reports <ul style="list-style-type: none"> <li>A. Curriculum and Instruction – Anderson and Thomas</li> <li>B. Policy – Brown and Freed</li> <li>C. Finance* – Brown and Freed</li> <li>D. Building, Grounds, Capital Projects – Anderson and Jones</li> <li>E. Transportation, Nutrition – Jones and Thomas</li> </ul>
12. Items of Interest for the Next Meeting [February 15, 2021 @ 5:30 PM] <ul style="list-style-type: none"> <li>A. Discussion of/ action concerning the 2021-2022 School Calendar</li> <li>B. Discussion of/ information concerning a date for a Budget Hearing - Monday, April 5</li> <li>C. Discussion of/ information concerning Board Self-Evaluation</li> </ul>
13. Adjournment

**Projected Dates/Times for Regular Board of Education Meetings 2020-2021**

December 21st, 2020 @ 5:30 pm	January 18th, 2021 @ 5:30 pm	February 15th, 2021 @ 5:30 pm	March 15th, 2021 @ 5:30 pm
April 19th, 2021 @ 5:30 pm	May 17th, 2021 @ 5:30 pm	June 21st, 2021 @ 5:30 pm	July 19th, 2021 @ 5:30 pm
August 16th, 2021 @ 5:30 pm	September 20th, 2021 @ 5:30 pm	October 18th, 2021 @ 5:30 pm	November 15th, 2021 @ 5:30 pm

**\* Note: The Board of Education, with a majority vote of the Board, may enter into an closed/exempt session for the purpose of discussing confidential records, litigation, suspension/expulsion hearings, personnel, purchase of real estate, and security or negotiation strategy.**

**Cherokee Community School District  
Regular Meeting  
December 21, 2020**

The Cherokee Community School District Board of Education held a Regular Meeting on Monday, December 21, 2020. The meeting was held in the WHS Library at 600 W. Bluff St., Cherokee, Iowa. Due to the Governor's Emergency Proclamation of March 17, 2020, public access is limited and social distancing guidelines are followed. The public had access to the meeting at KCHE's Facebook page.

**1. Call the meeting to order**

The meeting was called to order at 5:30 P.M.

**2. Approve the agenda**

Moved by Anderson, seconded by Thomas to approve the agenda. All Ayes

**3. Roll call of members in attendance**

Roll call was taken. Board members present were Angie Anderson, Laura Jones, Patty Brown, Jodi Thomas

**4. Action to excuse board members not in attendance**

All board members were present.

**5. Welcome Visitors**

Visitors were welcomed. Jones referenced board policy 213, Public Participation in Board Meetings. There were no public comments.

**6. Consent Agenda**

Moved by Thomas, seconded by Brown to approve the consent agenda. All Ayes

- Minutes of the meetings – Management Team Meeting – 11/12/20; Regular Meeting – 11/16/20
- Financial Statements
- Monthly Bills
- Resignations – Andrea Phipps – CMS EL Paraprofessional
- Contract Extensions – Thomas Ryherd – Varsity Baseball Coach; Matt Hoskinson – Freshman Baseball Coach; Gena Leonard – Food Service

**18. Communication & Reports**

Administrators and Directors gave district reports.

**19. Policy**

Moved by Anderson, seconded by Thomas to affirm policies 707.1 Secretary's Reports; 707.2 Treasurer's Annual Report; 707.3 Publication of Financial Reports; 707.4 Audit; 708 Care, Maintenance (clerical change), and Disposal of School District Records; 709 Insurance Program; 710.1 School Food Program (clerical change); 710.2 Free or Reduced Cost Meals Eligibility (clerical change); 710.3 Vending Machines; 710.4 Meal Charges. All Ayes

## **20. New Business**

### **A. Discussion of/information concerning RES Student Council Presentation**

Jen Burch, RES Student Council Sponsor, presented information to the board on the 1<sup>st</sup> year of elementary student council for 4<sup>th</sup> grade. Students are rotated every 2 months to allow all students interested to participate. Each group of students brings unique ideas and projects that encourage service in their building.

### **B. Discussion of/action to appoint a member to the Board**

The board received three applications to fill the current school board vacancy, Raegan Bunting, Brian Freed and John Loughlin. Jones recognized the qualifications of the applicants and thanked all of them for their interest in serving on the board. Moved by Thomas, seconded by Brown to appoint Brian Freed to the Cherokee CSD Board of Education. Ayes: Thomas, Brown, Jones - Abstain: Anderson

The oath of office was administered to Brian Freed, newly elected board member.

### **C. Discussion of/action concerning At-Risk Dropout Prevention Plan**

Moved by Thomas, seconded by Anderson to approve the At-Risk Dropout Prevention Plan for the 2021-22 school year including a request to the School Budget Review Committee for Modified Supplemental Amount for the At-Risk Dropout Prevention Plan in the amount of \$182,054. All Ayes

### **D. Discussion of/action concerning Board Policy 705.4 – Expenditures for a Public Purpose**

Moved by Thomas, seconded by Anderson to approve Board Policy 705.4 – Expenditures for a Public Purpose. All Ayes

### **E. Discussion of/action concerning district goals for 2020-21**

Moved by Anderson, seconded by Brown to approve the District Goals for 2020-21 as presented. All Ayes

### **F. Discussion of/information concerning Board Policy 707.5 – Internal Controls (first reading)**

The board reviewed Board Policy 707.5 – Internal Controls. (First Reading)

### **G. Discussion of/information concerning a date for a Strategic Planning Work Session**

A strategic planning work session will be scheduled for the board in late February.

### **H. Discussion of/information concerning steps in a school bond election**

Lingenfelter presented updated pictures of the new elementary addition. Playground equipment will be installed in late January into early February. Elementary teachers will visit their new classrooms on January 4<sup>th</sup>.

## **11. Adjournment**

Moved by Freed, seconded by Thomas to adjourn the meeting at 6:57 P.M. All Ayes

Regular Meeting – January 18, 2021 – 5:30 P.M.



President, Board of Education  
Cherokee Community School District



Secretary, Board of Education  
Cherokee Community School District

**Financial Report - 12/31/20**

<b>Fund</b>	<b>Beginning Balance</b>	<b>Receipts</b>	<b>Expenditures</b>	<b>Ending Balance</b>
Operating	\$ 2,996,577.68	1,032,870.06	967,870.93	\$ 3,061,576.81
Management	697,357.34	8,679.04	12,927.50	693,108.88
Self-Insurance Fund	1,102,507.45	10,802.91	18,527.43	1,094,782.93
<b>Subtotal General Fund</b>	<b>4,796,442.47</b>	<b>1,052,352.01</b>	<b>999,325.86</b>	<b>4,849,468.62</b>
Activity	106,646.83	6,439.21	12,364.94	100,721.10
PPEL	1,786,357.47	11,662.65	605,519.67	1,192,500.45
Capital Projects (Sales Tax)	1,766,718.40	87,693.34	21,998.50	1,832,413.24
Bond Proceeds	-	598,998.52	598,998.52	-
Debt Service	51,400.05	8,606.83	-	60,006.88
Hot Lunch	318,523.99	68,452.63	22,615.09	364,361.53
Trust and Agency	33,214.23	51.34	-	33,265.57
<b>Total - All Funds</b>	<b>\$ 8,859,303.44</b>	<b>\$ 1,834,256.53</b>	<b>\$ 2,260,822.58</b>	<b>\$ 8,432,737.39</b>

\* \$557680.52 transferred from PPEL (Hospital Revenue) to Capital Projects for Elementary Addition

Published Budget Report  
All Funds  
12/31/2020

Category	Function #'s	Sub Total Exp.	Expenditures	Amt Published	% of Published
<b>INSTRUCTION</b>	(1000-1999)	3,192,024.00	3,192,024.00	8,925,000.00	36%
Perkins	(5210)	-			
<b>SUPPORT SERVICES</b>	(2000-2999)				
Student Support Svcs	(2000-2199)	113,790.36			
Inst. Staff Support Svcs	(2200-2299)	257,044.58			
General Administration	(2300-2399)	152,845.12			
Building Administration	(2400-2499)	294,409.70			
Business Administration	(2500-2599)	257,385.99			
Plant Operation & Maint	(2600-2699)	581,474.87			
Student Transportation	(2700-2799)	195,095.76			
<b>TOTAL SUPPORT SERVICES</b>			1,852,046.38	4,172,500.00	44%
<b>NON INSTRUCTIONAL PGMS</b>	(3000-3999)	220,323.36	220,323.36	650,000.00	34%
<b>OTHER EXPENDITURES</b>	(4000-5999)				
Facilities	(4000-4999)	5,656,341.38			
Debt Service	(5000-5999)	231,140.63			
AEA Support Direct	(5200)	459,202.00			
Transfer to Debt Service	(6240)(6900)	-			
<b>TOTAL OTHER EXPENDITURES</b>			6,346,684.01	11,836,577.00	54%
<b>TOTAL EXPENDITURES</b>			11,611,077.75	25,584,077.00	45%

**Elementary School Addition/HS Locker Room Renovations**

**12/31/2020**

<b>Revenue:</b>	<b>Subtotals</b>	<b>Total</b>	<b>Received to Date</b>
2018 GO Bond	9,400,000		9,400,000
Premium	598,041		598,041
Discount - UW Fee (Janney)	(83,642)		(83,642)
2019 GO Bond	2,600,000		2,600,000
Premium	34,421		34,421
Discount - UW Fee (Baird)	(17,775)		(17,775)
Net GO Bond Proceeds		12,531,045	12,531,045
Est Investment Income:		350,000	346,283
Rebate		24,180	41,318
	12,531,045	12,905,225	12,918,646

<b>Cost:</b>		<b>Expended to Date</b>	<b>Remaining Balance</b>
Base Bid (Add'l Classroom, Temp Control, Fire Alarm System)	13,825,125	12,405,406	1,419,719
Contingency/Change Orders	72,096	72,096	(0)
CTS - Special Inspections	65,000	64,754	246
Life Cycle Cost Analysis	6,600	6,600	-
Plan Review Fee	6,732	6,732	-
FEH Design	790,721	770,347	20,374
FEH Design (Misc./Restroom/H.S. Office)	37,000	37,782	(782)
Beck Engineering/Baseball Relocation	217,374	206,384	10,990
Certified Testing - Soil Testing	2,815	2,815	-
Furniture	200,000	36,889	163,111
Technology	100,000	74,620	25,380
Playground Equipment	100,000	88,235	11,765
Piper Jaffray	52,700	52,700	-
Ahlers Law	33,435	33,435	-
Moody's	26,250	26,250	-
UMB/S&P	1,900	1,900	-
Service Lines - Relocation	15,057	15,057	-
C-M-L Telephone - Fiber Optic Splices	1,056	1,056	-
Woodall Electric - Locate Wires	855	855	-
WHS Restroom Renovation	221,974	210,876	11,098
WHS Office	10,710	10,710	-
Relocate Baseball Field/Electrical	196,971	105,514	91,457
	15,984,371	14,231,012	1,753,359
	12/31/2020	(1,312,366)	

Net "Bond Proceeds": (3,079,146)

