

Summary of Minutes  
Regular Board Meeting  
January 12, 2015

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**President, Louis M. Elmy** called the meeting to order at 7:03 PM.

**Superintendent Dr. Bernard S. Prevuznak** led the Pledge of Allegiance to the Flag.

**Board Secretary Leonard B. Przywara** called the roll.

9 MEMBERS PRESENT: Caffrey, Evans, Galella, Katsock, Quinn, Susek, Thomas, Walker, Elmy

President Elmy stated:

- The chair wishes to announce that the Board held an Executive Session prior to the Regular Board Meeting of January 12, 2015.
- THE SUBJECTS DISCUSSED IN EXECUTIVE SESSION RELATED SOLELY TO MATTERS OF EMPLOYEE RELATIONS, LABOR NEGOTIATIONS, AND/OR THREATENED OR ACTUAL LITIGATION.

**Miss Katsock moved, seconded by Ms. Thomas**, to approve the minutes of the Reorganization Meeting of December 2, 2014 and the Regular Board Meeting of December 8, 2014 and dispense with the reading of those minutes. The vote was as follows:

**All In Favor:** Caffrey, Evans, Galella, Katsock, Quinn, Susek, Thomas, Walker, Elmy

**Treasurer's Report:**

Leonard Przywara, Board Secretary/Business Manager, presented the Treasurer's Report for the month ending September 30, 2014.

WILKES-BARRE AREA SCHOOL DISTRICT  
CASH ACCOUNT BALANCES  
FOR THE MONTH ENDING Sept. 30, 2014

GENERAL FUNDS

GENERAL FUND CHECKING - FNCB	(\$53,286.61)
GENERAL FUND CASH CONCENTRATION - FNCB	\$15,176,398.07
FEDERAL PROGRAMS - FNCB	\$629,832.29
FEDERAL PROGRAMS CHAPTER 1 -FNCB	\$1,050,204.07
OMEGA BANK	\$2,925,833.38
OMEGA BANK	\$2,062,416.91
JANNEY MONTGOMERY SCOTT	\$216,254.58
PNC BANK	\$1,000.00
PNC BANK INVESTMENT	\$8,729,048.36
LPL LINSICO PRIVATE LEDGER	\$828,498.53
EARNED INCOME TAX ACCOUNT-FNCB	\$26,853.41
COMMONWEALTH INVESTMENT #1	\$11,592.10
REAL ESTATE TAX ACCOUNT - FNCB	\$0.00
LANDMARK CD	\$459,221.87
PLGIT EIT	\$819,284.09

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<b>TOTAL GENERAL FUND</b>	<b>\$ 32,883,151.05</b>
SPECIAL REVENUE FUNDS	
2003 CAPITAL PROJECTS CASH CONCENTRATION-FNCB	\$10,365.84
ATHLETIC FUND-OMEGA BANK	\$449,817.21
<b>TOTAL SPECIAL REVENUE FUND</b>	<b>\$460,183.05</b>
TRUST AND AGENCY FUNDS	
PAYROLL CHECKING-FNCB	\$3,284,578.24
PAYROLL CLEARING -FNCB	\$292.60
WHOLE LIFE GROUP TRUST-CITIZENS BANK	\$173,066.44
ELEMENTARY ACTIVITY FUND-OMEGA BANK	\$104,808.32
SECONDARY ACTIVITY FUND-OMEGA BANK	\$238,141.92
COMMONWEALTH INVESTMENTS #5	\$333,053.46
<b>TOTAL TRUST AND AGENCY FUND</b>	<b>\$4,133,940.98</b>
FOOD SERVICE FUND	
CHECKING ACCOUNT-OMEGA BANK	\$2,222,868.78
<b>TOTAL FOOD SERVICE FUND</b>	<b>\$2,222,868.78</b>
DEBT SERVICE FUND	
COMMONWEALTH INVESTMENTS #7	\$9,278.61
<b>TOTAL DEBT SERVICE FUND</b>	<b>\$9,278.61</b>

