

## **English Department Grading Policy for High School**

### **Summative Assessments (35%)**

Any major assignment that demonstrates students' understanding or their analysis and synthesis of a unit's objective. Students should have the suggested amount of assignments per requirement. ***Teachers at each grade level should determine how many of each category they will assign. There should be some alignment across a course (this may be different for Honors and Regents).***

### **Formative Assessments (55%)**

Any assignment that evaluates students' knowledge of a concept taught or discussed within a larger unit. Students should have the suggested amount of assignments per requirement. ***Teachers at each grade level should determine how many of each category they will assign. There should be some alignment assigned across a course (this may be different for Honors and Regents).***

- **Class-work/homework 15%**
- **Quizzes/Tests 20%**
- **Writing 20%**

### **Cumulative Assessment (10%)**

A Common Core based assessment that covers all standards/skills taught up to the current marking period. This assessment will be administered in class during the seventh week of the marking period (unless otherwise noted).

## **Classroom Procedures**

### **Lateness Policy**

All homework is expected to be submitted the day it is due. Students may turn in homework one day late for half credit. **No work will be accepted if it is more than one day late.** Special considerations may be made for students with extended absences because of sickness, family problems, or family tragedy.

Students will be penalized 5 points per day for any summative assessment that is submitted late. **No summative assessments will be accepted more than four days late.**

### **Extra Credit**

In the effort to limit grade inflation and legitimize student academic performance, teachers are asked not to grant extra credit. The work assigned each quarter must be the evaluative tools that assess student learning and function as the appropriate measures of performance.

***Please note.*** It is suggested that students have the opportunity to work independently on a written assignment or to read independently for one class period each week. During this time teachers may conference with students to discuss their writing or reading progress.