



Howard-Winneshiek Community School

Howard-Winn Acceptable Use Policy for Students

The Howard-Winneshiek Community Schools information technology resources, including email and Internet access, are provided for educational purposes. Families should be aware that some material accessible via the Internet may contain items that are illegal, defamatory, inaccurate or potentially offensive to some people. While our intent is to make Internet access available to further educational goals and objectives, students may find ways to access other materials as well. We believe that the benefits to students from access to the Internet, in the form of electronic information resources and opportunities for collaboration, exceed the potential for misuse. But ultimately, adult students (age 18 or older) or parents/guardians of minors are responsible for setting and conveying the standards that they or their children should follow when using media and electronic information sources. The Howard- Winneshiek Community Schools support and respect each individual's or family's right to decide whether or not to allow access for themselves or their children to the service provided including the Internet. Adherence to the following policy is necessary for continued access to the school's technological resources:

Students must

1. Respect and protect the privacy of others.
 - Use only assigned accounts.
 - Not view, use, or copy passwords, data, or networks to which they are not authorized.
 - Not distribute private information about others or themselves.
2. Respect and protect the integrity, availability, and security of all electronic resources.
 - Observe all network security practices, as posted.
 - Report security risks or violations to a teacher or network administrator.
 - Not destroy or damage data, networks, or other resources that do not belong to them, without clear permission of the owner.
 - Conserve, protect, and share these resources with other students and Internet users.
3. Respect and protect the intellectual property of others.
 - Not infringe copyrights (no making illegal copies of music, games, or movies!).
 - Not plagiarize.
4. Respect and practice the principles of community.
 - Communicate only in ways that are kind and respectful.
 - Report threatening or discomfoting materials to a teacher.
 - Not intentionally access, transmit, copy, or create material that violates the school's code of conduct (such as messages that are pornographic, threatening, rude, discriminatory, or meant to harass).
 - Not intentionally access, transmit, copy, or create material that is illegal (such as obscenity, stolen materials, or illegal copies of copyrighted works).
 - Not use the resources to further other acts that are criminal or violate the school's code of conduct.
 - Not send spam, chain letters, or other mass unsolicited mailings.
 - Not buy, sell, advertise, or otherwise conduct business, unless approved as a school project.

Consequences for Violation: Violations of these rules may result in disciplinary action, including the loss of a student's privileges to use the district technology resources.

Supervision and Monitoring: Howard-Winneshiek Community Schools and IT administrators and their authorized employees monitor the use of district technology resources to help ensure that uses are secure and in conformity with this policy. Administrators reserve the right to examine, use, and disclose any data found on the school's information networks in order to further the health, safety, discipline, or security of any student or other person, or to protect property. They may also use this information in disciplinary actions, and will furnish evidence of crime to law enforcement.

Howard-Winneshiek Acceptable Use Booklet Web Address:

<https://sites.google.com/a/howard-winn.k12.ia.us/hwtech/policies>



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Please sign this form and return it to the School Office in the Howard-Winneshiek Community Schools if you would like for your child to be granted access to Howard-Winneshiek Community Schools' District Technology Services, including the Internet. Students 18 and over may sign their own form.

Student Name _____

Grade _____

School _____

Date _____

(Parent or Guardian's signature)

I have read the **POLICY FOR ACCEPTABLE USE OF DISTRICT TECHNOLOGY TO HOWARD-WINNESHIEK COMMUNITY SCHOOLS'** and agree to abide by its regulations. I acknowledge and understand that violation of these regulations will constitute disciplinary actions outlined in the policy:

_____	_____
Student Signature	Date

PARENTS: PLEASE DISCUSS THESE RULES WITH YOUR STUDENT TO ENSURE HE OR SHE UNDERSTANDS THEM. THESE RULES ALSO PROVIDE A GOOD FRAMEWORK FOR YOUR STUDENT'S USE OF COMPUTERS AT HOME, AT LIBRARIES, OR ANYWHERE.