Sale - Hospital 4,000,000  
 SAVE \$\$ 750,000

Remaining for Other Priorities 1,684,275

\*Funds not spent may remain in Capital Project Funds, subject to legal guidance



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User ID: ALG

Vendor Number	Vendor Name	Amount
Invoice Detail Description		
Checking Account ID 1	Fund Number 10	GENERAL FUND
Cylinder OX 200 - 2		
WHS Indust Arts - tank rental		
13610	Airgas USA, LLC	2,267.32
BNC 19 ring binding comb 3/8"		
pk 100		
Crayola Crayon and Classic		
Marker Combo		
180 days of language 4th		
TI-3-xa calculators		
External DVD Drive, USB 3.0		
Portable CD/		
Hanging Folder Frame		
2020 HP Pavilion 15 15.6" FHD		
Touchscreen		
Duracell - CopperTop 9V		
Alkaline Batteries		
12" x 100' Roll of Clear Vinyl		
Transfer		
HDMI Extender, HDMI to RJ45		
Network Cable		
Melsan 1x4 inch Hook and Loop		
Strips with		
Installer Parts 2 Port Keystone		
Wallplate		
Oracal 651 Glossy Permanent		
Vinyl 12 Inc		
YRYM HT Black Permanent		
Adhesive Vinyl R		
1 1/4 nails		
Welding cart		
13771	Amazon Capital Services	5,341.78
A Long Walk to Water books		
13052	Book Vine, The	64.72
CMS - new flaglight & gym light		
10034	Champion Electric	419.77
Chamber membership dues		
11818	Cherokee Chamber of	500.00
Commerce		
Horn/Strobe replaced by		
Auditorium		
RES Boiler Room Pull Station		
WHS Kitchen Hood Inspections		
14222	Feld Fire	576.65
Driver's Ed vehicles - rental		
fees		
10140	Holzhauser Motor Co., Inc.	1,500.00
Medicaid		
12846	Iowa Department of Human	5,465.49
Services		
New announcer table for		
basketball.		
11735	Marcus Lumber	160.00
HS west door reader replaced		
HS main door reader repairs		

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User ID: ALG

Vendor Number	Vendor Name	Amount
Invoice Detail Description		
14115	Midwest Technology Services, LLC	488.07
2 rear tires #19		
10425	Northside Tire Inc	207.74
Lunch Van - Oil change & check fluids		
11459	Ron's Repair, Inc.	53.75
Open Enrollment TLC - 1st semester		
10778	Sioux Central Community School District	7,213.24
All State Music		
10603	West Music Company	18.70
James DeVos 14 hr class online		
10248	Western Iowa Tech Comm College	100.00
Fund Number 10		
Checking Account ID 1		
Checking Account ID 2	Fund Number 33	Local Option Sales and Service Tax Fund
Weatherproof junction boxes and accessor		
Shipping - new elementary		
Shipping and Handling		
14115	Midwest Technology Services, LLC	5,552.73
Fund Number 33		
Checking Account ID 2	Fund Number 36	PHYSICAL PLANT & EQUIPMENT
CMS AHU units		
Repairs - WHS Handler Units		
20223	Control System Specialist	1,013.32
Fund Number 36		
Checking Account ID 2		
Checking Account ID 3	Fund Number 21	STUDENT ACTIVITY FUND
National Honor Society Cords		
13771	Amazon Capital Services	90.35
Girls Golf Fees		
30641	CHEROKEE COUNTRY CLUB	4,500.00
WHS Concessions - BB/Wrestling		
30880	Core-Mark Midcontinent, Inc, dba Farner Bocken Company	286.89
Fund Number 21		
Checking Account ID 3		
Checking Account ID 4	Fund Number 61	SCHOOL NUTRITION FUND
freezer		
40074	Hobart Sales and Service	3,634.56
Fund Number 61		
Checking Account ID 4		

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User ID: ALG

Vendor Number	Vendor Name	Amount
Invoice Detail Description		
Checking Account ID 1	Fund Number 10	GENERAL FUND
Business Prime Memberships		
Scotch 810 Magic Tape pk 24		
QSFPTEK Gigabit Ethernet Media Converter		
Perkins purchases - Orbit Sanders		
L hand hinge		
FI Lamps for Vivitek D837 Projector Proj		
Printable Vinyl for Inkjet Printer - 30		
Tshirts for Choral Reading		
Home / Cleaning / Cleaning Supplies / Cl		
13771	Amazon Capital Services	1,696.92
Mop Service		
10183	Aramark Uniform Services	27.51
	AUCA Chicago Lockbox	
CMS Softener Repairs		
RES Water Softener & Salt		
WHS Nurse Supplies		
CMS Nurse Supplies		
10079	Blaine's Culligan and Sundance Spas	536.60
Maintenance Supplies		
Fasteners		
stain, clear, rags, brushes, light, nuts, filter, tape		
10021	Bomgaars	285.98
Sewer - 929 N Roosevelt		
10084	City of Cherokee	939.13
rear tires on #15		
12916	Country Tire and Service Inc.	345.33
Braves Lanyards (CARES Act)		
12371	Creative Services	380.00
Pest Extermination		
10979	Guardian Pest Solutions	157.50
CARES Act Supplies		
Main Supplies		
13294	Home Depot Pro Institutional, The	1,986.35
Groceries		
Groceries		
Groceries		
Groceries		
Groceries		
Groceries		
10274	Hy-Vee Food Stores, Inc	125.01
New Boiler Inspections		
11189	Iowa Division of Labor Services	80.00
Ami Burch - Desk		
11184	Iowa Prison Industries	1,264.20

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User ID: ALG

Vendor Number	Vendor Name	Amount
Invoice Detail Description		
I want it that Way*		
Shipping & Handling		
12200	J.W. Pepper and Son, Inc.	127.24
Drainage Tiles Scoped - Tennis Courts		
13416	JJSS, LLC	360.00
Electricity -206 E Indian CMS		
Electricity -929 N Roosevelt		
Electricity - 600 W Bluff, WHS		
Electricity - 600 W Bluff		
Concessions		
Electricity Doupe Ballfields		
Electricity 334 Gillette Dr, Bus Barn		
Electricity - 336 Gillette Dr		
12363	MidAmerican Energy Company	11,957.00
Outside Labor - WHS dryer		
Outside Labor Repair		
Outside Labor - CMS kitchen fan		
11495	Modern Heating and Cooling, Inc.	490.35
Mirror bracket for #12		
11226	O'Halloran International	4.86
Shipping		
14460	Open Jar Studios LLC	1,076.04
WHS/CMS/RES Annual Operation Contract		
13215	Plains Boiler Service	583.33
W-2's/1099's/Envelopes		
W-2's/1099's/Envelopes		
10517	Quill Corporation	92.68
Personal Finance Curriculum		
14459	Ramsey Education	1,021.24
Garbage Collection		
10217	Sanitary Services, Inc.	2,435.62
Shipping and Handling		
14366	Savvas Learning Company LLC	2,166.59
Instrument Storage 9/1 Comp. 27Wx29Dx84H		
14326	School Specialty Furniture	1,524.85
Sumdog (Math) Subscription		
12729	Sumdog Inc.	195.00
Gas Heating		
14354	Symmetry Energy Solutions, LLC	2,766.36
Medicaid Billing Fee		
12838	Timberline Billing Service LLC	927.01
Time & Attendance		

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User ID: ALG

Vendor Number	Vendor Name	Amount
Invoice Detail	Description	
11578	Time Management Systems	299.59

Cell phone - Assistant Tech		
18319	Verizon Wireless	451.94

Fund Number 10			
Checking Account ID 1	Fund Number 71	SELF-INSURANCE FUND	
Administration Fee			
13725	Mid-American Benefits, Inc.	1,759.50	

Fund Number 71			
Checking Account ID 1			
Checking Account ID 2	Fund Number 32	CAPITAL PROJECTS	
School Additions Elementary			
12487	Certified Testing Services, Inc.	396.00	
Architect Fees - Elem Addition			
20224	FEH Design	6,936.13	

New Elem - Construction Services		
20070	Haselhoff Construction Inc.	510,242.20

Fund Number 32			
Checking Account ID 2	Fund Number 33	Local Option Sales and Service Tax Fund	

HP JG926A 1920-24G-PoE+ (370W) Switch (0		
13771	Amazon Capital Services	1,261.45

Civil Engineer - WHS Pavement Survey		
13841	Beck Engineering, Inc.	3,950.00

Architect - WHS Paving Survey		
20224	FEH Design	232.50

Fund Number 33			
Checking Account ID 2	Fund Number 36	PHYSICAL PLANT & EQUIPMENT	
Civil Engineer - Turf Improvements			
13841	Beck Engineering, Inc.	24,000.00	

Architect Fees - Project Labor		
20224	FEH Design	(895.50)

Bus Barn Heater		
11495	Modern Heating and Cooling, Inc.	622.80

Fund Number 36			
Checking Account ID 2			
Checking Account ID 3	Fund Number 21	STUDENT ACTIVITY FUND	
Basketball cart			
13771	Amazon Capital Services	177.39	

1/29/21 V BB official		
14448	Atherton, Greg	110.00

1/26 V BB official		
30749	BARRINGER, DALE	110.00

1/28 MS Wrestling Official		
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01/12/2021 01:00 PM

Vendor Number	Vendor Name	Amount
Invoice Detail Description		
2/8 MS Wrestling Official		
14045	Bashore, Caleb	280.00
1/26 JV boys BB official		
14051	Billings, Mason	75.00
Heelan Volleyball tournament		
October 17		
30197	BISHOP HEELAN HIGH SCHOOL	100.00
1/28 MS Wrestling Official		
13332	Brand, Derek	140.00
T-shirts for CMS Student Council		
12371	Creative Services	197.12
1/23 JV/V girls BB Official		
14221	Dolieslager, Terry	110.00
1/26 JV Boys BB Official		
2/11/21 8th grade girls BB official		
2/22/21 MS BB official		
2/23/21 MS BB official		
13602	Goettsch, Eric	300.00
2020-2021 basketball travel suits. Baske		
30028	Graphic Edge, The	3,492.46
1/25 7th grade girls BB official		
1/26 V BB official		
1/29 JV Girls BB official		
2/5 JV Boys BB official		
2/18/21 MS BB official		
30936	HARRIMAN, WADE	410.00
Softball Jerseys - SB Fundraiser		
31069	Hauff Mid-America Sports, Inc.	144.50
Jazz Festival Registration		
31012	Hoover Jazz Festival	150.00
Large Group Freshmen District Speech		
Large Group Varsity District Speech		
30733	Iowa High School Speech Association	230.00
1/29/21 V BB		
13627	Kastner, Cory	110.00
JV/V official on 1/9/21		
12808	Kreber, Christopher	110.00
Wrestling on 1/7/21		
2/8/21 MS Wrestling Official		
14031	Langley, Brett	275.00
1/29 JV Boys BB official		