**Ms. Katsock moved, seconded by Rev. Walker,** to accept the Treasurer's report ending September 30, 2014. The vote was as follows:

**9 Ayes:** Caffrey, Evans, Galella, Katsock, Quinn, Susek, Thomas, Walker, Elmy

There was no **Unfinished Business**

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**Communications from the Superintendent**

Dr. Prevuznak thanked Dr. Richard Holodick for the valuable information and expertise he has provided in regard to the Feasibility Study. Dr. Prevuznak stated that his (Dr. Holodick) suggestions provided a great deal of insight and he (Dr. Prevuznak) is grateful to have had the opportunity to meet with him.

Dr. Prevuznak noted that January is "School Board Members Recognition Month". Dr. Prevuznak presented the Board with Certificates of Recognition and thanked the Board for their tireless efforts on behalf of the Wilkes-Barre Area School District.

There were no **Communications from Citizens**

At this time President Elmy noted that he would ask that during Citizens comments, an atmosphere of respect exists by anyone addressing the Board. Mr. Elmy stated that the Board is willing to listen to all questions/concerns of anyone addressing the Board and the Board will treat all citizens addressing the Board with the respect they are entitled to. Mr. Elmy noted that the Board may be instituting a policy to reduce the allotted time for a citizen to address the Board from seven (7) minutes to five (5) minutes.

**LUZERNE INTERMEDIATE UNIT**

Miss Katsock informed the Board that the next meeting of the Luzerne Intermediate Unit will be held on Wednesday, January 28, 2015 at 6:30 PM.

**WILKES-BARRE AREA CAREER AND TECHNICAL CENTER**

Mr. Quinn informed the Board that the next meeting of the Wilkes-Barre Career and Technical Center will be held on Monday, January 26, 2015.

There was no **CURRICULUM COMMITTEE REPORT**

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**BUDGET FINANCE COMMITTEE REPORT**

**Mr. Quinn presented the following report and recommendations for the Board's approval:**

**A. ADMINISTRATIVE**

1. That approval be given to the below listed payments:

<b>Contractor</b>	<b>Project</b>	<b>Fund</b>	<b>Cert/Appli. Invoice #</b>	<b>Payment Due</b>
Apollo Group, Inc.	District Feasibility Study	Capital Projects	05	\$1,111.91
A&E Group, JV	District Feasibility Study	Capital Projects	05	\$19,825.00
Borton Lawson Architecture	District Feasibility Study	Capital Projects	05	\$12,277.23
Leonard Engineering, Inc.	District Feasibility Study	Capital Projects	05	\$6,500.00
WKL Architecture	District Feasibility Study	Capital Projects	05	\$10,412.50
Apollo Group, Inc.	Mackin Renovation	Capital Projects	04	\$1,801.75
A&E Group, JV	Mackin Renovation	Capital Projects	04	\$57,887.50
Borton Lawson Architecture	Mackin Renovation	Capital Projects	04	\$12,481.64
Leonard Engineering, Inc.	Mackin Renovation	Capital Projects	04	\$8,640.00
WKL Architecture	Mackin Renovation	Capital Projects	04	\$29,700.00
Environmental Abatement Assoc.	Mackin Renovation	Capital Projects	14-066-1	\$3,765.00
Dunmore Roofing & Supply Co., Inc.	Height/Murray Elementary Re-roofing	Capital Projects	140269	\$1,410.00
Mark J. Sobeck Roof Consulting, Inc.	Height/Murray Elementary Re-roofing	Capital Projects	4481	\$11,600.00
Olivetti Roofing Systems Corp.	Daniel J. Flood Elementary Re-roofing	Capital Projects	04	\$12,960.00

**B. FEDERAL**

That, in accordance with the authority of the Board, the following Federal AP Checks #1353-1378 and Federal Wire transfer 201400478, from December 1, 2014 through December 31, 2014 and Chapter I AP checks #1338-1345 and Chapter I Wire Transfers 201400479-201400489 were drawn for payment since the last regular meeting of the Board of Education held on December 8, 2014 be approved.

