

Lisbon Board Of Education
Lisbon Regional School
Lisbon, New Hampshire

January 12, 2022
5:30 PM

MINUTES

PRESENT: Chairman Owen Clark, Vice Chairman Bob Adams, Principal Jackie Daniels, Superintendent Tari Thomas, Business Administrator Toni Butterfield, Board Members Arthur Boutin, Steve Sherry, Nina Brown, Scott Peterson, Tucker Clark

Public attendees: Rebecca Metcalf, JoAnn Santaw, James Santaw Sr., Jocelyn Santaw

Chairman Owen Clark called the meeting to order at 5:32 pm.

Public Input:

Principal Jackie Daniels shared a statement from Michelle Prunier, the physical therapist within the school as well as a parent of an elementary student, to remove the outdoor mask mandate. Michelle's statement included some research to back up her statement. Board decided to discuss this decision later in the meeting when more COVID-19 topics are discussed.

MOTION MADE BY BOARD MEMBER STEVE SHERRY TO APPROVE THE DECEMBER 10TH '21 BOARD MINUTES, SECONDED BY BOARD MEMBER NINA BROWN ALL IN FAVOR. APPROVED.

MOTION ACCEPT PAYROLL MANIFEST BY BOARD MEMBER TUCKER CLARK. SECONDED BY BOARD MEMBER NINA BROWN. ALL IN FAVOR. APPROVED.

NEW BUSINESS:

Chairman Owen Clark shared the Moderator and three Board Seats are up for re-election. Two Board Seats are from Lisbon and one is from Lyman. Principal Jackie Daniels shared that notices about these open seats are posted on Lisbon's town Facebook page, the school Facebook page and Lyman's town Facebook page.

Superintendent Tari Thomas shared that she included a link to the Tuition Agreement. Legal counsel has reviewed the Tuition Agreement and only made a few changes to grammatical errors. A vote will be made on the Tuition Agreement in February.

Superintendent Tari Thomas shared the Executive Board met and discussed changes from CDC and DHHS on isolation and quarantine. The DOE and DHHS are revising the school toolkit.

Principal Jackie Daniels explained she attend the nurses' call with DHHS and on the call, they had recommended following the DHHS guidelines for quarantining and isolation. Dr. Chan explained on this call that schools should be accepting the at-home COVID tests. Superintendent Tari Thomas explained other Superintendents are having their schools move forward with this guidance. Superintendent Thomas also suggested the board discuss the option of accepting at-home COVID tests.

Board members discussed the DHHS Isolation and Quarantine Recommendations for the General Public.

MOTION TO MOVE TO UPDATED DHHS ISOLATION AND QUARANTINE RECOMMENDATIONS FOR THE GENERAL PUBLIC BY BOARD MEMBER TUCKER CLARK. SECONDED BY BOARD MEMBER STEVE SHERRY. ALL IN FAVOR. APPROVED.

Board members discussed the option of removing the outdoor mask mandate.

MOTION TO REMOVE THE OUTDOOR MASK MANDATE BY BOARD MEMBER SCOTT PETERSON. SECONDED BY BOARD MEMBER TUCKER CLARK. ROLL CALL. APPROVED.

Discussion about the different test options and different strains of COVID-19 occurred between members. Members discussed the concerns with at-home COVID tests such as that tests are not able to be monitored.

MOTION TO NOT ACCEPT AT-HOME COVID TESTS BY BOARD MEMBER NINA BROWN. SECONDED BY BOARD MEMBER STEVE SHERRY. ALL IN FAVOR. APPROVED.

FINANCIAL:

N/A

BUILDING AND GROUNDS:

Board member Steve Sherry shared the Building and Grounds report. On 12/20 the mixing valves were replaced. The LP boilers failed on 12/13. An installer from CDB at the school on 12/14 said it was due to a supply issue. Rhymes came to the school 12/15 as the primary regulator failed. A new regulator was installed on 1/3/21 and is still having issues- Rhymes says boiler is the issue. Chris would like to order a spare to have on hand.

MOTION TO ORDER ANOTHER REGULATOR MADE BY BOARD MEMBER TUCKER CLARK. SECONDED BY BOARD MEMBER NINA BROWN. ALL IN FAVOR. APPROVED.

