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Good Afternoon

If your Chromebook is running a little slow .... Tech Tip Tuesday






Below are a few methods for keeping your Chromebook health and running a peak performance

## Method 1: Check for updates


1. Turn on your Chromebook.
2. At the bottom right, select the time > Settings .
3. At the bottom left, select **About ChromeOS**.
4. Under "Google ChromeOS," find which version of the Chrome operating system your Chromebook uses.
5. Select **Check for updates**.
6. If your Chromebook finds a software update, it will start to download automatically.

## Method 2: Uninstall unwanted apps or extensions

### Uninstall an app

1. In the corner of your screen, select the Launcher .
2. Right-click the app you want to remove.
  - **Tip:** Or, on your keyboard, press **Shift + Search**  + **Increase volume** .
  - Or press **Shift + Launcher**  + **Increase Volume** .
3. Select **Uninstall** or **Remove from Chrome**.
4. Select **Remove**.


### Uninstall an extension

1. Open Chrome.
2. Select More  > **More tools** > **Extensions**.
3. Next to the extension you want to remove, select **Remove**.
4. To confirm, select **Remove**.

**Tip:** To remove an extension that's a button on the browser toolbar, right-click the button and select **Remove from Chrome**.


## Disable an extension

To temporarily stop using an extension:

1. Open Chrome.
2. Select More  > **More tools** > **Extensions**.
3. Turn off the extension you want to disable.

## Method 3: Remove then add back your account to a Chromebook

### Remove an account from a Chromebook

1. On the Chromebook sign-in screen, select the profile you want to remove.
2. Next to the profile name, select the Down arrow .
3. Select **Remove this user**.
4. In the box that appears, select **Remove this user**.

**n.b.** When you remove an account, it's only removed from the Chromebook. The Google Account itself, including its data and settings, will still exist.

### Add your additional accounts to your Chromebook

1. If you're signed into your Chromebook, sign out.
2. On the bottom, click **Add person**.
3. Enter the Google Account email address and password, then click **Next**.
4. Follow the steps that appear.

Have a great Day

Joe