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- C. That payment be approved for the following General Fund Wire Transfers #201410084-201410101 and General Fund checks, #37594-37695 and Food Service checks # 2514-2534 which were drawn for payment since the last regular meeting of the Board of Education held on December 8, 2014.
- D. That the checks listed on the following pages #37696 to 37865 which have been inspected be approved and that orders be drawn for the respective amounts set down opposite the names of persons or firms.

**Mr. Quinn moved, seconded by Mr. Caffrey,** to adopt the report. The vote was as follows:

**8 Ayes:** Caffrey, Evans, Galella, Quinn, Susek, Thomas, Walker, Elmy

**1 Nay:** Katsock

There was no **ATHLETIC COMMITTEE REPORT**

**SAFETY AND SECURITY COMMITTEE REPORT**

Mr. Caffrey noted that there is not a Safety and Security Committee Report this evening. At this time Mr. Caffrey stated that due to his involvement as the Chairperson of the Feasibility Study Committee he would like to resign his position as Chairperson of the Safety and Security Committee. Mr. Caffrey requested that Board President Elmy, designate Ms. Thomas, who is currently a member of the Safety and Security Committee as the Chairperson of the Safety and Security Committee. Mr. Caffrey noted that he will continue to serve as a member of the Safety and Security Committee.

**CONTRACTED SERVICES COMMITTEE REPORT**

**Dr. Susek presented the following report and recommendations for the Board's approval:**

1. That approval be given to enter into a contract with Michael F. Marino, 210 W. Parkway Road, Bear Creek, PA to provide "Student Transportation" services for the 2014-2015 school year at a cost of \$0.45 per mile. The contractor must provide proof of insurance to the District.
2. That approval be given to enter into a contract with Daniel Werner, 52 Walter Dam Road, White Haven, PA to provide "Student Transportation" services for the 2014-2015 school year at a cost of \$0.45 per mile. The contractor must provide proof of insurance to the District.
3. That approval be given to renew the Flood Insurance coverage on District properties with Selective Insurance, effective February 13, 2015 at a cost of \$7,620.00 per location. Three (3) District properties are included in this coverage.
4. That ratification be given to the contract, awarded to Environmental Abatement Associates, Inc., 239 Schuyler Avenue, Suite 125B, Kingston, PA in respect to the Asbestos Air Monitoring and Project Management Services at Heights Murray Elementary School. These services will be performed at an estimated cost of \$2,165.

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5. That ratification be given to the contract, awarded to Environmental Abatement Associates, Inc., 239 Schuyler Avenue, Suite 125B, Kingston, PA in respect to the Project Design for Asbestos Abatement at the Edward Mackin School. These services will be performed at an estimated cost of \$3,500.00. At completion of the design work, that the Apollo Group, Inc., Construction Manager be authorized to prepare the bid documents to perform the Abatement work, and to advertise same.
6. That approval be given to accept the "Certificate of Substantial Completion" from the Apollo Group, Inc., Construction Manager in respect to the Coughlin High School Entrances Protection Work Project with D&M Construction Unlimited, Inc. with an established date of December 5, 2014.
7. That approval be given to accept the "Certificate of Substantial Completion" from the Apollo Group, Inc., Construction Manager in respect to the Heights/Murray Gymnasium Wall/Curtain/Bleacher Repair Project with Mark Callahan Construction, LLC with an established date of December 23, 2014.
8. That upon the completion of the renovation design work in respect to the Edward Mackin School, the Apollo Group, Inc., Construction Manager be authorized to prepare the bid documents to perform the renovations, and to advertise same.
9. That approval be given to the Change Order Request, No. 1 as submitted by D&M Construction Unlimited, Inc., 1513 Upper Fords Pond Road, Clarks Summit, PA in respect to the "Protective Walkway Sheds" Project at E.L. Meyers Jr./Sr. High School. This change order will provide additional fall protection to the project. The cost of this change order, or, \$2,700.00 will increase the total cost of this project to \$60,918.00.

