

How to Place 2 Photos Together Into 1 File (in Photoshop)

- Then adding and altering text
- Adding a border around each image
- Adding a background



Photo 1
Lynnwood High School
Ms Schou

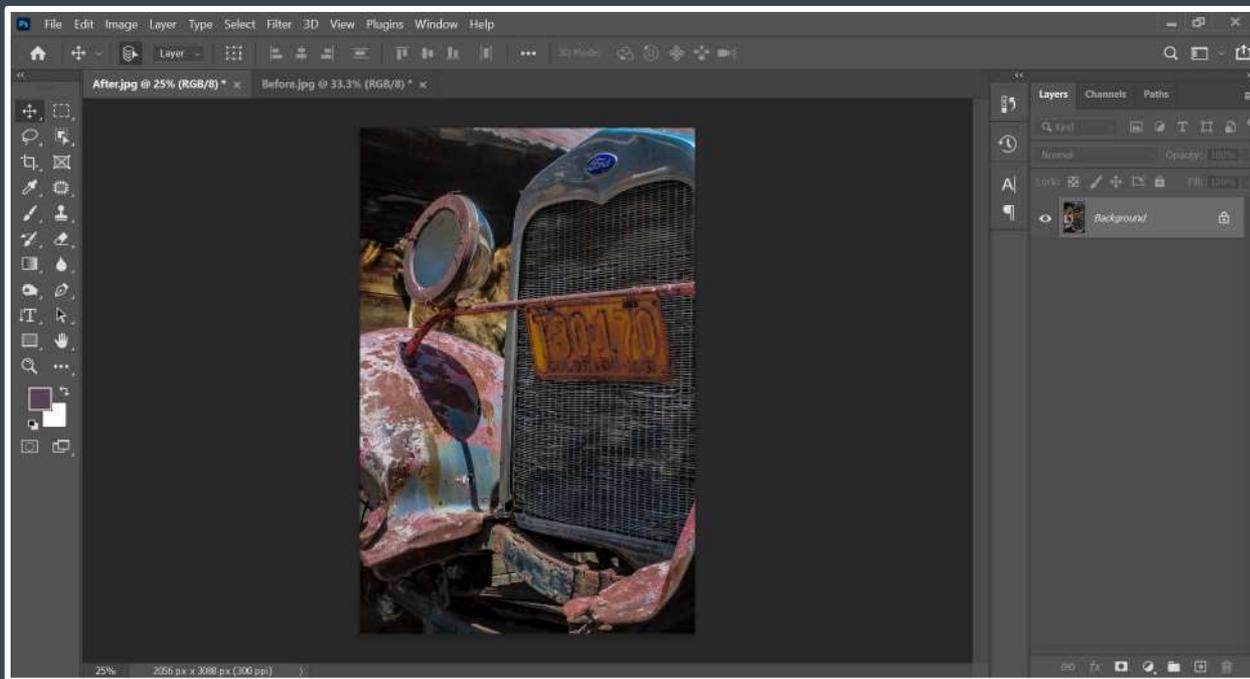
Click on each part to take you directly to those directions

- [Part One: Combining 2 Images Into 1 File](#)
- [Part Two: Adding and Altering Text](#)
- [Part Three: Adding a Border Around Each Photo](#)
- [Part Four: Adding a Background](#)
- [Saving your image to your Google Drive](#)

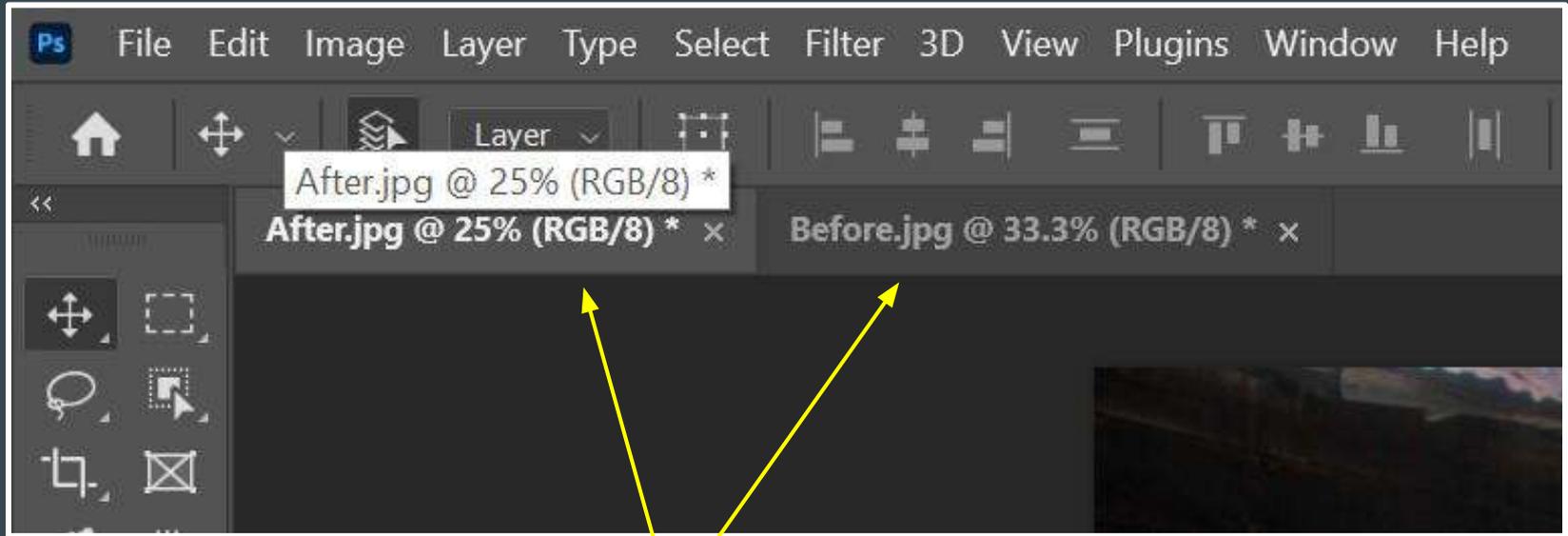
- **Part One: Combining 2 Images Into 1 File**

1st Steps

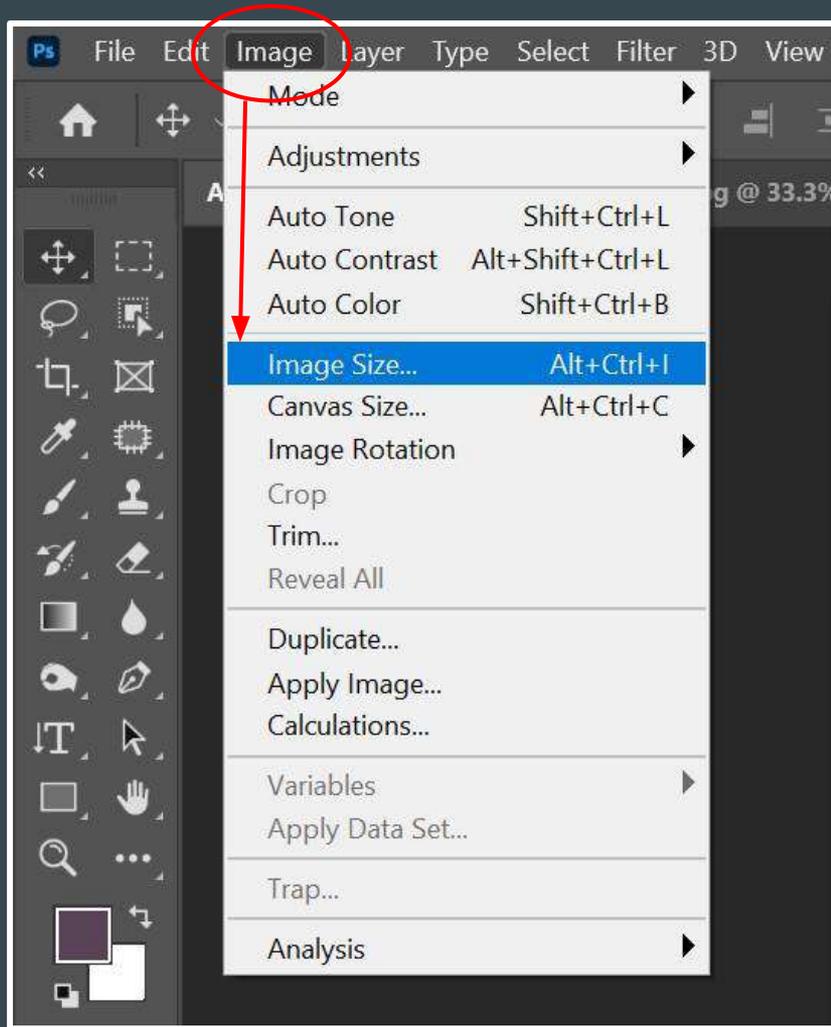
- Import your images into Lightroom (LR)
- Edit them for best color/exposure etc.
- Export both images to Photoshop (PS)
- They will both be open in PS at the same time



- Your screen should look like this
- You will only see 1 photo
- There will be 2 tabs at the top of your workspace

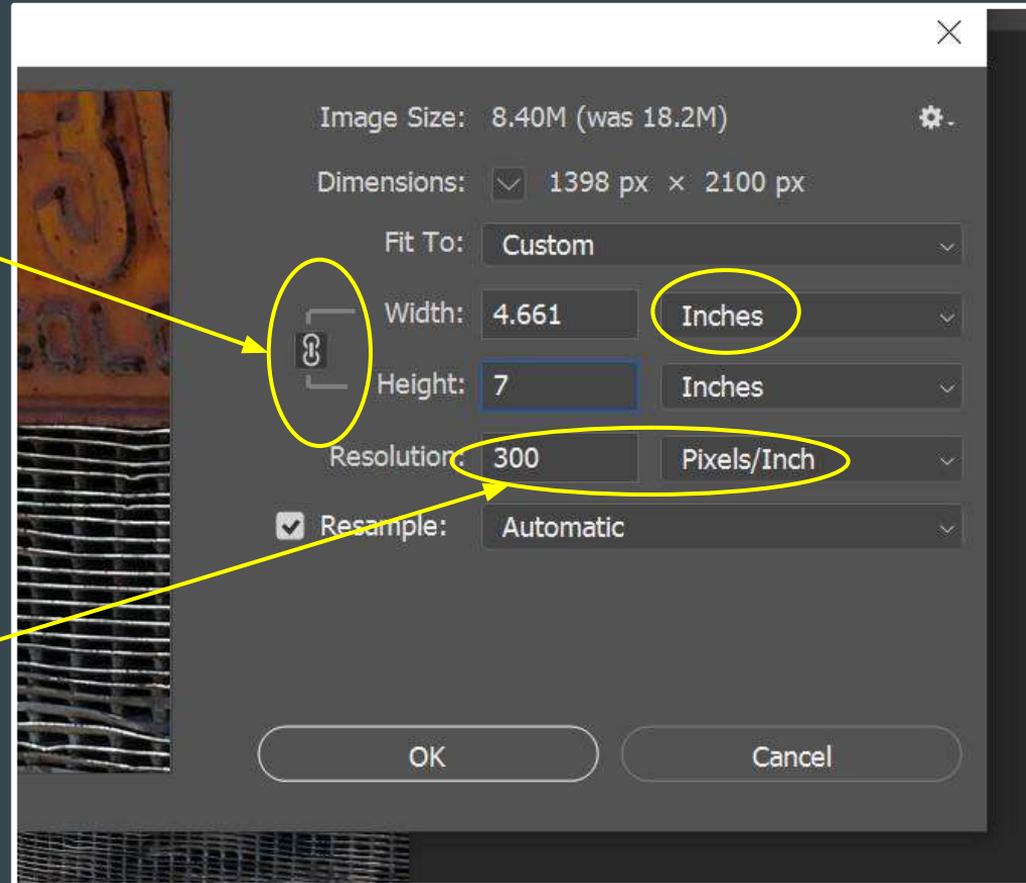


- Here you can see the 2 tabs
- Each one indicates an open file but only 1 is visible at a time
- Try clicking on each tab to see each of your photos

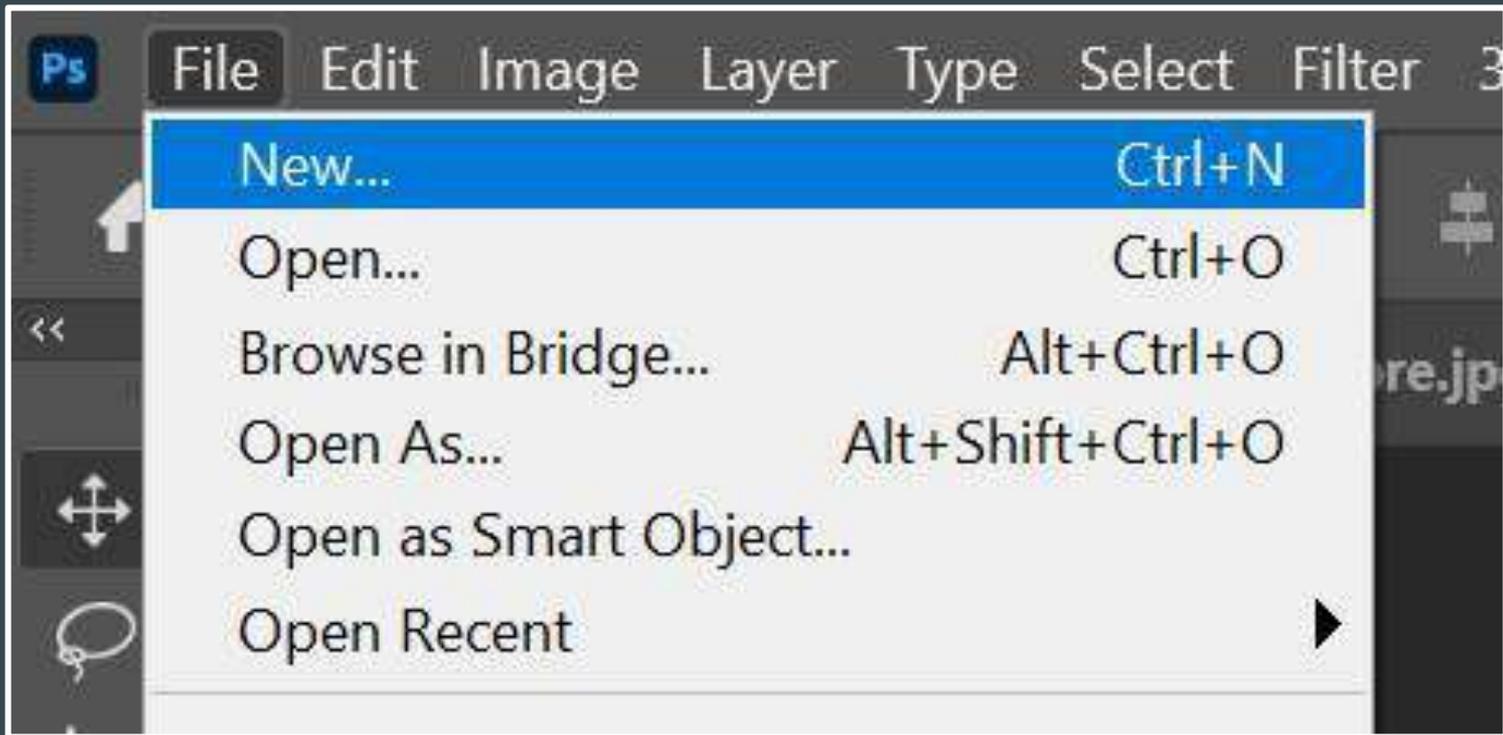


- Now you want to resize your photos to make them fit together into the final file
- IMAGE > IMAGE SIZE
- You will do this to both of your images
- The exact size isn't important but try to make each one a bit smaller than $\frac{1}{2}$ of the final image

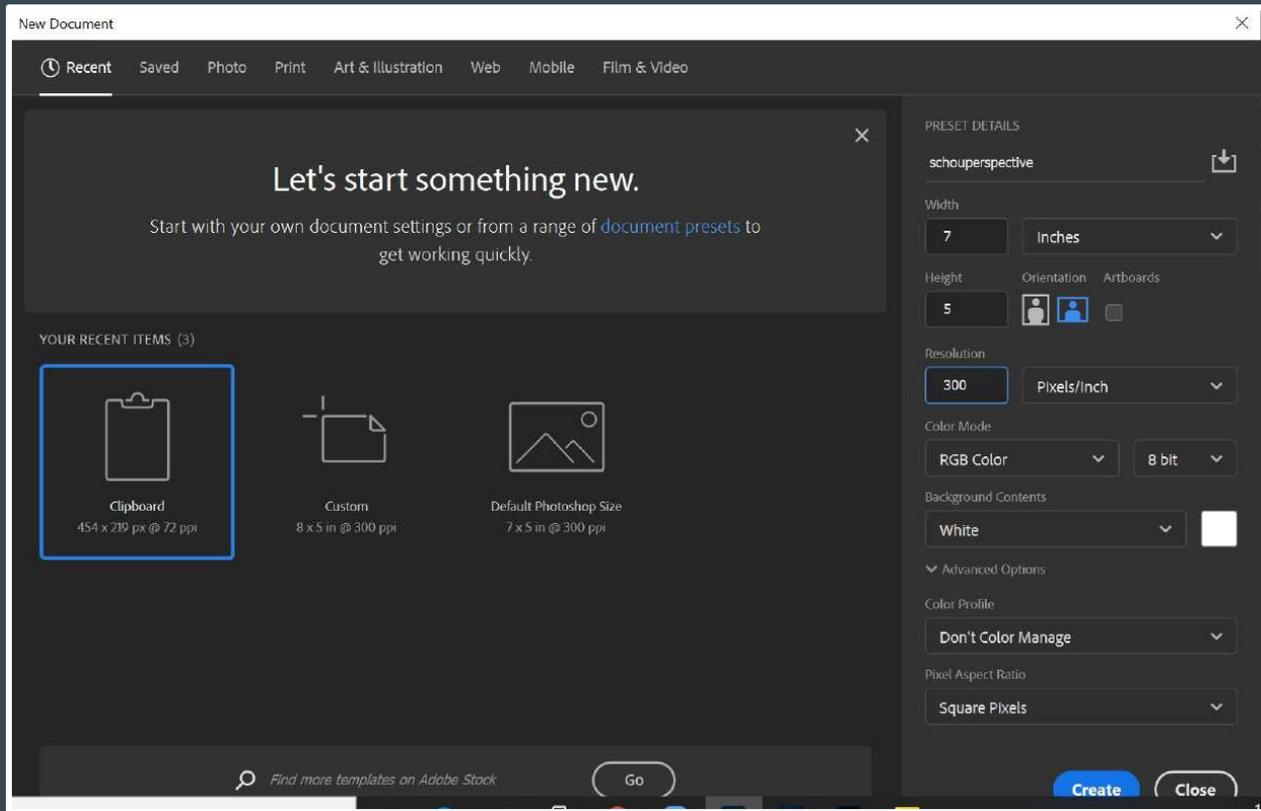
- Make sure the Width and Height are connected by the chain symbol so that *when you change one, the other automatically adjusts to keep the correct aspect*
- Enter in the size you want-I usually change the largest dimension
- Make sure you're in INCHES
- 300 PPI
- Press OK when done



