Bend Senior High School Honor Code

Purpose of the Honor Code:
- To clarify what constitutes malpractice
- To ensure that everyone understands that cheating hurts the entire community
- To create a guide for everyone to follow
- To uphold the integrity of Bend Senior High School and the IB Programme

Traits the Honor Code develops:
- Integrity
- Honesty
- Pride
- Perseverance
- Principles
- Honor for self, group and community

Reasons malpractice is wrong
- It allows someone to receive undeserved credit, grade point, class rank and other unfair advantages
- It misrepresents someone's ability and content mastery
- It diminishes trust between teacher-student and student-student
- It diminishes the personal learning experience
- It compromises the student's, school's and diploma programme's honorable reputation
- It puts students in a difficult position that could question or test their character
- It is a selfish action; no amount of pressure justifies malpractice

Definitions of Malpractice:
- Copying: Submitting someone else's work as one's own
- Plagiarism: Failing to properly cite sources of others' ideas
- Collusion: Helping another student commit malpractice
- Unfair advantage: Using or sharing unauthorized material on any exam, project or assignment
- Unauthorized collaboration: Working together on what was expected to be an individual task

ALL teachers shall:
- Explain and model proper citation in their subject
- Clarify authorized and unauthorized materials for exams, projects and assignments
- Discuss what constitutes malpractice in their subject
- Describe the exact conditions for collaborative work
- Communicate with committee/coordinator regarding possible malpractice
- Read and be familiar with IB Academic Honesty Policy
- Model integrity at all times

Students shall:
- Avoid any act of malpractice or any act that could be construed as malpractice at all times
- Use correct citation methods at all times

- Ensure all work turned in is the student's own
- Take an active role in promoting integrity among peers
- Read and be familiar with the IB Academic Honesty Policy
- Ask the teacher if they are unsure about independent versus collaborative expectations

Consequences for Committing Malpractice

I. Unintentional (improper citation)
   a. Student has one chance to resubmit. Teacher may assign penalty. Proper citation may be retaught.
   b. If committed on an IB internal assessment, student may have one chance to redo if there is sufficient time.
   c. A second offense using similar improper citation becomes intentional malpractice.

II. Intentional
   a. First offense:
      i. Student earns a zero on the assignment; parent notified; teacher consult
      ii. Student or teacher can request Honor Code Committee review of incident.
   b. Second offense:
      i. Student is at risk of being removed from class/programme
      ii. Student is required to meet with the Honor Code Committee
   c. Third offense:
      i. Student removed from class/programme.
      ii. Box checked on the student's transcript informing the prospective college of academic dishonesty

III. IB Internal or external formal assessment
   a. With the exception of item Ib. above, coordinator notifies IB headquarters in Wales.
   b. An IB investigation begins with a coordinator's statement, teacher's statement and student's statement.
   c. All parties are interviewed by an IB representative.
   d. Formal decision made by the IB committee may result in the withdrawal of the IB diploma or certificate and notification of student's prospective university.

Final Note:

The purpose of this document is to educate students, parents, and teachers about the importance of ethical behaviors, with regard to Academic Honesty. These behaviors are the cornerstone of the IB Learner Profile and reflect the highest degree of integrity we want to cultivate throughout our school community.

Please sign stating you acknowledge that the Honor Code is in effect *at all times* and that you understand the expectations and consequences for Honor Code violations.

Student Name (print legibly): _____

Student Signature: _____   Date: _____

Parent Signature: _____   Date:_____