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Where Passion Meets Progress

I Believe in You and I Believe in My PLC FAQ

Q: Where do you find the 2022-2023 I Believe in You Grant application and the 2022-2023 I Believe in my PLC Grant application?

A: The 2023-2024 [I Believe in You Grant](#) application and the 2023-2024 [I Believe in My PLC Grant](#) application are hyperlinked and the applications were posted in Teacher Talk.

Q: Who do we send the grant applications to?

A: The grant applications should be submitted to the school administrator's designee to be reviewed by the principal and/or school committee.

Q: Who reviews the grant applications?

A: The school principal is the **final** approver of the grant applications. A copy of the approved grant applications must be kept on file at the school.

Q: How is the total allocation to be distributed among staff?

A: The allocation is \$1,000 per teacher based on the August roster. An additional \$7,000 is to support Professional Learning Community initiatives in the I Believe in My PLC. If teacher positions have been added to the roster since August, additional funding will be provided after this account has been totally pre-encumbered.

Q: What can be purchased with these funds?

A: The G.A.A.P. code (20-20-487-100-610-LOC-xxx-SLT) is an instructional supply line using the ARP funding. Instructional supplies or materials that support students' learning can be purchased from this account. An item cannot exceed \$2,000 per unit. The Requester's Justification can be one of the following:

- Instructional Support & Materials
- Instructional Goods and Materials
- Technology for Students

Q. What documentation needs to be kept by the school?

A. All grant applications submitted by teachers should be kept on file at the school or on Google Drive. By the grant deadline, October 27, 2023, each school should submit the [NBOE I Believe in You Final Report](#).

Q: What date are the orders due to be entered into PeopleSoft.

A: November 30, 2023

Q: What vendors can be used to order?

A: All orders must be processed through the eProcurement system, PeopleSoft.