



**Honors Spanish 4**  
**Abbott Lawrence Academy**  
**2018 - 2019**

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**Teacher: María Montserrat Caracuel**  
**Classroom: 203 and 208**

**Office Hours: Tuesday until 4:00 pm room 101**  
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**COURSE DESCRIPTION**

Welcome to Spanish 4. This is a course designed for those students who need to expand their knowledge of the Spanish language and enhance their capabilities. We will approach the classes following the Standards of Foreign Language Learning using the 5 C's: Communication, Cultures, Connections, Comparisons and Communities.

While it is expected that students have been introduced to many of the main concepts of Spanish grammar, we will continue practicing those concepts through conversation, reading and writing. We will use an interdisciplinary approach using different disciplines and activities such as News, Debate, Politics, Sociology, Spanish literature, etc. Our goal is to prepare the students to excel and prepare them for high level classes such as AP Spanish Language, AP Spanish Literature and Culture or give them a solid understanding of the language for admission into college.

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**OBJECTIVES**

- . Extend and apply grammatical concepts learned in previous courses.
- . Express yourself verbally at an advanced level
- . Read and be able to summarize different materials in Spanish (Literature, articles, etc)
- . Narrate and describe with detail and support opinions to maintain a discussion.
- . Identify geographical regions and the political systems of Hispanic countries.

**REQUIRED TEXTS**

A variety of Spanish language reading texts audio and visual resources will be provided throughout the year

Spanish Binder (provided) with lined paper for notes (not provided)

Binder Dividers as prepared in class

Wordreference.com

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### **MEANS OF EVALUATION**

Each student should complete several assignments during the course. Guidelines for each assignment will be distributed.

### **GRADE BREAKDOWN**

Assessments (Tests, quizzes, and projects) (50%)

Notebooks/Classwork (30%)

Homework (20%)

Marking Period (100%)

### **GRADING SCALE**

L e t t e r G r a d e	N u m e r i c a l E q u i v a l e n t	L e t t e r G r a d e	N u m e r i c a l E q u i v a l e n t
A +	9 7 - 1 0	C +	7 7 - 7 9

	0 %		%
A	9 4 - 9 6 %	C	7 4 - 7 6 %
A -	9 0 - 9 3 %	C -	7 0 - 7 3 %
B +	8 7 - 8 9 %	D +	6 7 - 6 9 %
B	8 4 - 8 6 %	D	6 5 - 6 6 %
B -	8 0 - 8 3 %	F	0 - 6 4 %

- An “A” grade represents outstanding work that is good enough to be shown to other students as an example.
- A “B” grade indicates better than average work that demonstrates excellent effort and understanding.
- A “C” grade is assigned to work that demonstrates competence but does not display any attempt to shine.
- A “D” grade indicates work that is lacking in some important way.
- An “F” is a failing grade. It will be given if an assignment or exam is not submitted or is extremely poorly executed, or in the case of plagiarism or other failure to adhere to

norms of academic honesty.

### **Homework**

All Abbott Lawrence Academy students should expect and plan for approximately 30 minutes of homework per class per night, where parents should expect students to spend 2-3 hours an evening on homework. Homework completion is essential to students' success in class participation and their performance on assessments.

### **Academic Support**

- The Spanish Department holds Office Hours every Tuesday after school until 4:00pm. In addition, all teachers stay after school every day after school for 30 minutes until 3:15pm. Students can also make appointments to meet with teachers before or after school. Additional Academic Support is available as needed (see Student Handbook for more information)
- Students who are struggling at the Progress Report period of any term may be referred to attend mandatory office hours and/or mandatory extra study hall on Wednesday. Students will attend mandatory office hours and study hall for the remainder of that term. If the student completes the term with a passing grade, they may be relieved from attending mandatory office hours at the beginning of the following term.