Both Rymes and the boiler company will be at the school 1/7/22. ENE Tech found regulators to be too high set too high. The tech adjusted it and then the regulators ran fine for 2 hours while the tech was at the school. Dura vent exhaust pipes need new gaskets. Chris also ordered burner flapper assembly. Chris was stuck CDB never got back to him about site visit with Rymes. Chris called Paul from ENE and ENE sent a tech out the next morning. Chris ordered a plow deflector from the town garage. This will help protect the windshield from breaking again. The floor sweeper was sent out for service 12/21/21. Room 181 Elementary wing has a leaky roof.

BUDGET:

Principal Jackie Daniels explained the Lisbon Regional School District Budget Summary for 2022-2023. Board member Tucker Clark asked why there was an increase in salaries for the Middle School. Chairman Tucker Clark explained the board needs to have a number ready for the taxpayers that show a lump-some of what is being paid towards retirement. Chairman Clark explained it would be beneficial for taxpayers to see how increases for next year are due to pieces the board cannot control. Board member Nina Brown expressed many townspeople are expecting their taxes to go down in the coming year as they are under the understanding the school is getting money from COVID. Board members discussed how tax rates will increase when ESSER funds are spent in the next couple years if they are used towards projects/salaries that will need to be sustained past the funds. Board members discussed how beneficial it is to use funds to pay for upgrades within the school where additional costs/sustaining isn't needed. Board member Arthur Boutin explained the Lions Club is asking the school to pay more towards the ball fields as the school utilizes the fields more than anyone else. The school board had agreed upon this increase from \$2,500 to \$7000. Board member Tucker Clark asked how much can be said during a budget meeting for instance if numbers/ money amounts can be discussed. Superintendent Tari Thomas answered that numbers may be used when explaining money amounts during the budget meeting.

POLICY HANDBOOK:

N/A

EXECUTIVE BOARD:

Chairman Owen Clark gave the update on the Superintendent search sharing that there are only four applicants at this time. Superintendent Thomas shared she is working on upgrading the SAU website to show accurate and current information on all districts. Tuition amounts were also discussed in the last Executive Board meeting and the decisions that need to be made in each district.

NEGOTIATIONS (PROFESSIONAL STAFF):

N/A

NEGOTIATIONS (SUPPORT STAFF):

N/A

TRANSPORTATION:

N/A

TECHNOLOGY:

Board Member Steve Sherry shared the last 5 Promethean Boards have been set up. The school now has 26 Promethean Boards in all. Board Member Sherry wanted to give a thank you shout out to the Wire Mill for building brackets for the Promethean Boards. The phone systems are great and chromebooks have been going out to students who must quarantine.

BROWN FUND:

Transcripts from the first semester are coming in now so all checks for the scholarships should be written by the spring.

LISBON EDUCATION FOUNDATION:

The Lisbon Education Foundation will be meeting in the next couple of weeks.

PRINCIPAL'S REPORT:

Principal Jackie Daniels shared the school is almost the end of the first semester which is January 21st. There are 4 Adult Ed graduates and a couple of these students are in the CTE programs these students may continue with their CTE courses if they follow a behavior contract with the school. There are a high number of seniors getting their college acceptance letters. Many students are getting into their top-choice schools. Security upgrades have been completed. We now have fobs that open all classroom doors and main entrances. There are new cameras with a total of about 26 cameras. There are handicap doors at the main entrance and gym lobby entrance. We now have DS security which also does the Fire Station, Police Station, and Town Hall. The fob systems make locking all doors in an emergency much more seamless. There was a security assessment with Homeland Security yesterday including discussions about active shooter safety, fire safety, etc.

IMPORTANT DATES:

January 17 - Civil Rights Day - No School

January 18 - Sports photos - 2:00

January 21 - Quarter 2/Semester 1 ends

January 26 - Education Foundation Meeting - 5:15

February 11 - Child Find Screening

February 16 - School Board Meeting - 5:00 School Budget Hearing - 7:00

February 28 to March 4 - Winter Break - no school

SUPERINTENDENT:

Superintendent Tari Thomas shared the Monthly Superintendent Report includes great features from Lisbon Regional including winter concerts, student-made commercials, DOT weather information, and info on the School Funding Fairness Project.

