

Proceedings of the Board of Education
Independent School District #787
Browerville, Minnesota 56438

Regular Meeting #1
January 14, 2018
Conference Room 6:00 P.M.

Members Present: Marty Host, Bob Bryniarski, Jodi Hillmer, Heidi Iten, Penny Benning, Kelly Callahan, and Keith Noska

Members Absent:

Others Present: Scott Vedbraaten - Superintendent, Patrick Sutlief – K-12 Principal, Darla Schaefer-Business Manager, Karin Nauber – *Independent News Herald*

Chairperson Bryniarski called the meeting to order at 6:00 P.M.

Chairperson Bryniarski issued the oath of office to Marty Host

The Pledge of Allegiance was recited.

Motion by Benning, second by Iten, and carried to approve the agenda as presented along with the minutes from the December 10, 2018 School Board meeting as published.

Election of School Board Officers

Current Chairperson Bryniarski called for nominations for the position of Chairperson. Election was duly held and Bryniarski was elected Chairperson.

Chairperson Bryniarski called for nominations for the position of Clerk. Election was duly held and Host was elected Clerk.

Chairperson Bryniarski called for nominations for the position of Treasurer. Election was duly held and Benning was elected Treasurer.

School Organization Details 2019

An omnibus motion by Iten, seconded by Callahan and carried to establish the following details:

1. Official school newspaper: *Independent News Herald*
2. Official Meeting Dates: Second Monday in January – May, August – October, and December and a date to be determined for the June-July and November meeting at 6:00 P.M.
3. Authorize the Chairman and/or the Superintendent of Schools to contract and retain services of legal counsel for the District, as need or required.
4. Set the 2019 Mileage Rate: Current federal rate - \$.58 mile.

Motion by Benning, second by Noska and carried to set the 2019 School Board reimbursement at the same rate as 2018; Board Salary: \$ 1,200.00

Chairperson:	400.00		
Clerk:	200.00	Treasurer:	100.00
		Special Meeting:	50.00

Motion by Host, second by Callahan and carried to appoint the following representatives to School Board

Committees:	1. Vocational Advisory Committee:	Bryniarski
	2. Community Education:	Iten
	3. Community Concerned for Youth:	Sutlief

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| 4. System Accountability: | Iten, Benning |
| 5. Negotiations: | Bryniarski, Host, Hillmer |
| 6. Sourcewell Representative: | Iten, Benning |
| 7. Health and Safety: | Bryniarski, Hillmer |
| 8. Freshwater Education District: | Hillmer |

Motion by Hillmer, second by Noska and carried to designate the following representatives to the MSHSL:

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| Board Representative: | Bryniarski |
| Administrative Representative: | Vedbraaten |
| Boys Sports: | Petermeier |
| Girls Sports: | Sutlief |
| Music: | Stier |

Motion by Callahan, second by Benning and carried to authorize the following individuals to generate electronic fund transfers and to transact all financial business as per district policy:

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| Darla Schaefer – Business Manager | Scott Vedbraaten – Superintendent |
| Bob Bryniarski – Board Chair | Penny Benning – Treasurer |

and to authorize all district payroll and vendor payments to be signed via facsimile signatures of Chairperson, Clerk, and Treasurer and to authorize the Business Manager and/or Superintendent to sign all Imprest and Student Activity Account check payments, and to name the following as school depositories: American Heritage National Bank; MSBA Liquid Asset Fund Plus; and PMA Inc.

Reports

Mr. Sutlief reported on the following: Browerville's Knowledge Bowl team will have its first event on January 17. ASVAB Interpretation is tomorrow for 11th graders and a couple seniors. AAA Award winner for this year are Kennady Hudalla and Ty Lancaster. Their applications were sent on to subsection 22 for further review. The information was sent to the INH office. Lindsay Kugel has scheduled the ACT for our juniors on Feb 20. Science Fair in Browerville on February 6 and March 7 at Sourcewell

Mr. Vedbraaten gave the activities report in the absence of Mr. Petermeier. There are a ton of activities as we have returned from the holiday break. The metal shop is currently working on a movable ticket/concession stand.

Mr. Vedbraaten shared the information from the December 2018 Breakfast/Lunch Report. He also gave an update regarding the construction project.

Personnel

Motion by Benning, second by Host and carried to approve the hiring of Matthew Doss as Jr. High Boys' basketball coach for the 2019 season.

Old Business

Motion by Callahan, second by Noska and carried to approve the change in venue for a special election in 2019 from Browerville Public School to the Browerville City Hall, a correction due to statute.

New Business

Mr. Vedbraaten presented information to the directors containing student enrollment from 2018-19 and projected enrollment/pupil units for 2019-23.

The 2019-20 school calendar was presented to the directors for a first review.

An updated agenda for the upcoming band trip to Washington D.C. was presented.

Motion by Noska, second by Callahan and carried to accept the donation from Wolves Youth Wrestling in the amount of \$853.35 and two donations from the Browerville Lions in the amounts of \$1000 and \$2000.

The Browerville Education Association presented the school board with an intent to negotiate.

Other

Motion by Benning, second by Hillmer and carried to close the meeting at 6:38 to discuss negotiation strategy in regard to transportation. The meeting was reopened at 7:31.

Bills

Motion by Benning, second by Callahan and carried to approve vendor claims in the following accounts:

General Fund:	\$ 247,396.45
Food Service:	\$ 31,038.97
Transportation:	\$ 1,899.77
Community Service:	\$ 9,332.28
Capital Expenditure:	\$ 5,312.25
Debt Service	\$ 520,729.00
Building Construction	\$ 193,699.49
Tech Mobile	\$ 49,970.69
Insurance Fund	\$ 79.19
Eagle Valley	\$ 3,200
Trust and Agency	\$ <u>3,250</u>
Total	\$ 1,065,905.09

Motion by Noska, second by Hillmer and carried to adjourn the meeting at 7:35 P.M.

Marty Host, Clerk I.S.D. # 787 Browerville Public School