### **Class Procedures:**

Upon entering Room H 101, it is the responsibility of the student to:

- 1) Speak in Spanish
- 2) Show respect for all
- 3) Keep an open-mind about ideas, culture, and new things
- 4) Work with others to practice communication
- 5) Challenge herself or himself
- 6) Be positive 😊

ALA incorporates a rigorous academic curriculum in order to prepare students for success in their post-secondary pursuits. To that end, ALA has adopted the following *Learning Expectations* for its graduates:

- **Reading and Writing** - Students will critically analyze texts from a variety of perspectives and cultures, forging personal and literary connections. Students will engage in interdisciplinary learning, articulate original ideas, and write coherently, creatively, and persuasively.
- **Problem Solving** - Students will form logical and rational assumptions to address higher order thinking questions. Students will develop habits of mind while thinking creatively and outside of the box to solve problems.
- **Research and Resourcefulness** - Students will develop executive functioning skills including goal setting, organization, and time management. Students will cultivate strong research skills that demonstrate ability to effectively access, analyze, and cite sources to interpret evidence and support arguments, as well as use technology strategically and purposefully.
- **Communication and Public Speaking** - Students will communicate effectively in a variety of formats: written, oral, digital, and visual. Students will write, speak, and

present effectively to multiple audiences. Students will be adept at using data, visual representations, and models to present their findings.

- **Social Responsibility and Civic Engagement** - Students will be open minded, respectful, responsible, and engaged members of the diverse school community. Students will be involved as leaders within the city of Lawrence and advocates of social justice globally. Students will engage in meaningful service learning projects that promote unity and progress in the community.

### **ACADEMIC DISHONESTY**

In Spanish class, this includes using online translators or Spanish speakers to translate sentences, phrases or long passages. Failure to acknowledge the contribution of others is considered plagiarism. Submitting plagiarized work, failing to properly cite or fabricating sources, translations by someone other than the student, and any other academic dishonesty will not be tolerated and will automatically result in a failing grade for the given assignment and further disciplinary action. Students will not be allowed to make up any plagiarized work for credit. Plagiarism includes copying directly from the internet, using Google translate or other online translation tools, copying from a book or article, or another student's or person's work or translation (with or without their permission). In order to avoid these issues, students are encouraged to speak with any teacher or administrator if they have any questions (no matter how small) about their work or citing sources. Students who are found to be academically dishonest will be subject to disciplinary actions as outlined in the Student Handbook.

### **ACCEPTABLE USE OF TECHNOLOGY**

The use of technology in classrooms and throughout ALA should be viewed as a privileged resource and not a right. Each teacher will determine when technology may be used in the classroom. Any inappropriate use of laptops or phones (such as texting, internet browsing, Facebook/ Twitter, etc) will negatively impact student grades and result in further disciplinary action. Teachers reserve the right to confiscate laptops/phones until the end of the period. If further issues arise, administration will confiscate devices for the rest of the day and notify parents.

### **LATE WORK**

Written assignments are due at the beginning of each period. Late work will incur penalties. Late assignments will be marked down 20% per class period. After five classes, the work will no longer receive credit. Extensions will only be granted with special permission from the teacher.

If a student is absent, it is his or her responsibility to get assignments from the teacher and he or she will still be required to turn in the next day's homework on time in order to earn full credit. Students who are absent on a due date need to turn in their work the following day that the class meets at the start of class. If students are absent when major assignments are due, they must turn in their work the next class day. If students are absent when when a test, quiz, presentation or

project takes place during the class period, the assessment must be completed within two weeks of the missed class period or the student will receive a zero. Again, extensions will only be granted with special permission from the teacher.

## **ABSENCES/TARDIES**

Attendance is mandatory. Students who accrue **more than nine *unexcused* absences in a yearlong course, or five absences in a semester long course**, will receive a failing grade. This does not include *excused* absences which are religious observances, approved campus activities or field trips, or a serious illness, medical / family emergency. Excused absences require official written documentation (such as a signed note from a parent, physician, or teacher).