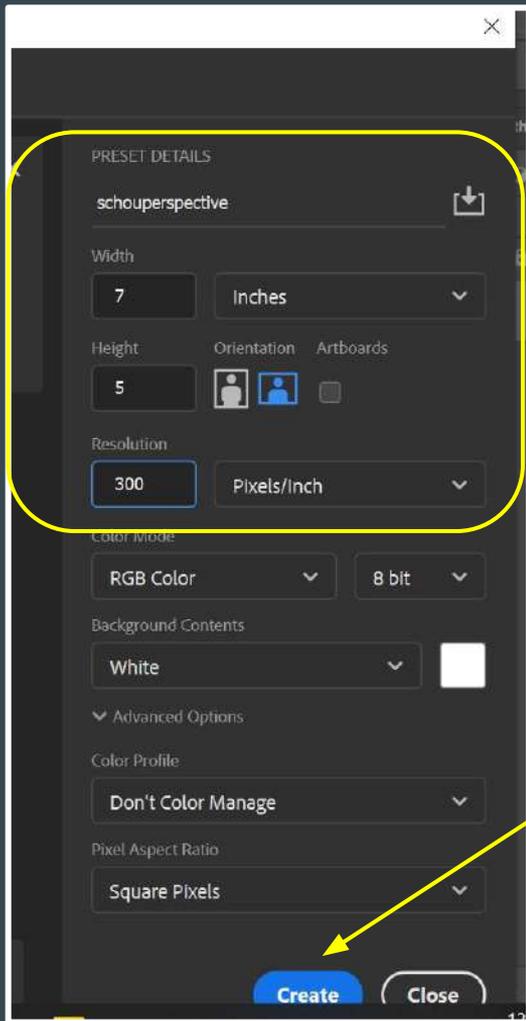
- Resize both of your photos so that they are about half the size of the final image/file size or a bit smaller
- They may look a lot different in size if they are enlarged at a different percentage
- Now you are ready to create the new file onto which you will place these 2 photos



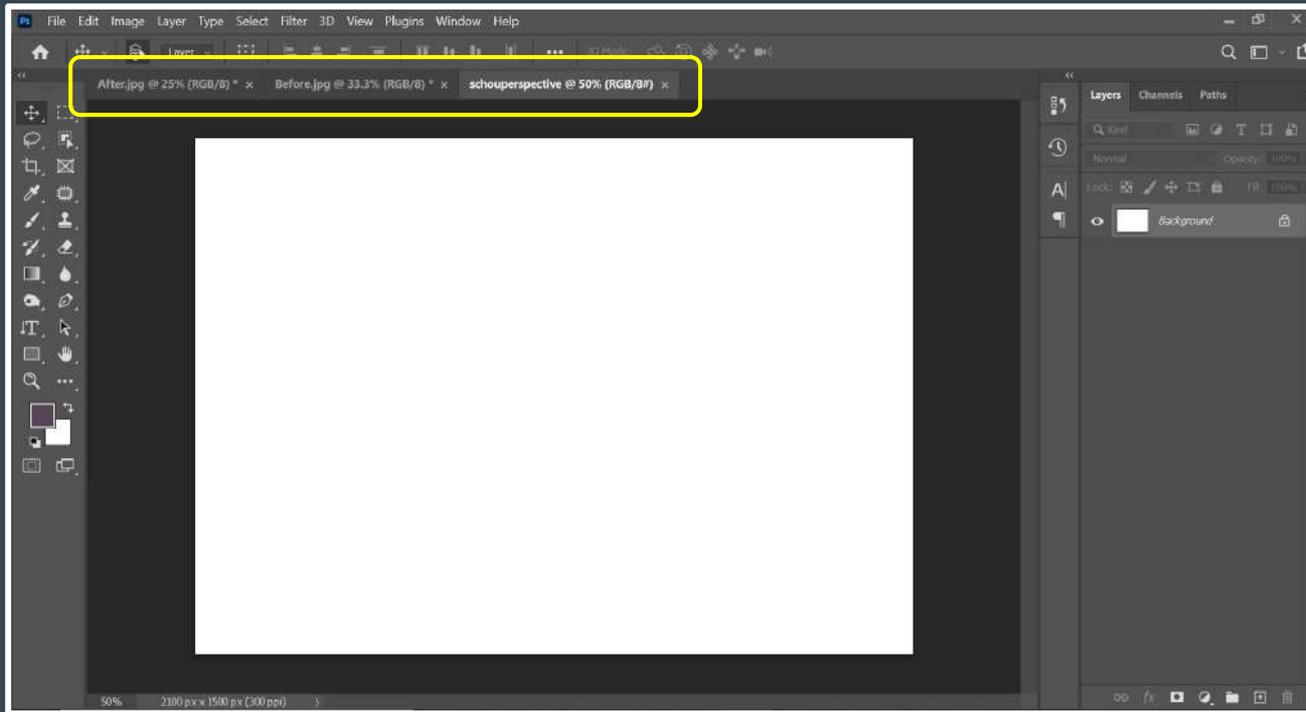
- FILE > NEW to create the new blank file onto which you will place the 2 photos you just resized



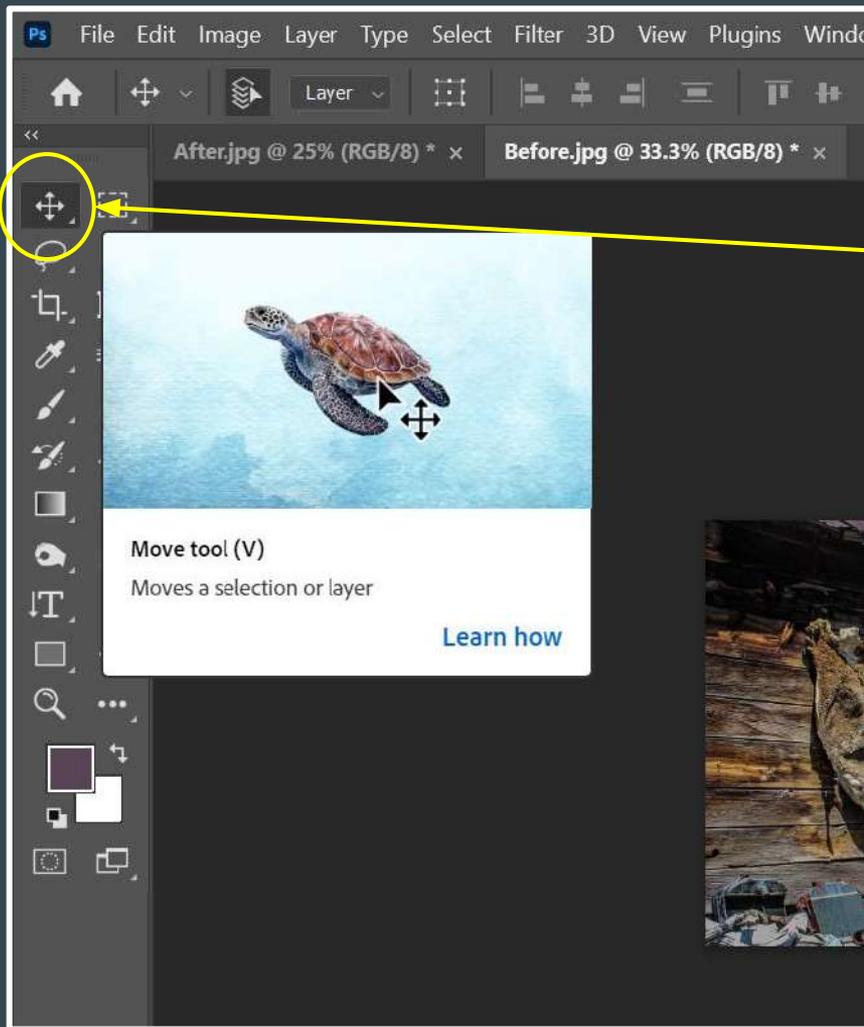
- This window pops open



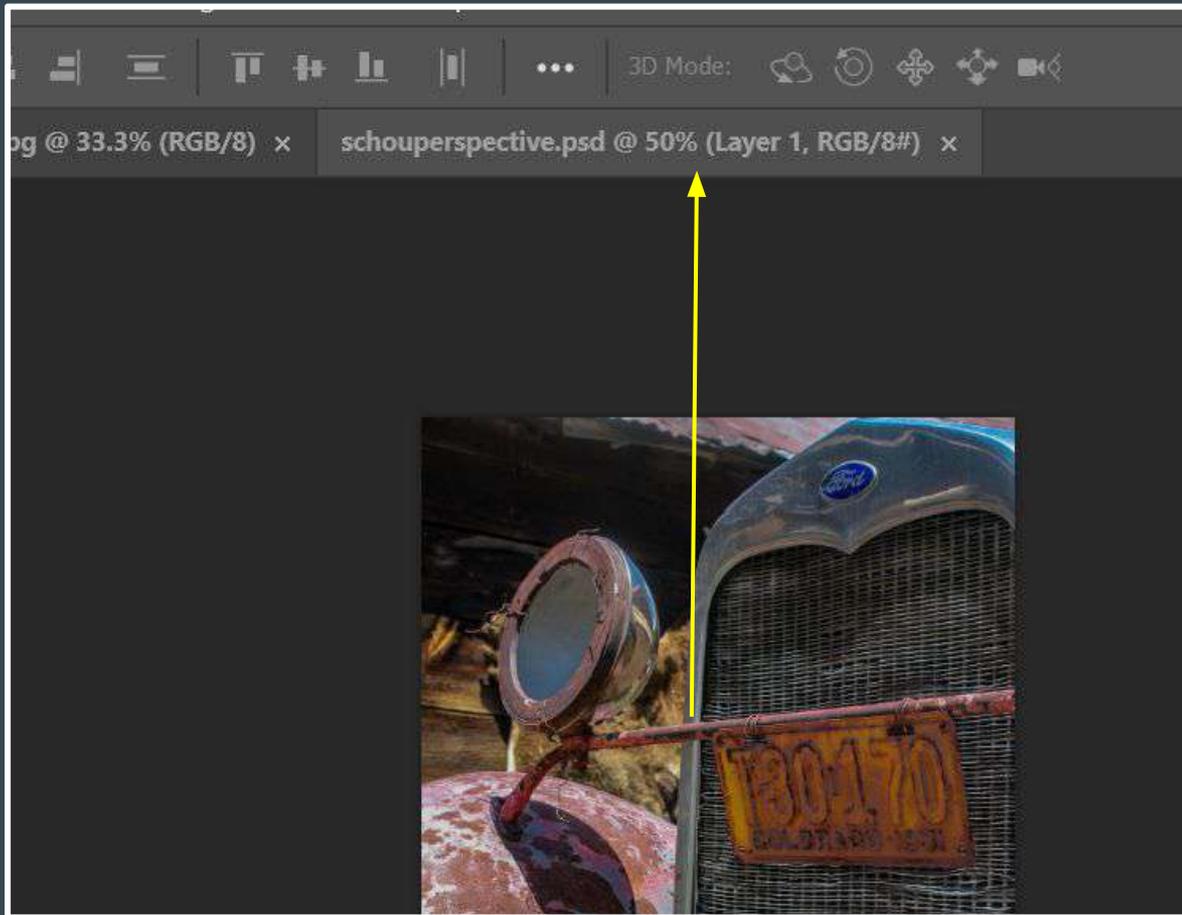
- Type in the name of your file (lastnameassignmentname)
- Make sure you are in INCHES
- Enter the dimensions required by the assignment
- Enter 300 for resolution
- Make sure you are in Pixels/inch
- Click on CREATE



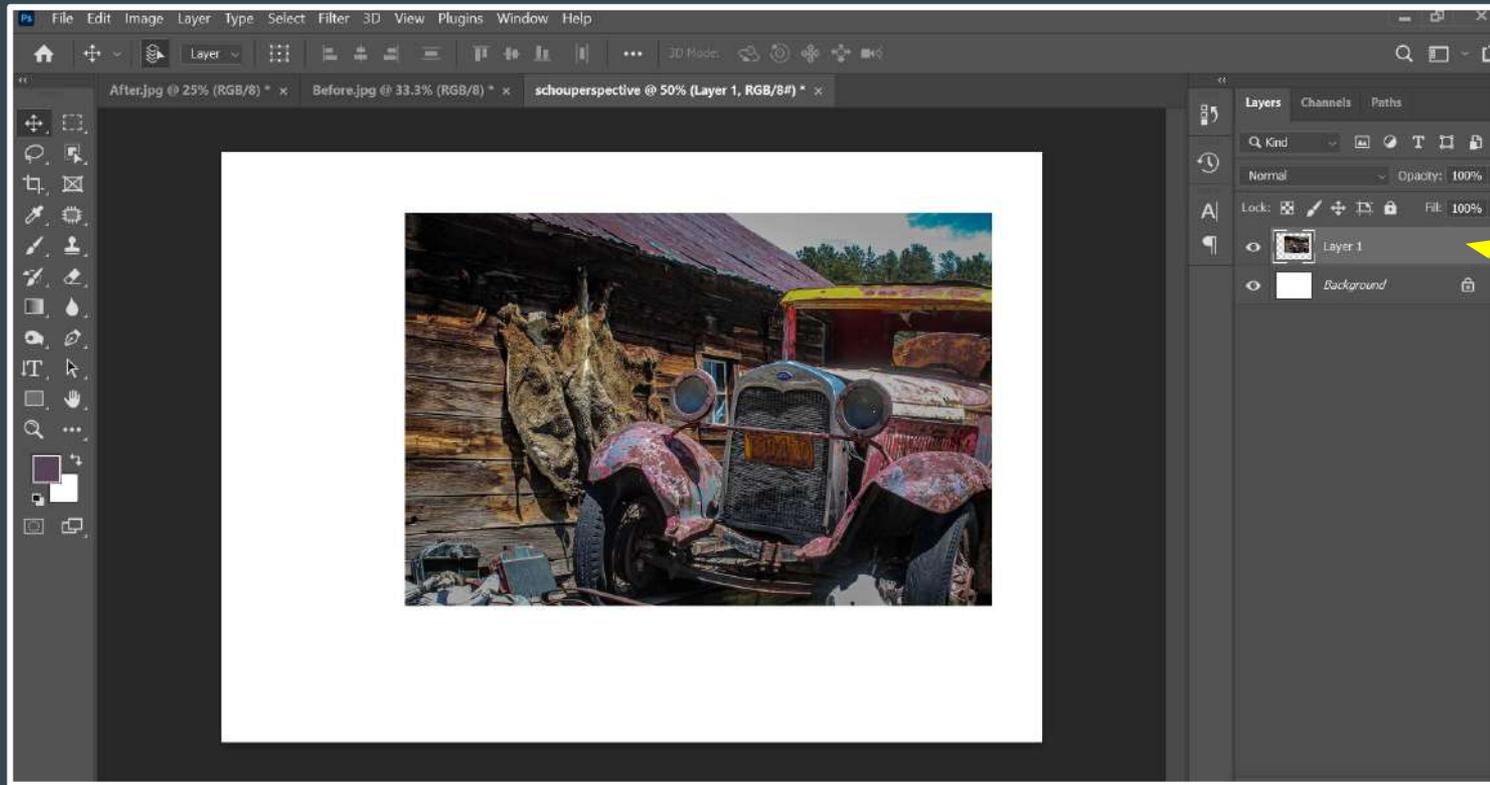
- This is what your screen should look like
- Note the 3 tabs at the top of your work space
 - 1 for each of your photos and 1 for the new blank file



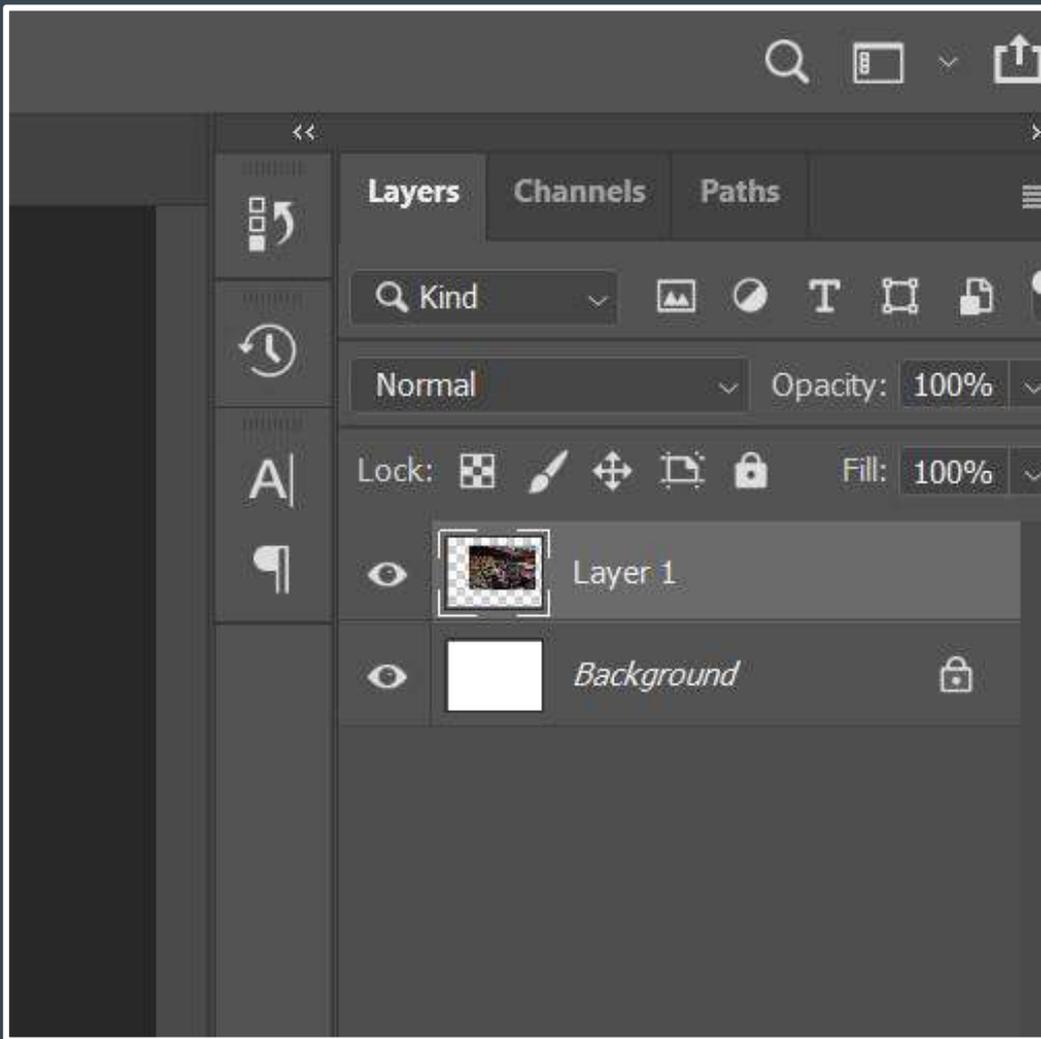
- Click on the MOVE tool
- First tool
- Looks like 2 crossed double-tipped arrows
- Hover your cursor over the tools to see the name of each one



