



Smithtown Central School District

26 New York Avenue, Smithtown, New York 11787

Kevin Colon

Administrator for Guidance and Related Student Services
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Mark Secaur, Ed.D.

Superintendent of Schools

Daniel J. Helmes

Assistant Superintendent for Pupil
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August 2024

Dear Eleventh Grade Student and Parent:

On Saturday, October 26, 2024, students who attend Smithtown High School West will take the **PSAT** examination at **Smithtown HS West** from 7:30am to approximately 11:30am. Students typically take the **PSAT** in their junior year in preparation for the SAT and to qualify for the National Merit Scholarship Program.

The Smithtown Central School District uses an online payment processing system, **SchoolPay** to allow parents easy and convenient online access to pay fees 24 hours a day 7 days a week. Parents must make a PSAT payment of \$37.00 using SchoolPay on the [Parent Resources](#) section of the school's website (click on SchoolPay). You will have to make an account. You can pay with an Echeck, debit or credit card. Registration will be open August 28th 8:30am through September 27th at 3pm. We are unable to accept registrations beyond the September 27th deadline.

All PSATs will be administered in a digital format unless a paper version is required through an approved SSD accommodation from the College Board (see [Accommodations for Digital Testing](#)). Your child will be required to use their SCSD managed Chromebook to take the exam. In order to access the PSAT exam, your child will be required to use a digital application called **Bluebook**. All SCSD Chromebooks have the App preinstalled. You can find the help document [here](#) on how to access the app and become familiar with it. On exam day, you will access, complete and submit the PSAT completely online through the Bluebook app.

Your receipt from SchoolPay is your child's admission ticket. Your child must present the admission ticket (receipt), along with a photo ID on the day of the test. Bring two #2 pencils (sharpened) and a Calculator

Students will not be permitted to go to lockers before the test.

If you have any further questions regarding the PSAT examination, please contact your child's school counselor.

Sincerely,

Kevin Colon

Administrator for Guidance and Related Student Services

West Guidance Office 631- 382-3020