

REGULAR MEETING MINUTES – BOARD OF EDUCATION  
 REDFORD UNION SCHOOLS, DISTRICT NO. 1  
 January 10, 2022

Regular Meeting  
 1/10/2022

A Regular meeting of the Redford Union Board of Education was held on January 10, 2022, at the Redford Union Board of Education and Administration Building, 17715 Brady St., Redford, MI 48240.

President Pridemore called the meeting to order at 5:00 PM.

Call to Order

Present: Bailey, Gray (Late 5:11 PM), Gubachy, Kick, and Pridemore  
 Absent: McKee and Osowski

Roll Call

The Pledge of Allegiance was recited.

Pledge of Allegiance

President Pridemore

President's Remarks

President Pridemore reminded the public that Trustee Bailey's recording of this meeting was in no way endorsed or sanctioned by the board or the district. He continued to act on his own without regard or approval of his fellow board members. Any such recording was his personal property and not the property of the Redford Union School District. This statement serves to protect the district and the Board from any potential Freedom of Information Act (FOIA) request or litigation that may result in his continued actions.

Superintendent's Remark:

Superintendent's  
 Remark

Superintendent Witt acknowledged the service of the seven members of the Board of Education. January was Board Appreciation Month. The Board members each were presented with a small token of appreciation, and a cake was provided. Superintendent Witt said thank you to the Members of this community who sit on this Board of Education to serve the community and our students.

It was moved by Member Kick, seconded by Member Gubachy, to adopt the Agenda of January 10, 2022, Regular Board Meeting as presented.

Adoption of  
 Agenda as presented

Yes: 4 No: 0 Motion: Carried

Call to the Audience for Public Participation Regarding Agenda Items:

None.

Call to the Audience:  
Public Participation  
Regarding Agenda Items

Presentations:

Presentations

2020-2021 Financial Audit, Maner Costerisan P.C., presented by Jon Ringlein, CPA.

Overall, the District had a good audit. Financial Statements – Unmodified opinion. However, there were the following three Audit Findings:

- 1) 2021-001 Material Journal Entries – Considered a material weakness
- 2) 2021-002 Unfavorable Budget Variances – Material non-compliance
- 3) 2021-003 Excess Fund Balance – Nonprofit Food Service Fund – Material non-compliance

Audit Results:

- Governance Letter – Required communication
- Management Letter – None issued

There were questions and answers.

For the record, President Pridemore commented about the District’s growing Food Service Fund. She said we must figure out a way to get the balance down.

Mr. Ringlein said that the Michigan Department of Education (MDE) Nutrition Services had streamlined their list of allowable expenditures. They made it better so that there are less hoops to go through.

The District could do a mid-year budget amendment.

The Board thanked Mr. Ringlein for his presentation.

Board Brag Book – Jasen Witt, Superintendent

Board Brag Book  
Jasen Witt,  
Superintendent

Superintendent Witt presented the Board Brag Book, and the PowerPoint presentation was shown. Recognitions were given to the following:

MacGowan Elementary – Students from Walled Lake Central High School adopted all MacGowan students for holiday gift giving. On December 16, 2021, the group of high school students delivered hundreds of amazing presents that they personally picked for each of the students at MacGowan. On December 17, 2021, MacGowan staff was on hand to pass out these gifts to parents and students. A special thank you was given to Cathy Heller for organizing the event along with many other MacGowan staff members, and the students from Walled Lake Central. Thank you, Walled Lake Central High School students.

Regular Board Meeting: 1/10/2022

MacGowan Elementary – On December 10, 2021, MacGowan hosted the Second Annual Santa Parade. Students and their families were able to drive by the school and were greeted by wonderful holiday music and smiling MacGowan staff. Each child received a stocking stuffed with goodies. Superintendent Witt thanked the MacGowan staff.

Beech Elementary – Beech 4<sup>th</sup> Graders had a Holiday Concert. A brief clip of the students' concert was shown to the Board. Superintendent Witt thanked Principal Nickel and Assistant Principal Evenson for inviting him to the event. He also thanked the Beech staff.

The Board thanked everyone.

Superintendent Communication:

Superintendent  
Communication

None.

Communication Received by the Board Secretary:

Secretary of  
the Board  
Communication

None.

