



Hayfield Community Schools 5th-12th Grade Band Handbook

2019-2020

Mrs. Katherine Anderson
Hayfield Band Director

Hayfield Community Schools
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Hayfield, MN 55940

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August 2019

Dear Parents and Students,

On behalf of the Hayfield Music Department, I want to welcome you to the 2019-2020 school year. I am excited to have you as a part of the program this year! I am definitely looking forward to a fun year of music making, and hope all students are as well. After a summer away, I am positive that everyone is ready to get going on the next year of practicing, learning, and performing!

Students who take part in the band program at Hayfield are challenged to grow musically and encouraged to achieve their highest potential. In order for this to occur, students must respect their director, their fellow musicians, and their instruments.

In this handbook, you will find policies, procedures, and other important information regarding the Hayfield Community Schools Band program. Please take time to read this material. After you have read through the handbook, please discuss the rules and concert dates with your student.

I can't wait to work and grow with you. Let's have a fantastic year!

Sincerely,

Mrs. Katherine Anderson

5-12th grade Band Director

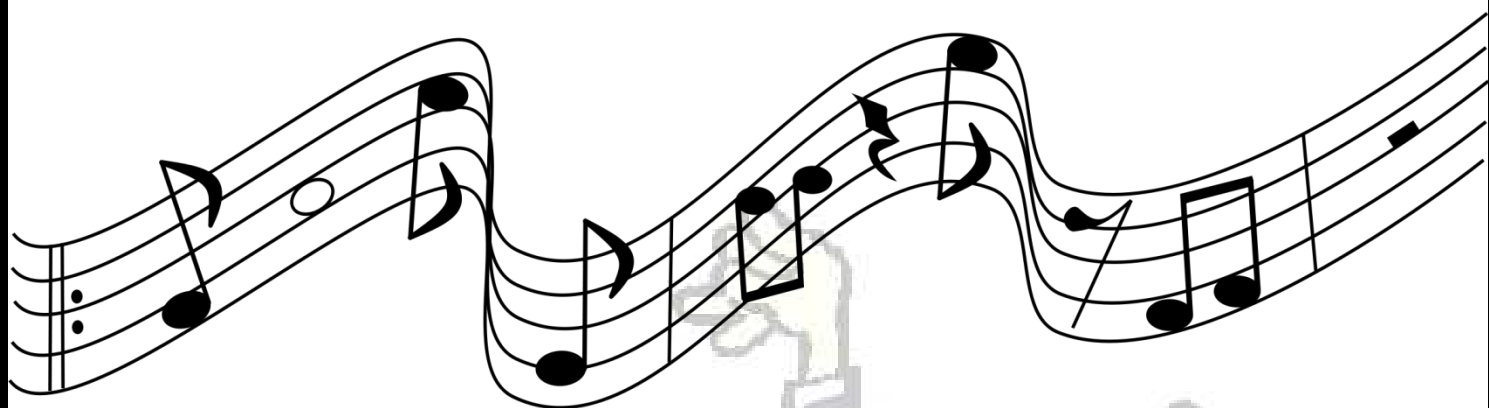
Hayfield High School Band Office #: (507) 671-1541

Email: kaanderson@hayfield.k12.mn.us

P.S. Please do not hesitate to call or email if you have any questions or concerns throughout the year.

