

Bertie County Schools  
Homeless Needs Assessment/Action Plan  
2021-2022  
Prepared by Tundra Woolard

Awareness

Strategies & Activities	Who is Responsible?	Timeline/Target Date	Resources/Supports Needed	Evidence of Completion
Strengthen the level of awareness of school personnel.	Homeless liaison (HL)	September 2021	Training resources	Agendas and sign-in sheets
Ensure that awareness posters are in schools and community.	Various	October 2021	Posters, various persons from schools, businesses and community	Posters and list of locations
Communicate with external partners/early childhood	HL	October 2021	Homeless resources	Agenda and sign in sheets

### Policies/Procedures

Strategies/Activities	Who is Responsible?	Timeline/Target Date	Resources/Supports Needed	Evidence of Completion
Review policies and practices to ensure that there are no barriers to the school enrollment, attendance, and success of homeless students.	Homeless Liaison	September 2021	Training Resources Virtual and/or in person	Agendas and sign-in sheets Verification
Review procedures for enrolling homeless students	Homeless Liaison	September 2021	Training Resources virtual	Agendas and sign-in sheets verification
Provide technical assistance to new and veteran administrators, social workers, counselors, and teachers	Homeless Liaison	Ongoing	Training Resources Virtual and/or in person	Agendas and sign-in sheets

### Identification/Enrollment/Access

Strategies/Activities	Who is Responsible?	Timeline/Target Date	Resources/Supports Needed	Evidence of Completion
Identification of 0-5 youth, ensuring that they are noted on the application.	HL	September 2021	Applications	Applications and data collected
Unaccompanied youth are supported by liaison/district/community resources available.	HL	Ongoing	Apps; district, liaison and community support	Representative's information regarding services and resources provided.

### Student Success

Strategies/Activities	Who is Responsible?	Timeline/Target Date	Resources/Supports Needed	Evidence of Completion
Track Academic Progress	HL	Ongoing	Testing data, social workers/counselors, PowerSchool-.	data collected
Provide support to students in collaboration with the social workers/counselors/school/district.	HL	Ongoing	SSW/Counselors and Assessments of additional needs	Representative's information/record regarding services and resources provided.
Track other indicators that may affect student achievement such as: discipline data, attendance, promotion, retention, graduation rates, absenteeism and etc.	HL	Ongoing	PowerSchool, social workers/counselors, district	Data collected

### Collaboration Internal

Strategies/Activities	Who is Responsible?	Timeline/Target Date	Resources/Supports Needed	Evidence of Completion
Increase the communication between the homeless liaison and the school contacts.	HL	Ongoing	Contact log	log
Create an in-house clothes and resource closet.	HL, social workers/counselors, school admin., teachers, students, parents, district, community	TBA	Gently used uniforms, shoes, toiletries, and school supplies.	In-house clothes closets

### Collaboration External

Strategies/Activities	Who is Responsible?	Timeline/Target Date	Resources/Supports Needed	Evidence of Completion
Increase communication between liaison and community agencies.	HL	Ongoing	Communication logs McKinney Vento Training	Logs Sign-in sheets and agendas
Collaborate with members of the consortium.	HL	2021-2022	McKinney Vento information	Meeting notes, emails, phone logs
Increase collaborative efforts with Head Start	HL	October 2021	McKinney Vento information	Sign-in sheets

## Resource Capacity

Strategies/Activities	Who is Responsible?	Timeline/Target Date	Resources/Supports Needed	Evidence of Completion
Provide guidance for the use of McKinney Vento/Title I homeless set-aside funds	HL	September 2021	McKinney Vento guidance	Notes, sign-in sheets, agendas

### Guidance Monitoring

Strategies/Activities	Who is Responsible?	Timeline/Target Date	Resources/Supports Needed	Evidence of Completion
Inform schools and district of the monitoring guidance in regards to ESSA.	HL	Ongoing	Monitoring Instrument (NCHEP), needs assessment, non-regulatory guidance	Needs assessment, monitoring review, communication documentation, attendance and compliance forms
Review comprehensive needs assessment	HL and others	July 2021	Needs assessment worksheet and summary	Needs assessment and needs assessment worksheet and summary
Develop comprehensive needs assessment	HL and others	August 2021	Needs assessment worksheet and summary	Needs assessment and needs assessment worksheet and summary.



### Professional Development/Technical Assistance

Strategies/Activities	Who is Responsible?	Timeline/Target Date	Resources/Supports Needed	Evidence of Completion
Attend a NCHE webinar	HL	Ongoing	NCHE website	Webinar completion
Attend required compliance meetings	HL	Ongoing	Meeting dates and times	Meeting notes and registration
Provide guidance for McKinney Vento Homeless requirements to Head Start	HL	October 2021	Meeting dates & times McKinney Vento info	Sign-in information