Chief Financial Officer's Communications:

Chief Financial Officer's  
Communications  
RFP for Roof  
Replacement at Keeler

RFP for Roof Replacement at Keeler

Michael Beltinck, Chief Financial Officer (CFO), spoke on the RFP for Roof Replacement at Keeler.

Miles Tomasaitis, Director of Facilities and Transportation gave a brief update on Keeler's roof and the estimates.

There were questions and answers.

CFO Beltinck will be presenting the Board with a 2021-2022 Amended Budget at the February 14, 2022 Board meeting.

Assistant Superintendent of Human Resources and Labor Relations Communication:

Assistant Superintendent  
of Human Resources and  
Labor Relations  
Communication

None.

Regular Board Meeting: 1/10/2022

Executive Director of Curriculum & Technology Communications:

Executive Director of  
Curriculum & Technology  
Communications

District-wide Phone Project Update

Kim Crenshaw, Executive Director of Curriculum & Technology, said the new phones had been installed, and they work. She shows the Board the models. A total of 378 phones have been installed.

Consent Agenda:

Consent Agenda  
Approved as presented

It was moved by Member Kick, seconded by Member Gray, to approve the consent agenda items as presented below:

Waived the reading and approved December 10, 2021, Board Workshop Meeting Minutes of the Redford Union Board of Education, as presented.

Board Workshop  
Meeting minutes of  
December 10, 2021, as  
presented

Waived the reading and approved December 10, 2021, Regular Meeting Minutes of the Redford Union Board of Education, as presented.

Regular Meeting  
minutes of  
December 10, 2021, as  
presented

Waived the reading and approved January 3, 2022, Board Retreat Minutes of the Redford Union Board of Education, as presented.

Board Retreat  
minutes of  
January 3, 2022, as  
presented

Approved check register list from December 1, 2021 – December 31, 2021, in the amount of \$1,368,368.97.

Check Register List  
December 1-31, 2021

Approved electronic transfers for the month of December 2021 in the amount of \$2,676,569.51.

Electronic Transfers,  
December 2021

Human Resources Recommendations:

Human Resources  
Recommendations

Approved NEW HIRES: Non-Certified as listed below:

1. Melissa Clemons/MacGowan Elementary/Educational Assistant/Effective 1/3/22
2. Denice Jones/Beech Elementary/5th Grade Teacher/Effective 1/20/22

Melissa Clemons  
Denice Jones

Approved SEPARATIONS as listed below:

1. Crystal Glenn/Beech Elementary/Art Teacher/Retirement/Effective 12/31/21
2. Kevin Howard Lewis/Stuckey Center/Behavioral Specialist/Effective 1/12/22
3. Ella Kearney/Stuckey Center/Social Worker/Effective 1/7/22

Crystal Glenn  
Kevin Howard  
Ella Kearney

Approved SES LEAVE REQUESTS as listed below:

1. Rositsa Dimitrova/Effective 1/4/22

Rositsa Dimitrova

Regular Board Meeting: 1/10/2022

2. Anna Elwart/Effective 1/3/22

Anna Elwart

Approved SES RESIGNATION as listed below

1. Sarah Schantz/Resigned/Effective 12/6/21

Sarah Schantz

Yes: 5 No: 0 Motion: Carried

Action Items:

Action Items

2020-2021 Financial Audit:

2020-2021 Financial Audit

It was moved by Member Gray, supported by Member Kick, that the Board of Education, at the recommendation of Michael Beltinck, Chief Financial Officer, approve the 2020-2021 Financial Audit completed by Maner Costerisan P.C.

Yes: 5 No: 0 Motion: Carried

Recording of Board Meetings by the Public – Board Policy – Second Reading:

Recording of Board  
Meetings by the Public  
Board Policy –  
Second Reading

It was moved by Member Gubachy, supported by Member Gray, that the Board of Education hereby adopts the following policy relative to the recording of board meetings by members of the public: The Board recognizes the right of the public to attend and record (or broadcast) open meetings of the Board without disruption of these meetings. In support of this right, any tape recordings, video recordings, broadcasts, or telecasts of Board meetings that will require set-up, will impact the ability of Board business to be heard, or will impact the number of individuals who will be able to attend a Board meeting in-person must be brought to the attention of the Executive Administrative Assistant to the Superintendent and Board of Education no later than 4 hours before the Board meeting.