01/12/2021 01:00 PM

Vendor Number	Vendor Name	Amount
Invoice Detail Description		
2/1 7th Girls BB official		
2/5 JV Girls BB		
2/16/21 MS bball		
2/23/21 MS BB official		
13855	Nelson, Kody	375.00
Jazz Band Registration		
13249	NWIBA Treasurer, Collen Hecht	150.00
1/19 freshman boys BB Official		
1/25 7th grade girls BB official		
2/11/21 8th grade girls BB official		
31293	Oswald, Kyle	225.00
2/18/21 MS BB official		
2/22/21 MS BB official		
13623	Pitts, Matthew	150.00
3/1/21 MS Wrestling Official		
13817	Ryan, Dan	140.00
1/23 JV/V girls BB official		
12650	Sanow, Brett	110.00
1/26 JV Girls BB official		
1/29 JV Girls BB official		
2/5 JV Boys BB official		
14251	Spooner, Jason	225.00
1/29/21 V BB official		
13629	Ten Napel, Jeff	110.00
Shipping		
30903	Trophies Plus, Inc.	155.90
1/26 V BB official		
30528	Wagner, James	110.00
1/29 JV Boys BB official		
2/1 7th Girls BB official		
2/5 JV Girls BB		
2/16/21 MS BB officiall		
14066	Weaver, Andrew	300.00
1/26 JV Girls BB official		
31584	Wessling, Doug	75.00
Jazz Festival Registration		
14471	West Lyon Band Boosters	200.00
1/23 JV/V girls BB official		
30474	Zalme, Mark	110.00
Fund Number 21		
Checking Account ID 3		
Checking Account ID 4		
Fund Number 61		
SCHOOL NUTRITION FUND		
New equipment		
14433	ACE Refrigeration Co.	40,926.60

01/12/2021 01:00 PM

User ID: ALG

Vendor Number Vendor Name

Amount

Invoice Detail Description

FS Health Insurance

19014	Cherokee Comm School District	87,955.72
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Ala Carte Food Purchases

Ala Carte Food Purchases

Ala Carte Food Purchases

11224	Chesterman Co.	650.00
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WHS milk

CMS milk

WHS milk

CMS milk

Roosevelt milk

Roosevelt milk

Roosevelt milk

WHS milk

Roosevelt milk

WHS milk

CMS milk

Roosevelt milk

WHS milk

CMS milk

40114	Dean Foods Company	1,637.21
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COVID Food Purchases

COVID Food Purchases

40032	Earthgrains	433.70
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COVID food purchases

Ala Carte Food Purchases

COVID general supplies

Ala Carte Food Purchases

COVID Purchased Food

18253	MARTIN BROS. DISTRIBUTING CO., INC.	5,009.77
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Fund Number 61

Checking Account ID 4



12/23/2020 10:27 AM

User ID: ALG

Vendor Number	Vendor Name	Amount
Invoice Detail Description		
Checking Account ID 1	Fund Number 10	GENERAL FUND
work shirts		
13763	360 Custom Designs	51.00
WHS Ind Arts Supplies		
13610	Airgas USA, LLC	200.80
Gas- Heating 600 W Bluff WHS		
Gas- Heating 336 Gillette Dr		
Armory		
Gas -Heating 929 N Roosevelt		
Ave		
Gas- Heating 320 Gillette Dr		
Bus Barn		
10094	Alliant Energy	2,202.67
Flash Furniture 48'' Round Grey		
Thermal		
13771	Amazon Capital Services	377.20
Mop Service		
Mop Service		
10183	Aramark Uniform Services	55.02
AUCA Chicago Lockbox		
Repair of 10 motherboards for		
chromebook		
12957	Asset Genie, Inc.	899.50
screws		
Main Supplies		
Main Supplies		
Bits		
Drill bits		
Wheel, chop saw		
10021	Bomgaars	78.87
Teacher Aide Pay		
14464	Burch, Katelyn	133.00
Kitchenaid Classic Stand Mixers		
Florals for Deb Johnson		
REV Robotics Control Hub		
Coaching and Observation Forms		
Bundle		
12882	Cardmember Service	1,388.53
Phone Charges WHS		
Phone Charges CMS Fire Alarm		
Phone Charges - RES Fax		
Phone Charges - RES Fire Alarm		
Phone Charges CMS		
Phone Charges WHS		
Phone Charges RES		
Phone Charges Food Service		
Phone Charges Bus Barn		
Phone Charges Central Office		
10113	Century Link	1,250.29
Sewer - 600 Bluff WHS		
10084	City of Cherokee	2,193.08

Vendor Number	Vendor Name	Amount
Invoice Detail Description		
Shredding		
11580	Document Depot and Destruction, Inc.	40.00
26.49 gallons of fuel		
24.516 gallons of fuel		
26.81 gallons of fuel		
Culinary 1 & 2 Groceries		
13.768 gallons of fuel		
13.279 gallons of fuel		
Intro to FCS Groceries x2		
Culinary 1 & 2 Groceries		
20.689 gallons of fuel		
26.416 gallons of fuel		
10274	Hy-Vee Food Stores, Inc	467.19
2021 Convention Registration - Jones		
10002	Iowa Association of School Boards	195.00
Seth Withrow-volunteer		
11789	Iowa School Finance Information Service	102.00
Teacher Aide Pay		
14463	Lockin, Erin	321.10
T111 - 10 X 10 sheds		
11735	Marcus Lumber	1,580.04
AEA case admin fee		
18253	MARTIN BROS. DISTRIBUTING CO., INC.	85.42
Flex Plan		
13725	Mid-American Benefits, Inc.	240.00
Main Supplies - FOBS		
14115	Midwest Technology Services, LLC	295.00
Bus 26 repairs		
11226	O'Halloran International	143.00
1st Semester TLC		
30717	RIVER VALLEY COMMUNITY SCHOOL	7,213.23
Asst'd Faber Castel Oil Pastels set		
10205	Sax Arts and Crafts	23.59
Instrument Storage 10 Comp. 27Wx40Dx*4H		
14326	School Specialty Furniture	1,654.55
Copernicus Spring Loaded Drying Rack, 26		
8.5x11 graph paper 1/4 in rule		
School Smart High Clarity Laminating Pou		
laminating film for district laminator		
Expos		
11884	School Specialty, Inc.	864.35
1st semester TLC		

Vendor Number	Vendor Name	Amount
Invoice Detail	Description	
10797	South O'Brien Schools	10,986.44

Teacher Aide Pay

Teacher Aide Pay		
14465	Wilson, Morgan	304.00

Fuel Rebate

66.59 gallons of diesel		
68.32 gallons of diesel		
63 gallons of diesel		
47.05 gallons diesel		
79.38 gallons on diesel		
44.56 gallons of diesel		
32.53 gallons of diesel		
30.20 gallons of diesel		
30.04 gallons of diesel		
11.74 gallons of diesel		
55.29 gallons of diesel		
18.11 gallons of diesel		
48.92 gallons of diesel		
75.09 gallons of diesel		
46.92 gallons of diesel		
45.19 gallons of diesel		
10361	Your FleetCard Program	1,709.69

Fund Number 10

Checking Account ID 1

Checking Account ID 2	Fund Number 32	CAPITAL PROJECTS
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Mounting bracket for ActivPanel

Mounting bracket for Promethean

ActivPan

13212	SHI International Corp	74,620.00
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Fund Number 32

Checking Account ID 2	Fund Number 36	PHYSICAL PLANT & EQUIPMENT
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Bus barn and van bay lighting

outlets in bus barn and new

light and mo

12338	Nelson Electric	2,685.92
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Fund Number 36

Checking Account ID 2

Checking Account ID 3	Fund Number 21	STUDENT ACTIVITY FUND
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Akron Westfield Wrestling

tournament 202

Akron Westfield wrestling fee  
refund

14259	Akron Westfield Comm School District	190.00
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Double sided velcro

13771	Amazon Capital Services	33.86
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1/21/21 V wrestling official

14045	Bashore, Caleb	135.00
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1/18/21 JV boys BB officiall

12/14 MS Boys BB official

14051	Billings, Mason	150.00
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1/7/21 Wrestling Triangular

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User ID: ALG

Vendor Number	Vendor Name	Amount
Invoice Detail	Description	
13332	Brand, Derek	135.00
Registration fees for Lynn Jolly		
AATSP Sponsor dues for Spanish Honor Soc shipping		
12882	Cardmember Service	487.25
Student Council Prizes 12/18/20		
14199	Coombs, Korrie	100.00
Frosh Boys BB Official 1/19/21		
1/18/21 JV boys bball		
Girls 7th grade BB official		
12/17 MS BB official		
13602	Goettsch, Eric	300.00
1/21/21 8th girls BB official		
30936	HARRIMAN, WADE	75.00
Shipping		
Slipp Nott basketball shoe		
sticky pad		
1 Co-Flex cohesiv tape		
31069	Hauff Mid-America Sports, Inc.	417.65
Registration for Jazz Choir		
31080	Iowa High School Music Association	150.00
JV Boys bball official for 12/10		
14461	Jansen, James	75.00
JV/V Boys BB official 1/9		
13965	Keizer, Bruce	110.00
1/18/21 Varsity Girls BB		
13333	Malloy, John	110.00
12/17 Dual Wrestling official		
12712	Meyer, Daryl	100.00
1/18/21 JV girls BB official		
13855	Nelson, Kody	75.00
1/18/21 Varsity Boys BB official		
14248	Nelson, Nic	110.00
1/12/21 JV/V boys BB official		
1/21/21 8th grade girls BB official		
12/17 MS BB official		
31293	Oswald, Kyle	260.00
1/12/21 JV/V boys BB official		
30085	Pederson, Les	110.00
1/21/21 V wrestling official		
30264	Pfaffle, Dave	135.00

12/23/2020 10:27 AM

User ID: ALG

Vendor Number	Vendor Name	Amount
Invoice Detail Description		
1/12/21 JV/V boys basketball		
30744	Pick, Steven	110.00
1/12/21 JV/V girls BB official		
30204	Ploeger, Lance	110.00
JV/V boys BB official 1/9		
14467	Rens, Marcus	110.00
1/11/21 JV/V girls BB official		
13816	Sadler, Todd	110.00
Girls 7th grade BB official		
1/19/21		
12/14 MS BB official		
14251	Spooner, Jason	150.00
1/18/21 JV girls BB official		
14066	Weaver, Andrew	75.00
JV/V boys BB official 1/9		
14466	Wedel, Nathan	110.00
1/11/21 V BB official		
14457	Wiebers, Rollie	110.00
1/18/21 V Boys BB official		
12988	Wielenga, Jodie	110.00

Fund Number 21

Checking Account ID 3

Checking Account ID 4

Fund Number 61

SCHOOL NUTRITION FUND

Roosevelt milk

40114	Dean Foods Company	248.90
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Fund Number 61

Checking Account ID 4

## January 2021 ECLC and Roosevelt Board Report

Brian Christiansen ECLC and Elementary Principal and Jan Tjeerdsma Instructional Coach

**District Mission:** "With community involvement, we will empower learners to become contributing members of our changing world."