**Dr. Susek moved, seconded by Mr. Evans,** to adopt the report. The vote was as follows:

**9 Ayes:** Caffrey, Evans, Galella, Katsock, Quinn, Susek, Thomas, Walker, Elmy

**1 Nay:** Katsock - # 5, 8 & 9

There was no **BUILDING & GROUNDS COMMITTEE REPORT**

There was no **LEGISLATIVE /FEDERAL REPORT**

**MATERIAL SUPPLIES REPORT**

**Mr. Galella presented the following report and recommendations for the Board's approval:**

1. That the Purchasing Agent be authorized to purchase the following under the COSTARS State Contract #14-059 Recreation and Fitness Equipment in support of the new Wellness Education Curriculum for Meyers and G.A.R. from the following vendors:

**Webster Fitness McMurray, PA**

**Meyers HS**

(2) Two Matrix T3x Treadmills \$3,675.00/ea.

**G.A.R. HS**

(1) One Matrix T3x Treadmill \$3,675.00/ea.

**Advantage Sport & Fitness**

**G.A.R. HS**

(1) One Precor EFX833/P30 Elliptical \$4,095.00/ea.

(Note: Coughlin has deferred until the fall for decision on equipment)

2. That approval be given to authorize the purchase of the following cafeteria equipment for G.A.R. to replace old inoperable steam kettles:

Market Forge Steam Boiler Kettle assembly \$19,155.04

Rice's Food Equipment & Consulting  
Dallas, PA  
(State Contract Costars pricing)

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3. That approval be given to purchase the following under the COSTARS State Contract #014-147 Recreation and Fitness Equipment to repair and replace damaged equipment incurred in the accident on 12/10/2014 at Heights Elementary from the following vendors:

DEGLER-WHITING, INC  
FRAZER, PA

INTERKAL TELESCOPING BLEACHERS

	BASE OPTION (MANUAL)	ALTERNATE OPTION (MOTORIZED)
DEMOLISH OLD AND REMOVE	\$5,900.00	\$5,900.00
NEW BLEACHERS (MEETING CODE)	\$29,890.00	\$32,880.00
LABOR	\$9,530.00	\$10,280.00
	<b>\$45,320.00</b>	<b>\$49,060.00</b>

\*\*BASE OPTION IS FOR MANUAL ( VERY HEAVY TO OPEN BUT INSURANCE WILL ONLY PAY FOR THIS OPTION)

\*\*ALTERNATE OPTION IS FOR MOTORIZED OPERATION

MODERNFOLD  
TOPTON, PA

ONE (1) UNIT ~ MODERNFOLD ~ MODEL AS933E ~ 102'5¾" WIDE X 17'9¾" HIGH

- ☐ Remove all existing panels and trolleys (these were compromised from the accident on 12-10-2014) and dispose of offsite.
- ☐ Replace all panels and trolleys with new. Panels to be constructed with "like" materials as original construction.

**FOR THE SUM OF .....\$ 65,000.00**

**NOTE:** Existing track and drive unit to remain. New panels and trolleys will be used with existing track and drive unit. New panels and trolleys will have a one (1) year warranty.

**Mr. Galella moved, seconded by Miss Katsock,** to adopt the report.

**Mr. Galella moved, seconded by Ms. Thomas** to amend the motion to indicate the selection of motorized bleachers listed under #3 in the Material Supplies Report and adopt the remainder of the report.  
The vote was as follows:

**9 Ayes:** Caffrey, Evans, Galella, Katsock, Quinn, Susek, Thomas, Walker, Elmy



**PERSONNEL COMMITTEE REPORT**

**Dr. Susek presented the following report and recommendations for the Board's approval:**

All appointments are made pending receipt of required clearances and any applicable pre-employment drug test.

