

# IB Exams Guidelines May 2018

## Exam Location and Times

All IB exams will be administered at Providence United Methodist Church 2810 Providence Rd Charlotte NC 28211. Morning exams begin at 8:00 and afternoon exams at 1:00 pm. Arrive **15 minutes** before your exam begins. Please drive by the church before your exam date! You will not attend school the days you take IB exams.

## Conflicts with AP Exams or Activities/Events

The IB Organization will **NOT** allow schools to reschedule an IB exam. If you have AP/IB exam conflicts, please contact Ms. Beyer, Myers Park's Instructional Accountability Facilitator.

## Extended Time (Very Important)

If you receive extended time on exams (e.g. 504 plan) **AND** you requested extended time when you registered for IB exams in October, you will receive extended time. You will continue testing when the exam ends. If you have questions concerning extended time, contact Dr. Thomas before exams begin on April 27. **DO NOT** wait until the day of your exam(s) to get clarification.

## What to Bring to Your Exams

The items you need to bring to each exam are listed below by exam date.

## Calculators

If you are allowed to use a calculator on your IB exam(s), talk to your teacher to make certain you bring an acceptable calculator for your particular exam.

## Exam Rules

- \*You may not bring materials into the examinations except those authorized by the administrator or proctors.
- \*You may not remove examination booklets and other materials from the examination room.
- \*You may not communicate with one another in any manner whatsoever during the examination (e.g. talking, passing notes, sign language, obvious eye contact, etc.).
- \*All work completed during the examination and then submitted for assessment, must be the authentic work of the student. Any collusion, plagiarism, unauthorized material, or communication between or among students may constitute malpractice, resulting in appropriate action by the IB Organization.
- \*You may bring water, but no other form of refreshment, into the examination room.
- \*The administrator and proctors have the right to expel any student from the examination room whose behavior interferes with the proper administration of the examinations.
- \*All Myers Park and CMS rules will be in effect before, during, and after the exams.
- \*You will not be allowed to leave the examination room until instructed to by the administrator.
- \*If the exam is more than one hour long, you may leave early with administrator permission. You must stay for the first hour of the exam, and may not leave in the last 15 minutes of the exam.

## IB Exam Scores

Exam results will be available online July 6. Mr. Murphy (juniors) and Ms. Pickens (seniors) will give you your passwords. Please keep them in a safe place until July 6. Please don't lose your passwords!