<b>Goal 1:</b>	<ul style="list-style-type: none"> <li>• <b>Board Goal #1:</b> To support and expand career opportunities with local entities, in addition to college readiness, by prioritizing/allocating resources, both staff and facilities.</li> <li>• <b>RES Reciprocal Goals:</b> <ul style="list-style-type: none"> <li>○ Classrooms will engage in age-appropriate interactions annually with <b>PIE</b> partners to develop an understanding of careers in our community.</li> <li>○ Classrooms will engage in weekly age-appropriate <b>STEM</b> (Science, Technology, Engineering, &amp; Math) activities using a hands-on, collaborative approach to learning, rooted in inquiry and discovery.</li> </ul> </li> </ul>
<b>Goal 2:</b>	<ul style="list-style-type: none"> <li>• <b>Board Goal #2:</b> To develop problem solving skills, interpersonal skills, and team building skills for all students, while increasing implementation/alignment of Iowa Common Core, by prioritizing/allocating resources.</li> <li>• <b>RES Reciprocal Goals:</b> <ul style="list-style-type: none"> <li>○ Classrooms and PIE partners will engage in one or more curriculum connections each semester with guidance from the classroom teacher.</li> <li>○ Teachers will begin the implementation process of <b>PBIS</b>, a system-wide Positive Behavioral Intervention &amp; Support System designed to build social skills, increase instruction time, improve social and emotional development, and increase student engagement.</li> </ul> </li> </ul>
<b>Goal 3:</b>	<ul style="list-style-type: none"> <li>• <b>Board Goal #3:</b> Improve communication between all stakeholders in the district that will promote an atmosphere that encourages positive relationships.</li> <li>• <b>RES Reciprocal Goal:</b> <ul style="list-style-type: none"> <li>○ Teachers will contribute one social media post to the communication teacher leader each semester to be shared with district stakeholders.</li> </ul> </li> </ul>
<b>Student Highlight</b>	Check the Cherokee Community School District Facebook page for the Honor Roll Students.
<b>Looking Ahead</b>	<p>Roosevelt Elementary will be completing our Winter FAST testing February 1 - February 5th</p> <p>Spring Parent Teacher Conferences will be held on Thursday, February 18th from 11:00-7:00. We will be using the same online sign-up platform, the link will be sent out February 1st.</p> <p>RES will be celebrating the 100th Day of School on Friday, January 29th. The RES student council is planning events to celebrate the day.</p>

# **CHEROKEE MIDDLE SCHOOL**

January 2021



## **GENERAL**

Allison Booth has been nominated for the January Cherokee Chamber Student of the Month. She is an 8th grader and is the daughter of Katie Westphal and Adam Booth.

We are wrapping up the semester this week and will have parent teacher conferences on February 18th from 11 to 7. We will be scheduling appointments again like last fall.

## **DISTRICT GOAL 1 COLLEGE & CAREER READINESS**

CMS Goal 1: To support and expand career explorations and connections throughout our 5-8 curriculum with local entities. Career explorations will be incorporated through our curriculum, speakers, career fairs, PIE partners and STEM by June 2022.

## **DISTRICT GOAL 2 21ST CENTURY SKILLS PROBLEM SOLVING, TEAM BUILDING & INTERPERSONAL SKILLS**

CMS Goal 2: To develop problem solving skills, interpersonal skills, and team building skills for all students by prioritizing and allocating resources, through the implementation of Second Step curriculum and additional resources by June 2022.

## **DISTRICT GOAL 3 COMMUNICATION & POSITIVE RELATIONSHIPS**

CMS Goal 3: Improve communication between all stakeholders in the district promoting positive collaboration through face to face and distance training videos in JMC, Google Classroom and Facebook by June 2022.

## **CORE**

We will be doing our second round of MAP testing January 19 (Reading), 21 (Math), 22 (Science), and 25 (Language Arts). We are excited to see the progress the students have made since this fall.





## January 2021 WHS Building Report

**District Mission:** *'With community involvement, we will empower learners to become contributing members to our changing world'*



<b>Board Goals</b>  Work Based Learning  Problem Solving and Team Building Skills  Technology  Iowa Core  Communication	<ul style="list-style-type: none"><li>• <b>WHS SMART GOAL #1:</b><ul style="list-style-type: none"><li>◦ WHS will implement a College/Career Readiness Day annually in conjunction with local businesses, professionals and colleges in order to support and expand college and career opportunities.</li></ul></li><li>• <b>WHS SMART GOAL #2:</b><ul style="list-style-type: none"><li>◦ WHS will develop problem solving skills, interpersonal skills, and team building skills by utilizing empowerment time once a month to focus on previously stated skills.</li><li>◦ WHS will increase implementation/alignment of the Iowa Core by continually updating and improving curriculum monthly during professional development and reviewing annually with content specific curriculum groups.</li></ul></li><li>• <b>WHS SMART GOAL #3:</b><ul style="list-style-type: none"><li>◦ WHS will improve communication between all stakeholders by having each teacher submit a classroom photo with description to the TLC Communications Lead once per semester.</li></ul></li></ul>
<b>Staff Positives</b>	<ul style="list-style-type: none"><li>• Teachers are back in their home classrooms. We are still following and enforcing Covid protocols</li><li>• The two days of PD coming back from the winter break were much appreciated.</li><li>• Morale is much better than it was in October.</li><li>• Second semester started today.</li></ul>
<b>Student Positives</b>	<ul style="list-style-type: none"><li>• Finals were last week.</li><li>• MAP Testing this week. Grades 9-12</li><li>• Winter Sports are in full swing.</li><li>• Jazz Band and Vocal Jazz are exploring competition options</li></ul>
<b>Looking Ahead...</b>	<ul style="list-style-type: none"><li>• Planning has started for the 2021-2022 school year.</li><li>• Youth Mental Health First Aid training for all new staff.<ul style="list-style-type: none"><li>◦ There will be a refresher for all staff as they have already had the training.</li></ul></li></ul>

Mr. Tom Ryherd- WHS Principal & Mrs. Natalie Barkley- Instructional Coach



# Notes for the Board from the Superintendent – January 2021

## Cherokee Community School District: *Empowering Learners*

### Standards for Effective School Boards

January Standard: Operate as a visionary governance team in partnership with the superintendent by developing a shared vision and plans for student achievement that reflect common values and core beliefs of the school community, by using productive practices for its own operations and development, by ensuring board decisions are based on data and deliberation, and by cultivating a strong relationship and partnership with the superintendent based on clear expectations and accountability.

The Iowa School Board Standards are designed for use by local school boards as common framework for excellence in school board governance. Based on best practice and research, the standards encourage boards to focus on student achievement as their primary responsibility. *Iowa Association of School Boards*

### January Student Highlight

January Rotary Student of the Month is JeMae Nichols! JeMae is the daughter of Victor and April Nichols and was nominated for this recognition by staff members. JeMae participates in volleyball, basketball, group speech, student council, Spanish club, and National Honor Society. A quote from one of JeMae's teachers, "JeMae is a friend to all and is motivated and dedicated to doing anything it takes to be successful." Congratulations to JeMae!

### Technology Update

- News from Technology Director, William Halder
  - All Promethean display boards are installed, and we have been diligently working on the new elementary school to get the cables connected to the internet, upgrade the software and have them ready when we move in. Starting to determine a plan to move our equipment from the existing elementary to the new school for an easy transition. Uploaded data to do the NWEA Map for testing next week and making sure our network is ready to handle all the traffic.
  - Just received an email from our vendor for the chromebooks. Lenovo stated we are #149 in the list to be completed and shipped, which I am told is not terrible, but delivery will not be until the end of February, ugh! The longer this goes out, I may not place these into circulation until next school year if we do not receive them after February. I will be starting to look at other companies for chromebooks but am concerned with the construction. Lenovo has a great model which is strong and versatile. We can even drive over them and only have to replace the screen. More to follow as I start the discovery process.

### Career Opportunities Update – Board/District Goal #1

- Building Reports - Principals/Instructional Coaches - on the agenda
- Staffing Considerations 2021-2022 - 4 Positions
  - K-12 TAG, Curriculum, and Special Education Coordinator, K-4 Math Specialist/Interventionist, 5-8 Special Education Teacher/Success Coach, 9-12 Science Teacher

### Curriculum and Instruction Update – Board/District Goal #2

- Building Reports - Principals/Instructional Coaches - on the agenda
- Purchasing Year: Social Studies - April Board Meeting
- Iowa Department of Education Public Reporting Site: [reports.educateiowa.gov](https://reports.educateiowa.gov)

This website provides access to a variety of reports covering multiple areas including district profiles, financial reports and school plans.

### Communication Update – Board/District Goal #3

- Building Reports - Principals/Instructional Coaches - on the agenda
- CMS Interconnected Systems Framework (ISF) Presentation - on the agenda
- Calendar Options - on the agenda
- February 12th - Collaborative PD with HMS, MMC-RU, and SOB - featuring Joe Sanfellipo - postponed
- Education Foundation Fundraising Event - Virtual
- Community Positivity - Hours of Operation - Rules for Community Access

### Board/District Goals

1. Expand Career Opportunities
2. Develop Problem Solving, Interpersonal, and Team Building Skills
3. Improve Communication Between All Stakeholders

# Notes for the Board from the Superintendent – January 2021

## Cherokee Community School District: *Empowering Learners*

### Transportation and Nutrition Update

- News from Food Services Director, Cara Jacobson
  - We were blessed with some wonderful gifts in December and January. I collected close to \$800 from anonymous donors for the school lunch program. These dollars were used to help pay off accounts with balances before September 14th, when the free lunches started. Many families will not have to worry about unpaid balances next fall when free lunches for all students may be finished.
  - We have our equipment in at the new Cherokee Elementary, and are ordering other needed items for the new school. Lunches are going great!
- News from Transportation Director, Rachel Mallory
  - Inspection was last week. Nothing too terrible, a few minor fixes and most have been completed already.
  - Looking into new high definition cameras on all buses as the current system doesn't allow drivers a complete view of students in seats.
  - An "on call" mechanic for small issues and regular maintenance has been hired to help out occasionally.

### Strategic Planning – Finance Update

- Financials included in board packet
- Secretary/Treasurer's Report - on the agenda
- Cherokee Education Association's initial proposal - on the agenda
- Strategic Planning Board Worksession - on the agenda

### Building, Grounds, and Capital Projects Update

- Steps in a school bond election - on the agenda
- RES total square footage is 47,620 - CES total square footage is 63,838 (34% larger)
- Picture Summary of Cherokee Elementary School
- News from Mike Fiedler, Building and Grounds Director
  - All is going well with my crew. We hired a new gentleman that will begin on January 25th.
  - The boilers are running well, we have not had any issues.
  - Waiting on the word as to when we can make the move to the new building. Hoping for a smooth transition.
  - There were some issues with plumbing in the boys varsity locker room, both Kim and Josh have been made aware of that. Hopefully it has been corrected.
  - Thanks to Kim for always having an open door policy and to Joyce for being a second person to always count on when I need help. Thanks to Tandra for always looking out for me and my staff when needed. These ladies rock and the school is a better place with them in it.

### IASB Update & Other

- Recorded Webinars Available for Board Members – School Board U – contact Lou Ann Gvist at [lgvist@ia-sb.org](mailto:lgvist@ia-sb.org) or (515) 247-7064

### Policy/Legislative Update [IASB/SAI/RSI/IDOE]

- Board Policy - 711.1-711.9 - on the agenda
- Board Policy 707.5 - Internal Controls (second reading)
- Wellness Policy - on the agenda
- Legislative News/Updates/Priorities from our Partners in Education:

School Administrators of Iowa	<a href="https://www.educateiowa.gov/resources/legislative-information?utm_medium=email&amp;utm_source=govdelivery">https://www.educateiowa.gov/resources/legislative-information?utm_medium=email&amp;utm_source=govdelivery</a>	Legislative Advocacy
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### Board/District Goals

1. Expand Career Opportunities
2. Develop Problem Solving, Interpersonal, and Team Building Skills
3. Improve Communication Between All Stakeholders

## STUDENT SCHOOL TRANSPORTATION ELIGIBILITY

Elementary and middle school students living more than two miles from their designated school attendance centers and high school students living more than three miles from their designated attendance centers are entitled to transportation to and from their attendance center at the expense of the school district.