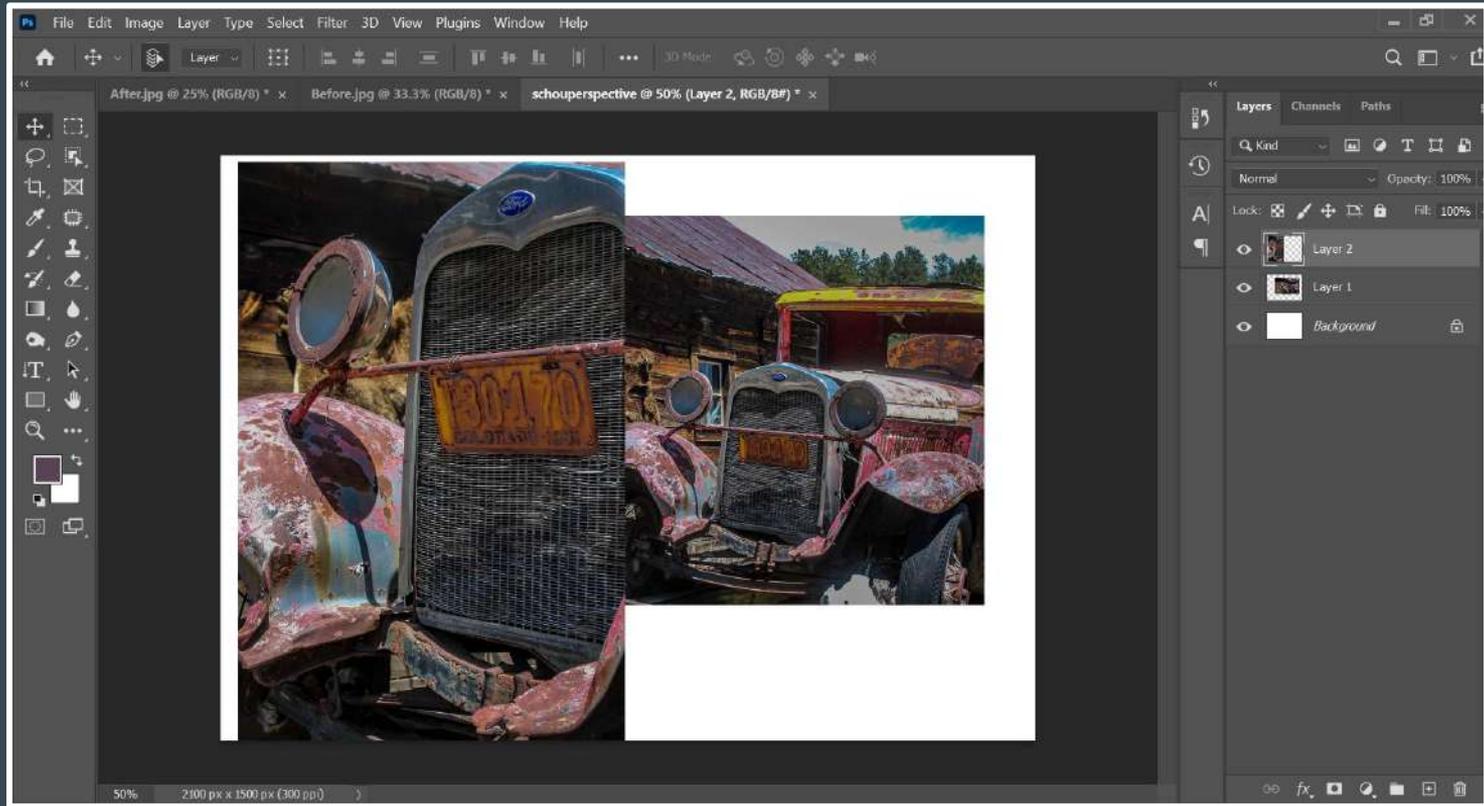
- Click on the middle of the photo
- Click and HOLD while you drag the photo up to the tab of your new file which will open up-DON'T LET GO OF THE PHOTO



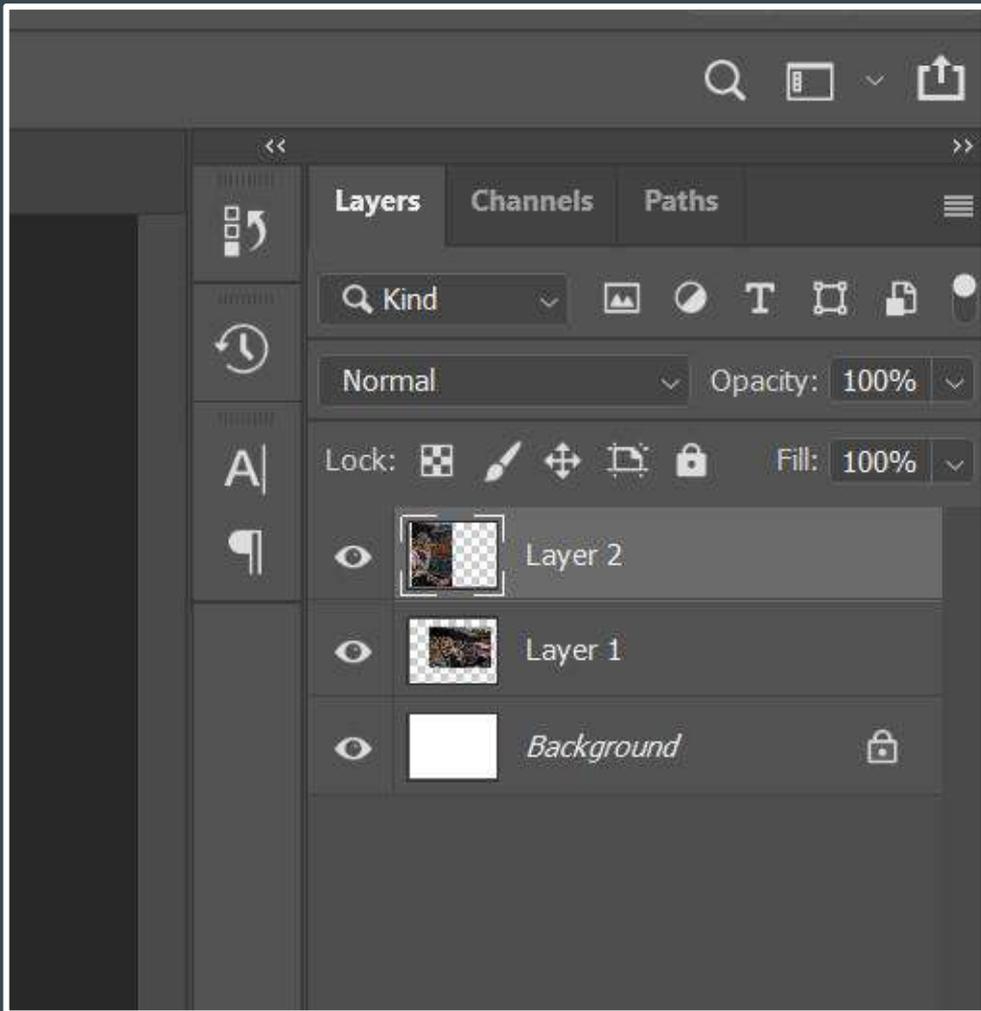
- Keep holding on to the photo and drag it onto the new file
- Let go (unclick) and your photo will become a new layer



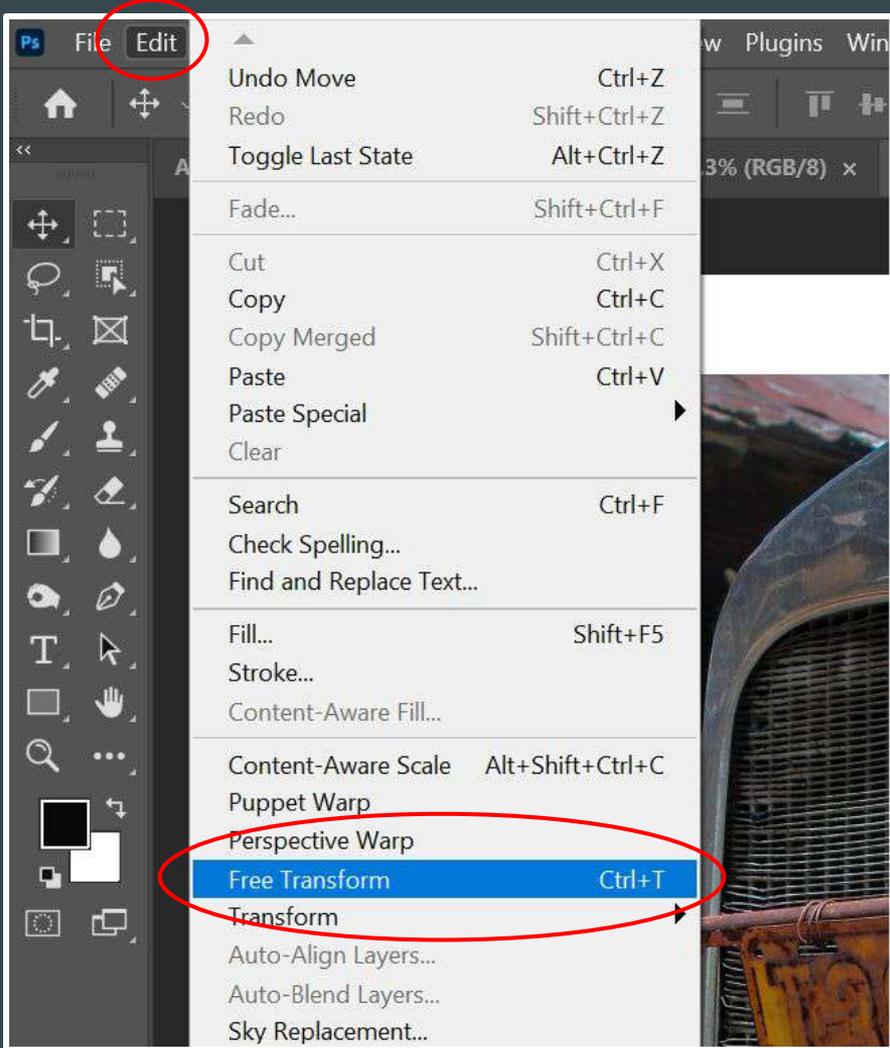
- This is what your layers panel should look like



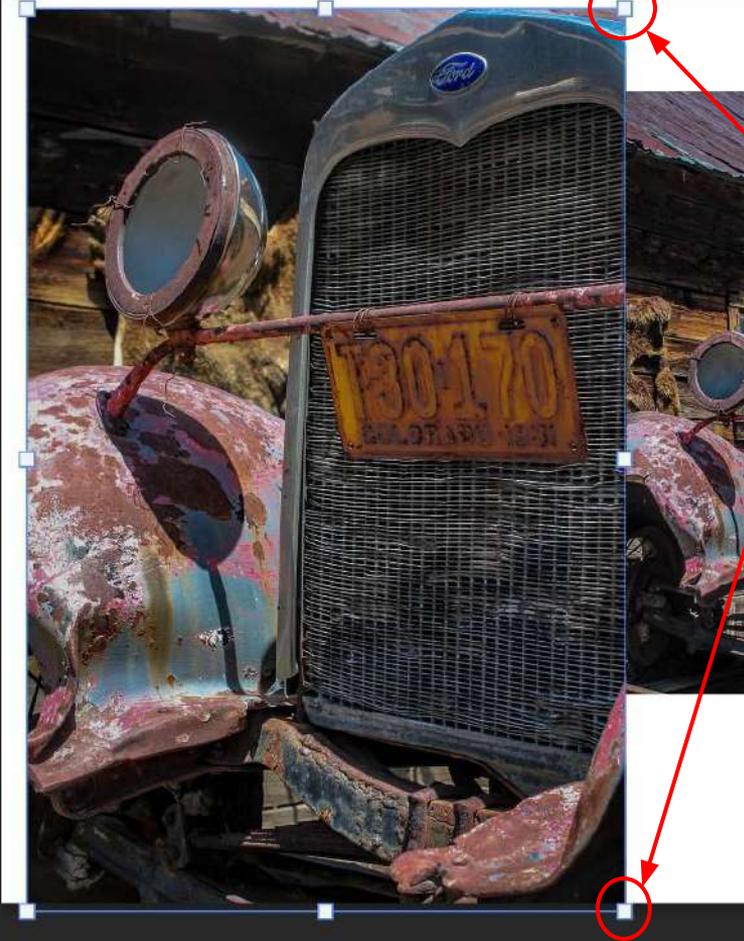
- Now do the same thing with your other photo(s)
- They may be the wrong size, but we will fix that later



- This is what your layers panel should look like now
- One layer for your background and a layer for each of the photos you added into the final file



- To resize the imported photos, click on the photo to activate it (the layer containing that photo will be lighter in the layers pane;)
- Click on EDIT > FREE TRANSFORM
- Then a box will appear around your photo

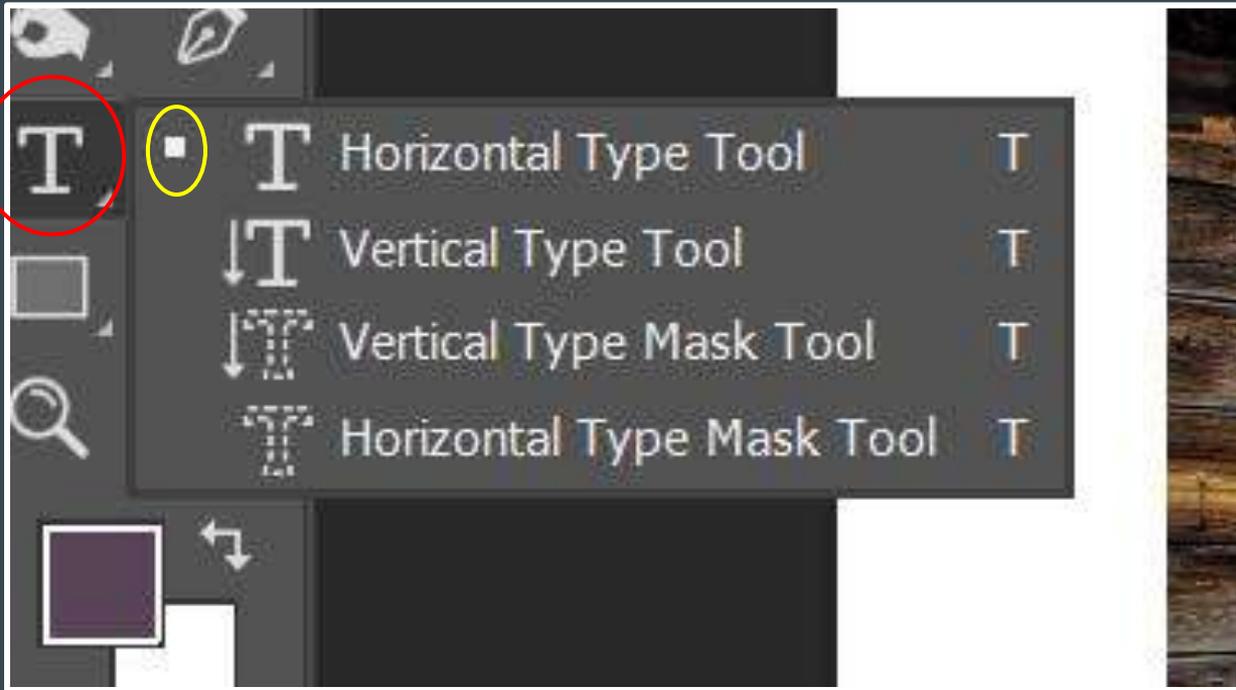


- This is what the box should look like around the photo you will be resizing
- Click on the CORNERS to shrink or expand the photo
- Hold down the SHIFT key to make sure the photo retains its proportions and doesn't become distorted
- Press ENTER when you are done resizing
- Click on the next photo and repeat



- Look at the photo on the left to see what it looks like after pressing EDIT > FREE TRANSFORM on the layer with that photo
- You can see the box around the photo - Hold SHIFT and drag the corners in or out to shrink or expand photo