## Materials Students Should and Should NOT Bring

**IMPORTANT** If your teacher tells you to bring something not listed below, **BRING** it!!

**BRING** bottled water- You **WILL NOT** have access to a water fountain! **DO NOT** bring drinks or food!

**ALL IB EXAMS** will be administered at Providence United Methodist Church 2810 Providence Rd Charlotte NC 28211

Date	Morning 8:00 am	Afternoon 1:00 pm
April 27 Fri	None	Business Management HL & SL paper 1 <b>calculator, black pens, ruler, eraser &amp; protractor. The school will provide the Case Study and Formulae Sheet</b>
April 30 Mon	Business HL & SL paper 2 <b>calculator, black pens, ruler, eraser &amp; protractor</b> <b>The school will provide the Formulae Sheet</b>	None
May 1 Tues	None	Economics HL & SL paper 1- <b>black pens</b>
May 2 Wed	Economics HL paper 2- <b>black pens</b> Economics HL paper 3- <b>calculator; black pens</b> Economics SL paper 2- <b>black pens</b>	Math Studies SL paper 1- <b>calculator; black pens</b> Math HL paper 1- <b>black pens</b> Math SL paper 1- <b>black pens</b> <b>All maths- bring ruler, eraser &amp; protractor</b> <b>The school will provide Formula Booklets</b>
May 3 Thur	Math Studies SL paper 2- <b>calculator; black pens</b> Math HL & SL paper 2- <b>calculator; black pens</b> <b>All maths- Bring ruler, eraser &amp; protractor</b> <b>The school will provide Formula Booklets</b>	Philosophy HL & SL paper 1- <b>black pens</b>
May 4 Fri	Philosophy HL/SL paper 2- <b>black pens</b> Philosophy HL paper 3- <b>black pens</b>	Envir Sys & Soc paper 1- <b>calculator; black pens</b>
May 7 Mon	Envir Sys & Soc paper 1- <b>calculator; black pens</b>	English HLPaper 1- <b>black pens; highlighters</b>
May 8 Tues	English HL Paper 2- <b>black pens; highlighters</b>	History HL paper 1 & 2- <b>black pens</b>
May 9 Wed	History HL paper 3- <b>black pens</b>	Latin HL & SL paper 1- <b>black pens</b> <b>The school will provide Latin Dictionaries</b> German HL & SL paper 1- <b>black pens</b> Mathematics HL paper 3- <b>calculator, black pens, ruler, eraser &amp; protractor</b> <b>The school will provide Formula Booklets</b>
May 10 Thur	Latin HL & SL paper 2- <b>black pens</b> German HL & SL paper 2- <b>black pens</b>	Physics HL and SL paper 1- <b># 2 pencils</b> Physics HL and SL papers 2- <b>calculator, black pens, ruler, eraser &amp; protractor</b> <b>The school will provide Data Booklets</b>
May 11 Fri	Physics HL and SL paper 3 - <b>calculator, black pens, ruler, eraser &amp; protractor</b> <b>The school will provide Data Booklets</b>	Psychology HL & SL paper 1- <b>black pens</b>
May 14 Mon	Psychology HL paper 2 & 3- <b>black pens</b> Psychology SL paper 2- <b>black pens</b>	Biology HL and SL paper 1- <b># 2 pencils</b> Biology HL and SL paper 2- <b>calculator, black pens, ruler, eraser &amp; protractor</b>
May 15 Tues	Biology HL and SL paper 3- <b>calculator, black pens, ruler, eraser &amp; protractor</b>	Spanish HL & SL paper 1- <b>black pens</b>
May 16 Wed	Spanish HL & SL paper 2- <b>black pens</b>	Chemistry HL and SL paper 1- <b>#2 pencils</b> Chemistry HL and SL paper 2- <b>calculator, black pens, ruler, eraser &amp; protractor</b> <b>The school will provide Data Booklets</b>
May 17 Thur	Chemistry HL and SL paper 3- <b>calculator, black pens, ruler, eraser &amp; protractor</b> <b>The school will provide Data Booklets</b>	French HL & SL paper 1- <b>black pens</b>
May 18 Fri	French HL & SL paper 2- <b>black pens</b>	None