**A. Professional**

1. That **Jamie Kramer** be appointed as a long term elementary substitute for the second semester of the 2014-15 school year.
2. That **Amber Giampietro** be appointed as a long term elementary substitute for the second semester of the 2014-15 school year.
3. That **Veronica Tobin** be appointed as a long term elementary substitute for the second semester of the 2014-15 school year.
4. That **James McLaughlin** be appointed as a half day long term music substitute for the second semester of the 2014-15 school year.
5. That **Robert Naples** be appointed as a half day long term music substitute for the second semester of the 2014-15 school year.
6. That **Molly Gorman** be appointed as a long term secondary mathematics substitute for the second semester of the 2014-15 school year.
7. That employee **53173** be approved a leave under FMLA, beginning on or about April 1, 2015 for a period of 12 work weeks.
8. That the resignation of **Meghan Upton** be accepted with regret effective the first day of the second semester of the 2014-15 school year.
9. That **Kristen DeMaranville** be granted an unpaid leave for the second semester of the 2014-15 school year.
10. That **Jessica DeAngelo's** leave under FMLA granted on March 10, 2014 be rescinded due to a previous work related injury.
11. The following members of the professional staff, having made claim for incentive raise under the WBAEA Agreement and having produced official transcripts listing the graduate credits earned, be granted the following effective December 9, 2014:

**Bachelors' +15**

Mary Tranguich

**Masters' +9**

Melissa Matello

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**Masters' +18**

Maria Sullivan

**Masters' +27**

Ralph Mancuso

**B. Teachers' Associate**

1. That **Jane Deschek** be appointed as a long term substitute 32.5 hour per week para-professional/PCA for the second semester of the 2014-15 school year.
2. That **Faith Morningstar** be appointed as a 20 hour per week bus aide.
3. That **Sonya Brozowski** be appointed as a 20 hour per week kindergarten aide.
4. That **Migdalia Roldan's** hours as an ESL aide be increase from 20 hours per week to 32.5 hours per week.
5. That the resignation of **Lorna Altavilla** be accepted with regret effective January 8, 2015.

**C. Crossing Guards**

1. That \_\_\_\_\_ be appointed a substitute crossing guard.  
TABLED

**D. Contracts**

1. That the extracurricular contract by and between the Board of the Wilkes-Barre Area School District and **Rosalie Cullagh**, school nurse be granted approval effective December 16, 2014.

**E. Athletics**

1. The following appointments are made for the sport season and will be continued on a season to season basis unless, the post is declared vacant by the Board of School Directors. All appointments are effective upon all PDE required clearances and documents being submitted.

Coughlin	Football	Jr. High Head Coach	<b>James Lavan</b>
GAR	Boys' Basketball	Volunteer Assistant Coach	<b>Joseph Jasulevicz</b>
<del>GAR</del>	<del>Softball</del>	<del>Junior High Head Coach</del>	<del>_____</del> Tabled
Meyers	Boys' Basketball	Volunteer Assistant Coach	<b>Ryan Krawczeniuk</b>
<del>Coughlin</del>	<del>Track &amp; Field</del>	<del>Junior High Head Coach</del>	<del>_____</del> Tabled

2. The following appointment be made effective December 8, 2014 and will be continued on a season to season basis, unless the post is declared vacant by the Board of School Directors. All appointments are effective upon all PDE required clearances and documents being submitted.

Coughlin	Wrestling	Volunteer Jr. High Assistant Coach	<b>Leo Thompson</b>
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3. That the resignation of **Robert McGrady** as Coughlin's football junior high head coach be accepted with regret effective December 15, 2014.