CLASSROOM AND REHEARSAL EXPECTATIONS **FOR ALL BAND STUDENTS**

- 1. Be On Time to Class!** *Students should be in the band room by the bell and in their seat with their instrument two minutes after the bell rings.*
- 2. Get Rid of the Gum!** *No food, drink, gum, or candy is allowed in the band room without the director's permission.*
- 3. Bring Your Stuff!** *Students must bring their instruments, their music, and a pencil to class every day. See p. 5 for instrument specific materials.*
- 4. Take Care of Your Stuff!** *Students are held responsible for cleaning up after themselves and putting their equipment away at the end of every rehearsal.*
- 5. Respect Your Teacher!** *Please respect your teacher by not talking during rehearsals. If you have a question, please raise your hand and wait to be recognized. Questions need to be asked from your seats, not up at the director's podium.*
- 6. Respect Your Classmates!** *Show respect to your band members at all times.*
- 7. Respect OUR Equipment!** *Your instrument is for you to play and only you. Instruments are extremely expensive so students should never play each other's instruments. In addition, ONLY PERCUSSIONISTS should ever play the percussion instruments in the band room.*
- 8. Turn in Written/Performance Homework!** *The year-long homework assignment of all Hayfield Band Students is to practice at home. Make sure you are practicing so you will receive successful grades on your performance and written assignments. Don't just practice to get it right, practice until you can't get it wrong!*
- 9. Be Ready and Willing!** *When you walk into the band room, you should always be ready to work and willing to learn. We won't ask for perfection but will insist that you do your best every time we meet.*
- 10. Have Fun!** *Being a part of band should be a fun experience for all students. If you try your best to meet the first 9 expectations, this last one will happen all by itself.*



5th-8th Grade



Program Overview

The 5th grade band program consists of weekly lessons and full group rehearsals. Students will learn the fundamentals of playing their instrument, which will lay the ground work for middle school and high school band. Students will be divided into small groups of like instruments for their weekly lessons. In addition to lessons all 5th grade band students will meet once a week to play as a band. Students will be introduced to ensemble playing and following the conductor during weekly rehearsals. Concert music preparation will also take place during these rehearsals. Tone production, posture, instrument care, and music literacy (rhythms/note/staff reading, listening, writing) are some of the many concepts and skills students will learn throughout the year.

Small group lessons and full group rehearsals are also a part of the 6-8th grade band program. 6-8th grade students will have lessons and meet for rehearsals on the ABCD rotating schedule. Students are responsible for keeping track of and attending all lessons throughout the year. 6-8th grade students will learn and perform a variety of music and further develop music skills such as tone production and music literacy (rhythm/note/staff reading, listening, writing) throughout the year.



Class Materials

All 5-8th grade band students are expected to bring the appropriate materials to class and lessons each day. Students need:

1. Instrument along with appropriate cleaning materials

Flutes	- Small cotton cloth
Clarinets, Saxophones	- Box of 2 ½ strength reeds (Vandoren or Rico) - Reed guard (optional) and Cork Grease - Cleaning swab
Trumpets, French Horns, Trombones, Baritones	- Valve Oil (trumpets and baritones), Slide Oil (trombones) - Slide Grease (trumpets and trombones) - Mouthpiece Brush (all brass players) - Mouthpiece - <u>French horn</u> : Holton MC or Holton MDC - <u>Trumpet</u> : 7C or 3C - <u>Trombone/Baritone</u> : 6 ½ AL
Percussion	- Percussion Kit: practice bells and drum pad - 2B Drum sticks - Alfred Drum Method Book 1

2. Accent on Achievement lesson book

3. Pencil

Discipline

No large organization such as band can function properly without well-disciplined participants. Considering the large class sizes in band, it is imperative that all students demonstrate self-discipline and control.

HHS Junior High Expectations (same in all junior high classes)

1. *Unless directed otherwise, all student work will be written in complete sentences (starts with a capital letter, uses punctuation, and includes at least a noun and verb in a complete thought)*

Consequence: *Students will receive half credit for correct answers not written in complete sentences.*

2. *Students will listen the first time information is given.*

Consequence: *Teachers will repeat/rephrase information for understanding, but not for poor listening.*

3. *Students will not interrupt class discussion or instruction. Students will raise their hands and wait patiently to be called on.*

Consequence: *Students will receive classroom detention to be served at the teacher's discretion.*

4. *Students will be prepared for each class by bringing a charged laptop, writing utensil, notebook, assignment, folder, agenda, and all other necessary classroom materials.*

Consequence: *Students will receive classroom detention to be served at the teacher's discretion.*



*****5-8th Grade 2019-2020 Performance Dates*****

CONCERTS ARE MANDATORY

Concert performances are of utmost importance, as every student's contribution is essential to the band! We ask that parents look ahead in the coming year and make sure no other activities are scheduled on the evenings of concerts.