Superintendent Tari Thomas shared the EBoard discussed the tuition rates with surrounding districts and suggested the school board makes a vote on this.

MOTION TO MAKE ALL RATES OF TUITION THE SAME BY BOARD MEMBER TUCKER CLARK. SECONDED BY NINA BROWN. ALL IN FAVOR. APPROVED.

Business Administrator Toni Butterfield gave an update on DocuSign. Lisbon members expressed their concerns systematically with the program as you have to sign before you see the document. Business Administrator Butterfield explained she will have someone show her what the screen looks like when this happens so she can see what members are experiencing.

NH School Board Association is doing webinars if members would like to look at them.

Business Administrator Toni Butterfield shared when looking at the surplus deficit document it looks as though the school could have an anticipated ending balance of \$118,926. Business Administrator Butterfield shared the broad scope of our ESSER funds and where they have been allocated toward. Board members discussed the progression of the HVAC planning. No decisions have been made as the state will be coming to assist the school.

Board members discussed the funds that were not allocated back to lower the taxes for taxpayers. There were two sections of money and one was put back into the taxes; members are wondering where the other funds went. Business Administrator Toni Butterfield said she would follow up on this.

Board members discussed the following school staffing notifications and approvals.

Rachel Bruce - Retirement

Marie Robert Paraeducator - Resignation

Candy Thornton Paraeducator - Resignation
Wendy Pavnick Paraeducator - Resignation

MOTION TO APPROVE STAFFING NOTIFICATIONS AS READ BY BOARD MEMBER TUCKER CLARK. SECONDED BY BOARD MEMBER ARTHUR BOUTIN. ALL IN FAVOR. APPROVED.

MOTION MADE BY BOARD MEMBER SCOTT PETERSON , SECONDED BY BOARD MEMBER ARTHUR BOUTIN TO GO INTO NON-PUBLIC SESSION PER RSA 91A:3,1,11 AT 7:14 PM UNDER THE RIGHT TO KNOW LAW TAKING PRINCIPAL DANIELS AND SUPERINTENDENT THOMAS. ALL IN FAVOR, FOLLOWING A ROLL CALL VOTE. MOTION CARRIED.

MOTION MADE BY BOARD MEMBER ARTHUR BOUTIN TO RETURN TO PUBLIC SESSION AT 7:48 PM, SECONDED BY BOARD MEMBER SCOTT PETERSON. ALL IN FAVOR. APPROVED.

MOTION MADE BY BOARD MEMBER ARTHUR BOUTIN TO APPROVE THE PERSONNEL PROPOSAL AS PRESENTED. SECONDED BY BOARD MEMBER STEVE SHERRY. ROLL CALL. APPROVED.

MOTION MADE BY BOARD MEMBER ARTHUR BOUTIN, SECONDED BY BOARD MEMBER STEVE SHERRY TO GO INTO NON-PUBLIC SESSION PER RSA 91A:3,1,11 AT 7:50 PM UNDER THE RIGHT TO KNOW LAW TAKING PRINCIPAL DANIELS AND SUPERINTENDENT THOMAS. ALL IN FAVOR, FOLLOWING A ROLL CALL VOTE. MOTION CARRIED.

MOTION MADE BY BOARD MEMBER TUCKER CLARK TO RETURN TO PUBLIC SESSION AT 8:33 PM, SECONDED BY BOARD MEMBER STEVE SHERRY. ALL IN FAVOR. APPROVED.

MOTION MADE BY BOARD MEMBER TUCKER CLARK TO REQUEST TO REOPEN NEGOTIATIONS FOR SUPPORT STAFF TO OFFER THE BOARDS PLANNED FIGURES TO PARAEDUCATORS WITH A YES OR NO VOTE. SECONDED BY BOARD MEMBER NINA BROWN. ROLL CALL. APPROVED.

THERE BEING NO ADDITIONAL BUSINESS TO COME BEFORE THE BOARD, MOTION MADE BY BOARD MEMBER TUCKER CLARK, SECONDED BY BOARD

MEMBER STEVE SHERRY TO ADJOURN THE MEETING AT 8:34 PM. ALL IN FAVOR, MOTION CARRIED.

Respectfully submitted,

Alexis Blowey
Board Clerk