**ADDENDUM**

**A. Professional**

1. That **Jamie Moska** be appointed as the Special Education/Cyber School Coordinator.

**A. Policies**

1. That the Wilkes-Barre Area School District Volunteer Policy be adopted effective January 13, 2015.

I. Definition

Volunteer – one who provides a service to the District without compensation. Volunteers include chaperones and PTA members.

II. Authority

A. The Board authorizes the selection and use of parents, community members, and others as volunteers to assist and supplement District staff.

B. The volunteer position is not a right, but rather a privilege which is conferred by the Board. Any such position may be eliminated at any time.

III. Guidelines

A. Administrators using volunteers shall be responsible for determining qualifications for the positions and developing a program for selecting, training and supervising volunteers.

B. All volunteers must be 18 years of age or older.

C. Volunteers may not assume the responsibilities of District staff.

D. Volunteers shall not administer or enforce discipline upon students.

E. Except in the case of an emergency, volunteers shall not administer first aid or medication to students.

F. Except as specifically authorized on a case by case basis, volunteers shall not transport students as part of any school program or activity.

G. All volunteers shall maintain confidentiality in working with students, staff, and all privileged information in the school.

H. Volunteers may undertake activities such as, but not limited to those listed below, provided that such activities are under the direction of District professional or paraprofessional staff:

1. Tutoring
2. Assisting in supervising students
3. Preparing instructional materials
4. Clerical assistance
5. Coaching, advising, or directing student clubs and activities.

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- I. Volunteers who **will be or may be** in a position to be with students unsupervised by District staff must obtain all clearances including:
  1. Act 34 PA State Police Criminal History Report
  2. Act 151 PA Child Abuse Clearance
  3. Act 24/82 Arrest/Conviction Report and Certification Form
  4. Optional District requirement - Act 114 FBI Criminal History Report

Volunteers who have direct contact with students for more than 10 hours per week shall submit the results of a tuberculosis exam

**A. Teachers' Associates**

1. That the retirement of **Patricia Stewart** be accepted with regret effective January 5, 2015.

**Dr. Susek moved, seconded by Ms. Thomas** to adopt the report and to include the amendment in regard to the volunteer policy, to change the age to eighteen (18) rather than twenty-one (21) and to allow current employees who have already submitted clearances pursuant to the laws amended to not to have to re-submit those clearances if they are becoming a volunteer.. The vote was as follows:

**9 Ayes:** Caffrey, Evans, Galella, Katsock, Quinn, Susek, Thomas, Walker, Elmy

Mr. Quinn presented Resolution No. 1

**RESOLUTION**

*WHEREAS, the Board of School Directors of the Wilkes-Barre Area School District has determined that there will be no increase in the rate of any tax for the support of its public schools for the 2015-2016 fiscal year by more than the Index established by the Department of Education (Department) for the District;*

*WHEREAS, the Index for the District is 2.7%;*

*WHEREAS, the Board of Directors of the Wilkes-Barre Area School District does hereby certify that the District will comply with the procedures as set forth in Section 687 of the Public School Code as it relates to the annual budget for the adoption of its proposed and final budget;*

*WHEREAS, the Board of School Directors certifies that increasing any tax at a rate less than or equal to the established index will be sufficient to balance its final budget;*

*WHEREAS, the Board of School Directors certify that the District will submit information on a proposed increase in the rate of a tax levied for the support of the public schools to the Department on a uniform form prepared by the Department no later than five (5) days after the adoption of this resolution;*

*WHEREAS, the Board of School Directors certify that a copy of this resolution adopted pursuant to Section 311 of the Taxpayer Relief Act of Special Session No. 1 of 2006 will be sent to the Department no later than five (5) days after the adoption of this resolution;*

*WHEREAS, the Board of School Directors recognize that the District shall not be eligible to seek referendum exceptions under Section 333 (f) of the Taxpayer Relief Act; and*

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*WHEREAS, the Board of School Directors recognize that the Department shall compare the proposed percentage increase in the rate of the tax with the index; within ten (10) days of the receipt of the information as required, the Department shall inform the District whether the proposed tax rate increase is less than or equal to the index.*