Monday, December 2nd, 7:00pm: 6-12th Winter Band Concert

Thursday, May 7th, 7:00pm: 5-8th Band/Choir Concert

Absences:

Excused Absences: Personal illness and family emergencies are examples of excused absences. If an excused absence does occur, an email or phone call must be provided to Mrs. Anderson by a parent/guardian. These absences will be made up through a "make-up assignment." It is the student's responsibility to see the teacher for make-up work. Remember that lack of transportation is not considered an excused absence. Be sure to plan ahead.

Unexcused Absences: Unexcused absences are absences not verified by a parent or guardian. Reasons like "I had to baby sit," "I couldn't find a ride," "I had baseball practice," or "I forgot," fall into the unexcused category. If a student/parent knows a band event will need to be missed, please let Mrs. Anderson know NOW.

Concert Attire

Our band concerts are formal dress and we all dress alike (just like the pros do).

Gentlemen:

- White shirt (button down preferred- long or short sleeved)
- Black dress pants (no jeans)
- Black socks and black shoes (no white showing on the shoes. Sandals are permitted if they are black.)

Ladies

- White shirt (button down preferred- long or short sleeved)
- Black dress pants (no jeans or tight yoga pants), all black dress, or black skirt (appropriate length)
- Black socks and black shoes (no white showing on shoes. Sandals are permitted if they are black.)

Grading

6th Grade

Summative (50%)

- *Concert performance and evaluation*
- *Playing assignments (during lesson)*
- *Reflections*

Formative (50%)

- *Written assignments*
- *Lesson attendance and preparation*

Grading Scale

<i>A</i>	<i>94-100%</i>	<i>C</i>	<i>74-76.9%</i>
<i>A-</i>	<i>90-93.9%</i>	<i>C-</i>	<i>70-73.9%</i>
<i>B+</i>	<i>87-89.9%</i>	<i>D+</i>	<i>67-69.9%</i>
<i>B</i>	<i>84-86.9%</i>	<i>D</i>	<i>64-66.9%</i>
<i>B-</i>	<i>80-83.9%</i>	<i>D-</i>	<i>60-63.9%</i>
<i>C+</i>	<i>77-79.9%</i>	<i>F</i>	<i>0-59.9%</i>

7th-8th Grade

Summative (60%)

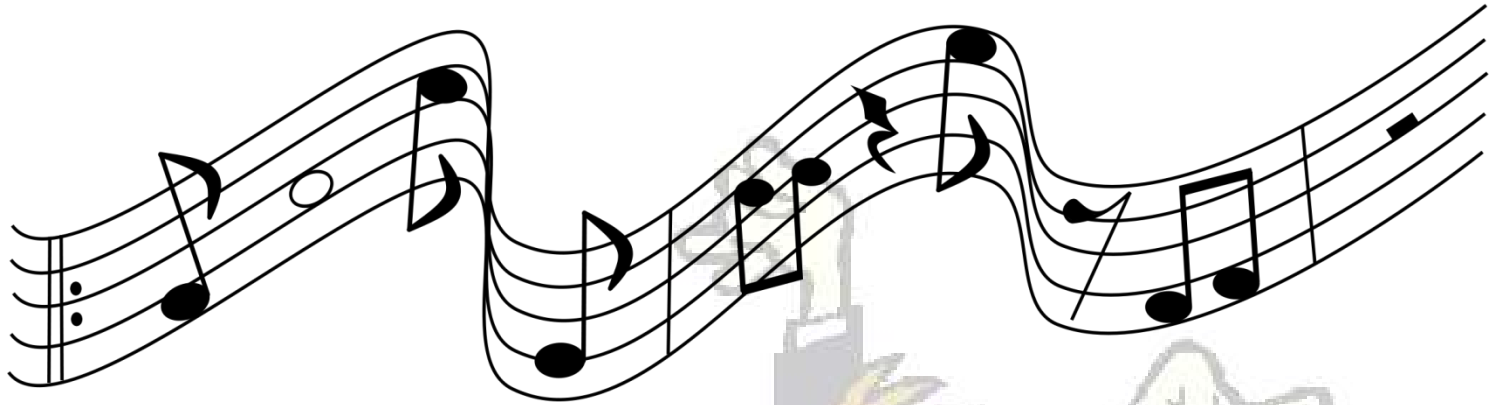
- *Concert performance and evaluation*
- *Playing assignments (during lesson)*
- *Reflections*

