

Academic Procedures for Partial Immersion Programs
Rock Hill Schools
Adopted Spring, 2012

Program Admission

The primary goal of our Rock Hill Schools' Partial Immersion Program is proficiency in the target language of study. To achieve this goal, students enter the Immersion Program at the beginning of Kindergarten and will continue immersion in that language for six years. Because so much of the learning in Kindergarten is dependent upon procedural knowledge and the understanding of classroom routines, empty slots in the program may be filled only within the first two weeks of the first day of Kindergarten by students moving into the school's attendance zone.

Entry into the program at a later date will be dependent upon students' demonstrating language proficiency equal to or greater than the proficiency of the enrolled students at that point. Proficiency will be determined by an interview conducted in the target language.

Withdrawal Procedures

During the first two weeks of school if the parents write a letter requesting the withdrawal of their child and are willing to meet with the principal and teachers regarding the situation, their child may be withdrawn and the next child on the lottery waiting list will be offered that vacancy in the classroom.

After the first two weeks of school have passed, the following procedures should be followed on a case-by- case basis.

When parents or teachers feel that it is in the best interest of a student to be removed from the program, the school principal will request the following actions to be taken before removing the child from the partial-immersion classroom:

1. The parent/teacher must provide the request for removal/withdrawal or consideration for removal/withdrawal and reason(s) in writing to the principal and request a parent/administrator/teacher conference regarding the child.
2. The principal will meet with the concerned parties and they will review the child's status in the classroom. At this point they will develop a Tier 2 Intervention Plan that will be put in place in the child's classroom and/or at home for a minimum period of two weeks. The principal may ask the teachers/parents to record their observations about the child's reactions and behaviors during this period of time.
3. The teachers and parents will implement the Intervention Plan.
4. At the end of the two weeks (or the designated time) of implementation, the parents, teachers, and principal will meet again to review the progress of the child and make a decision at that point regarding the status of the child in the program.

In extenuating circumstances the principal may refer to the child's IEP/TEAM or to the child's doctor's recommendations. In these individual situations, the principal will closely monitor and document the procedures followed leading to the removal of the child.

Academic and Behavioral Interventions

Current RHSD procedures will be followed when academic and behavioral interventions are deemed necessary. Interventions will be conducted in the language of the content area being addressed, i.e. ELA and Social Studies interventions will be implemented in English while Math and Science interventions will be implemented in the target language. Behavioral interventions will be carried out in both languages as appropriate.

Language Use Expectations

Partial Immersion teachers and teaching assistants will use the target language exclusively with and in the presence of their students. Kindergarten students will be encouraged to use the target language as they are ready throughout the first semester. Beginning with the 2nd semester, students are expected to use only the target language for all classroom interactions during the target language portion of the day. Students in subsequent grades of the immersion program will be expected to use the target language for all classroom interactions during the target language portion of the day from the first day of school.

I have read and understand these procedures.

_____ I have no further questions.

_____ I have these questions still:

Student name

Parent signature

Date

Phone number

Revised July, 2013