

MINUTES

PRESENT: Chairman Bob Adams, Principal Jackie Daniels, Superintendent Pierre Couture, Business Administrator Kristin Franklin, Board Members Arthur Boutin, Rochelle Cacio, Owen Clark, Mike King, Steve Sherry, Jim Trudell, Amber Wright and Nina Brown.

Chairman Adams called the meeting to order at: 6:01 pm

No public input.

MOTION MADE BY OWEN CLARK TO APPROVE THE DECEMBER 2018 MINUTES, SECONDED BY STEVE SHERRY. ALL IN FAVOR. APPROVED.

FINANCIAL:

Manifests were passed around and signed. We will have a bit of a budget surplus because one of our out of district placements will not be going until the end of February.

Kristin found a check written back in October 2015 in the amount of \$75.86, the memo said "health 14". The check was written out to Jean or Hal Haywood - Kristin tried contacting them, their daughter got back to Kristin saying her parents were deceased. The daughter stated that she would like it donated to Meals on Wheels in Littleton.

MOTION MADE BY OWEN CLARK TO DONATE \$75.86 TO MEALS ON WHEELS IN LITTLETON, SECONDED BY STEVE SHERRY. ALL IN FAVOR. APPROVED.

MOTION MADE BY OWEN CLARK TO ALLOW BOB ADAMS TO SIGN THE CONTRACT FOR EEI (HOT WATER BOILER WORK), SECONDED BY STEVE SHERRY. ALL IN FAVOR. APPROVED.

We have saved about \$60,000 in the para line by reducing about two paras, Chris had \$15,000 budgeted to retile the elementary hallway, but it came in around \$6,000 instead.

We have more students now so we should have a little more money in adequacy aid.

We usually have around 35 tuition students from Landaff each year.

As of right now Landaff is budgeting 6 elementary students, 13 middle schoolers and 8 high school students.

BUILDING AND GROUNDS:

On 12/13 and 12/17 both of the library door handles were vandalized while locked- someone tried opening the doors when they were locked.

Propane boiler #1 failed at 12:18 at 12:23 - Propane # 2 and oil boiler took over. ENE responded to boiler issue - while here they fixed the blower fan in the entryway cabinet

heater. There is a faulty temp. sensor in the elementary hallway. Treated the generator with diesel fuel so it won't gel up. 12/21 generator service was completed - Chris asked the tech to look into the possibility of all 3 phases being monitored. 12/26 Teaks Lock Service fixed room 185 and the library door handles. We are waiting on parts for the second library handle. The limit switch parts came in for the basketball hoop - we will schedule it up with the Wire Mill. The mailroom door was damaged - it split from the bottom of the door through the lower hinge up 16". The lead test results passed for room 187 - it was \$12 more for the re-test. The elementary hallway tile replacement will be \$6,000. The kiln in the art room is tripping the breaker - Mrs. Hall-Nilsen (art teacher) is going to ask the Ed Foundation for a new kiln. The present one is 26 years old.

BUDGET:
No Report

POLICY HANDBOOK:
We looked at several of the policies that were recommended for updating.

MOTION MADE BY STEVE SHERRY TO ACCEPT THE FIRST READING, SECONDED BY OWEN CLARK. ALL IN FAVOR. APPROVED.

EXECUTIVE BOARD:
Meet next week

NEGOTIATIONS (PROFESSIONAL STAFF):
No Report

NEGOTIATIONS (SUPPORT STAFF):
No Report

STEERING COMMITTEE:
No Report

TRANSPORTATION:
No Report

TECHNOLOGY:
No Report

BROWN FUND:
Students have started bringing in their grades. Joe Nyberg passed away and his wife took over as chair.

LISBON EDUCATION FOUNDATION:
Meeting on the 23rd.

PRINCIPAL'S REPORT:

The culinary arts field trip that was scheduled for today was cancelled due to the weather.

Our January first enrollment is 352 students. This is up from 343 at the same time last year. Semester two begins on January 22 for the high school. Honor roll will be determined following the close of the semester when grades have been finalized (high school). Students must have at least a 2.5 in each of their classes and nothing lower than a 3 on the Habits of Learning. Congratulations to both the boys and girls varsity basketball teams on winning the Gorham Holiday Tournament.

UPCOMING EVENTS:

January 9 – Culinary Art field trip to King Arthur Flour for a baking class 7:20-2:30

- School Board meeting 6:00 PM

January 18 – Early Release at noon - Quarter two/Semester one ends

January 21 – No School – Civil Rights Day

January 22 – first day of semester two/quarter three

January 23 – Ed Foundation Meeting 5:15 PM

February 8 – PAWS field trip to Bretton Woods Ski Area

February 20 – School Board Meeting 5:00 - Budget Hearing 7:00

SUPERINTENDENT:

We need to decide what warrant articles we would like to put in for the March Annual meeting. The capital reserve fund- Building and Grounds had about \$100,000 and Special Ed is at about \$96,000. We are a little bit low at the \$100,000 mark, but we are close.

MOTION MADE BY OWEN CLARK TO RAISE UP TO \$25,000 FROM SURPLUS TO CAPITAL RESERVE FOR BUILDING AND GROUNDS & SPECIAL EDUCATION, SECONDED BY ROCHELLE CACIO. ALL IN FAVOR. APPROVED.

Jim Trudell said the Lyman Committee is interested in more seats on the Lisbon School Board. Changing it from two Lyman seats to three.

We would need to put in a warrant article to add another seat. If it passes, the interested party would need to go to the meeting in 2020.

MOTION MADE BY JIM TRUDELL TO PUT THE WARRANT ARTICLE IN TO ADD A LYMAN SEAT (representation) ON THE BOARD, SECONDED BY OWEN CLARK. ALL IN FAVOR. APPROVED.

There being no additional business to come before the Board, MOTION MADE BY ROCHELLE CACIO, SECONDED BY OWEN CLARK TO ADJOURN THE MEETING AT 6:46 PM. ALL IN FAVOR, MOTION CARRIED.

Respectfully submitted,

Amanda Bailey
Board Clerk