

IB Exam Rules May 2017

1. All IB Exams begin at 8:00 am (morning) and 1:00 pm (afternoon). Arrive **15 minutes** before your exam begins. However, you may **NOT** enter the exam room early. Late arrivers **DO NOT** receive extended time.
2. **If you receive extended time** on exams (e.g. 504 plan) **AND** you requested extended time when you registered for IB exams in October, you will receive extended time. You will continue testing when the exam ends. If you have questions concerning extended time, please see Dr. Thomas **before** exams begin. Please don't wait until the day of your exam(s) to get clarification.
3. What students must bring to the exams: The IB Exam Schedule and materials students **MUST** bring to each exam are posted on the IB Exam link on the MPHS website by exam and date.
Two black pens (correcting fluid/pens are not permitted). **ALWAYS** bring black pens!
2 pencils for exams that will be scanned or for exams that require graphs.
Highlighters or colored pencils for planning on certain exams (ask your teacher).
An approved calculator (if required) and extra batteries.
Business- You need a calculator for HL and SL papers 1 & 2.
Sciences: Biology, Chemistry, and Physics HL & SL- Calculators are not allowed on paper 1. However, you need a calculator for papers 2 & 3. Environmental Systems and Societies- You need a calculator for papers 1 & 2.
Math- You can't use a calculator for Math HL and Math SL paper 1. You need one for Math SL paper 2 and Math HL, papers 2 & 3. You need one for Math Studies Paper 1 & 2.
Social Studies- You need a calculator for Economics HL paper 3.
A ruler or protractor for some exams (e.g. math and sciences). Ask your teacher!
Anything else a teacher tells you to bring. Dr. Thomas will determine if it is permissible!
What the school will provide: The school will provide items you are not allowed to bring into the exam room. Examples include the Business Case Study; Business Formulae; Chemistry Data Booklet; Math HL, Methods, and Studies Formula Booklets; meter paper; Physics Data Booklet; notebook paper for planning, etc.
Note: The school will not provide calculators or extra batteries.
4. You may not bring materials into the examinations except those authorized by the administrator or proctors. We will collect prohibited materials at the door.
5. You may not remove examination booklets and other materials from the examination room.
6. You may not communicate with one another in any manner whatsoever during the examination (e.g. talking, passing notes, sign language, obvious eye contact, etc.).
7. All work completed during the examination and then submitted for assessment, must be the authentic work of the student. Any collusion, plagiarism, unauthorized material, or communication between or among students may constitute malpractice, resulting in appropriate action by the International Baccalaureate Organization.
8. You may bring water, but no other form of refreshment, into the examination room.
9. The administrator and proctors have the right to expel any student from the examination room whose behavior interferes with the proper administration of the examinations.
10. All Myers Park and CMS rules are in effect before, during, and after the exams.
11. You will not be allowed to leave the examination room until instructed to by the administrator.
12. If the exam is more than one hour long, you may leave early with administrator permission. You must stay for the first hour of the exam, and may not leave in the last 15 minutes of the exam.

Dress appropriately! We are testing in a church!

Enter the church parking lot from Ferncliff Dr. See map on page 2

Please note that Ferncliff Rd. crosses Providence Rd. You will turn on the Providence United Methodist Church side of Ferncliff Rd.

DO NOT enter the parking lot directly from Providence Rd or Sharon Ln
Once you enter the church parking lot, follow the signs.

All exams will be administered on the bottom floor of the church. It's ground level! When you exit the parking lot, you will see the entrance on the **SIDE of the church. The **SIDE** entrance is under an overhang.**

Please **NO NOT enter the church from the front! Enter on the **SIDE**!**