Students are expected to arrive to each class on time. Students will be marked tardy if they are not in the classroom by the time the bell rings. **Students who arrive more than 15 minutes late to a class unexcused will be marked absent.** Three incidents of tardiness to class of less than fifteen (15) minutes shall be considered as one absence from the class.

## **Make-up Work Provision**

For each absence and other excused absences, a student is required to make up missed work within two days of his/her return to school. However, if a student is absent as a result of truancy or unauthorized cuts (AWOL's), he/she shall not be granted make-up work provisions.

## **UNIFORM**

Students are to be in uniform at all times. The uniform consists of an ALA black or maroon polo, khakis, and closed-toed shoes. Other acceptable garments include crew neck sweaters, fleeces, cardigans, or ALA track jackets in black, maroon, navy, or white. These garments must be solid colored and should not have any designs or stripes.

Polo shirts must always be worn underneath these garments. Hooded sweatshirts and denim are not allowed in any way. Student cannot wear these garments through their arms. Students who have any concerns regarding uniforms should reach out to any ALA teachers or administrators who will help resolve any issues discreetly.

## **Uniform Consequences**

Students who do not adhere to our uniform guidelines will be subject to the following disciplinary action:

- **-One** after-school detention after a student's **3<sup>rd</sup>** offense.
- **-Two** after-school detentions after a student's **6<sup>th</sup>** offense (parent phone call).
- **-Three** after-school detentions after a student's **9<sup>th</sup>** offense (parent meeting).
- **-A Week** of after school detention after a student's **12<sup>th</sup>** offense.
- **-Students** will be referred to **in-school suspension** after their **15<sup>th</sup>** offense. Disciplinary action after the **18<sup>th</sup>** offense will be at the discretion of the principal and may include a hearing at Central Office and/or disqualification from extracurricular activities, school events, and taking Early College courses.
- Teachers have the authority to confiscate items of clothing that are not in adherence with the dress code. Items will be returned to students at the end of the day.

### **FOOD/DRINKS**

Students are not permitted to eat or drink anything other than water unless it is provided by the teacher and during Advisory/Study Hall. Students are expected to be courteous and clean up after themselves.

### **ACCEPTABLE USE OF TECHNOLOGY**

Students should conduct themselves professionally at all times. Each teacher will determine when technology may be used in the classroom. Any inappropriate use of laptops or phones (such as texting, internet browsing, Facebook/ Twitter, etc) will negatively impact student grades. Teachers reserve the right to confiscate laptops/phones until the end of the period. If further issues arise, administration will confiscate phones for the rest of the day and notify parents.

### **GUIDANCE POLICY**

Students are required to set up appointments to meet during the school day with Ms. Tetrault, the guidance counselor. She also holds drop-in times before and after school and during Advisory. In an emergency, a teacher can refer students immediately to the guidance office.

### **HALL PASSES**

Students should obtain a Hall Pass from a teacher to use the restroom or travel within ALA. Students are also required to sign-in/out when leaving and re-entering a classroom. A separate written pass is required to go to the nurse. Students cannot leave any given class during the first or final ten minutes of a 90-minute class.

### **Classroom Expectations:**

- 1) Respect your classroom, your classmates, yourself, and your teacher
- 2) Refrain from any academic dishonesty including inappropriate use of translators
- 3) Ask questions, stay connected, take good notes, and be present
- 4) Work collaboratively in pairs and small groups on a regular basis
- 5) Come prepared with materials, homework, and tools

**Course: Spanish for Heritage Speakers**  
**Teacher: Mrs. Montse**

**2018-2019 Course Syllabus**

**I, (Student name: \_\_\_\_\_)**  
**understand the expectations of this course as written in the**  
**Course Syllabus and will keep a copy of the document in my**  
**binder.**

**Signature: \_\_\_\_\_**

**Date: \_\_\_\_\_**

**Parent Signature: \_\_\_\_\_**

**Date: \_\_\_\_\_**