#### Motion Amended:

Member Gubachy amended the motion to add the word “and” as highlighted below, and Member Gray seconded the amendment.

It was moved by Member Gubachy, supported by Member Gray, that the Board of Education hereby adopts the following policy relative to the recording of board meetings by members of the public: The Board recognizes the right of the public to attend and record (or broadcast) open meetings of the Board without disruption of these meetings. In support of this right, any tape recordings, video recordings, broadcasts, or telecasts of Board meetings that will require set-up, **and** will impact the ability of Board business to be heard, or will impact the number of individuals who will be able to attend a Board meeting in-person must be brought to the attention of the Executive Administrative Assistant to the Superintendent and Board of Education no later than 4 hours before the Board meeting.

The Board had discussion.

There were questions and answers.

Regular Board Meeting: 1/10/2022

## Roll Call Vote:

J. Bailey: No, R. Gray: No, L. Gubachy: Yes, H. Kick: No, S. McKee: ABS, J. Osowski: ABS,  
E. Pridemore: No Yes: 1 No: 4 Motion: Failed

## Health Education Committee – Board Appointment

## Health Education Committee – Board Appointment

It was moved by Member Gubachy, supported by Member Bailey, that the Board of Education, at the recommendation of Jasen Witt, Superintendent and Kim Crenshaw, Executive Director of Curriculum & Technology, appoint Board Trustee Rebecca Gray to the Health Education Committee.

The Board had a discussion.

There were questions and answers.

This Curriculum Committee is the only committee where a Board Member is in a decision-making capacity other than approving a recommendation. It is dictated by statute (Michigan Law) that a Board Member be appointed to this committee, and it must be approved by Board Action.

## Roll Call Vote:

J. Bailey: Yes, R. Gray: Yes, L. Gubachy: Yes, H. Kick: Yes, S. McKee: ABS, J. Osowski: ABS,  
E. Pridemore: Yes Yes: 5 No: 0 Motion: Carried

## Items Removed from the Consent Agenda

## Items Removed from the Consent Agenda

None.

## Call to the Audience: Public Participation Regarding Non-Agenda Items:

## Call to the Audience: Public Participation Regarding Non-Agenda Items

Monique Baker McCormick, Wayne County, addressed the Board about Redistricting, and she gave a brief background about herself.

Sonia Chenault addressed the Board about returning to Virtual Learning.

## Board of Education Communication/Discussion:

## Board of Education Communication/ Discussion

The District has been monitoring the student's attendance since our return to school. The percentage of the student's attendance, although it has been

Regular Board Meeting: 1/10/2022

impacted, it has continued to meet the 75% threshold required as far as in-person attendance goes across the District. The District would consider a potential return to virtual or hybrid learning. Still, they are not seeing numbers that would cause the Superintendent to be in a position that a return to virtual learning would benefit the vast majority of students more so than the current in-person offering based on the protocols in place. The threshold is 75% attendance, and the District has exceeded that threshold except for the first day back after the break.

Board discussion ensued.

Trustee Bailey asked Superintendent Witt for a copy of the former Superintendent Dr. Shivers' evaluation.

Superintendent Witt responded that we would check her file, and Board Secretary Gubachy said she would send him a copy.

Board President Pridemore and Superintendent Witt will go back to the drawing board and back to the attorney and try to come up with a Video Recording Policy that everyone would be comfortable with.

Board President Pridemore said that at another meeting, the Board needs to address why Trustee Bailey has continued to Video Record the Board meetings and what his intentions are.

#### Future Meeting Dates:

#### Future Meeting Dates

Monday, January 10, 2022 – Board Workshop – Immediately following this regular Board Meeting. Board of Education Administrative Offices (Board Room), 17715 Brady St., Redford, MI 48240

Monday, February 14, 2022 – Board Workshop – 5:00 PM  
Board of Education Administrative Offices (Board Room), 17715 Brady St., Redford, MI 48240

Monday, February 14, 2022 – Regular Meeting – 6:30 PM  
Board of Education Administrative Offices (Gymnasium), 17715 Brady St., Redford, MI 48240

It was moved by Member Kick, seconded by Member Gray, to adjourn the meeting at 7:00 PM.

Adjournment

Yes: 5 No: 0 Motion: Carried

Respectfully Submitted

Lisa Gubachy  
Secretary  
Redford Union Schools  
Board of Education