



Smithtown Central School District

26 New York Avenue, Smithtown, New York 11787

Kevin Colon

Administrator for Guidance and Related Student Services
(631) 382-2014

Mark Secaur, Ed.D.

Superintendent of Schools

Daniel J. Helmes

Assistant Superintendent for Pupil
Personnel Services

Dear Tenth Grade Student and Parent:

August 2024

On Saturday, October 26, 2024, Smithtown High School West will take the **Digital PSAT/NMSQT** examination at **Smithtown High School West** from 7:30am to approximately 11:00am. Juniors take the **PSAT/NMSQT** in preparation for the SAT and to qualify for the National Merit Scholarship Program. **All tenth graders may sit for the PSAT if they choose.** The profile of students who take the **PSAT** in tenth grade are those who have completed Geometry Honors or English 9 Honors. Please note that the test was designed for an 11th grade student who has completed coursework that is compatible with the questions asked. More important, however, we ask you to consider whether the timing of the overall experience is in your child's best interest.

Tenth grade students' scores do not count toward the National Merit Scholarship Program. Students will need to retake the **PSAT** in their junior year to qualify for the award.

The Smithtown Central School District uses an online payment processing system, **SchoolPay** to allow parents easy and convenient online access to pay fees 24 hours a day 7 days a week. Parents must make a PSAT payment of \$37.00 using SchoolPay on the [Parent Resources](#) section of the school's website (click on SchoolPay). You will have to make an account. You can pay with an Echeck, debit or credit card. Registration will be open August 28th 8:30am through September 27th at 3pm. We are unable to accept registrations beyond the September 27th deadline.

All PSATs will be administered in a digital format unless a paper version is required through an approved SSD accommodation from the College Board (see [Accommodations for Digital Testing](#)). Your child will be required to use their SCSD managed Chromebook to take the exam. In order to access the PSAT exam, your child will be required to use a digital application called **Bluebook**. All SCSD Chromebooks have the App preinstalled. You can find the help document [here](#) on how to access the app and become familiar with it. On exam day, you will access, complete and submit the PSAT completely online through the Bluebook app.

Your receipt from SchoolPay is your child's admission ticket. Your child must present the admission ticket (receipt), along with a photo ID on the day of the test. Bring two #2 pencils (sharpened) and a Calculator

Students will not be permitted to go to lockers before the test.

If you have any further questions regarding the PSAT examination, please contact your child's school counselor

Sincerely,

Kevin Colon

Administrator for Guidance and Related Student Services

Information Only for Students with Disabilities (i.e. IEP, 504) who may be seeking testing accommodations for College Board Tests

A Message from College Board:

Students who are seeking accommodations, based on disability, on College Board tests (i.e., SAT®; AP®; PSAT/NMSQT®) must follow several important steps. These important steps are explained in the College Board's *Instructions for Completing the Student Eligibility Form*. You and your son/daughter will want to read the instructions carefully. Here are several other important things to know:

- The College Board has specific guidelines for identifying appropriate accommodations on their tests. Often these accommodations are the same as those your child receives at school, but not always. It is not automatic that school accommodations will be the same as those approved for College Board tests.
- When a student's Eligibility Form is received by the College Board, the review is very thorough. And, there are times that College Board may ask to review a student's disability documentation—this all takes time. Allow sufficient time (5 weeks from the date the Eligibility Form is complete and 7 weeks when College Board asks to review the documentation, and it is complete).
- To assist in planning for the eligibility process, the College Board has posted important due dates to request accommodations for College Board tests. You can see these dates on the College Board's Web site.
- The College Board's Web site at www.collegeboard.org/students-with-disabilities is a good resource for help in the eligibility process, and if you have further questions, you may want to call the College Board's SSD office at (609) 771-7137.

The College Board

Service for Students with Disabilities