Formative (40%)

- *Written assignments*
- *Lesson attendance and preparation*

Grading Scale

<i>A</i>	<i>94-100%</i>	<i>C</i>	<i>74-76.9%</i>
<i>A-</i>	<i>90-93.9%</i>	<i>C-</i>	<i>70-73.9%</i>
<i>B+</i>	<i>87-89.9%</i>	<i>D+</i>	<i>67-69.9%</i>
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Senior High Band



Performances

CONCERTS ARE MANDATORY

Concert performances are of utmost importance, as every student's contribution is essential to the band! We ask that parents look ahead in the coming year and make sure no other activities are scheduled on the evenings of concerts. Please see below for a comprehensive schedule of all concert, pep band, and other performance events for the year.

Hayfield Senior High Band Schedule 2019-2020

PERFORMANCES:

<u>Date</u>	<u>Call Time</u>	<u>Location</u>	<u>Dress</u>	<u>Event</u>
Friday, September 20 th	During school	Band Room	Band Shirt	Homecoming Pepfest, Parade
Monday, November 11 th	During school	Band Room	TBA	Veterans Day Program
Monday, December 2nd	6:15pm	Band Room	Uniform	Winter Band Concert
Monday, March 9 th	All Day	Riverland	Dress Nicely	Small Group Contest
Wednesday, April 1 st	All Day	Stewartville	Uniform	Large Group Contest
Monday, May 11th	6:15pm	Band Room	Uniform	Spring Band Concert
Friday, May 22 nd	6:15pm	Band Room	Dress Nicely	Graduation
Monday, May 25 th	TBA	Band Room	Band Shirt	Memorial Day Service
Saturday, July 11 th , 2020	TBA	Band Room	TBA	Hayfield Days Parade

PEP BAND:

****Meet in the Band Room for all events.**

<u>Date</u>	<u>Call Time</u>	<u>Game Time</u>	<u>Event</u>
Friday, September 13 th	6:15pm	7:00pm	Football v. Blooming Prairie
Friday, September 20 th	5:30pm	7:00pm	Football v. Wabasha Kellogg; **Wear uniforms**
Thursday, September 26 th	6:30pm	7:15pm	Volleyball v. Blooming Prairie
Friday, October 4 th	5:30pm	7:00pm	Football v. Fillmore Central; **Wear uniforms**
Tuesday, October 8 th	6:30pm	7:15pm	Volleyball v. Cannon Falls
Wednesday, October 16 th	6:15pm	7:00pm	Football v. Rushford-Peterson
Friday, November 22 nd	6:30pm	7:15pm	GBB v. Fillmore Central
Tuesday, December 10 th	6:30pm	7:15pm	BBB v. Medford
Thursday, December 19 th	6:30pm	7:15pm	BBB v. Leroy-Ostrander
Monday, January 6 th	6:30pm	7:15pm	GBB v. Lanesboro
Tuesday, January 7 th	6:45pm	7:30pm	BBB v. Rushford-Peterson
Tuesday, January 28 th	6:30pm	7:15pm	GBB v. Medford
Tuesday, February 4 th	6:30pm	7:15pm	GBB v. Southland
Tuesday, February 11 th	6:30pm	7:15pm	BBB v. United South Central

Post Season Dates

For section games, we play pep band at home games and at section games in Rochester.

For state tournaments, we travel to the Twin Cities for games.

