

EGG HARBOR CITY SCHOOL DISTRICT
730 Havana Avenue, Egg Harbor City, New Jersey 08215-1546
609-965-1034

**INITIAL APPLICATION FOR USE OF THE BUILDINGS OR GROUNDS
SCHOOL YEAR 2021 – 2022**

Name of Organization _____ Date _____

Address _____ Phone _____

Contact Person: _____ Phone _____

Alternative Contact Person: _____ Phone _____

Activity: _____ Entertainment _____ Athletic Event _____ Meeting _____

Other: _____

Complete description of activity: _____

What furniture or equipment will you need the school district to supply for your function _____

IT IS HEREBY UNDERSTOOD AND AGREED THAT IF THIS APPLICATION IS GRANTED THE UNDERSIGNED SHALL NEITHER DO, NOR PERMIT, ANYTHING TO BE DONE IN OR ABOUT THE PREMISES WHICH SHALL OR MIGHT SUBJECT THE BOARD OF EDUCATION TO LIABILITY FOR INJURY TO PERSONS OR PROPERTY, AND THE UNDERSIGNED SHALL INDEMNIFY AND SAVE HARMLESS THE BOARD OF EDUCATION FROM AND AGAINST ANY AND ALL LIABILITY, PENALTIES, DAMAGE, EXPENSES OR JUDGMENTS ARISING FROM INJURY TO PERSONS OR PROPERTY GROWING OUT OF THE USE OR OCCUPANCY OF THE DESIRED PREMISES OR GROUNDS BY SAID APPLICANT.

All approved applicants must furnish a certificate of insurance as proof of comprehensive General Liability coverage at least five [5] days prior to the use of the facilities, naming the Board of Education of Egg Harbor City School District as an insured party. The certificate must be written on a company licensed to do business in the State of New Jersey and must include the following coverage:

Bodily Injury: \$1,000,000 each person; \$1,000,000 each accident; \$1,000,000 aggregate

Property Damage: \$1,000,000 each accident.

THE APPLICANT HAS READ AND DOES AGREE TO COMPLY WITH ALL OF THE TERMS, AND DOES AGREE TO PAY PROMPTLY THE CHARGES AS STATED FOR CUSTODIAL SERVICES. **ALL YOUTH SPORTS GROUPS** HEREBY ACKNOWLEDGE THAT THEY HAVE REVIEWED SCHOOL DISTRICT POLICY #5460 FOR THE MANAGEMENT OF CONCUSSIONS AND OTHER HEAD INJURIES, WHICH IS LOCATED ON THE DISTRICT'S WEBSITE, AND AGREE TO FULLY COMPLY WITH ALL REQUIREMENTS OF THAT POLICY.

Date request submitted _____

Signature/Title: _____

EGG HARBOR CITY SCHOOL DISTRICT
730 Havana Avenue, Egg Harbor City, New Jersey 08215-1546
609-965-1034

**INITIAL APPLICATION FOR USE OF THE BUILDINGS OR GROUNDS
SCHOOL YEAR 2019 – 2020**

Page two

For Office Use:

Priority Classification of Applicant: CLASS _____

Approved _____ Disapproved _____ Signature: _____ Date: _____

Remarks: _____

ITEMIZED COST:

SERVICE CHARGE

1. CUSTODIAN - \$ _____ / HR x _____ hrs = \$ _____
(payable by applicant to custodian upon conclusion of activity)

2. _____ - \$ _____ /HR x _____ hrs = \$ _____

FACILITY CHARGE

1. _____ - \$ _____
(Payable to the EHC Board of Education)

2. _____ - \$ _____

REFUNDABLE DEPOSIT - \$100.00

(deposit will be returned in full if the premises and/or equipment are found to be in proper condition)

CERTIFICATE OF INSURANCE RECEIVED: _____ YES _____ NO

NOTE: FACILITY FEE, REFUNDABLE DEPOSIT, AND CERTIFICATE OF INSURANCE MUST BE RECEIVED BY THE OFFICE OF THE BUSINESS ADMINISTRATOR AT LEAST FIVE [5] DAYS PRIOR TO THE USE OF THE FACILITIES.

SHOULD THE APPLICANT WISH TO CANCEL A RESERVED DATE, THE BOARD OF EDUCATION OFFICE MUST BE NOTIFIED AT LEAST BY 12 O'CLOCK NOON ON THE DAY OF THE ACTIVITY OR BY 4:00 PM THE DAY BEFORE A MORNING OR SATURDAY ACTIVITY. IF NO NOTICE IS RECEIVED AND THE APPLICANT FAILS TO APPEAR WITHIN ONE [1] HOUR AFTER THE ACTIVITY IS SCHEDULED TO START, THE APPLICANT MUST PAY THE REGULAR CHARGE FOR THE EXTRA SERVICES OF EACH CUSTODIAN EMPLOYED AND ALSO THE OPERATING COST, IF ANY, FOR THE TIME THE BUILDING IS KEPT OPEN.