Transportation of students who require special education services will generally be provided as for other students, when appropriate. Specialized transportation of a student to and from a special education instructional service is a function of that service and, therefore, an appropriate expenditure of special education instructional funds generated through the weighting plan.

Transportation of a student to and from a special education support service is a function of that service, and is specified in the individualized education program (IEP) or the individualized family service plan (IFSP). When the IEP or IFSP team determines that unique transportation arrangements are required and the arrangements are specified in the IEP or IFSP, the school district will provide one or more of the following transportation arrangements for instructional services and the AEA for support services:

- Transportation from the student's residence to the location of the special education and back to the student's residence, or child care placement for students below the age of six.
- Special assistance or adaptations in getting the student to and from and on and off the vehicle, en route to and from the special education.
- Reimbursement of the actual costs of transportation when by mutual agreement the parents provide transportation for the student to and from the special education.

The school district is not required to provide reimbursement to parents who elect to provide transportation in lieu of agency-provided transportation.

A student may be required, at the board's discretion, to meet a school vehicle without reimbursement up to three-fourths of a mile. The board may require the parent to transport their children up to two miles to connect with school bus vehicles at the expense of the school district when conditions deem it advisable. It is within the discretion of the board to determine such conditions. Parents of students who live where transportation by bus is impracticable or unavailable may be required to furnish transportation to and from the designated attendance center at the expense of the school district. Parents, who transport their children at the expense of the school district, are reimbursed at the rate per mile set by the state.

Transportation arrangements made by agreement with a neighboring school district will follow the terms of the agreement. Students, who choose to attend a school in a school district other than their resident school district, will provide transportation to and from the school at their own expense.

Legal Reference: 20 U.S.C. §§ 1401, 1701 *et seq.*  
 34 C.F.R. Pt. 300 *et seq.*  
 Iowa Code §§ 256B.4; 285; 321.  
 281 I.A.C. 41.412.

Cross Reference: 501.16 Homeless Children and Youth  
 507.8 Student Special Health Services  
 603.3 Special Education  
 711 Transportation

Approved \_\_\_\_\_ Reviewed 9/21/2015, 2/19/18, 1/18/21 Revised \_\_\_\_\_

## STUDENT CONDUCT ON SCHOOL TRANSPORTATION

Students utilizing school transportation will conduct themselves in an orderly manner fitting to their age level and maturity with mutual respect and consideration for the rights of the school vehicle driver and the other passengers. Students who fail to behave in an orderly manner will be subject to disciplinary measures.

The driver will have the authority to maintain order on the school vehicle. It is the responsibility of the driver to report misconduct to the building administrator.

The board supports the use of video cameras on school buses used for transportation to and from school as well as for field trips, curricular or extracurricular events. The video cameras will be used to monitor student behavior and may be used as evidence in a student disciplinary proceeding. The videotapes are student records subject to school district confidentiality, board policy and administrative regulations.

After 2 warnings for bad conduct, the building principal will have the authority to suspend transportation privileges of the student or impose other appropriate discipline.

It is the responsibility of the superintendent, in conjunction with the building principal, to develop administrative regulations regarding student conduct and discipline when utilizing school district transportation.

Legal Reference: Iowa Code §§ 279.8; 285; 321.

Cross Reference: 503 Student Discipline  
506 Student Records

Approved \_\_\_\_\_ Reviewed 9/21/15, 2/19/18, 1/18/21 Revised \_\_\_\_\_

## STUDENT CONDUCT ON SCHOOL TRANSPORTATION REGULATION

All persons riding in school district vehicles will adhere to the following rules. The driver, sponsor or chaperones are to follow the school bus discipline procedure for student violations of this policy. Video cameras may be in operation on the school buses.

1. Bus riders will be at the designated loading point before the bus arrival time.
2. Bus riders will wait until the bus comes to a complete stop before attempting to enter.
3. Riders must not extend arms or heads out of the windows at any time.
4. Aisles must be kept cleared at all times.
5. All bus riders will load and unload through the right front door. The emergency door is for emergencies only.
6. A bus rider will depart from the bus at the designated point unless written permission to get off at a different location is given to the driver.
7. A rider may be assigned a seat by the driver.
8. Riders who damage seats or other equipment will reimburse the district for the cost of the repair or replacement.
9. Riders are not permitted to leave their seats while the vehicle is in motion.
10. Waste containers are provided on all buses for bus riders' use.
11. Permission to open windows must be obtained from the driver.
12. Classroom conduct is to be observed by students while riding the bus except for ordinary conversation.
13. The driver is in charge of the students and the vehicle, and the driver is to be obeyed promptly and cheerfully.
14. Students will assist in looking after the safety and comfort of younger students.
15. A bus rider who must cross the roadway to board or depart from the bus will pass in front of the bus (no closer than 10 feet), look in both directions and proceed to cross the road or highway only on signal from the driver.
16. Students will not throw objects about the vehicle nor out through the windows.
17. Shooting paper wads, squirt guns or other material in the vehicle is not permitted.
18. Students will keep feet off the seats.
19. Roughhousing in the vehicle is prohibited.
20. Students will refrain from crowding or pushing.
21. The use or possession of alcohol, tobacco or look-alike substances is prohibited in the vehicle.
22. The Good Conduct Rule is in effect.

Approved \_\_\_\_\_

Reviewed 9/21/15, 2/19/18, 1/18/21

Revised \_\_\_\_\_

## STUDENT TRANSPORTATION FOR EXTRACURRICULAR ACTIVITIES

The board in its discretion may provide school district transportation for extracurricular activities including, but not limited to, transporting student participants and other students to and from extracurricular events.

Students participating or attending extracurricular events, other than those held at the school district facilities, may be transported to the extracurricular event by school district transportation vehicles or by another means approved by the superintendent.

Students, who are provided transportation in school district transportation vehicles for extracurricular events, will ride both to and from the event in the school vehicle unless arrangements have been made with the building principal prior to the event. A student's parent may personally appear and request to transport the student home from a school-sponsored event in which the student traveled to the event on a school district transportation vehicle.

It is the responsibility of the superintendent to make a recommendation to the board annually as to whether the school district will provide the transportation authorized in this policy. In making the recommendation to the board, the superintendent will consider the financial condition of the school district, the number of students who would qualify for such transportation, and other factors the board or superintendent deem relevant.

Legal Reference: Iowa Code §§ 256B.4; 285.1-.4; 321.  
281 I.A.C. 41.412.

Cross Reference: 504 Student Activities  
711 Transportation

Approved \_\_\_\_\_ Reviewed 9/21/15, 2/19/18, 1/18/21 Revised \_\_\_\_\_

## SUMMER SCHOOL PROGRAM TRANSPORTATION SERVICE

The school district may use school vehicles for transportation to and from summer extracurricular activities. The superintendent will make a recommendation to the board annually regarding their use.

Transportation to and from the student's attendance center for summer school instructional programs is within the discretion of the board. It is the responsibility of the superintendent to make a recommendation regarding transportation of students in summer school instructional programs at the expense of the school district. In making the recommendation to the board, the superintendent will consider the financial condition of the school district, the number of students involved in summer school programs, and other factors deemed relevant by the board or the superintendent.

Legal Reference: Iowa Code § 285.10.  
281 I.A.C. 43.10, 412

Cross Reference: 603.2 Summer School Instruction  
711 Transportation

Approved \_\_\_\_\_ Reviewed 9/21/15, 2/19/18, 1/18/21 \_\_\_\_\_ Revised \_\_\_\_\_

## TRANSPORTATION OF NONRESIDENT AND NONPUBLIC SCHOOL STUDENTS

The board has sole discretion to determine the method to be utilized for transporting nonresident and nonpublic students. Nonresident students paying tuition may be, and resident students attending a nonpublic school accredited by the State Department of Education, will be transported on an established public school vehicle route as long as such transportation does not interfere with resident public students' transportation. Nonresident and nonpublic school students will obtain the permission of the superintendent prior to being transported by the school district.

Parents of resident students who provide transportation for their children attending a nonpublic school accredited by the Iowa Department of Education will be reimbursed at the established state rate. This reimbursement is paid only if the school district receives the funds from the state. If less than the amount of funds necessary to fully reimburse parents of the nonpublic students is received by the school district, the funds will be prorated.

The charge to the nonresident students is determined based on the students' pro rata share of the actual costs for transportation. The parents of these students are billed for the student's share of the actual costs of transportation. The billing is according to the schedule developed by the superintendent. It is the responsibility of the superintendent to determine the amount to be charged and report it to the board secretary for billing.

Continued transportation of nonresident and nonpublic school students on a public school vehicle route will be subject to resident public school students' transportation needs. The superintendent will make a recommendation annually to the board regarding the method to be used. In making a recommendation to the board, the superintendent will consider the number of students to be transported, the capacity of the school vehicles, the financial condition of the school district and other factors deemed relevant by the board or the superintendent.

Nonresident and nonpublic school students are subject to the same conduct regulations as resident public students as prescribed by board policy, and to other policies, rules, or regulations developed by the school district regarding transportation of students by the school district.

Legal Reference: Iowa Code §§ 285.1-.2, .10, .16.

Cross Reference: 711 Transportation

Approved \_\_\_\_\_ Reviewed 9/21/15, 2/19/18, 1/18/21 Revised \_\_\_\_\_



## TRANSPORTATION OF NONSCHOOL GROUPS

Only in unusual circumstances will the board make school district transportation vehicles available to local nonprofit entities which promote cultural, educational, civic, community, or recreational activities for transporting to and from nonschool-sponsored activities in the state.

In the event school district transportation vehicles are made available to local nonprofit entities, it is the responsibility of the superintendent to develop administrative regulations for application for, use of, and payment for using the school district transportation vehicles.

Legal Reference: Iowa Code §§ 285.1(21), .10(9), (10).  
281 I.A.C. 41.412; 43.10.

Cross Reference: 711 Transportation  
900 Principles and Objectives for Community Relations

Approved \_\_\_\_\_ Reviewed 9/21/15, 2/19/18, 1/18/21 \_\_\_\_\_ Revised \_\_\_\_\_

## SCHOOL BUS SAFETY INSTRUCTION

The school district will conduct school bus safe riding practices instruction and emergency safety drills at least twice during the school year for students who utilize school district transportation.

Each school bus vehicle will have, in addition to the regular emergency safety drill, a plan for helping those students who require special assistance to safety during an emergency. This will include, but not be limited to, students with disabilities.

Employees are responsible for instructing the proper techniques to be followed during an emergency, as well as safe riding practices. It is the responsibility of the superintendent to develop administrative regulations regarding this policy.

Legal Reference: Iowa Code §§ 279.8; 321.  
281 I.A.C. 41.412; 43.40.

Cross Reference: 503 Student Discipline  
507 Student Health and Well-Being  
804.2 Warning Systems and Emergency Plans

Approved \_\_\_\_\_ Reviewed 9/21/15, 2/19/18, 1/18/21 Revised \_\_\_\_\_

## DISTRICT VEHICLE IDLING

The board recognizes that it has a role in reducing environmental pollutants and in assisting students and others be free from pollutants that may impact their respiratory health. Unnecessary vehicle idling emits pollutants and wastes fuel. The board directs the superintendent, in conjunction with the Director of Transportation, to work on administrative regulations to implement this policy and reduce school vehicle idling time.