- **Part Two: Adding and Altering Text**

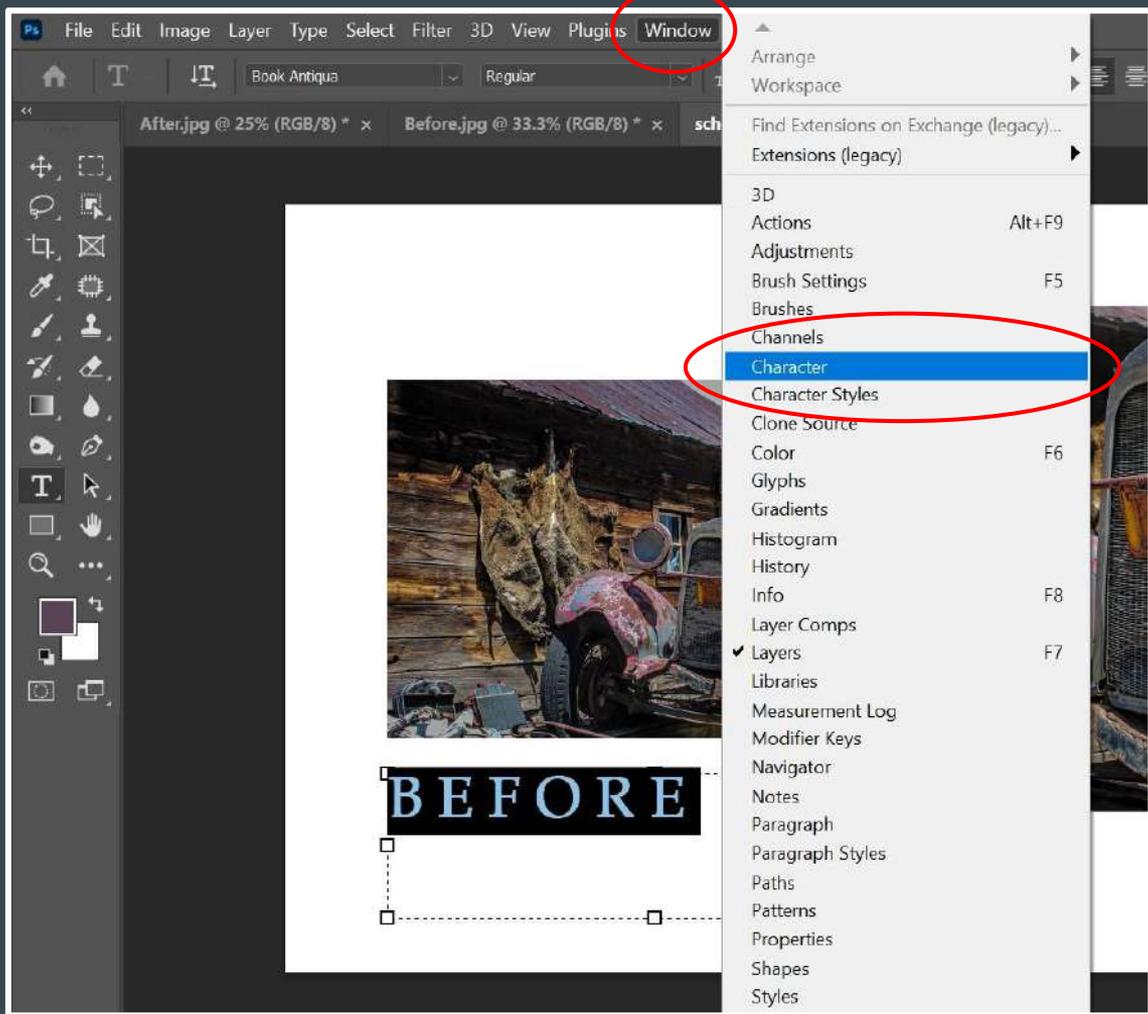


- Click on the “T” (type tool) and when the submenu opens, make sure HORIZONTAL TYPE TOOL has the small box next to it indicating it is selected

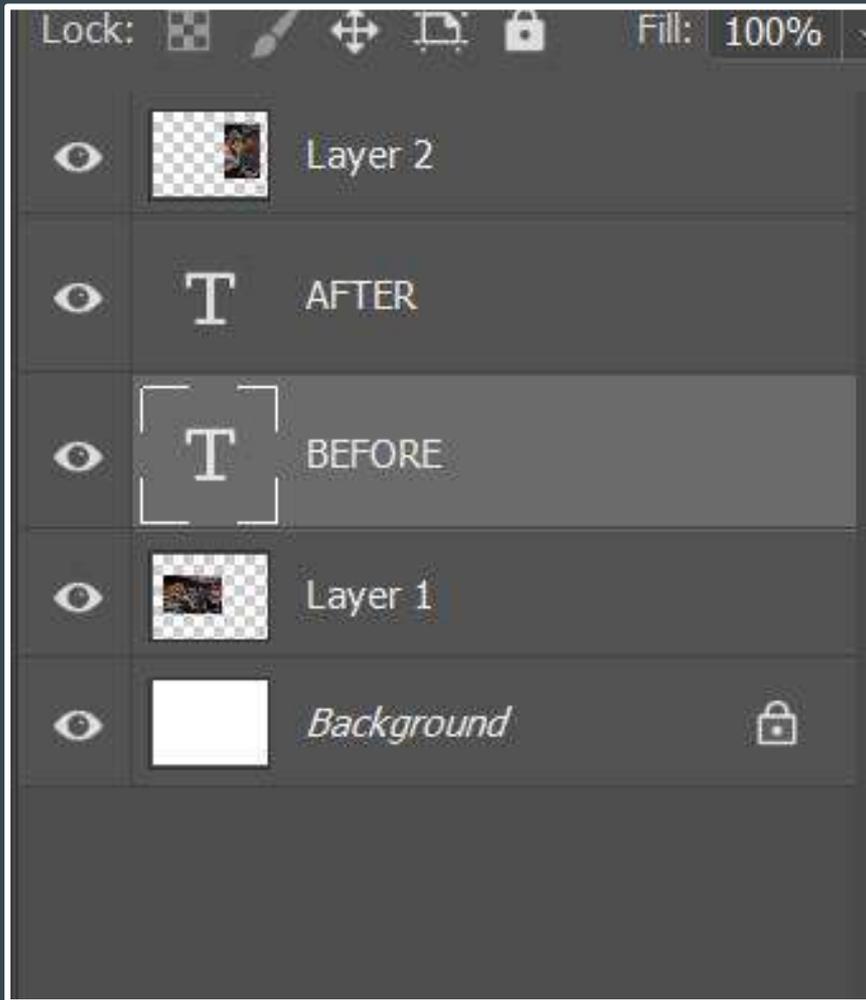


BEFORE

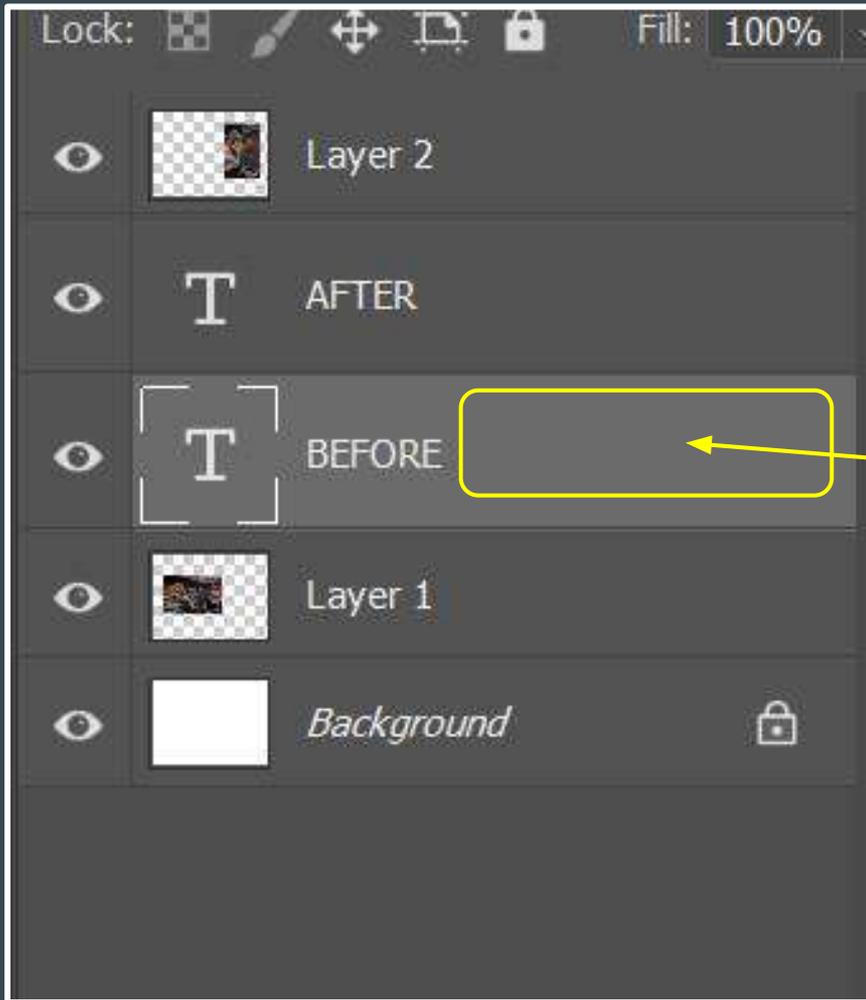
- Click and drag a text box in the area where you want to type (you can move this around later)
- Start typing (you can change the style/size/color later)
- If you don't see anything, your font size may be too large or small or the color may match the background



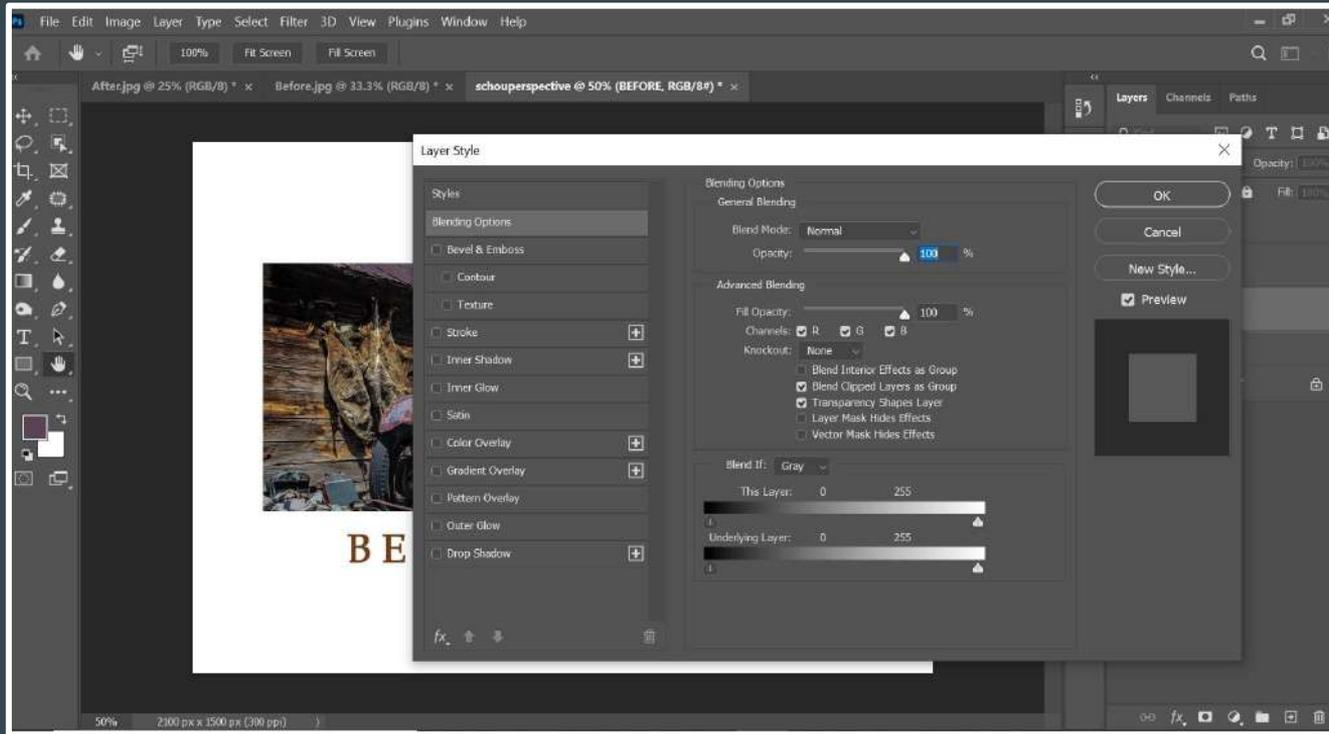
- To make changes to your letters, click on **WINDOW > CHARACTER**
- This will open the character panel



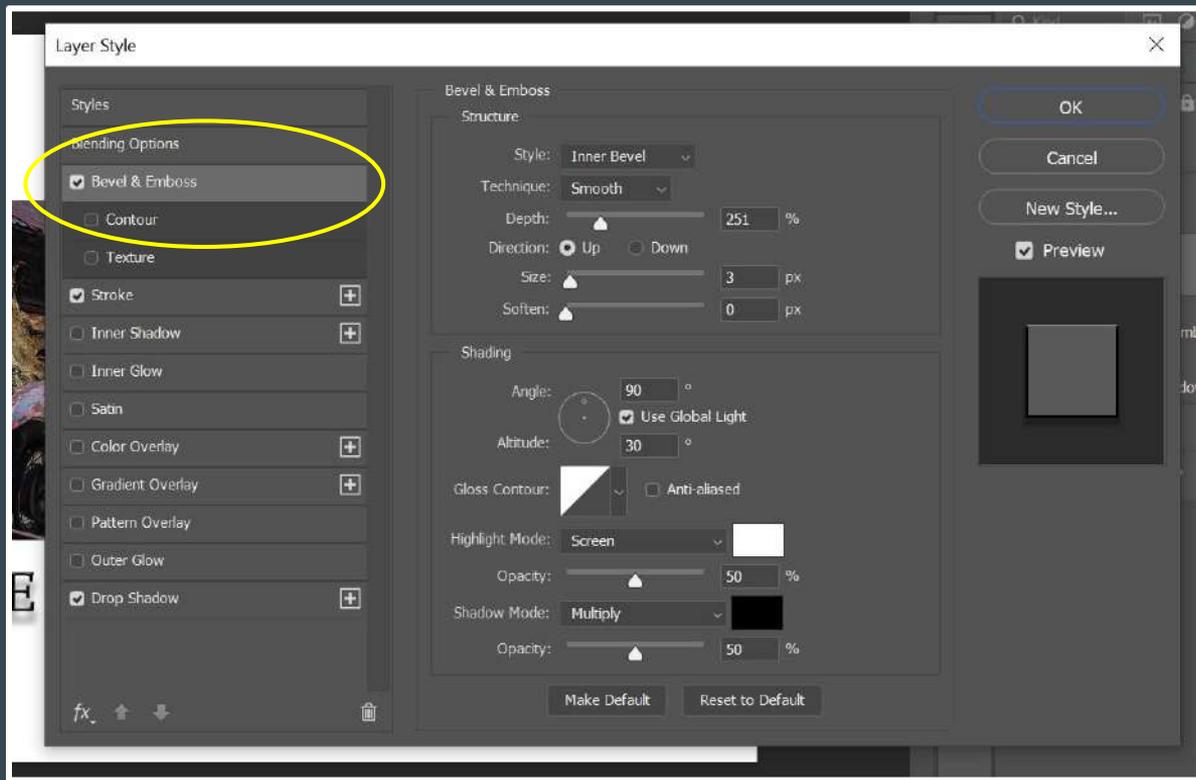
- You will see a new layer for every text box you make
- You will see the characters you have typed
- You can move the order of your layers if you do not see your text (maybe it is under a photo) by clicking on the layer and dragging it to the desired order/location in the layers panel



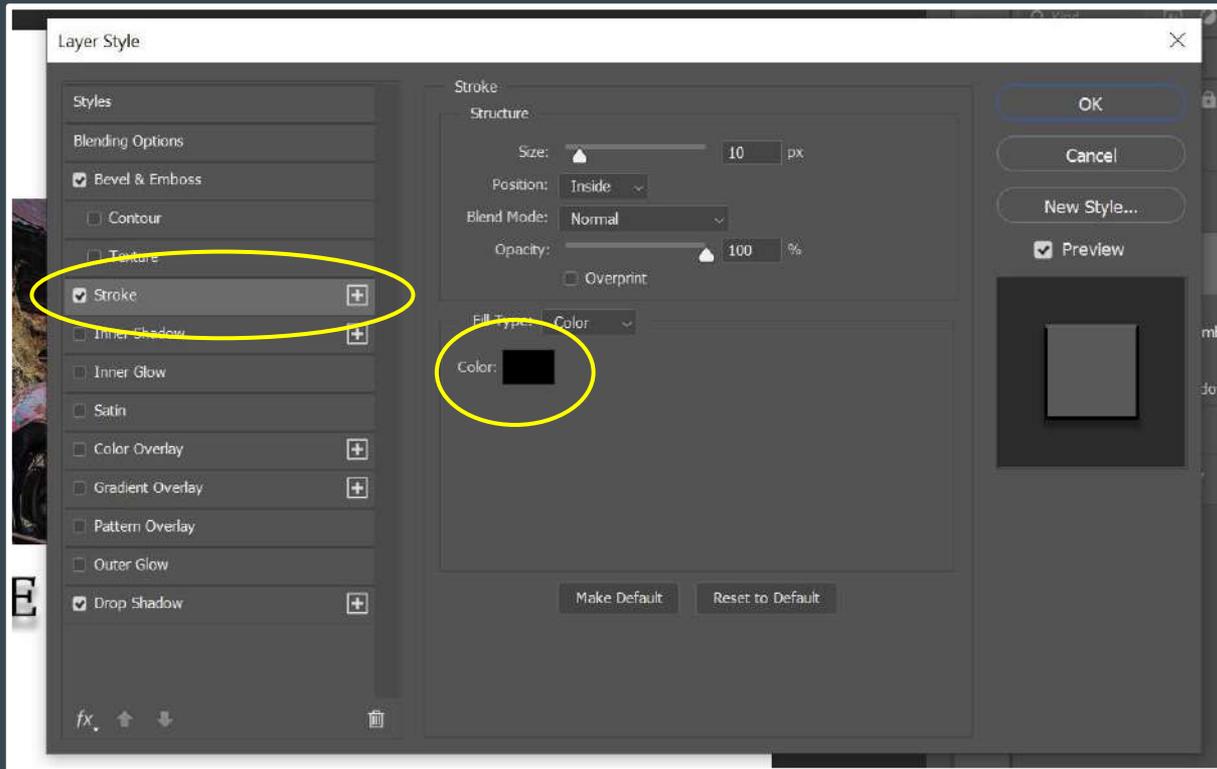
- To add special effects to your letters, double click in the empty space next to the letters of your text layer