## Directions to the Church

**Dress appropriately! We will test in a church!**

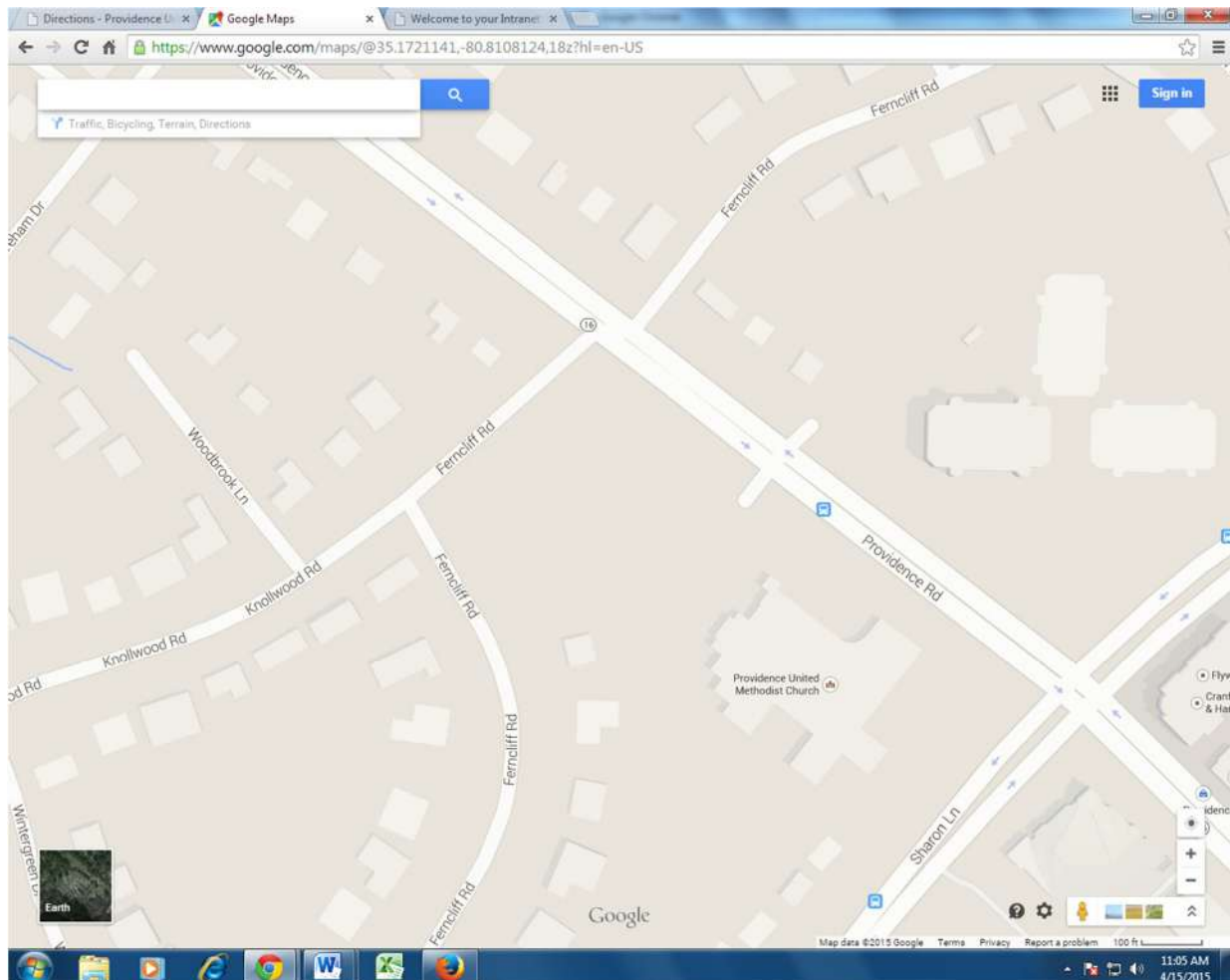
Enter the church parking lot from Ferncliff Dr. Please note that Ferncliff Rd. crosses Providence Rd. You will turn on the Providence United Methodist Church side of Ferncliff Rd.

**DO NOT** enter the parking lot directly from Providence Rd or Sharon Ln

Once you enter the church parking lot, follow the signs.

All exams will be administered on the bottom floor of the church. It's ground level! When you exit the parking lot, you will see the entrance on the **SIDE** of the church. The **SIDE** entrance is under an overhang. Look for the **Mission Center** Sign.

Please **NO NOT** enter the church from the front! Enter on the **SIDE**!



**Dress appropriately! We will test in a church!**

When you park your car in the **LOWER** parking lot, you will see a round pergola (see photo below).

Go through the pergola and look to the right! It's the side of the church where you will test.

**Please see the photos on the next three pages**

**Photo 1-** What you will see when you exit the lower parking lot on foot!



**Please see the photos on the next two pages!**



This is the side (see photo below) of the church where you will test. **DO NOT** go to the front of the church.

Please note the Mission Center sign between the four trees on the right side of the photo. The door to the testing area **is under the Mission Center sign.**

## Photo 2



The door to the testing area is under the Mission Center sign.

**Please see the last photo on the next page!**

Photo 3- The door to the testing area is under the Mission Center sign.

