

Arrival:

Parent drop off will occur at the North Nescopeck Street Circle. There will be three faculty members plus one administrator will be at the circle assisting the parents and students.

All school buses will use the Tamaqua Elementary main circle. Students will enter through the main doors.

All alternative forms of transportation (vans) will use the Tamaqua Elementary secondary circle to drop off students.

Entry:

All kindergarten students from Tamaqua Elementary and West Penn Elementary will get off the bus first and enter through the kindergarten wing door. All the kindergarten teachers, four in total, will be there to greet and assist the students to their assigned classroom. There will also be two additional staff members there to provide support to the teachers and students as needed.

Grades K+ - 4 will enter through the main doors of the building. Tamaqua Elementary students will report to their assigned homerooms. West Penn Elementary students will report to the gym to meet their grade level teacher. The students' teacher will take attendance and greet their students. All West Penn teachers and staff members will be there to help and assist all the students; this includes the building's guidance counselor, physical education teacher, speech pathologist, special education teacher, and paraprofessionals.

Daily School Routines:

Once attendance is taken, the West Penn students will report to the following areas:

- The kindergarten students will be reporting directly to the kindergarten wing. The West Penn AM kindergarten students will be split between the three Tamaqua Elementary classes. Each AM class will have approximately 27 students with two teachers in each classroom. The PM kindergarten students will report as scheduled. The West Penn kindergarten students will report to Tamaqua Elementary.
- The Tamaqua Elementary and West Penn Elementary K+ students will report to their assigned classrooms with their assigned classroom teacher.
- The Tamaqua Elementary 1st grade students will report as scheduled. The West Penn 1st grade students will be split between six classes with approximately 27 students in each classroom. An additional teacher will rotate between the classes to provide additional support.

- The Tamaqua Elementary 2nd grade students will report as scheduled. The West Penn 2nd grade students will report to the Tamaqua Elementary art room with their two 2nd grade teachers. The students will then split between four classrooms for instruction. The 2nd grade teachers will provide additional support to their students and teachers. There will be approximately 27 students in each classroom.
- The Tamaqua Elementary 3rd grade students will report as scheduled. The West Penn 3rd grade West Penn students will report to an assigned classroom located in the 3rd grade classroom wing.
- The Tamaqua Elementary 4th grade students will report as scheduled. The West Penn 4th grade students will report to the library and then split between four classrooms for instruction. There will be approximately 27 students in each classroom.

Lunch Schedule:

All students will be eating lunch with their grade level team and lunch periods will be extended by 10 minutes.

Dismissal:

All students will be dismissed from their assigned area/classroom. Additional support from faculty and staff members will be provided to ensure all students are getting onto their assigned bus.