*NOW, THEREFORE, BE IT RESOLVED, by the Board of School Directors of the Wilkes-Barre Area School District as follows:*

*The Board of School Directors adopts this RESOLUTION on the 12<sup>th</sup> day of January, 2015 indicating that it will not raise the rate of any tax for the support of its public schools for the 2015-2016 fiscal year by more than the index established by the Department of Education for the District of 2.7%.*

*DULY ADOPTED, by the Board of School Directors of this School District, this 12<sup>th</sup> day of January, 2015.*

*Wilkes-Barre Area School District  
Wilkes-Barre, Pennsylvania*

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President

Wilkes-Barre, Pa  
January 12, 2015

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**Mr. Quinn moved, seconded by Mr. Galella** to adopt Resolution No. 1. The vote was as follows:

**9 Ayes:** Caffrey, Evans, Galella, Katsock, Quinn, Susek, Thomas, Walker, Elmy

Mr. Galella presented Resolution No. 2

**RESOLUTION**

WHEREAS, the recent death of **Michael Namey** has brought sorrow to his family, friends, and all who knew him; and

WHEREAS, he is the father of Michael Namey, Secondary Science and Biology teacher at E.L. Meyers High School and Meyers Senior High School Athletic Director; and

WHEREAS, his passing on December 20, 2014 will leave an unfillable void in the lives of all who knew and loved him.

THEREFORE, BE IT RESOLVED, that his death be recorded in the minutes of the Board of School Directors and that the Secretary be instructed to express the sympathy of the members of the Board to his sons, Michael and David, daughter, Joanie, and to his entire family.

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**Mr. Galella moved** to accept the Resolution by Acclamation.

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**New Business**

**Mr. Caffrey moved seconded by Dr. Susek**, to recommend the following individuals to serve on the Internal Feasibility Task Force.

1. JACK NOLAN
2. FRANK CASTANO
3. SUE PARADA
4. PATTRICK PATTE
5. JUDY SOLOMON
6. JANNA MICHAEL
7. COLLEEN YANORA
8. MIKE WARD
9. ANDITA PARKER LLOYD
10. TIM LAVELLE
11. KEVIN WELLES
12. HAL GABRIEL

**ALTERNATES**

13. TONY KHALIFE
14. MELISSA MYERS

The vote was as follows:

**9 Ayes:** Caffrey, Evans, Galella, Katsock, Quinn, Susek, Thomas, Walker, Elmy

**Mr. Caffrey moved seconded by Rev. Walker**, to recommend the following individuals to serve on the External Feasibility Task Force.

**EXTERNAL COMMITTEE**

1. JERRY ALTAVILLA
2. WILLARD KRESGE
3. ALLISON SLAVISH
4. DAVE WILSON
5. GARY GREENFIELD
6. VAUGHN KOTER
7. SHANE CASEY
8. JANICE WATSON HOLMES
9. JOHN KOZERSKI
10. CAROLYN BRENNER
11. WILLIAM SHARKSNAS
12. LARRY SINGLETON

**ALTERNATES**

13. ROBERT STAVISH

The vote was as follows:

**8 Ayes:** Caffrey, Evans, Galella, Quinn, Susek, Thomas, Walker, Elmy

**1 Nay:** Katsock

Mr. Caffrey thanked Dr. Holodick for his contributions in regard to the development of the Task Force as we move forward.

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Mr. Quinn stated prior to requesting the following motion, that having interviewed a number of organizations to assist the District in issuing general obligation debt to provide moneys for various contemplated building projects and renovations.

**Mr. Quinn moved, seconded by Mr. Galella** that approval be given to PNC Capital Markets as Underwriter for the Debt to be issued to finance the Project and, therefore, authorize the proper Board officials to sign the Hiring Resolution dated January 12, 2015.