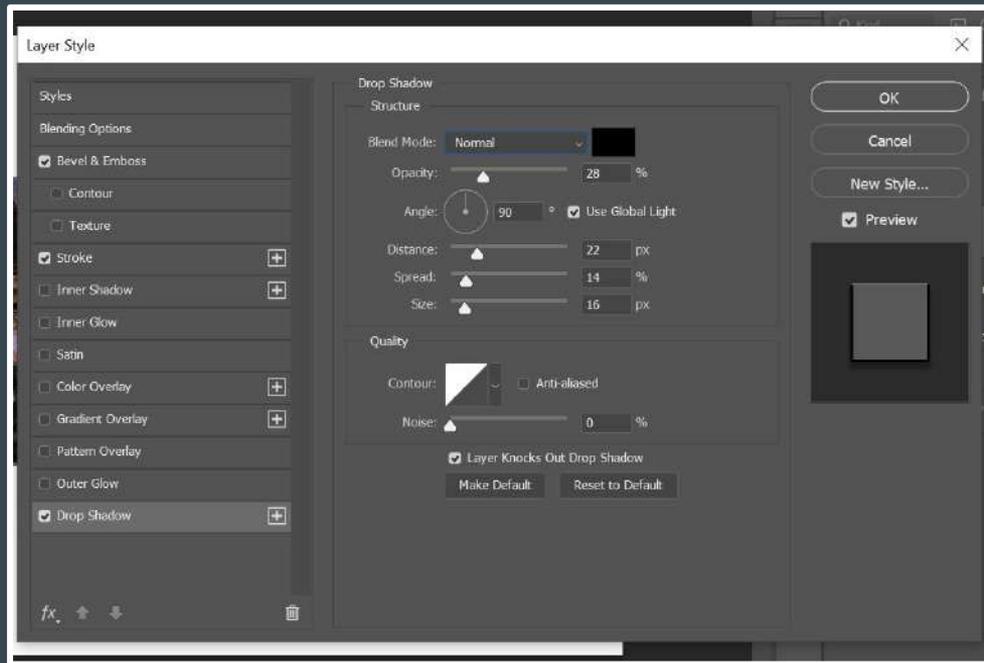
- This window will pop up and you can select any of the effects on the left of the 'Layer Style' window



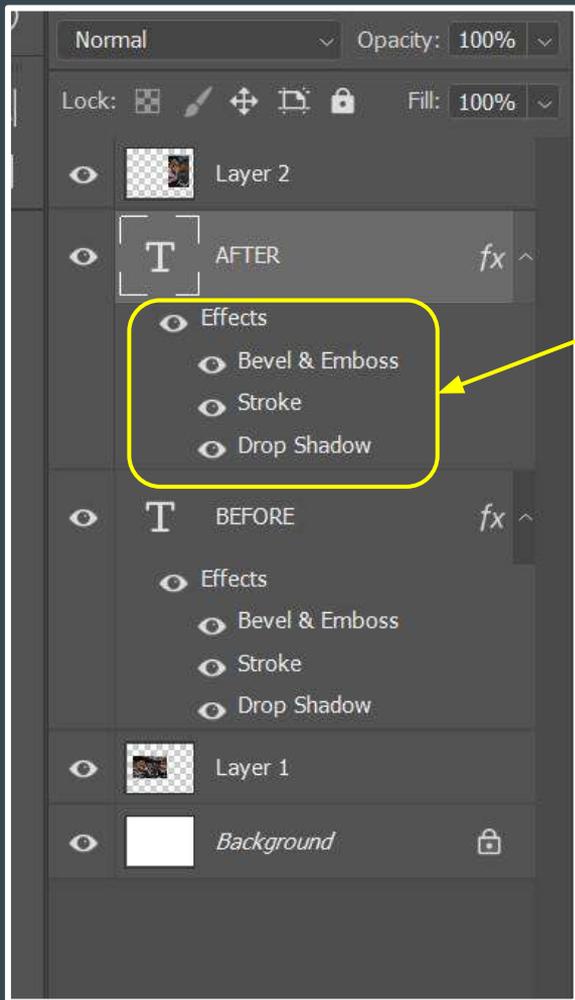
- Click in the empty space next to any of the effects to open the window that allows you to adjust that effect
- Play around! I like bevel & emboss for a 3D effect



- “Stroke” adds a line inside or outside of your layer
- Click on the square next to “color” to open the colors pallet and choose any color you’d like



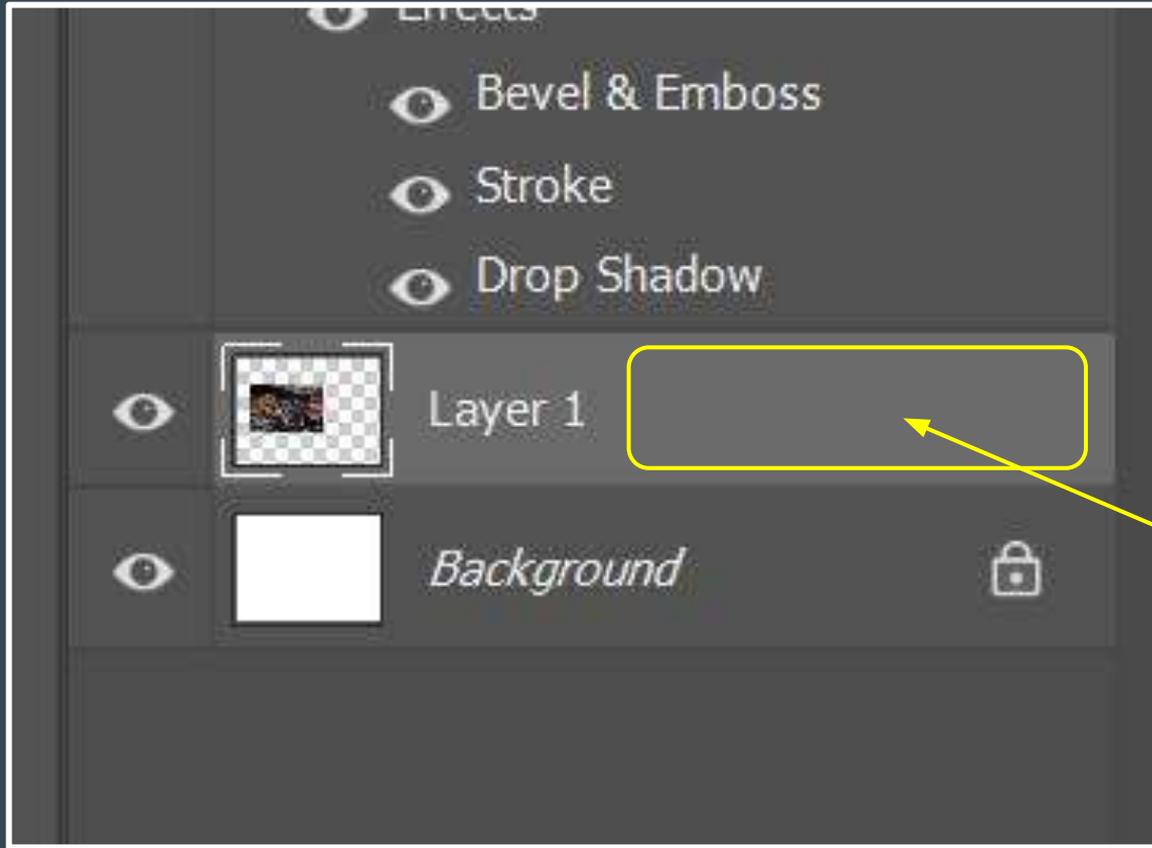
- “Drop Shadow” gives it a floating effect
- You can change the distance, size, angle, opacity (how see-through it is) and the color



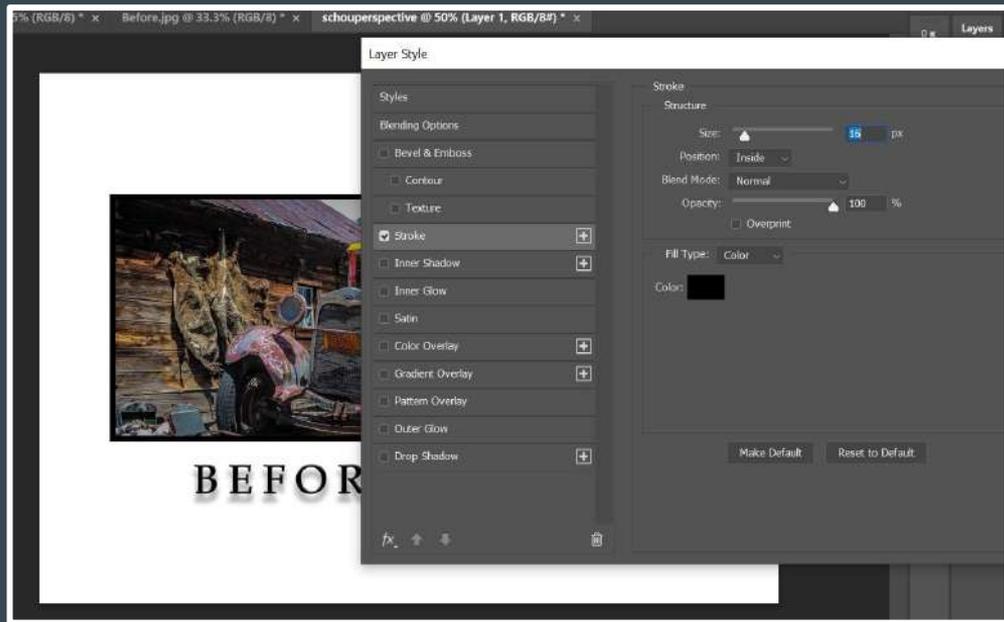
- Notice how every effect you applied to your text layer can be seen listed in your layers panel
- If you don't want one, click and drag it to the tiny trash can at the bottom of your layers panel



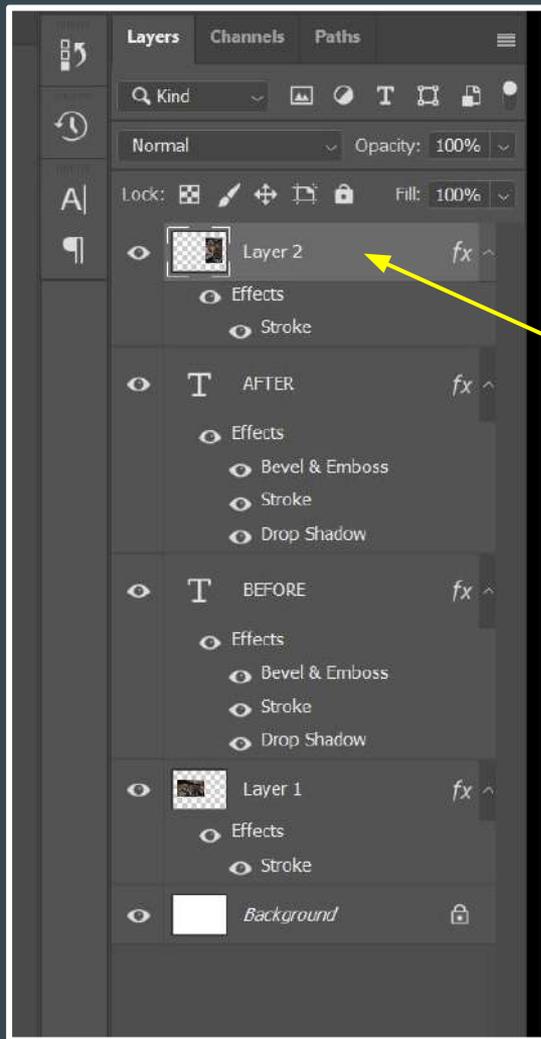
- **Part Three: Adding a Border Around Each Photo**



- To add a border around a photo within a file, click on that layer once to activate it (it will become lighter)
- Then double click in the gray area next to the layer name (shown here: “Layer 1”)

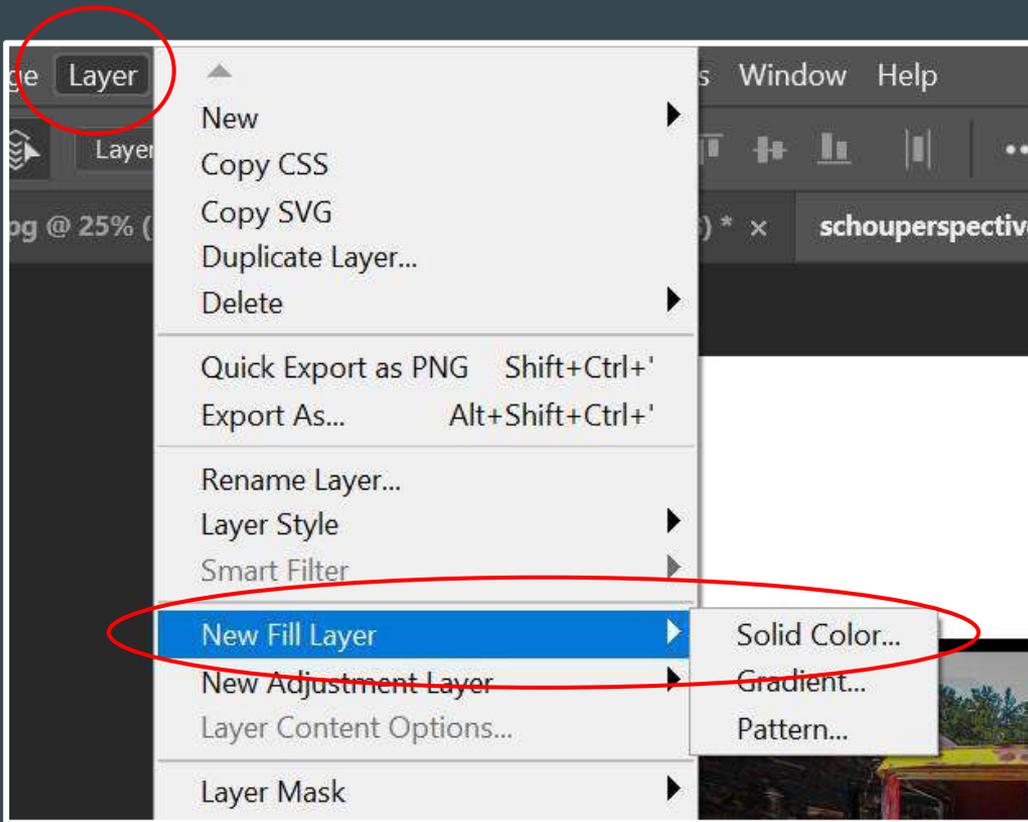


- The layer style window will pop up
- Click in the gray area next to 'Stroke' and you will see the options
- Change position to 'inside' if you want sharp corners
- Adjust the slider next to 'size' to change the border thickness
- Click in the box next to 'Color' to change the color of the border

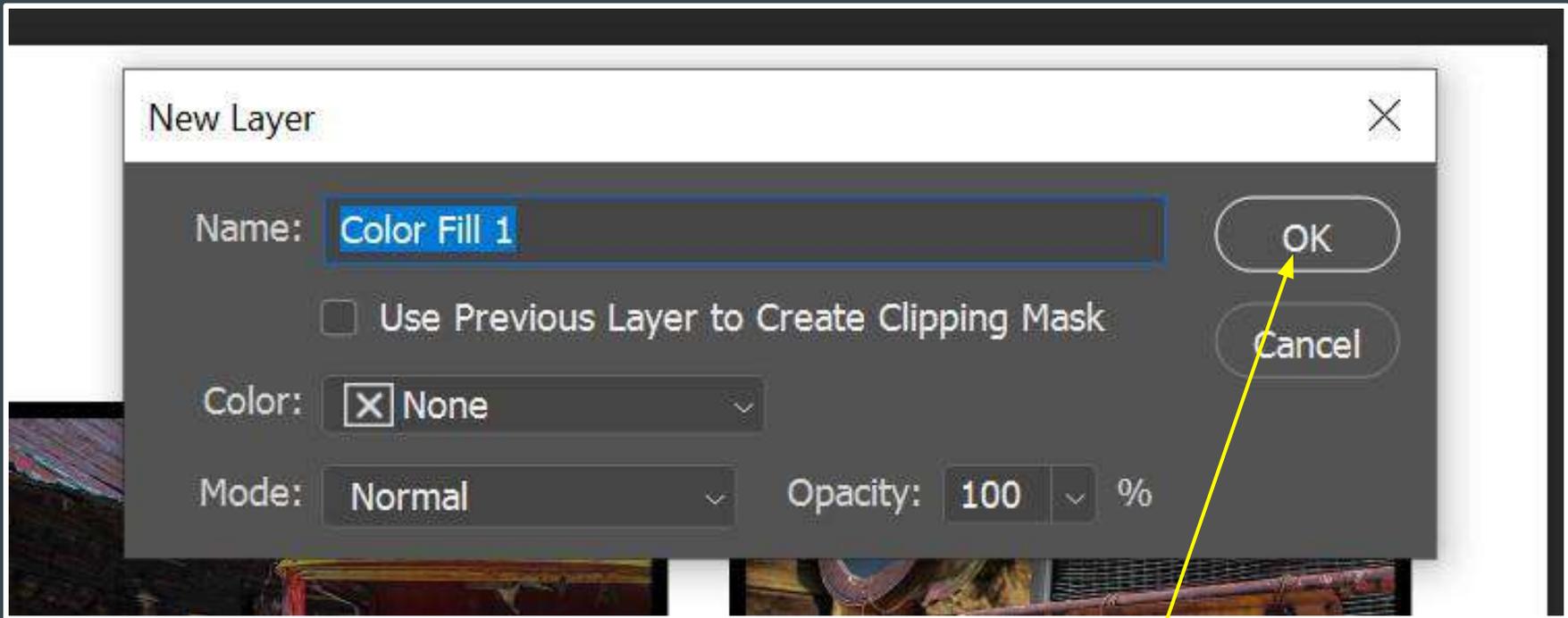


- To apply the same border, including all adjustments you made, to another photo, double click in the gray area next to the other photo
- When the layer style window opens, click on 'stroke' and it will automatically apply the same border & settings as the last one you did