Legal References: Iowa Code §279.8.

Cross References: 403 Employee Health and Well-Being  
507 Student Health and Well-Being  
711 Transportation

Approved 7/17/2008

Revised 9/21/15, 2/19/18, 1/18/21

Reviewed \_\_\_\_\_

## INTERNAL CONTROLS

The board expects all board members, employees, volunteers, consultants, vendors, contractors, students and other parties maintaining any relationship with the school district to act with integrity, due diligence, and in accordance with all laws in their duties involving the school district's resources. The board is entrusted with public dollars and no one connected with the school district should do anything to erode that trust.

Internal controls are used to help ensure the integrity of district financial and accounting information. Adherence to district-established internal control procedures is the responsibility of all employees of the school district. The superintendent, business manager and board secretary shall be responsible for developing internal controls designed to prevent and detect fraud, financial impropriety, or fiscal irregularities within the school district subject to review and approval by the board. Administrators shall be alert for any indication of fraud, financial impropriety, or irregularity within the administrator's area of responsibility.

Any employee who suspects fraud, impropriety, or irregularity shall report their suspicions immediately to his/her immediate supervisor, and the superintendent, and the board president. The superintendent and the board president shall have primary responsibility for any necessary investigations and shall coordinate investigative efforts with the board's legal counsel, auditing firm, the Auditor of State's office and other internal or external departments and agencies, including law enforcement officials, as the superintendent and the board president may deem appropriate.

Employees bringing forth a legitimate concern about a potential impropriety will not be retaliated against and those who do retaliate against such an employee will be subject to disciplinary action up to, and including, discharge.

In the event the concern or complaint involves the superintendent, the concern shall be brought to the attention of the board president who shall be empowered to contact the board's legal counsel, Auditor of State's office, insurance agent, auditing firm, and any other agency to investigate the concern or complaint.

The superintendent and board president shall ensure the Auditor of State's office is notified of any suspected embezzlement, theft or other financial irregularity pursuant to Iowa law. The superintendent and board president in coordination with the Auditor of State's office, will determine whether to conduct a complete or partial audit. The superintendent is authorized to order a complete forensic audit if, in the superintendent's judgment, such an audit would be useful and beneficial to the school district. In the event there is an investigation, records will be maintained for use in the investigation. Individuals found to have altered or destroyed records will be subject to disciplinary action, up to, and including termination.

Legal References: American Competitiveness and Corporate Accountability Act of 2002, Pub. L. No. 107-204.  
Iowa Code §§ 11, 279.8.

Cross References: 401.12 Employee Use of Cell Phones  
707.6 Audit Committee

Approved 1/18/2021 Revised \_\_\_\_\_ Reviewed \_\_\_\_\_

1<sup>st</sup> Reading 12/21/20  
2<sup>nd</sup> Reading 1/18/21

CHEROKEE COMMUNITY SCHOOL DISTRICT  
2021-2022 CALENDAR No Break

August, 2021	Days	Days	By	
M T W T F	Days	Qtr.	Sch.	Hours
2 3 4 5 6	0	0	0	August 3rd - Registration
9 10 11 12 13	0	0	0	August 16th, 17th (New Teacher) 18, 19, 20 Professional Development
16 17 18 19 20	0	0	0	August 23, School Begins-Grades 2-12 & K-1 in-takes
23 24 25 26 27	5	5	5	31 August 24, School Begins-Grades TK-1
30 31	2	7	7	13 August 25 - 2:00 Early Dismissal - Professional Development
				44
September, 2021				September 1, ECLC Begins
7 8 9 10	4	10	10	18 September 1 - 2:00 Early Dismissal - Professional Development
13 14 15 16 17	5	19	14	24.5 September 6 - No School Labor Day
20 21 22 23 24	5	24	19	31 September 8 - 2:00 Early Dismissal - Professional Development
27 28 29 30	4	28	24	31 September 15 - 2:00 Early Dismissal - Professional Development
				24.5 September 22 - 2:00 Early Dismissal-Professional Development
				129 September 29 - 2:00 Early Dismissal-Professional Development
October, 2021				6.5 October 6 - 2:00 Early Dismissal-Professional Development
4 5 6 7 8	5	29	29	31 October 13 - 2:00 Dismissal - Professional Development
11 12 13 14 15	5	34	34	31 October 20 - 2:00 Dismissal - Professional Development
18 19 20 21 22	4	43	39	24.5 October 21 - No Students-Parent Teacher Conferences 11:00-7:00
25 26 27 28 29	5	3	43	31 October 22 - No School Day
				124.0 October 26 - End of Quarter of 45 days
				October 27 - 2:00 Early Dismissal
November, 2021				31 November 3 - 2:00 Dismissal - Professional Development
1 2 3 4 5	5	8	53	31 November 10 - 2:00 Dismissal - Professional Development
8 9 10 11 12	5	13	58	13 November 17 - 2:00 Early Dismissal - Professional Development
15 16 17 18 19	5	18	63	13 November 24, 25, 26 - Thanksgiving Holiday Vacation
22 23 24 25 26	2	20	65	0
29 30	2	22	67	119.0
	0	22	67	
December, 2021				18 December 1 - 2:00 Dismissal-Professional Development
6 7 8 9 10	5	30	70	31 December 8 - 2:00 Dismissal-Professional Development
13 14 15 16 17	5	35	75	31 December 15 - 2:00 Dismissal-Professional Development
20 21 22 23 24	3	38	80	17.5 December 22 - 1:00 Dismissal
27 28 29 30	0	38	83	0 December 23 - January 3 (Winter) Break
	0			97.5
January, 2022				26 January 3 - No School Professional Development
3 4 5 6 7	4	42	87	31 January 5 - 2:00 Dismissal - Professional Development
10 11 12 13 14	5	2	92	31 January 12 - 2:00 Early Dismissal-Professional Development
17 18 19 20 21	5	7	97	31 January 12 - End of 2nd Quarter/1st Semester 45/90 days
24 25 26 27 28	5	12	102	5 January 19 - 2:00 Early Dismissal-Professional Development
31	1	13	103	124.0 January 26 - 2:00 Early Dismissal-Professional Development
February, 2022				24.5 February 2 - 2:00 Early Dismissal - Professional Development
3 4 5 6 7	4	17	107	24.5 February 9 - 2:00 Early Dismissal - Professional Development
10 11 12 13 14	4	21	111	24.5 February 11 - No School - Collaborative Professional Development
17 18 19 20 21	4	25	115	24.5 February 16 - 2:00 Early Dismissal - Professional Development
24 25 26 27 28	5	30	120	31 February 17 - No Students - Parent Teacher Conferences 11:00-7:00
	1	31	121	6.5 February 18 - No School
				111.0 February 23 - 2:00 Early Dismissal - Professional Development
March, 2022				24.5 March 2 - 2:00 Early Dismissal - Professional Development
1 2 3 4	4	35	125	31 March 9 - 2:00 Early Dismissal - Professional Development
7 8 9 10 11	5	40	130	24.5 March 14 - No School-Professional Development
14 15 16 17 18	4	44	134	31 March 16 - 2:00 Early Dismissal - Professional Development
21 22 23 24 25	5	4	139	24.5 March 21 - End 3rd Quarter of 45 days
28 29 30 31	4	8	143	135.5 March 23 - 2:00 Early Dismissal - Professional Development
				March 30 - 2:00 Early Dismissal - Professional Development
April, 2022				6.5 April 6 - 2:00 Early Dismissal-Professional Development
4 5 6 7 8	5	9	144	31 April 13 - 2:00 Early Dismissal-Professional Development
11 12 13 14 15	4	18	153	24.5 April 15 - No School
18 19 20 21 22	4	22	157	24.5 April 18 - No School
25 26 27 28 29	5	27	162	31 April 20 - 2:00 Early Dismissal-Professional Development
				117.5 April 27 - 2:00 Early Dismissal-Professional Development
May, 2022				31 May 4 - 2:00 Early Dismissal-Professional Development
2 3 4 5 6	5	32	167	31 May 11 - 2:00 Early Dismissal-Professional Development
9 10 11 12 13	5	37	172	31 May 18 - 2:00 Early Dismissal-Professional Development
16 17 18 19 20	5	42	177	31 May 22 - Graduation
23 24 25 26 27	3	45	180	18 May 25 - 2:00 Early Dismissal-Professional Development
30 31	0	45	180	0 May 25 - End of 4th Quarter/2nd Semester 45/90 days 2:00 Early Dismissal-Professional Development
				111 May 26 & 27 - Professional Development
				May 30 - Memorial Day
June, 2022				0
0 0 1 2 3	0			0
6 7 8 9 10	0			
13 14 15 16 17				1112.5
20 21 22 23 24				
27 28 29 30				

No School  
Pro Develop  
2:00 Dismissal  
P-T Conference  
End of Quarter

1st Quarter Days = 45  
2nd Quarter Days = 45  
3rd Quarter Days = 45  
4th Quarter Days = 45  
Total 180

Holidays 3  
Classroom Days 178  
Prof Develop/Wrdays 8  
Parent Teacher Conf. 2  
191

Possible Snow  
Make Up Days  
January 3  
February 11  
March 14  
April 18  
May 26  
May 27

Board Approved;  
Approved Calendar

CHEROKEE COMMUNITY SCHOOL DISTRICT Spring Break  
2021-2022 CALENDAR

No School  
Pro Develop  
2:00 Dismissal  
PTA Conference  
End of Quarter

1st Quarter Days = 45  
2nd Quarter Days = 45  
3rd Quarter Days = 45  
4th Quarter Days = 45  
Total 180

Holidays 3  
Classroom Days 178  
Prof Develop/Wkdays 8  
Parent Teacher Conf. 2  
191

