

Central Lake Public Schools
Immediate Opening for Preschool Program Lead Teacher



QUALIFICATIONS:

- A valid Michigan teaching certificate and an Early Childhood Education (ZA) or Early Childhood-General and Special Education (ZS) endorsement, Birth-K, or PK-3 endorsement; or,
- A bachelor's degree in early childhood education or child development with a specialization in preschool teaching. The transcript will document a major, rather than a minor, in child development or early childhood education.
- If the above requirements are not met, high-quality candidates with a willingness to obtain certification will be considered.

POSITION SUMMARY:

The lead teacher is responsible for guiding the classroom team in delivering a research-based, high-quality, early education curriculum. The team meets individual student needs through the implementation of developmentally appropriate practices and a strong home-school partnership. The position includes maintaining required records to ensure grant and licensing compliance guidelines. The Lead Teacher will report directly to the Early Childhood Director.

PERFORMANCE RESPONSIBILITIES:

- Work as a team member in providing a quality educational program
- Lead a team in planning, implementing, and monitoring curriculum and assessment using the selected state-approved curriculum and assessment
- Follow the Great Start Readiness Program (GSRP) Implementation Manual and supporting documents
- Ability to model and coach support staff in developmentally appropriate practices
- Complete home visits
- Work with individual and small groups of students
- Provide individualized support and implement supplementary aides and services for children with disabilities
- Support children's social and emotional development, encouraging understanding of others and positive self-concepts
- Assist children with personal health care needs
- Work collaboratively and communicate with assistant teachers to implement lesson plans, activities, and classroom tasks
- Monitor behavior and support the educational process in the classroom
- Observe students' performance and record relevant data to assess progress
- Maintain accurate and complete student records; maintain confidentiality at all times
- Supervise students in classrooms, halls, cafeterias, and/or playground
- Participate in trainings and on-going professional development in conjunction with licensing requirements and GSRP requirements
- Able to work flexible hours as needed for family involvement activities, including home visits, recruitment events, open house
- Perform other duties as assigned

SALARY RANGE: \$44,740 - \$49,214 plus full benefits package

APPLICATION: Applicants should submit a letter of interest, resume, and, transcripts and/or certifications to:

Dr. Ryan L. Cunningham, Superintendent, Central Lake Public Schools
8190 W. State St., PO Box 128, Central Lake, MI 49622
Or, via email to: cunninghamr@clps.k12.mi.us

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