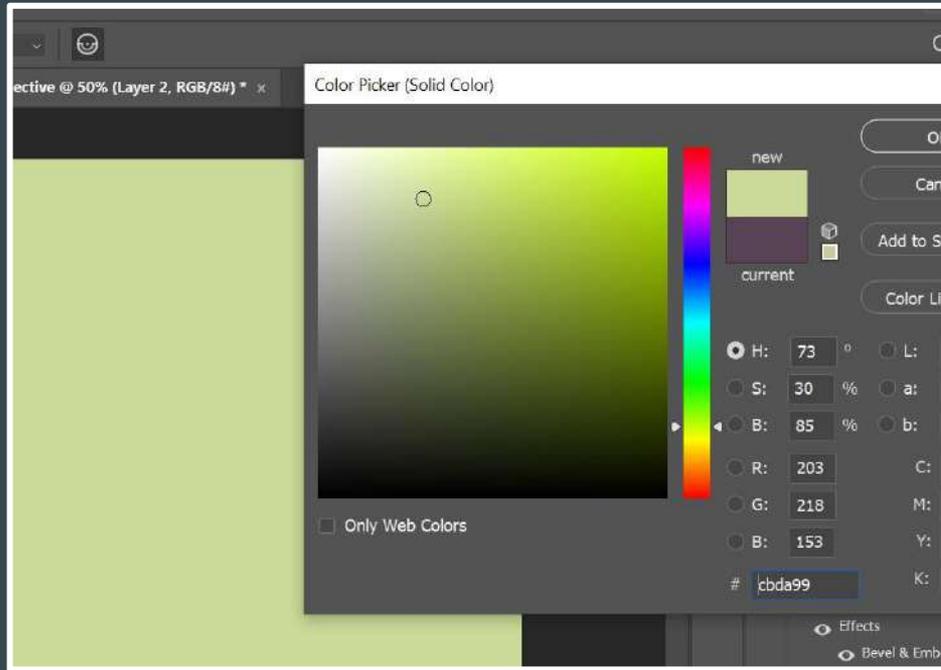
- **Part Four: Adding a Background**



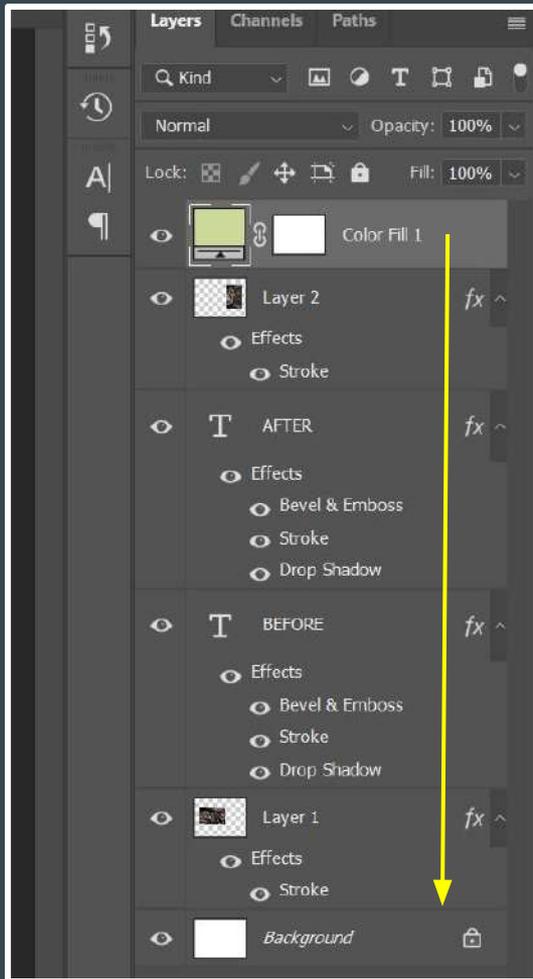
- To change the background, click on **LAYER > NEW FILL LAYER** then whatever type of layer you want
- First we will do a **SOLID COLOR**



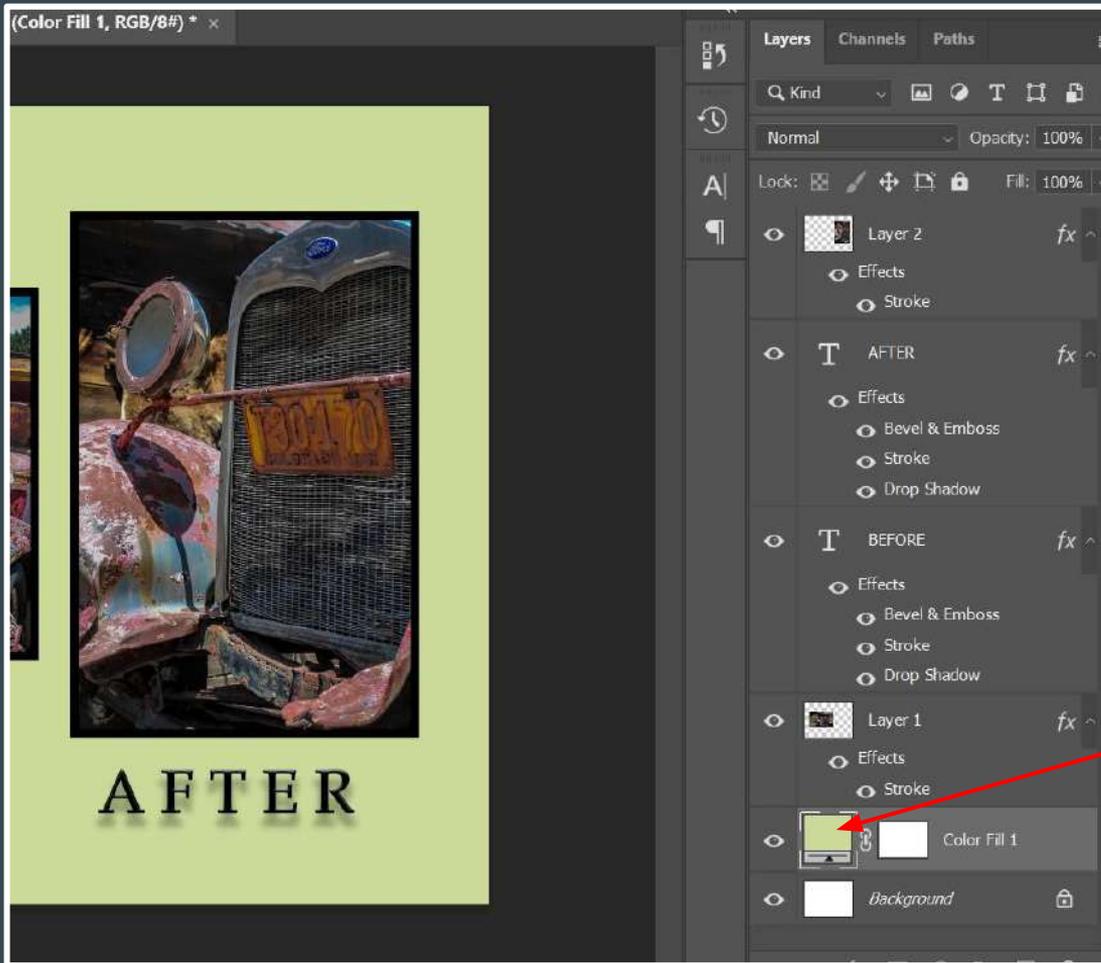
- This window will pop up
- Click “OK”



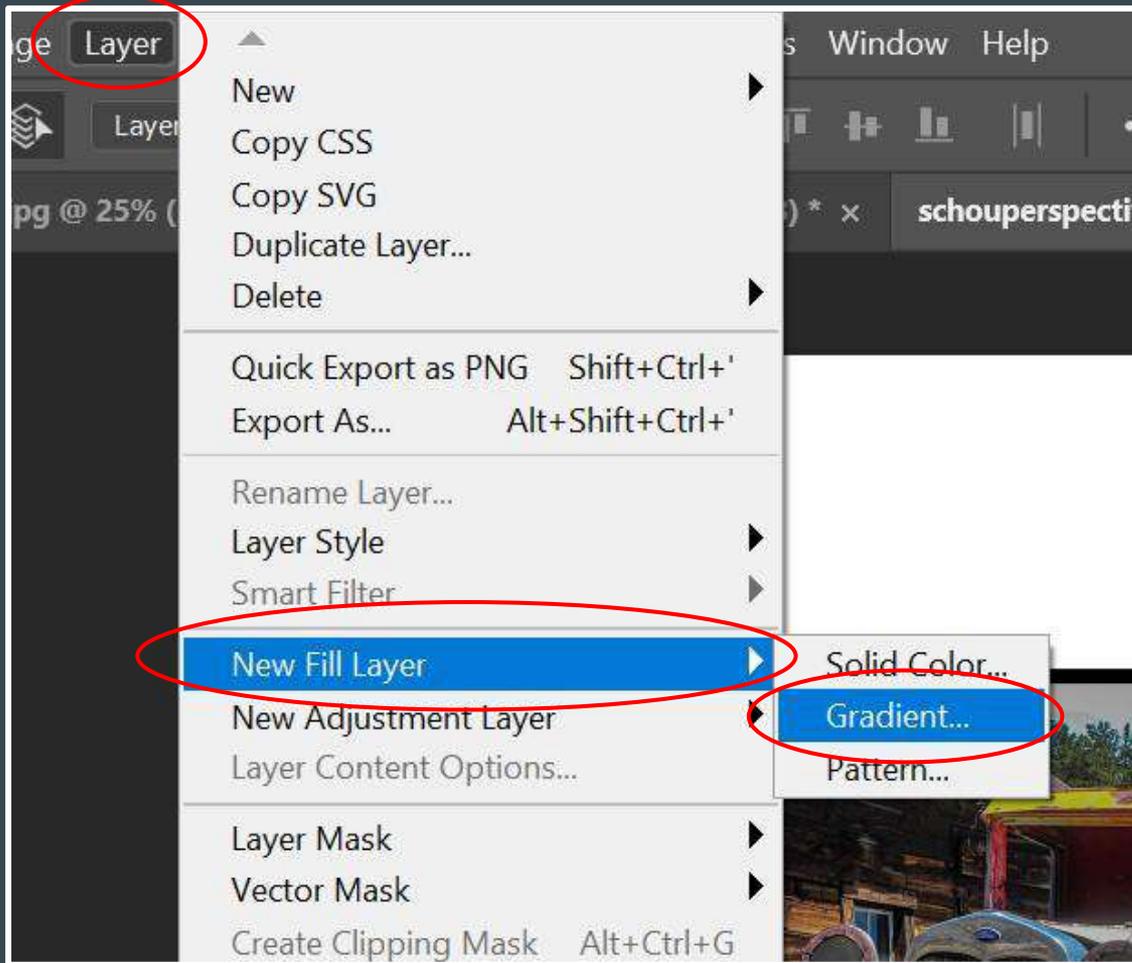
- You will now see the Color Picker
- Click on whatever color you want from either the large window or the smaller column with every color
- You can also move your cursor to your photo - it will become an eye dropper and you can click on a color within your photo



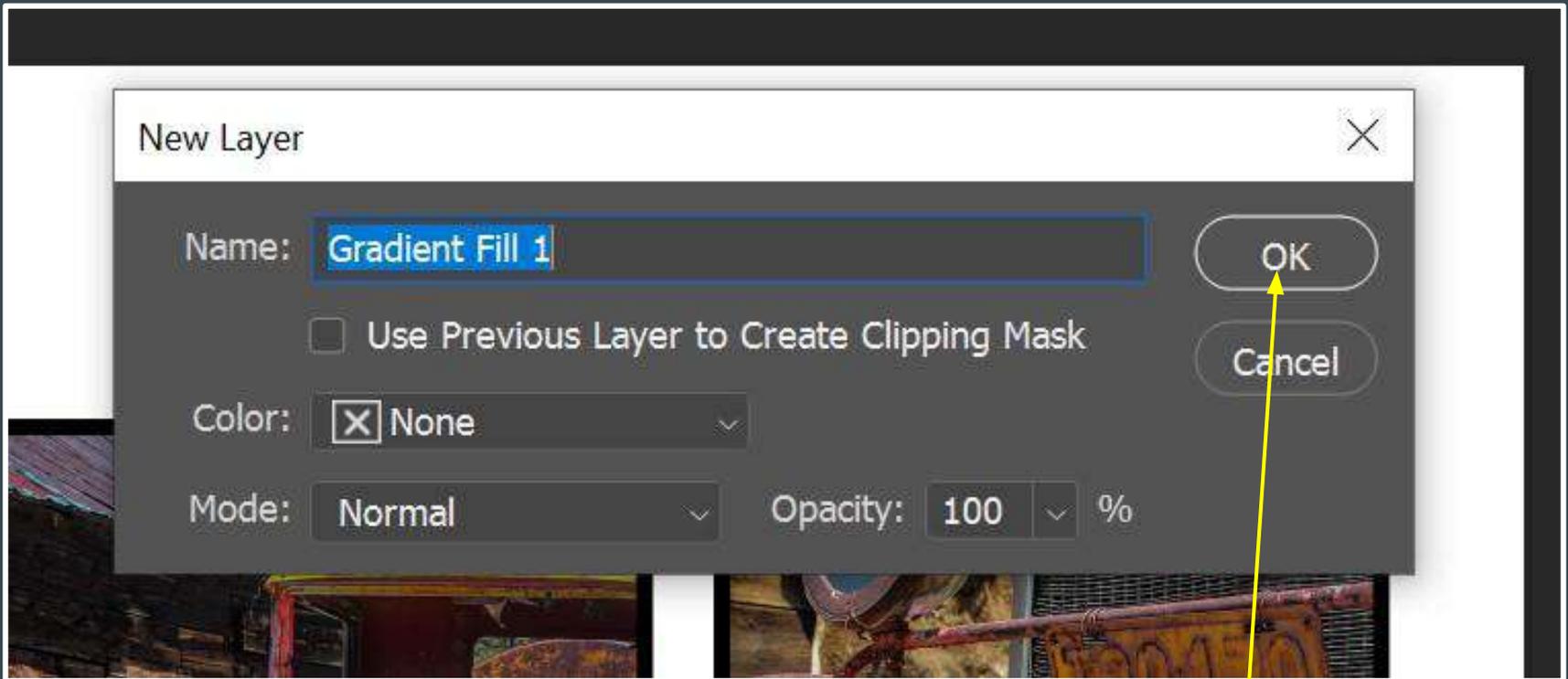
- If you can no longer see some of your layers, look at your layers panel-your new background was probably added ABOVE all of your other layers
- Click and drag it just above the background layer



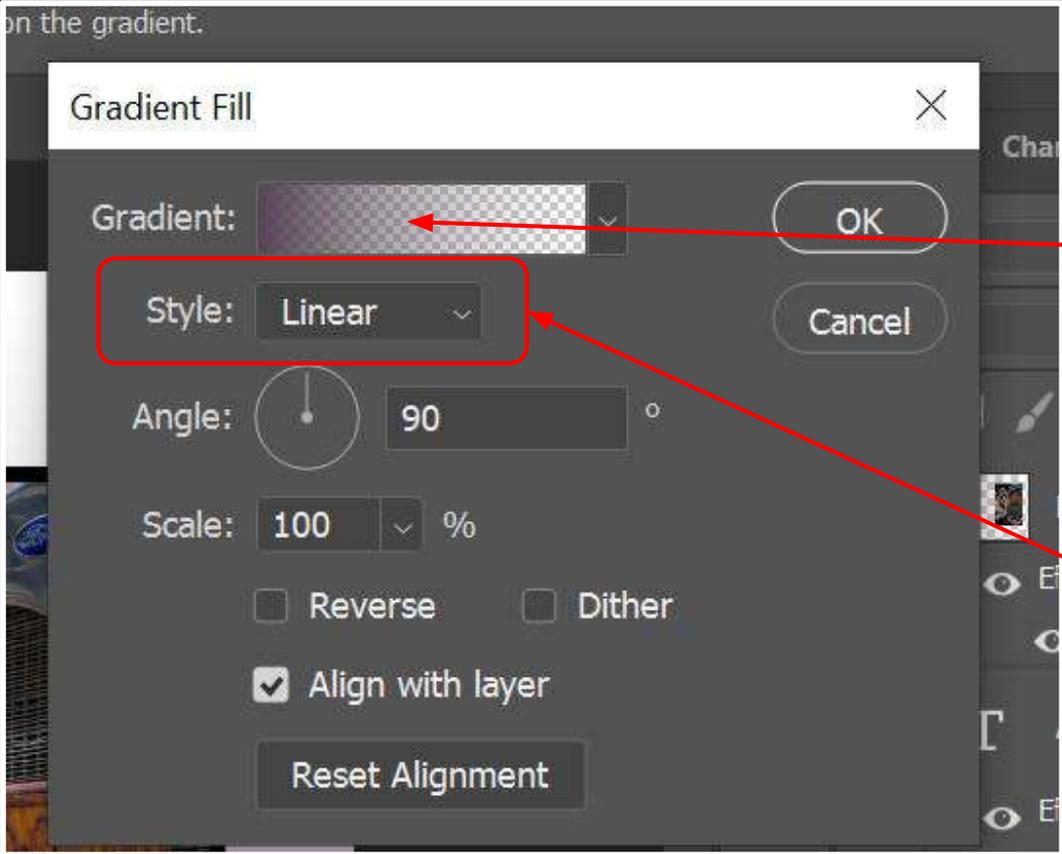
- This is what it will now look like in your layers panel
- You should be able to see all of your layers on top of your newly created background
- You can click in the box of color on your color fill layer to change the color



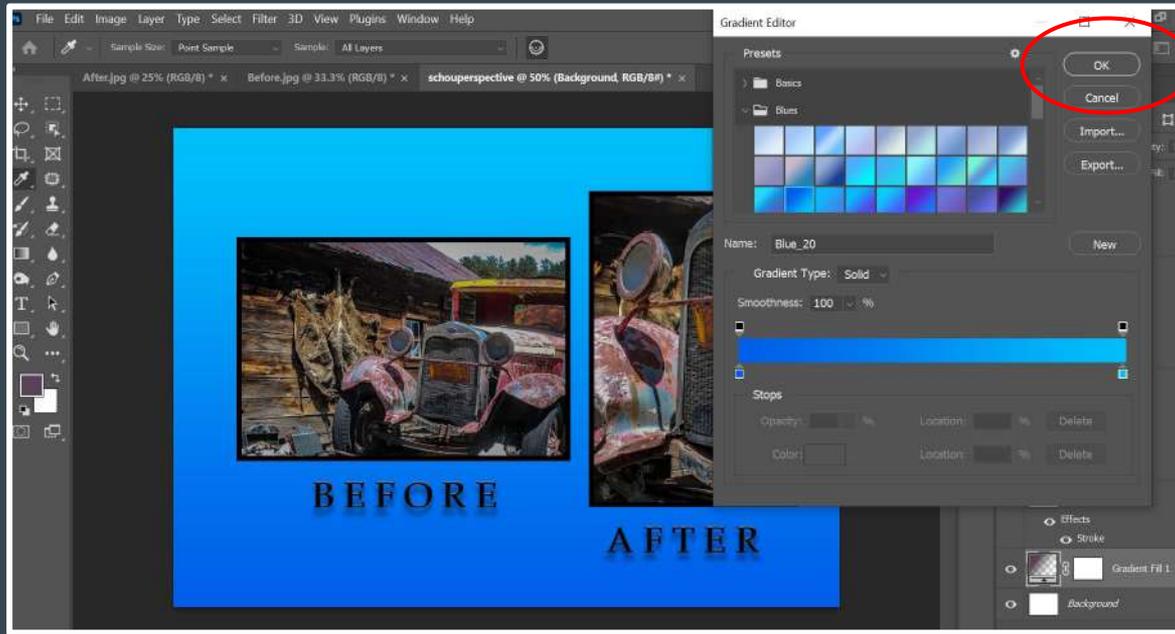
- Now let's add a gradient background
- Follow the same steps of clicking on LAYER > NEW FILL LAYER then select GRADIENT



