



Name _____

C # _____

Dual Credit Information for Students

MyIvy Accounts and Passwords

Campus Connect is a one-stop web portal for Ivy Tech students and Dual Credit students, which provides access to the following:

- Check your grades online (grades for dual credit courses typically are not accessible until 30-60 days after the end of the semester)
- Free Ivy Tech e-mail
- Virtual library
- View your unofficial transcript

Accessing MyIvy - First Time Users

1. To setup your account for the first time, visit <https://myivy.ivytech.edu/> Click on First Time User.
2. Click on the **I Agree** button on the **Acceptable Use Policy** page. Enter the following pieces of information:
 - First name
 - Last name
 - Student ID (this is the Ivy Tech C#)
 - Your date of birth in mmddyyyy format
 - The zip code of your current mailing address.
3. You must now choose a new password. Your password must include at least **one capital letter**, at least **one number**, and **one special character** (!, ?, +, -, %) and needs to be a minimum 8 characters long. Your password cannot begin with a special character. Click **Next**.
4. Please answer the following security questions when prompted. Click **Next** when finished.
 - What is your mother's maiden name?
 - What is your city of birth?
 - What is your favorite color?
 - What is your favorite band?
 - What is your first pet's name?
 - What are the last 4 digits of driver's license?

Forgotten Campus Connect Username or Password

If you don't know or cannot remember your username, visit <https://myivy.ivytech.edu/> and click on the "Forgotten Username?" link or call 1-888-IVY-LINE.

Withdrawal from a Dual Credit Course

You must notify your high school dual credit instructor and complete the appropriate Ivy Tech form to withdraw from a course. You may officially withdraw beginning at the start of the third week of the Ivy Tech semester up to the end of the week marking the completion of 75% of the Ivy Tech semester.

Obtaining a Transcript

A free unofficial Ivy Tech transcript can be obtained by logging into MY IVY at <https://myivy.ivytech.edu/>

Unofficial Transcripts

Unofficial transcripts are available via [the online student portal](#) for current students:

- Log into your MyIvy account (myivy.ivytech.edu)

- Select "Student" (left hand side)
- Select "Course Info"
- Then, select "Unofficial Transcripts"

To obtain an official copy of your Ivy Tech transcript, either visit your local Ivy Tech Registrar's office or go to <http://www.ivytech.edu/registrar/transcripts.html>. You will need to fax or mail this form. There may be a fee charged for each official transcript.

Assessment

If you do not have a qualifying ACT, SAT or PSAT score, you will need to take the ACCUPLACER skills assessment. You must meet certain score criteria in order to receive dual credit for high school classes. We will set up a time with your school guidance counselor or teacher to administer the Accuplacer testing at your school and they will let you know when you will be testing.

To prepare for the Accuplacer test, you can log on to <http://www.ivytech.edu/assessment/>. You will find links to study guides, sample questions, and practice tests.

The screenshot shows the Ivy Tech Assessment website. On the left is a green sidebar with a navigation menu. The main content area is white with green accents. It features three circular icons: 'Scores', 'High School GPA 3.0+', and 'Accuplacer assessment'. Below these are text blocks explaining the assessment requirements, including GPA thresholds and links to study guides and sample questions. At the bottom, there is a section for scheduling an appointment for the assessment, with a dropdown menu currently set to 'Bloomington'.

Contact Information

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