

Nyob zoo Mr./Ms. **INSERT LAST NAME**,

**INSERT personalized message written by the teacher. This positive note can be in English, and your student can share it with his or her parents in their home language.**

- introduce yourself, your position, school
- two positive examples of the student's work and/or behavior in class

Raws li ib txoj hau kev kom zoo dua txhawb kuv cov tub ntxhais kawm, kuv nyiam lub rooj sib tham nrog lawv tsev neeg nyob lwm qhov uas tsi yog ntawm tsev kawm ntawv. Yog hais tias koj xyeej sib hawm, Kuv yuav tuaj mus saib koj tsev neeg kom sib paub kom zoo thiab qhia koj ntxiv txog kuv tus kheej. Yog hais tias sib tham ntawm koj lub tsev hos tsis khoom los yog tsi xyeej, peb sib ntsib hauv lwm qhov chaw uas nws yooj yim rau koj. Yog hais tias koj zoo siab sib teem sib ntsib, thov qhia rau kuv paub tias hnuv twg thiab lub sij hawm qhov twg thiaj zoo tshaj plaws rau koj nyob rau hauv lub qhov chaw hauv qab no. Koj qhia kuv seb yuav ntsib koj tau lis cas thiaj zoo (xov tooj, phau ntawv, tsab ntawv, email). Kuv vam thiab cia siab hais yuav tau nrog koj sib tham!

As a way to better support my students, I enjoy meeting with their families outside of school. If you are available, I would love to visit your home to get to know you better and tell you more about myself. If your home is unavailable, we can also meet at another location that is more convenient for you. If you are interested in setting up a visit, please let me know what days and times are best for you in the space below. You can also tell me the best way to contact you (phone, text, letter, email). I look forward to meeting you!

Ua tsaug ntau,

**INSERT TEACHER NAME**

Xov tooj: **INSERT TEACHER PHONE NUMBER**

Email: **INSERT TEACHER EMAIL**

**Niam Txiv ntawv cia Ncuu los yog ntawv teb (Nrog rau koj cov ntau ntawv tiv tauj thiab zoo tshaj mas yog muaj hnuv thiab sij hawm.)**

Parent Reply (Include your contact information and possible dates and times.)