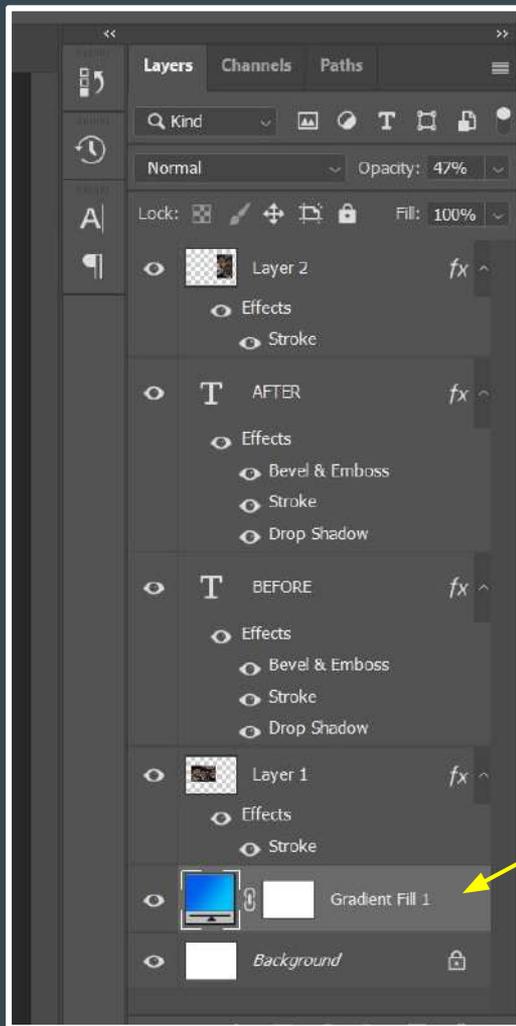
- When you get this pop up window, click 'OK'



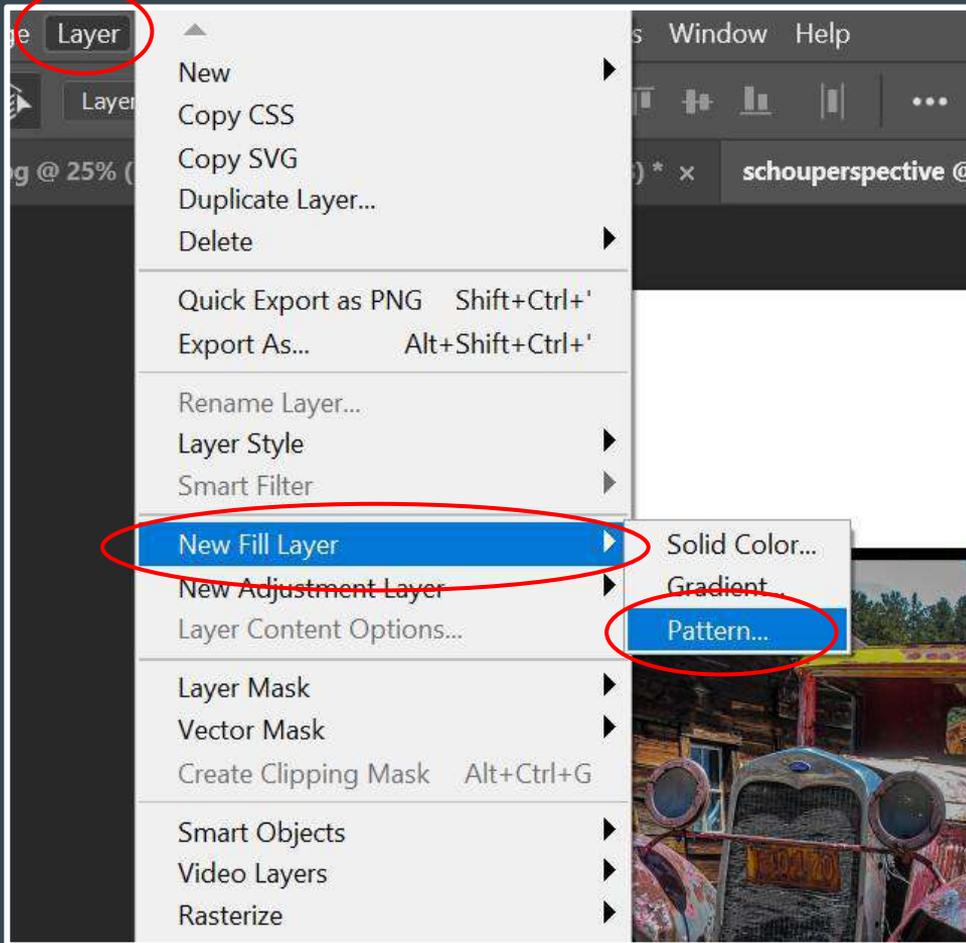
- The gradient fill options window will open
- Click INSIDE the box of color gradient next to the word 'gradient'
- You can come back and adjust the style of gradient after-check out all of the different effects!



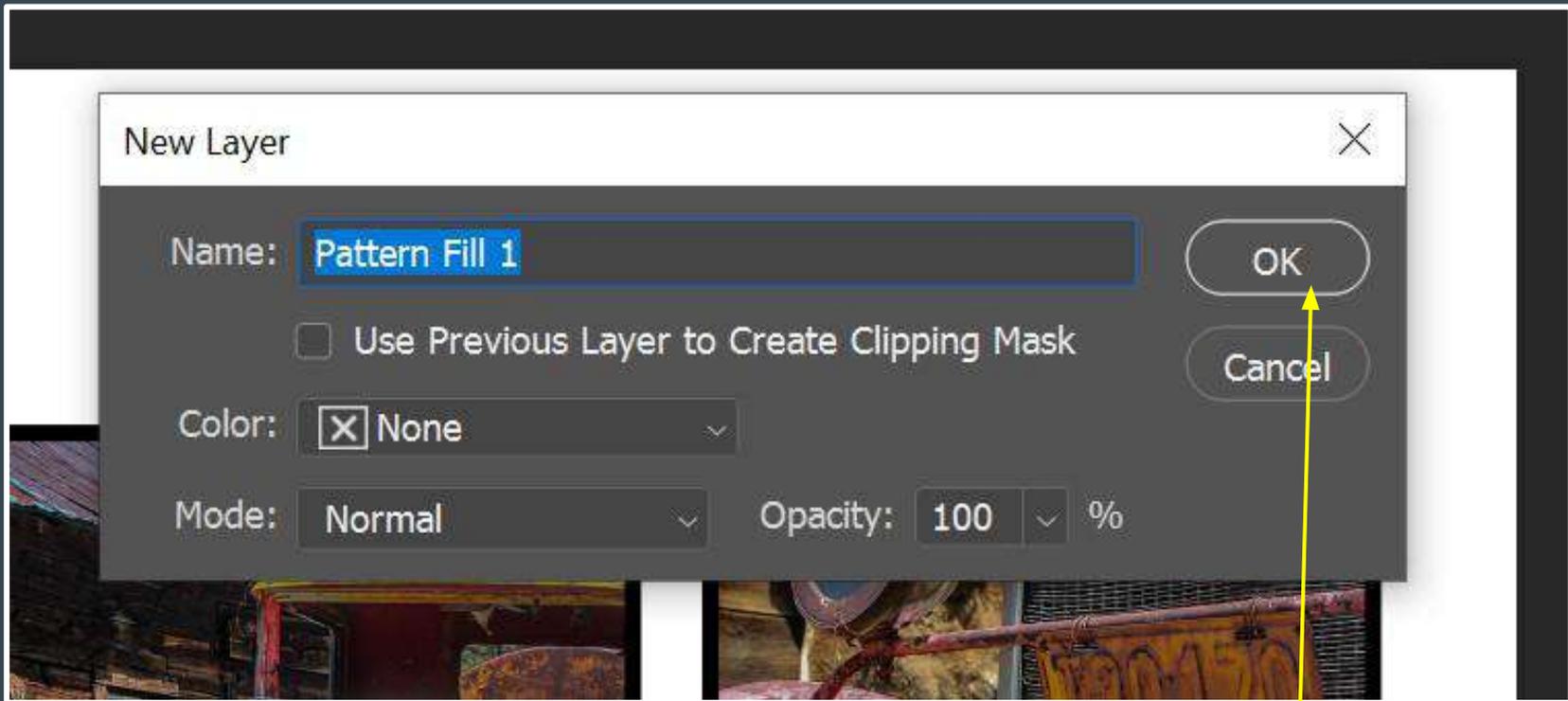
- You can choose from many different colors
- Click on the carrot next to each color family and then click on the gradient to see the effect on your file
- When you see one you like, click 'OK'



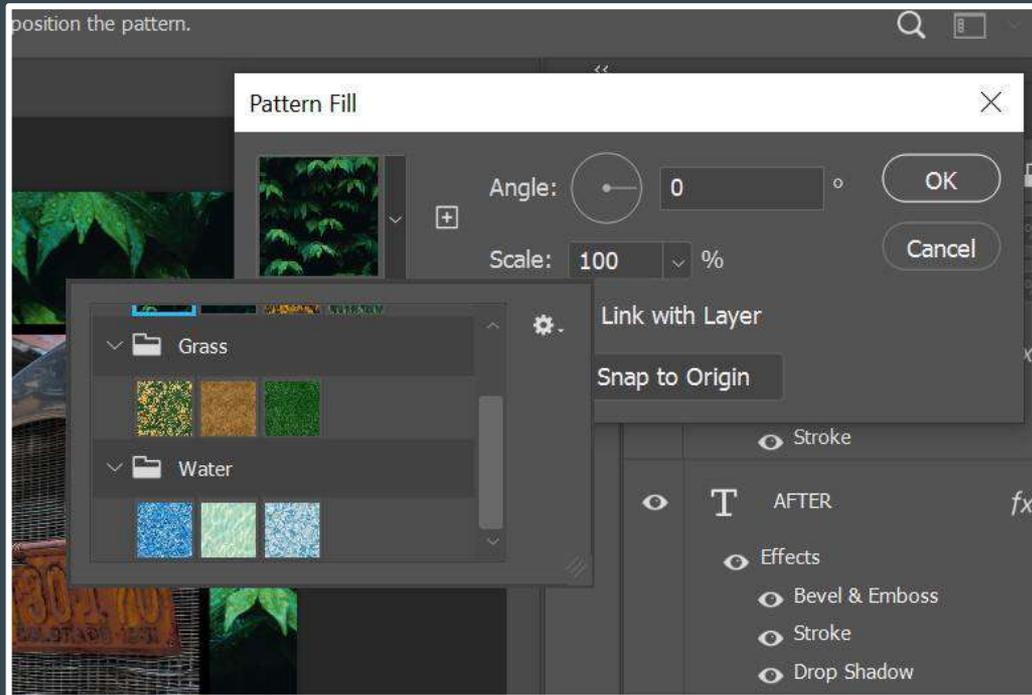
- This is what your layers panel will look like when you have created a Gradient Fill Layer and it has been placed UNDER all of your other layers



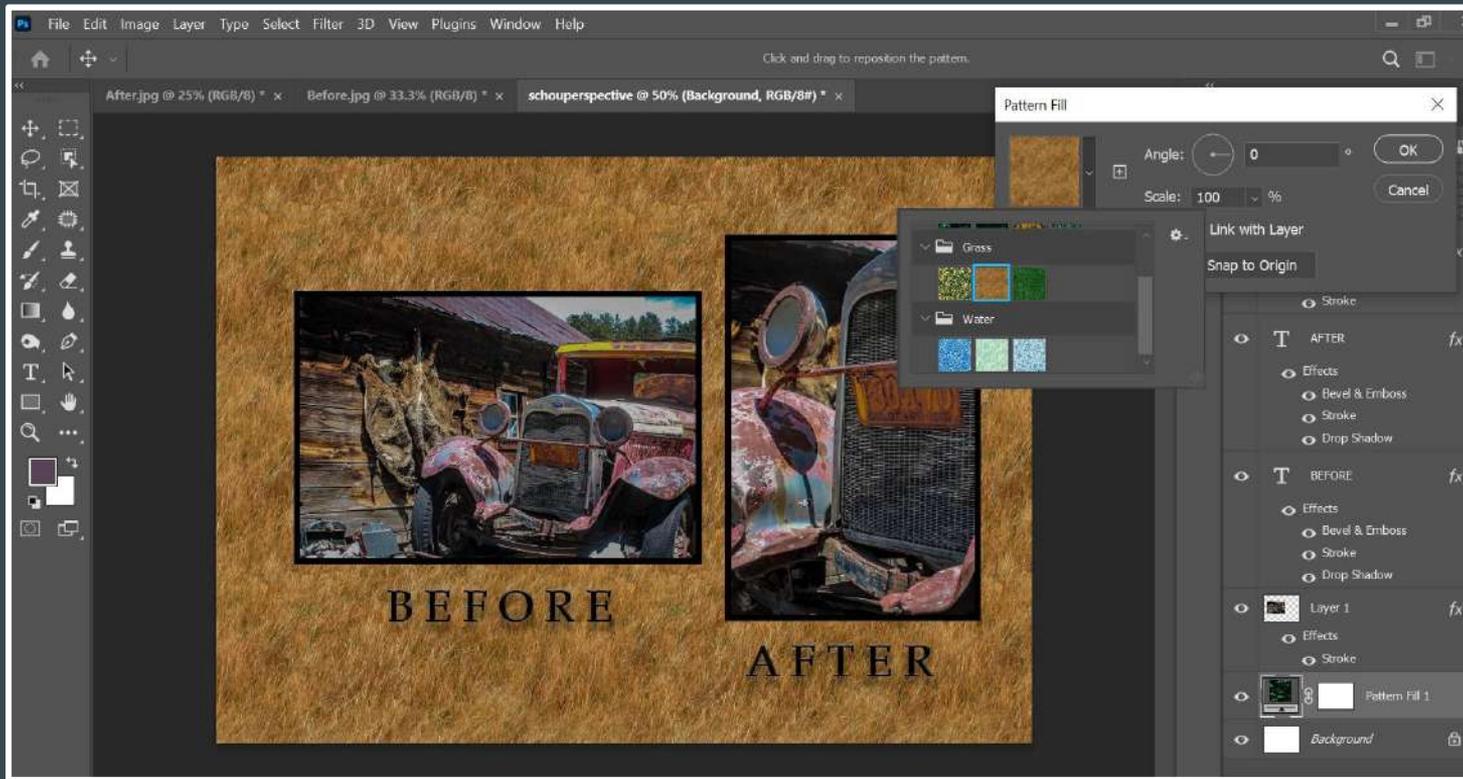
- Now let's add a pattern background
- Follow the same steps of clicking on LAYER > NEW FILL LAYER then select PATTERN



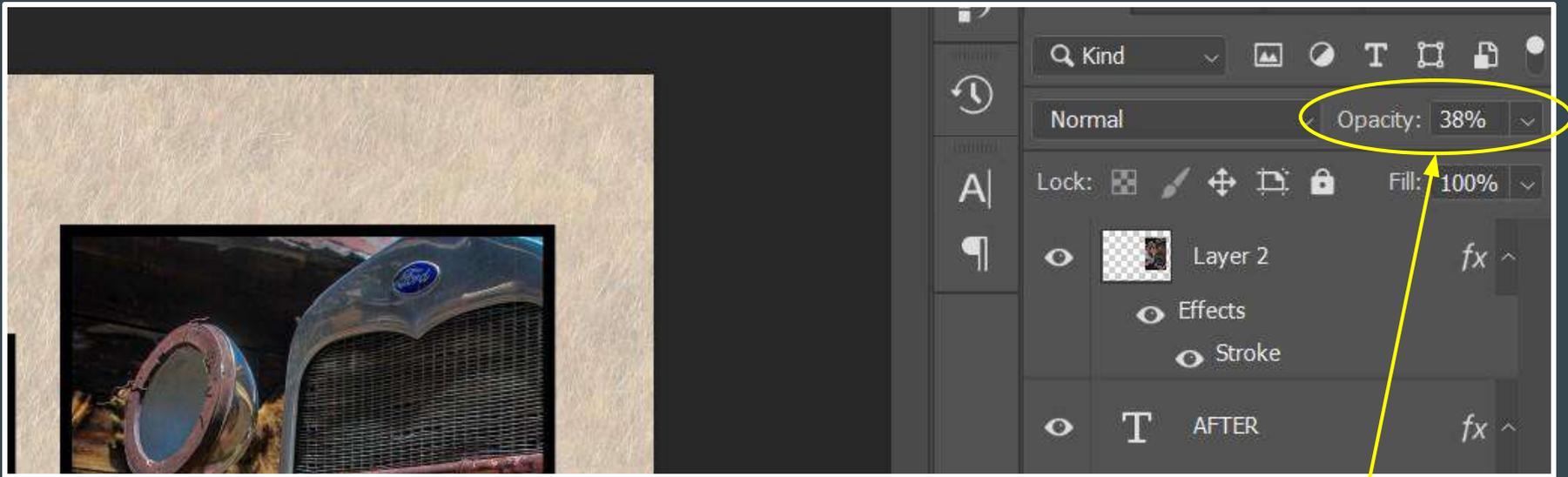
- When you get this pop up window, click 'OK'



- The pattern fill options window will open
- Click INSIDE the box with the pattern (dark green leaves is the default)
- Click on the carrot next to each of the pattern families to see various options for pattern backgrounds
- You can adjust how transparent they are after

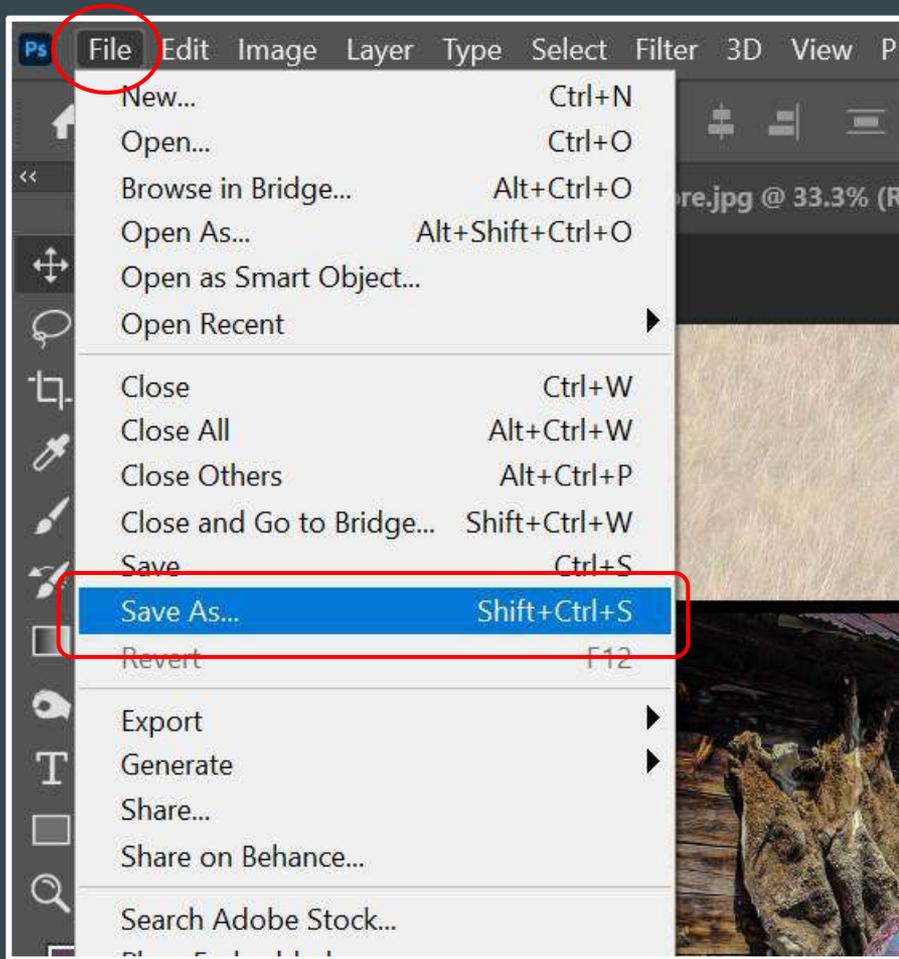


- This is what it will look like after you apply a pattern
- Make sure it doesn't overtake your photos!