Possible Snow  
Make Up Days  
January 3  
February 11  
May 27  
May 31

Board Approved:  
Approved Calendar

August, 2021	Days	Days	By	
M T W T F	Days	Qtr.	Sch.	Hours
2 3 4 5 6	0	0	0	August 3rd - Registration
9 10 11 12 13	0	0	0	August 16th, 17th (New Teacher) 18, 19, 20 Professional Development
16 17 18 19 20	0	0	0	August 23, School Begins-Grades 2-12 & K-1 In-takes
23 24 25 26 27	5	5	5	31 August 24 School Begins-Grades TK-1
30 31	2	7	7	13 August 25 - 2:00 Early Dismissal - Professional Development
				44
September, 2021				September 1, ECLC Begins
7 8 9 10	4	14	14	18 September 1 - 2:00 Early Dismissal - Professional Development
13 14 15 16 17	5	19	19	24.5 September 6 - No School Labor Day
20 21 22 23 24	5	24	24	31 September 8 - 2:00 Early Dismissal - Professional Development
27 28 29 30	4	28	28	31 September 15 - 2:00 Early Dismissal- Professional Development
				24.5 September 22 - 2:00 Early Dismissal-Professional Development
				129 September 29 - 2:00 Early Dismissal-Professional Development
October, 2021				
4 5 6 7 8	5	34	34	6.5 October 6 - 2:00 Early Dismissal-Professional Development
11 12 13 14 15	5	39	39	31 October 13 - 2:00 Dismissal - Professional Development
18 19 20 21 22	4	43	43	31 October 20 - 2:00 Dismissal - Professional Development
25 26 27 28 29	5	3	48	24.5 October 21 - No Students-Parent Teacher Conferences 11:00-7:00
				31 October 22 - No School Professional Development
				124.0 October 26 - End of Quarter of 45 days
				October 27 - 2:00 Early Dismissal
November, 2021				
1 2 3 4 5	5	8	53	31 November 3 - 2:00 Dismissal - Professional Development
8 9 10 11 12	5	13	58	31 November 10 - 2:00 Dismissal - Professional Development
15 16 17 18 19	5	18	63	17 November 17 - 2:00 Early Dismissal- Professional Development
22 23 24 25 26	3	21	66	13 November 24 - 1:00 Early Dismissal
29 30	0	23	68	0 November 25, 26 - Thanksgiving Holiday Vacation
				123.0
December, 2021				
6 7 8 9 10	5	31	76	18 December 1 - 2:00 Dismissal-Professional Development
13 14 15 16 17	5	36	81	31 December 8 - 2:00 Dismissal-Professional Development
20 21 22 23 24	3	39	84	31 December 15 - 2:00 Dismissal-Professional Development
27 28 29 30 31	0	39	84	17.5 December 22 - 1:00 Dismissal
				0 December 23 - December 31 (Winter) Break
				97.5
January, 2022				
3 4 5 6 7	4	43	88	24.5 January 3 - No School Professional Development
10 11 12 13 14	5	3	93	31 January 5 - 2:00 Dismissal - Professional Development
17 18 19 20 21	5	8	98	31 January 11 - End of 2nd Quarter/1st Semester 45/90 days
24 25 26 27 28	5	13	103	31 January 12 - 2:00 Early Dismissal-Professional Development
31	1	14	104	6.5 January 19 - 2:00 Early Dismissal-Professional Development
				124.0 January 26 - 2:00 Early Dismissal-Professional Development
February, 2022				
7 8 9 10 11	4	18	108	February 2 - 2:00 Early Dismissal - Professional Development
14 15 16 17 18	5	27	117	24.5 February 9 - 2:00 Early Dismissal- Professional Development
21 22 23 24 25	5	32	122	24.5 February 11 - No School- Collaborative Professional Development
28	1	33	123	31 February 16 - 2:00 Early Dismissal - Professional Development
				31 February 17 - No Students - Parent Teacher Conferences 11:00-7:00
				6.5 February 23 - 2:00 Early Dismissal - Professional Development
				117.5
March, 2022				
7 8 9 10 11	5	42	132	24.5 March 2 - 2:00 Early Dismissal - Professional Development
14 15 16 17 18	0	0	132	31 March 9 - 2:00 Early Dismissal - Professional Development
21 22 23 24 25	5	2	137	0 March 14-18 - No School-Spring Break
28 29 30 31	4	6	141	31 March 23 - End 3rd Quarter of 45 days
				24.5 March 23 - 2:00 Early Dismissal - Professional Development
				111.0 March 30 - 2:00 Early Dismissal - Professional Development
April, 2022				
4 5 6 7 8	5	12	147	6.5 April 6 - 2:00 Early Dismissal-Professional Development
11 12 13 14 15	4	16	151	31 April 13 - 2:00 Early Dismissal-Professional Development
18 19 20 21 22	5	21	156	24.5 April 15 - No School
25 26 27 28 29	5	26	161	31 April 20 - 2:00 Early Dismissal-Professional Development
				31 April 27 - 2:00 Early Dismissal-Professional Development
				161 124
May, 2022				
2 3 4 5 6	5	31	166	May 4 - 2:00 Early Dismissal-Professional Development
9 10 11 12 13	5	36	171	31 May 11 - 2:00 Early Dismissal-Professional Development
16 17 18 19 20	5	41	176	31 May 18 - 2:00 Early Dismissal-Professional Development
23 24 25 26 27	4	45	180	31 May 22 - Graduation
30 31	0	45	180	24.5 May 26 - End of 4th Quarter/2nd Semester 45/90 days
				0 May 27 & 31 - Professional Development
				117.5 May 30 - Memorial Day
June, 2022				
6 7 8 9 10	0			
13 14 15 16 17				
20 21 22 23 24				1111.5
27 28 29 30				

# Cherokee Community School District Wellness Policy Implementation Review 2020-2021

Area	Criteria	Compliant With District Wellness Policy				Explanation If Not Fully Compliant
		WHS	CMS	RES	ECLC	
Nutrition Education & Promotion	<b>District nutrition education:</b> Is offered at each grade level as part of a sequential, comprehensive standards-based program designed to provide students with the knowledge and skills necessary to promote and protect their health. Is part of not only health education classes, but also classroom instruction in all subjects where appropriate? Emphasizes caloric balance between food intake and physical activity. Promotes fruits, vegetables, whole-grain products, low-fat and fat-free dairy products, healthy food preparation methods and health-enhancing nutrition practices. Links with other meal programs, other foods and nutrition-related community services. Offers information to parents/guardians that encourages and assists them in teaching their children about health and nutrition, as well as preparing nutritious meals for their families.	X	X	X	X	WHS = Food Services Director distributes information to parents/guardians-Nutrition topic covered in Health I and II as well as Strength and Conditioning  CMS = Lunchroom Posters; 7&8 Health Class; 5&6 in Class – PE/Science (Limited Basis); 7&8 FCS Class – Quarter; Parent Notes; Website  RES = My Plate Posters; Fruit/Veggie Bar Choices; Food Services Director distributes information to parents/guardians; Hot Lunch Week Promotion/coloring/info sheets; K-4 Programming meets all of the Chapter 12 guidance for Health  ECLC = Lunch is Not Served – Healthy Snacks Options are Followed; Food Services Director distributes information to parents/guardians; ECLC discusses healthy eating and body movement in the classroom during daily scheduled activities.
		X	7&8	X	X	
		X	X	X	X	
		X	X	X	X	
Physical Activity	<b>The District provides physical education that:</b> Is available to all students in grades PK-12 for the entire school year. Includes students with disabilities; special health-care needs may be provided activity in alternative educational settings. Engages students in moderate to vigorous physical activity for at least 50 percent of physical education class time unless medically authorized special needs are verified. Is taught by certified physical education teachers. Encourages classroom teachers to provide opportunities for physical activity throughout the day during classroom time, as appropriate.	X	X	X	X	CMS = 2XWeek; Adaptive PE; Extracurricular Activities; Help City Parks & Rec Programs  RES = 2XWeek; 2-3 recesses/day; Adaptive PE if necessary; Brain Breaks  ECLC = PE Not Applicable  WHS = 3x week or more; Special Education integrated into classroom, Extracurricular activities
		X	X	X	NA	
		X	X	X	NA	
		X	X	X	X	
Nutrition Guidelines	The School provides at least 30 minutes for lunch break (including recess) and 10 minutes to eat breakfast. All vending machines in the school are compliant with Policy AH “Wellness”, and the Administrative Rules for Policy AH. Healthy food choices are encouraged by the District for parties, snacks, and celebrations.	X	X	X	X	WHS = 20 minutes for lunch; No parties; Concession stands are fundraisers – after school  CMS = 35 minutes for lunch/wellness; Morning 7:50-8:05 Not Available to Students; Handbook – Staff/Student; School – Yes but PTA – Candy
		X	X	NA	NA	

# Cherokee Community School District

## Wellness Policy Implementation Review 2020-2021

	<p>If food and/or beverages are sold as a fundraiser, they meet the standards set forth in the Wellness Policy.</p> <p>Teachers are encouraged to use appropriate choices in classroom rewards and incentives that are compliant with the District Wellness Policy.</p> <p>Foods are not withheld from students as a consequence for inappropriate behavior or poor academic performance.</p>	<table> <tr> <td>X</td><td>X</td><td>X</td><td>X</td></tr> <tr> <td>X</td><td>X</td><td>NA</td><td>NA</td></tr> <tr> <td>X</td><td>X</td><td>X</td><td>X</td></tr> <tr> <td>X</td><td>X</td><td>X</td><td>X</td></tr> </table>	X	X	X	X	X	X	NA	NA	X	X	X	X	X	X	X	X	<p>RES = No Vending Machines; No Food/Beverage Fundraisers</p> <p>ECLC = No Vending Machines; No Food/Beverage Fundraisers</p>
X	X	X	X																
X	X	NA	NA																
X	X	X	X																
X	X	X	X																
Assessment	<p>The District Wellness Council is responsible for communicating the school wellness policy, and monitoring and measuring the implementation of the school wellness plan.</p>	<table> <tr> <td>X</td><td>X</td><td>X</td><td>X</td></tr> </table>	X	X	X	X													
X	X	X	X																



## CHEROKEE COMMUNITY SCHOOL DISTRICT WELLNESS POLICY

The Cherokee Community School District promotes healthy students by supporting wellness, good nutrition and regular physical activity as a part of the total learning environment. The school district supports a healthy environment where students learn and participate in positive dietary and lifestyle practices. By facilitating learning through the support and promotion of good nutrition and physical activity, schools contribute to the basic health status of students. Improved health optimizes student performance potential.

The school district provides a comprehensive learning environment for developing and practicing lifelong wellness behaviors. The entire school environment, not just the classroom, shall be aligned with healthy school district goals to positively influence a student's understanding, beliefs and habits as they relate to good nutrition and regular physical activity.

The school district supports and promotes proper dietary habits contributing to students' health status and academic performance. All foods available on school grounds and at school-sponsored activities during the instructional day should meet or exceed the school district nutrition standards and in compliance with state and federal law. Foods should be served with consideration toward nutritional integrity, variety, appeal, taste, safety and packaging to ensure high-quality meals. *See the DE guidance on Healthy Kids Act, [www.tinyurl.com/Iowa-HKA](http://www.tinyurl.com/Iowa-HKA)*

The school district will develop a local wellness policy committee comprised of the Food Service Director, a representative from administration, physical education, school nurse, stakeholders from the community, and parents. The local wellness policy committee will develop a plan to implement and measure the local wellness policy and monitor the effectiveness of the policy. The committee will designate the Superintendent to monitor implementation and evaluation of the implementation of the policy. The committee will at least meet every three years to review regarding the effectiveness of this policy.

### Specific Wellness Goals

- specific goals for nutrition education, (*see Appendix A*)
- physical activity, (*see Appendix B*)
- other school-based activities that are designed to promote student wellness, (*see Appendix C*)
- nutrition guidelines for all foods available on campus (*see Appendix D*)
- plan for measuring implementation (*see Appendix E*)

The nutrition guidelines for all foods available will focus on promoting student health and reducing childhood obesity in the district.

Approved \_\_\_\_\_ Reviewed 5/18/20

Revised \_\_\_\_\_

Legal Reference: Richard B. Russell National School Lunch Act, 42 U.S.C. 1751 *et seq.* (2005)  
Child Nutrition Act of 1966, 42 U.S.C. 1771 *et seq.*,  
Iowa Code 256.7(29), 256.11(6)  
281 IAC 12.5(19), 12.5(20), 58.11

Cross Reference: 504.5 Student Fund Raising  
504.6 Student Activity Program  
710 School Food Services

## **NUTRITION EDUCATION AND PROMOTION**

The school district will provide nutrition education and engage in nutrition promotion that:

- is offered at grade level 5-12 to provide students with the knowledge and skills necessary to promote and protect their health;
- is part of not only health education classes 5-12, but also classroom instruction in subjects such as math, science, language arts, social sciences and elective subjects;
- promotes fruits, vegetables, whole-grain products, low-fat and fat-free dairy products, healthy food preparation methods and health-enhancing nutrition practices;
- emphasizes caloric balance between food intake and physical activity.
- Is held for one week in the fall and one week in the spring focusing on nutrition for the grade levels k-4, and tailoring it to their way of understanding.