<u>Girls Volleyball Section Tournament</u> October 24, 26, 31; November 2	<u>Girls Volleyball State Tournament</u> November 7-9
<u>Football Section Tournament</u> October 22, 26; November 1	<u>Football State Tournament</u> November 7-9, 14-16
<u>Girls Basketball Section Tournament</u> February 20, 24, 29 and March 5	<u>Girls Basketball State Tournament</u> March 11-14
<u>Boys Basketball Section Tournament</u> February 27; March 4, 7, 12	<u>Boys Basketball State Tournament</u> March 19-21

JAZZ BAND:

Saturday, May 2nd, 7:00pm: Jazz Band/Viking Singers Concert

Rehearsals: Mondays and Wednesdays 7:10-7:55am, starting in October

Absences:

Excused Absences: Personal illness and family emergencies are examples of excused absences. If an excused absence does occur, an email or phone call must be provided to Mrs. Anderson by a parent/guardian. These absences will be made up through a “make-up assignment.” It is the student’s responsibility to see the teacher for make-up work. Remember that work or lack of transportation are not considered an excused absence. Be sure to plan ahead.

Unexcused Absences: Unexcused absences are absences not verified by a parent or guardian. Reasons like “I had to baby sit,” “I couldn’t find a ride,” “I had baseball practice,” or “I forgot,” fall into the unexcused category. If a student/parent knows a band event will need to be missed, please let Mrs. Anderson know NOW.

Performance Attire

Uniforms

All Senior High Band Members will be issued a uniform to wear for concerts, contests, and select pep band events throughout the year. The uniform has five parts:

1. Coat
2. Blouse
3. Trousers
4. Bow Tie
5. Black Shoes

Students are responsible for providing a pair of black socks to wear with uniform, and for having a clean, pressed white dress shirt with collar for clip-on bow tie to be worn with concert uniform.

Band Shirts

Band shirts will be worn for special, yet informal, performances throughout the year. Shirts can be purchased through Mrs. Anderson.

Grading

Grading for this class will be based off of the HHS grading system:

Summative (75%)

- *Concert performance and evaluation*
- *Playing assignments (during lesson)*
- *Reflections*

Formative (25%)

- *Written assignments*
- *Lesson attendance and preparation*
- *Pep band*

Course Final

- *Playing and sight reading assessment*

Grading Scale

<i>A</i>	<i>94-100%</i>	<i>C</i>	<i>74-76.9%</i>
<i>A-</i>	<i>90-93.9%</i>	<i>C-</i>	<i>70-73.9%</i>
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<i>C+</i>	<i>77-79.9%</i>	<i>F</i>	<i>0-59.9%</i>

Pep Band

Senior High band students will perform at various sporting events throughout the fall and winter sports seasons. Attending the pep band events is required for all senior high band students and part of students' grades. The band will perform at any post-season games a team makes it to. See "Performance Schedule" on p. 11 for a full list of pep band events for the year.

Jazz Band

Jazz Band is an optional, extra-curricular ensemble that meets on Mondays and Wednesdays before school from 7:10-7:55am. Jazz will begin in October and meet through the end of the year. This ensemble is extra-curricular and is not graded. Jazz will perform at the December 2nd and May 11th concerts.



Officers

This year we will peer-elect band officers. The positions may include, but are not limited to:

Band President- supervise officer activities and organize projects as needed.