- You can make the new background lighter by adjusting the 'OPACITY'
- Make sure you have clicked on that layer to activate it
- Click in the box next to 'OPACITY' and move the slider to your desired amount

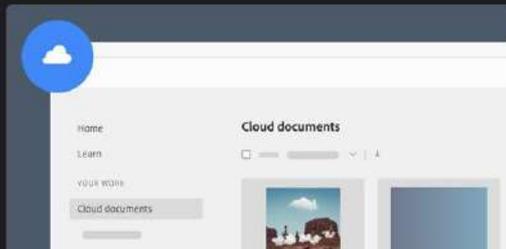
- **Saving your image to your Google Drive**



- When you are done, click on FILE > SAVE AS

Save on your computer or to cloud documents

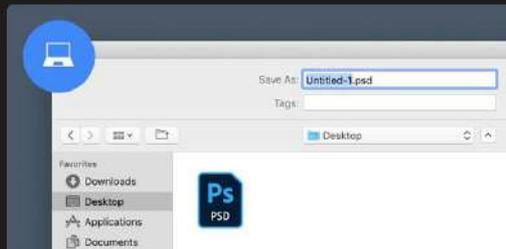
You can always switch later.



Cloud documents NEW

Cloud documents are saved automatically to Adobe's cloud as you work, for access wherever you sign in to Photoshop. In future releases, you'll be able to use them to collaborate with others.

Save to cloud documents



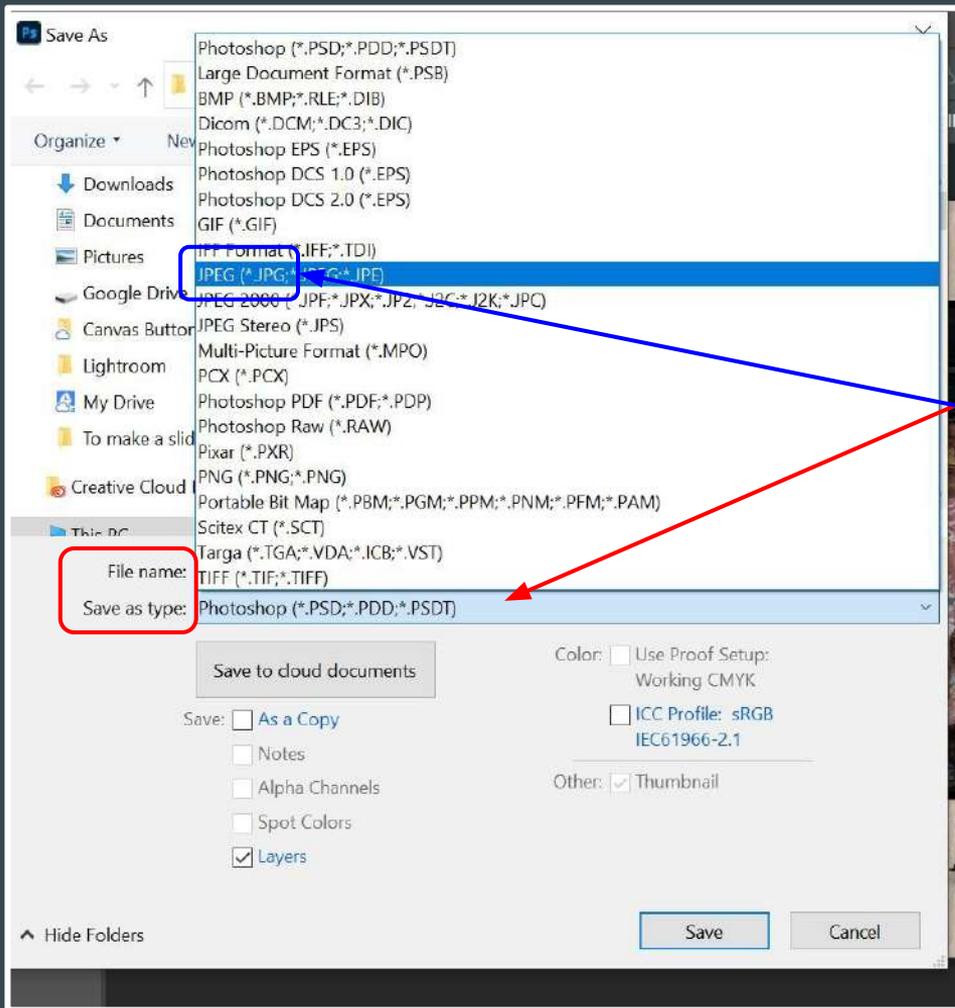
On your computer

If you'd rather save to your desktop or any location connected to your hard drive, you can do that here.

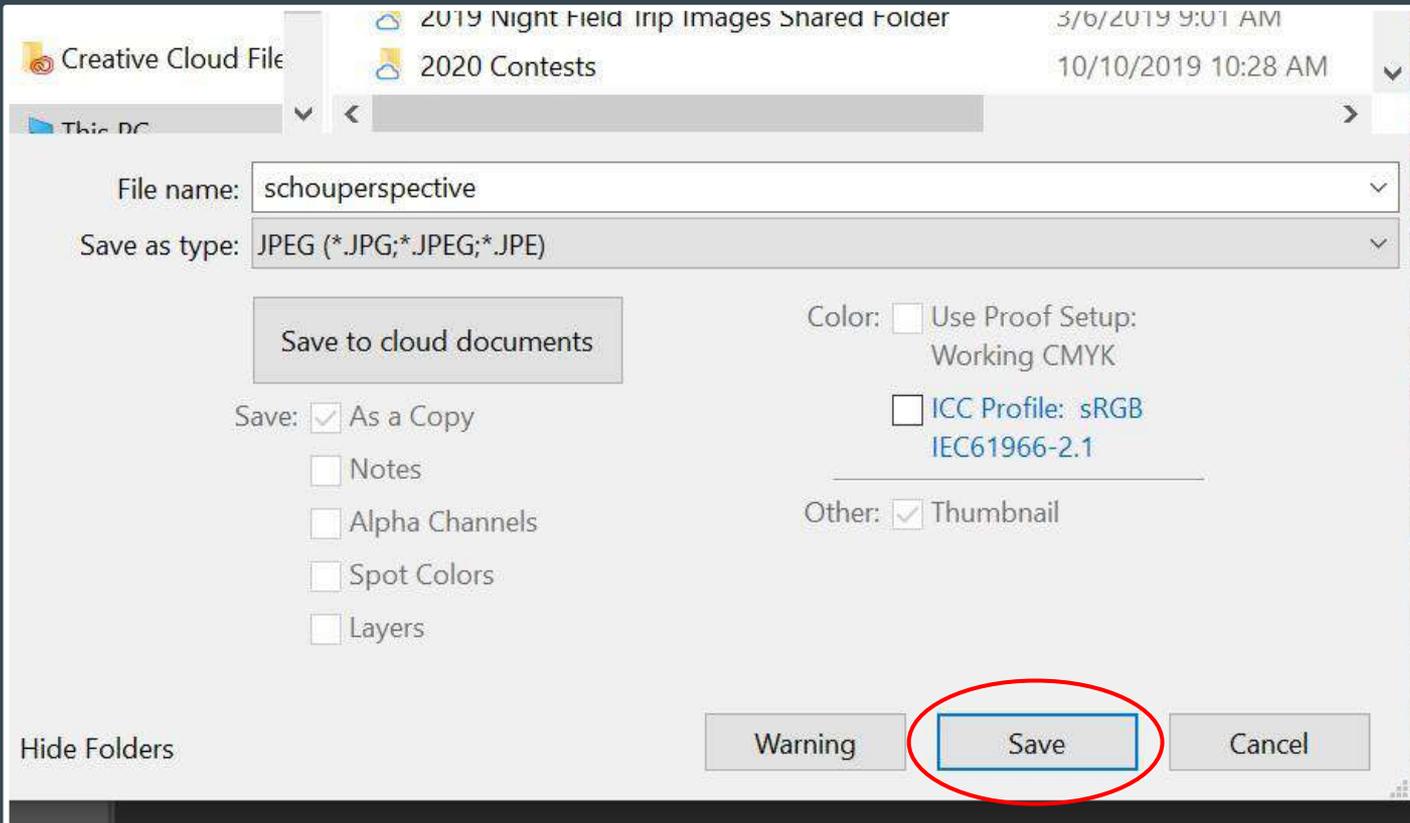
Save on your computer

Don't show again

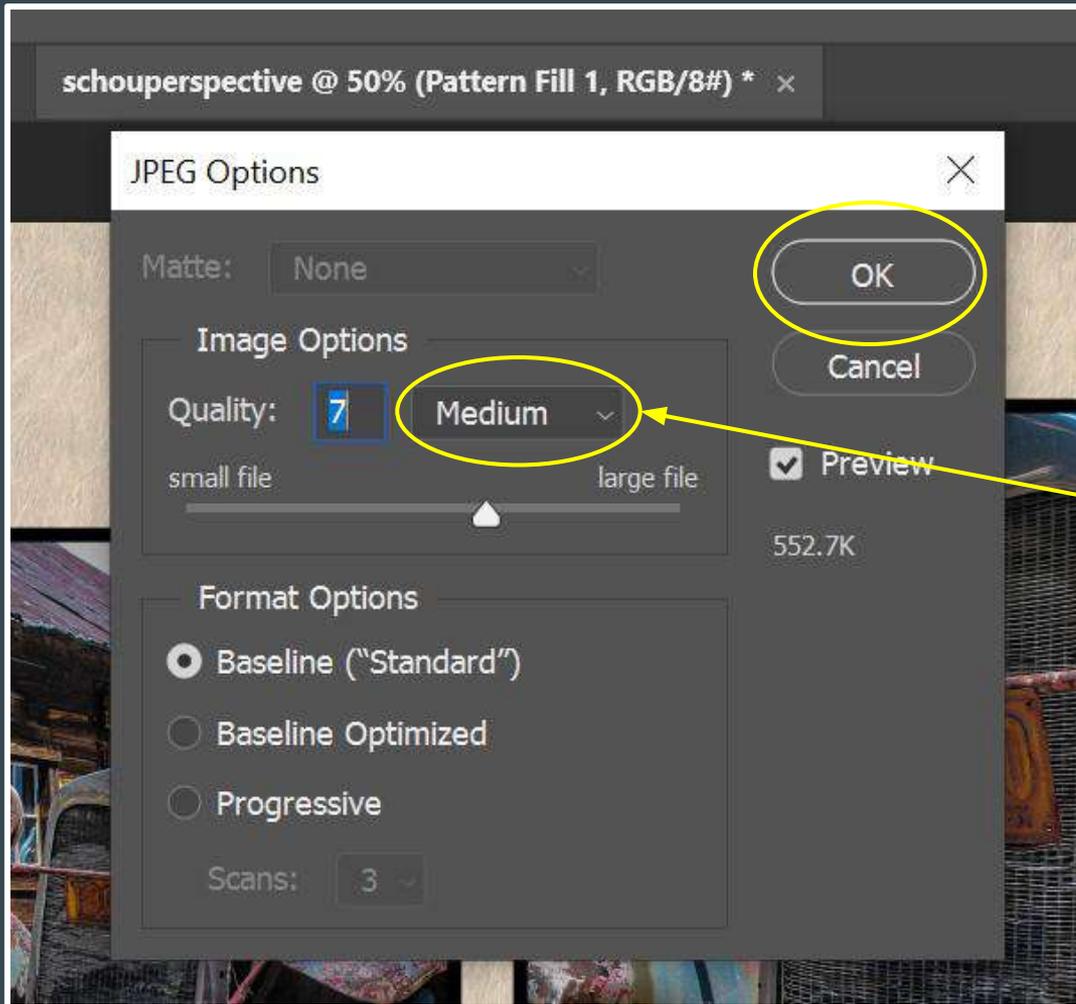
- Click on 'SAVE ON YOUR COMPUTER'



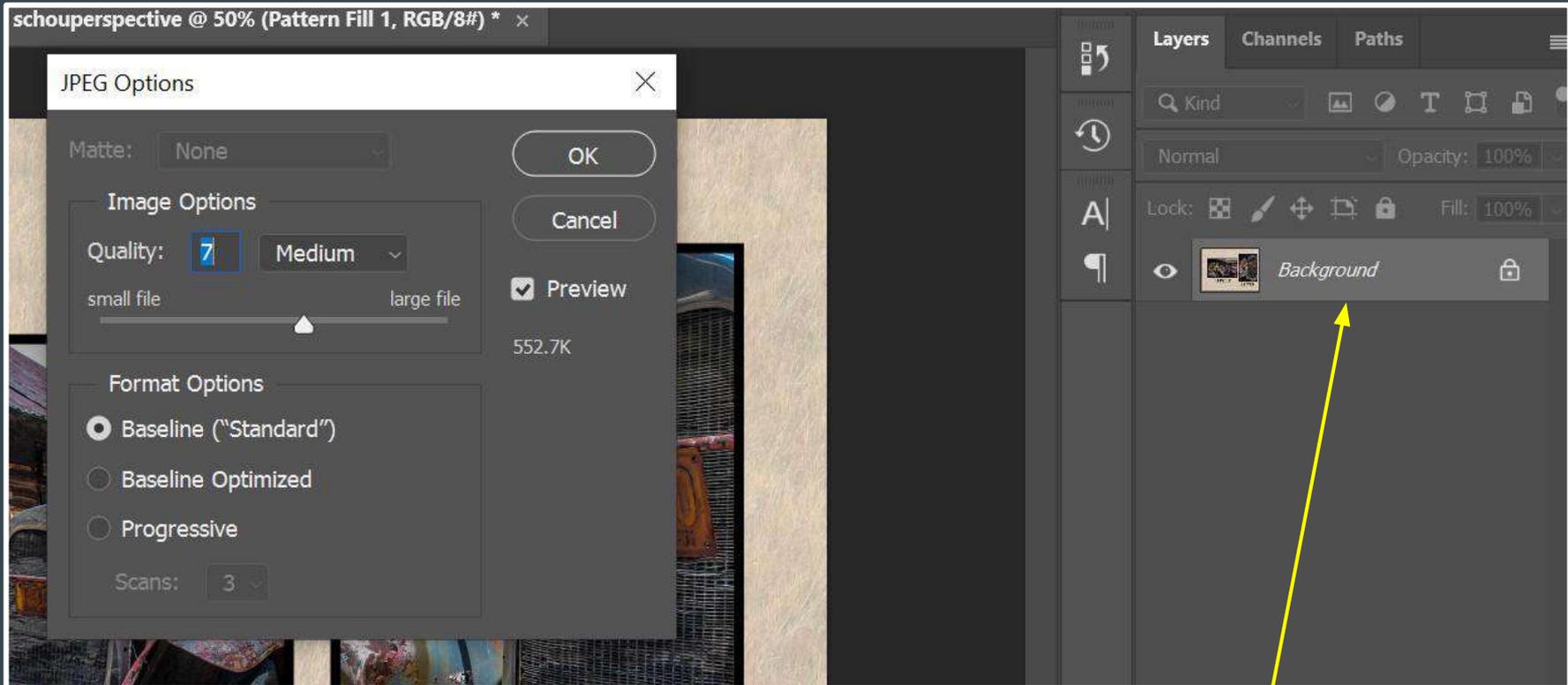
- Find your Google Drive then the folder in which you want to save your image
- Click in the box next to ‘SAVE AS TYPE’
- Click on ‘JPEG’
- Look at the box next to ‘FILE NAME’ to make sure it is labeled correctly- if not, highlight what is there and type in the correct label



- This is what it should look like - then click 'SAVE'



- The 'JPEG OPTIONS' window will open and look like this
- Quality should be 'MEDIUM' or 'HIGH'
- Move the slider if needed to get the correct file size
- Click 'OK'



- Notice that all of your layers have flattened into one layer (a JPEG compresses your layers to make a smaller file)

- After you press 'OK' your image is saved as a JPEG in your Google Drive
- If you want to maintain the layers in order to be able to make changes later, you need to save it as a PHOTOSHOP (PSD) file