



Dear Hawk Ridge Parent(s),

As new technologies continue to change the world in which we live, they also provide many new and positive educational benefits for classroom instruction. CMS has instituted Bring Your Own Technology environments and Hawk Ridge Elementary is a full participant. In this initiative, students are encouraged to bring their own technology devices to school to assist their learning experiences. This document is a contract which we will adhere to as we continue implementation. Please note that students who cannot bring in outside technology will be able to access and utilize the school's equipment. No student will be left out of our instruction.

Definition of "Technology"

For purposes of BYOT, "Technology" means a privately owned wireless and/or portable electronic hand held equipment that includes, but is not limited to, existing and emerging mobile communication systems and smart technologies, portable internet devices, hand held entertainment systems or portable information technology systems that can be used for word processing, wireless Internet access, image capture/recording, sound recording and information transmitting/receiving/storing, etc.

Internet

Only the internet gateway provided by the school may be accessed while on campus. Personal internet connective devices such as but not limited to cell phones / cell network adapters are not permitted to be used to access outside internet sources (3G/4G) at any time.

Security and Damages

Responsibility to keep the device secure rests with the individual owner. Hawk Ridge is not liable for any device stolen or damaged on campus. If a device is stolen or damaged, it will be handled through the administrative office similar to other personal artifacts that are impacted in similar situations. It is recommended that skins (decals) and other custom touches are used to physically identify your device from others. Additionally, protective cases for technology are encouraged.

BYOT Student Agreement

The use of technology to provide educational material is not a necessity, it is a privilege. Because it is a privilege, and not a right to use a laptop, cell phone or other electronic device while at school, privileges can be taken away. When the rules are respected, the student will benefit from the learning environment as a whole.

Students and parents/guardians participating in BYOT must adhere to the Student Code of Conduct, as well as all Board policies, particularly Internet Acceptable Use (Policy IFBG) and Internet Safety (Policy IFBGE). Furthermore, the student must agree to the following conditions:

- The student takes full responsibility for his or her technology device. The school is not responsible for the security of student-owned technology.

- Devices that can be brought in are: smart phones, tablets, laptops, netbooks, eReaders, iPads and iPod Touch devices.
- The student will register their device with their teacher upon entering the class each day.
- Devices cannot be left at school. Devices will remain in the students' backpacks in the silent mode until instructed by the teacher to use.
- The student can only access the guest wifi network.
- Sharing is not allowed. To ensure equal accessibility to technology resources, the teachers will provide opportunities for students to use school-owned technology devices.
- 3G/4G access will not be allowed. This will be a violation of the BYOT agreement. This includes texting.
- The device must be in silent mode while on school campus and while riding school buses.
- The staff/teacher is not responsible for charging the device or providing technical assistance.
- All student products will be reviewed by teacher before uploading to the internet. Any unapproved video/picture content found will violate the BYOT agreement.
- The student will not be allowed to purchase or download any apps/software during the school day.
- The technology may not be used on assessments or tests, unless directed by the teacher.
- The devices are not to be used on the bus, in the Afterschool program, at indoor/outdoor recess or in the cafeteria.
- The student accesses only files on the computer or internet sites which are relevant to the classroom curriculum.
- The student will comply with teachers' request to shut down the computer or close the screen.
- The student acknowledges that the school's network filters will be applied to one's connection to the internet and will not attempt to bypass them.
- The student realizes that processing or accessing information on school property related to "hacking", altering, or bypassing network security policies is in violation of the AUP policy and will result in disciplinary actions.
- The student realizes that printing from personal technology devices will not be possible at school.
- The school is not responsible if a virus is contracted from the school network onto the device.
- The students will continue to be educated about responsible and ethical use of technology.

I understand and will abide by the above policy and guidelines. I further understand that any violation is unethical and will result in the loss of my network privileges as well as other disciplinary action.

Student Signature: _____

Date: _____

Device _____, _____, _____

Parent Signature: _____

Date: _____

To view the CMS AUP use the link below:

<http://www.cms.k12.nc.us/cmsdepartments/CIO/Documents/Internet%20Acceptable%20Use%20Policy.pdf>