Vice President- assist president and stand in the absence of the president

Secretary- assist with communication and attendance

Librarian- help organize and distribute music and deal with any music concerns

Lettering

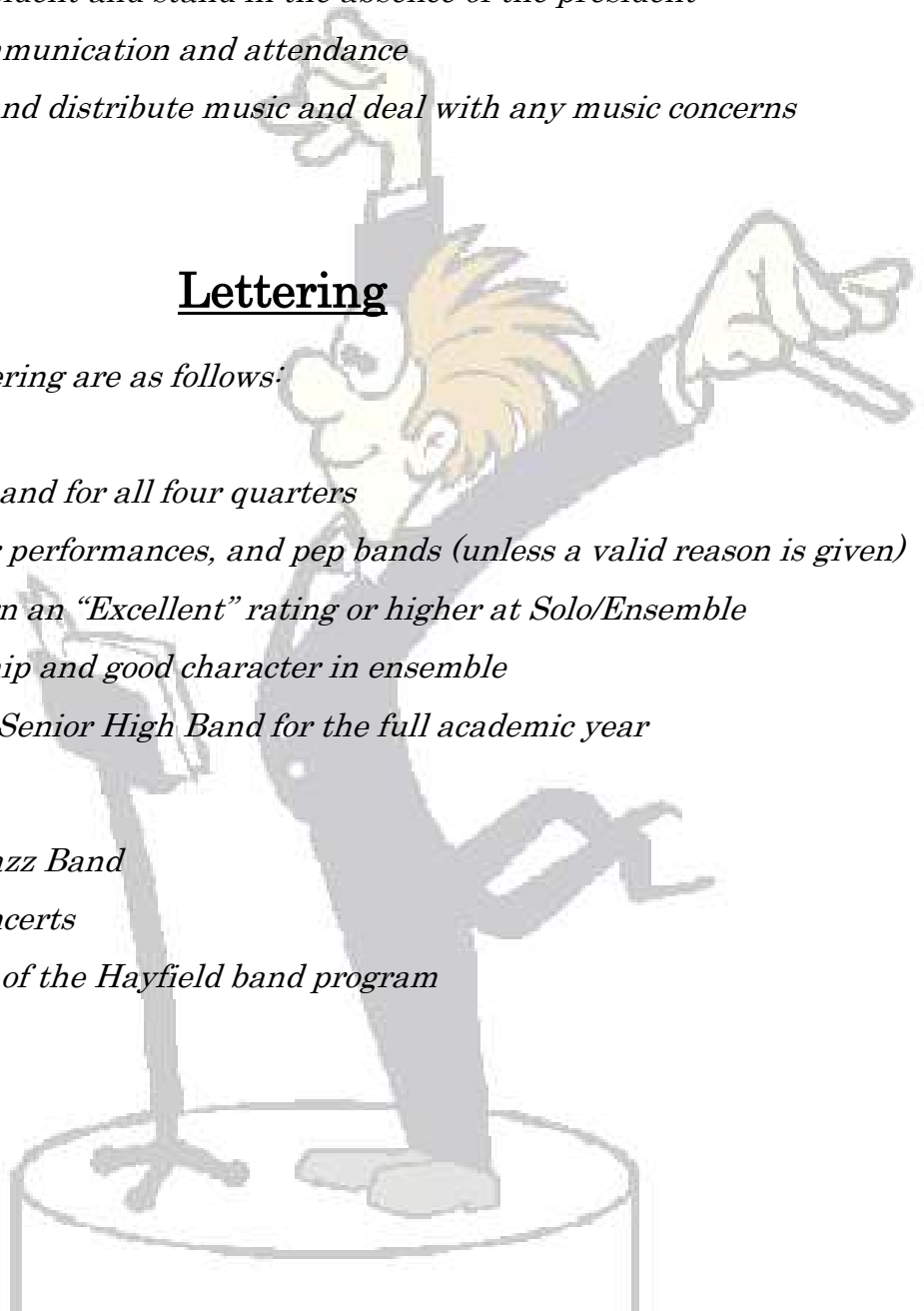
The requirements for lettering are as follows:

MUST

- *Earn an "A" in band for all four quarters*
- *Attend all major performances, and pep bands (unless a valid reason is given)*
- *Perform and earn an "Excellent" rating or higher at Solo/Ensemble*
- *Exhibit leadership and good character in ensemble*
- *Be a member of Senior High Band for the full academic year*

Optional (but helpful)

- *Participate in Jazz Band*
- *Attend other concerts*
- *Perform outside of the Hayfield band program*



Hayfield Community Schools Band
Handbook Acknowledgement Form
2019-2020

Students:

“By signing this form, I confirm that I have read the Hayfield Band Handbook. I understand that I am expected to follow these policies throughout the school year. I acknowledge that band is a year-long commitment and agree to abide by the policies stated within to the best of my ability.”

Printed Name: _____

Signature: _____

Date: _____

Parents/Guardians:

“I confirm that I have read the Hayfield Band Handbook and my child has my permission to participate in the band program according to the guidelines and policies described within this handbook. I understand that band is a year-long commitment and that as a member of the Hayfield Band, my child is expected to follow these policies throughout the school year to the best of his/her ability.”

Printed Name: _____

Signature: _____

Date: _____