## **PHYSICAL ACTIVITY**

### **Daily Physical Education**

The school district will provide physical education that:

- is for all students in grades K-12 for the entire school year;
- is taught by a certified physical education teacher;
- includes students with disabilities, students with special health-care needs may be provided in alternative educational settings; and,
- engages students in moderate to vigorous activity during at least 50 percent of physical education class time.

(The Centers for Disease Control and Prevention recommends at least 150 minutes a week for elementary students and 225 minutes a week for middle and high school students);

### **Daily Recess**

Elementary schools should provide recess for students that:

- is at least 20 minutes a day;
- is preferably outdoors;
- encourages moderate to vigorous physical activity verbally and through the provision of space and equipment; and,
- discourages extended periods (i.e., periods of two or more hours) of inactivity.

When activities, such as mandatory school-wide testing, make it necessary for students to remain indoors for long periods of time, schools should give students periodic breaks during which they are encouraged to stand and be moderately active.

### **Physical Activity and Punishment**

Employees should not use physical activity (e.g., running laps, pushups) or withhold opportunities for physical activity (e.g., recess, physical education) as punishment.

## **OTHER SCHOOL-BASED ACTIVITIES THAT PROMOTE STUDENT WELLNESS**

### **Integrating Physical Activity into Classroom Settings**

For students to receive the nationally recommended amount of daily physical activity and for students to fully embrace regular physical activity as a personal behavior, students need opportunities for physical activity beyond the physical education class. Toward that end, the school district will:

- offer classroom health education that complements physical education by reinforcing the knowledge and self-management skills needed to maintain a physically active lifestyle and to reduce time spent on sedentary activities;
- discourage sedentary activities, such as watching television, playing computer games, extended use of phones, and etc.;
- provide opportunities for physical activity to be incorporated into other subject lessons; and,
- encourage classroom teachers to provide short physical activity breaks between lessons or classes, as well as brain breaks to help increase attentiveness.
- Inform students of all extracurricular activities, as well as activities available in the community to them after and before school.

### **Optional Issues**

#### **Communication with Parents**

The school district will support parents' efforts to provide a healthy diet and daily physical activity for their children. The school district will:

- encourage parents to pack healthy lunches and snacks and to refrain from including beverages and foods that do not meet the established nutrition standards for individual foods and beverages;
- provide parents a list of foods that meet the school district's snack standards and ideas for healthy celebrations/parties, rewards and fundraising activities;
- provide information about physical education and other school-based physical activity opportunities before, during and after the school day;
- support parents' efforts to provide their children with opportunities to be physically active outside of school; and,
- include sharing information about physical activity and physical education through a web site, newsletter, other take-home materials, special events or physical education homework.

#### **Food Marketing in Schools**

School-based marketing will be consistent with nutrition education and health promotion. The school district will:

- limit food and beverage marketing to the promotion of foods and beverages that meet the nutrition standards for meals or for foods and beverages sold individually;
- prohibit school-based marketing of brands promoting predominantly low-nutrition foods and beverages;
- promote healthy foods, including fruits, vegetables, whole grains, and low-fat dairy products; and
- market activities that promote healthful behaviors (and are therefore allowable) including: vending machine covers promoting water; pricing structures that promote healthy options in a la carte lines or vending machines; sales of fruit for fundraisers.

## **OTHER SCHOOL-BASED ACTIVITIES THAT PROMOTE STUDENT WELLNESS**

**Examples:** Marketing techniques include the following: logos and brand names on/in vending machines, books or curricula, textbook covers, school supplies, scoreboards, school structures, and sports equipment; educational incentive programs that provide food as a reward; programs that provide schools with supplies when families buy low-nutrition food products; free samples or coupons; and food sales through fundraising activities.

### **Staff Wellness**

The school district values the health and well-being of every staff member and will promote these important issues when given the opportunity. The school district suggest that each staff take every measure possible to make healthy eating decisions and to get the recommended daily exercise to help promote their well-being. This will be supervised by the Superintendent and challenges will be presented to staff to help promote this throughout the school year. Staff will be reminded that they are setting an example for the students.

## **NUTRITION GUIDELINES FOR ALL FOODS AVAILABLE ON CAMPUS**

### **School Meals**

Meals served through the National School Lunch and Breakfast Programs will:

- be appealing and attractive to children;
- be served in clean and pleasant settings;
- meet, at a minimum, nutrition requirements established by state and federal law;
- offer a variety of fruits and vegetables;
- serve only low-fat (1%) and fat-free milk and nutritionally equivalent non-dairy alternatives (as defined by the USDA); and,
- ensure that half of the served grains,
- are whole grain.

### **Breakfast**

To ensure that all children have breakfast, either at home or at school, in order to meet their nutritional needs and enhance their ability to learn, schools will:

- operate the breakfast program, to the extent possible;
- arrange bus schedules and utilize methods to serve breakfasts that encourage participation;
- notify parents and students of the availability of the School Breakfast Program, where available; and,
- encourage parents of students that don't utilize the daily school breakfast, to provide a healthy breakfast for their children through newsletter articles, take-home materials, or other means.

### **Free and Reduced-Priced Meals**

The school district will make every effort to eliminate any social stigma attached to, and prevent the overt identification of, students who are eligible for free and reduced-price meals.

### **Meal Times and Scheduling**

The school district:

- will provide students with ample time to eat breakfast and lunch;
- should schedule meal periods at appropriate times, e.g., lunch should be scheduled between 11 a.m. and 1 p.m.; should not schedule tutoring, club or organizational meetings or activities during mealtimes, unless students may eat during such activities;
- will provide students access to hand washing or hand sanitizing before they eat meals or snacks; and,
- should take reasonable steps to accommodate the tooth-brushing regimens of students with special oral health needs (e.g., orthodontia or high tooth decay risk).
- should take great care in making sure that students with food allergies, are not exposed to certain foods. (ie: peanut allergy) Separate tables should be made available for students bringing cold lunch. Reminders will also be sent home to parents about the seriousness of allergies.

## **NUTRITION GUIDELINES FOR ALL FOODS AVAILABLE ON CAMPUS**

### **Qualification of Food Service Staff**

Qualified nutrition professionals will administer the meal programs. As part of the school district's responsibility to operate a food service program, the school district will:

- provide continuing professional development for all nutrition professionals; and,
- provide staff development programs that include appropriate certification and/or training programs for child nutrition directors, nutrition managers and cafeteria workers, according to their levels of responsibility.

### **Sharing of Foods**

The school district discourages students from sharing their foods or beverages with one another during meal or snack times, given concerns about allergies and other restrictions on some children's diets.

### **Foods Sold Outside the Meal (e.g. vending, a la carte, sales)**

All foods and beverages sold individually outside the reimbursable meal programs (including those sold through a la carte [snack] lines, vending machines, student stores, or fundraising activities) during the school day, or through programs for students after the school day will meet nutrition standards as required by state or federal law. For current state guidelines, click here <http://tinyurl.com/Iowa-HKA>.

### **Fundraising Activities**

There are two types of fundraising – regulated and other. Regulated fundraisers are those that offer the sale of foods or beverages on school property and that are targeted primarily to PK-12 students by or through other PK-12 students, student groups, school organizations, or through on-campus school stores. Regulated fundraising activities must comply with the state nutrition guidelines. All other fundraising activities are encouraged, but not required, to comply with the state nutrition guidelines if the activities involve foods and beverages. Any of these items need to be sold a half hour after the bell rings, and till 12am. Anything after those times must comply with the state nutrition guidelines.

### **Snacks**

Snacks served during the school day or in after-school care or enrichment programs will make a positive contribution to children's diets and health, with an emphasis on serving fruits and vegetables as the primary snacks and water as the primary beverage. Homemade snacks will not be allowed. Schools will assess if and when to offer snacks based on timing of meals, children's nutritional needs, children's ages and other considerations. The school district will disseminate a list of healthful snack items to teachers, after-school program personnel and parents.

### **Rewards**

The school district diminish the use foods or beverages, especially those that do not meet the nutrition standards for foods and beverages sold individually, as rewards for academic performance or good behavior, and will not withhold food or beverages (including food served through meals) as a punishment.

### **Celebrations**

Principals at each school should evaluate their celebrations that involve food and encourage teachers and parents to provide healthy foods for these activities.



## **NUTRITION GUIDELINES FOR ALL FOODS AVAILABLE ON CAMPUS**

### **School-Sponsored Events**

Foods and beverages offered or sold at school-sponsored events outside the school day are encouraged to meet the nutrition standards for meals or for foods and beverages sold individually.

### **Food Safety**

All foods made available on campus adhere to food safety and security guidelines.

- All foods made available on campus comply with the state and local food safety and sanitation regulations. Hazard Analysis and Critical Control Points (HACCP) plans and guidelines are implemented to prevent food illness in schools. [http://www.fns.usda.gov/tn/Resources/servingsafe\\_chapter6.pdf](http://www.fns.usda.gov/tn/Resources/servingsafe_chapter6.pdf)
- For the safety and security of the food and facility, access to the food service operations are limited to child nutrition staff and authorized personnel.

### **Summer Meal**

The school will inform the children where summer meals can be attained free, in neighboring communities if our community is not providing, when available. The current Website is [www.fns.usda.gov/summerfoodsrocks](http://www.fns.usda.gov/summerfoodsrocks), or call 1-866-3-HUNGRY and 1-877-8-HAMBRE for Spanish. This will give the schools that are serving breakfast and lunch in your area, or travel area in Iowa, for the summer.

## **PLANS FOR MEASURING IMPLEMENTATION**

### **Monitoring**

The superintendent will ensure compliance with established school district-wide nutrition and physical activity wellness policies.

In each school:

- . the principal will ensure compliance with those policies in the school and will report on the schools compliance to the superintendent; and
- . food service staff, at the school or school district level, will ensure compliance with the nutrition policies within food service areas and will report on this matter to the superintendent or principal.

In the school district:

- . the school district will report on the most recent USDA School Meals Initiative(SMI) review findings and any resulting changes. If the school district has not received a SMI review from the state agency within the past five years, the school district will request from the state agency that a SMI review be schedules as soon as possible.
- . the superintendent will develop a summary report every three years on school district – Wide compliance with the school district's established nutrition and physical activity wellness policies, based on input from school within the school district; and,
- . the report will be provided to the school board and also distributed to all school wellness committees, parent/teacher organizations, stakeholders, principals, and health services personnel in the school district.

### **Policy Review**

**Assessments will be repeated every 3 years to help review policy compliance, asses progress, and determine areas in need of improvement. As part of that review, the school district will review the nutrition and physical policies and practices, and the provisions of an environment that supports healthy eating and physical activity. The school district and individual schools within the school district will, revise the wellness policies and develop work plans to facilitate their implementation, with the help of the wellness committee.**