The vote was as follows:

**8 Ayes:** Caffrey, Evans, Galella, Quinn, Susek, Thomas, Walker, Elmy

**1 Nay:** Katsock

Mr. Quinn stated prior to making the following motion, whereas it is advisable to hire legal professionals to assist the District concerning the issuance of Debt and feasibility, and completion of the project.

**Mr. Quinn moved, seconded by Dr. Susek**, that approval be given to hire Stevens & Lee, P.C. as Bond counsel to the Wilkes-Barre Area School District for said project and, therefore, authorize the proper Board officials to sign the Hiring Resolution dated January 12, 2015. The vote was as follows:

**8 Ayes:** Caffrey, Evans, Galella, Quinn, Susek, Thomas, Walker, Elmy

**1 Nay:** Katsock

**Mr. Quinn moved, seconded by Mr. Caffrey**, to donate forty-five thousand dollars (\$45,000) to the Osterhout Free Library. The vote was as follows:

**9 Ayes:** Caffrey, Evans, Galella, Katsock, Quinn, Susek, Thomas, Walker, Elmy

**Miss Katsock moved, seconded by Mr. Quinn**, to nominate Denise Thomas to serve as the Wilkes-Barre Area School District Representative on the Board of the Osterhout Free Library. The vote was as follows:

**9 Ayes:** Caffrey, Evans, Galella, Katsock, Quinn, Susek, Thomas, Walker, Elmy

**Communications from Solicitor**

Attorney Wendolowski requested the following motions.

**Rev. Walker moved, seconded by Mr. Evans**, to enter into a contract with appraisers, Olin C. Smith and Rosen Real Estate, Inc., to appraise parcels of land (Biscontin Property, Pagnottit Property and Murray Complex) for building purposes. The vote was as follows:

**8 Ayes:** Caffrey, Evans, Galella, Quinn, Susek, Thomas, Walker, Elmy

**1 Nay:** Katsock

**Mr. Quinn moved, seconded by Ms. Thomas**, approval for an RFP to obtain quotes for the removal of vehicles at the Empire Street property. The vote was as follows:

**8 Ayes:** Caffrey, Evans, Galella, Quinn, Susek, Thomas, Walker, Elmy

**1 Abstain:** Katsock

**Ms. Thomas moved, seconded by Mr. Evans**, to enter into a contract with the City of Wilkes-Barre regarding Resource Officers at a cost of three hundred twenty dollars (\$320.00) per day. The vote was as follows:

**9 Ayes:** Caffrey, Evans, Galella, Katsock, Quinn, Susek, Thomas, Walker, Elmy

**Miss Katsock motioned, seconded by Mr. Galella**, to prepare the proper paperwork to link with Amazon on the District website. The vote was as follows:

**9 Ayes:** Caffrey, Evans, Galella, Katsock, Quinn, Susek, Thomas, Walker, Elmy

Summary of Minutes  
Regular Board Meeting  
January 12, 2015

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Attorney Wendolowski thanked Dr. Richard Holodick for his valuable input and the guidance he has provided to the Wilkes-Barre Area School District in regard to the Feasibility Study and the development of a Feasibility Task Force.

Attorney Wendolowski noted that it was fitting that this Board be recognized during "Board Member Appreciation Month". Attorney Wendolowski stated he is humbled by the amount of time this Board dedicates to the Wilkes-Barre Area School District. Attorney Wendolowski further noted that he has the pleasure of working with a Board who is always available and responsive to all the needs of the District.

**Board Secretary Report**

Leonard B. Przywara, Board Secretary/Business Manager announced the following Meeting schedule.

**February – 2015**

**Committee Meeting**

Monday, February 9, 2015 – 5:30 PM

**Regular Board Meeting**

Monday, February 9, 2015– 7:00 PM

**Dr. Susek moved** to adjourn the Meeting.

**President Elmy** adjourned the Meeting at 7:44 PM.