Goffstown High School
Emergency Closing/Snow Day

A "Distance Learning Day" will take place when in-person school is not feasible due to an emergency closing. The Superintendent will make the determination on whether the emergency closing is a Distance Learning Day or a traditional closure.

Instructional objectives:
- **To maintain continuity of the educational experience in student courses**
- **To engage students through active participation in their learning**
- **To continue the development of 21st Century Learning Expectations as outlined in the GHS Mission Statement**

Instructional delivery model:
- **At Goffstown High School, classes would meet synchronously, on-line at the regularly scheduled times (7:56 AM, 9:31 AM, 11:01 AM, and 1:11 PM) for a maximum of 45 "face-to-face" minutes.**
- **Students would then have at least 45-minutes of time between class meetings to complete follow-up, independent work as well as to take screen and movement breaks.**
- **Between the 11AM and 1PM class meeting, there would be additional time for lunch integrated into this break.**

Attendance requirements:
- **Students would be expected to attend all regularly scheduled class periods as if they were in the physical building.**
- **Attendance will be entered into PowerSchool.**
- **An absence on this day would be entered as an "A" rather than a "BA" with 1 point versus 2 points attached in relation to the school's attendance policy.**
- **Students unable to join their classes on these days due to an inability to access internet connectivity and/or lack of an available device should speak with their school counselor. Rather than accruing attendance points for this day, the student's attendance will be excused.**
- **Students who are not in attendance are responsible for making up missed work that is integral to their progress in the class and upon return to school should connect with their teacher – as they would for any other absence to develop a plan for making up the missed work.**

Communication expectations for parents/guardians:
- **Once a distance learning day is identified, GHS administration will send out a SchoolMessenger to families and an email to all students with the schedule for the day.**
- **Links for class meetings will be found via Google Classrooms and/or student email no later than 30 minutes prior to a scheduled class period.**

Student expectations:
Attending an online class has the following minimum expectations relative to course etiquette:
- **The student's camera should remain on for the entire class.**
- **The first name of the student should appear in the display window.**
- **Students should be dressed as if attending class on campus.**
- **Students should attend class from a suitable physical space with an appropriate background and professional posture (for example, attending class from your bed while in pajamas is not appropriate online etiquette).**
- **The comments of other students both spoken and submitted through the chat should be treated with generosity and respect.**

- **Class participation is an expectation.**

Staff expectations (likely will not be shared with parents just the Boards):
Providing instruction for an online class has the following minimum expectations relative to course etiquette:
- **The teacher should open the online meeting a few minutes before the scheduled class time and begin moving students from the waiting room to assure that the class starts on time.**
- **Teachers should be dressed as if attending class on campus.**
- **Teachers should instruct the class from a suitable physical space with an appropriate background and professional posture.**
- **The teacher is to take and submit attendance through PowerSchool.**
- **The teacher should share an agenda and expectations for the day with students – including a clarification of any work to be completed independently or collaboratively after the online meeting is included.**
- **Teachers should end the class on time to be respectful of screen and movement breaks.**
- **Teachers should check and respond to email during the regularly scheduled school day of 7:56 AM – 2:41 PM.**

Student Schedule:
Period One/Two will begin at 7:56 AM
Period Three/Four will begin at 9:31 AM
Period Five/Six will begin at 11:01 AM
Period Seven/Eight will begin at 1:11 PM

Face-to-face online meeting time to end 45 minutes into the period. Students to have time for independent and/or collaborative work as well as screen and movement breaks between periods.

Enrichment opportunities:
Clubs and activities scheduled to meet on these days may opt to do so virtually. As in past years, if the condition that led to the remote day is improved and the building is safely accessible in the afternoon/evening, the Athletic and Activities Directors working with the building Principal and Facilities Director may request approval of on-site activities from the Superintendent.

Special education services:
- **Any regular special education services that are scheduled for the day would be done via distance learning at the same scheduled time as would have happened had we been in school. (ie: speech, OT, counseling, direct specialized instruction on IEP goals).**
- **Supported Preps would be addressed by teachers being available online, in synchronous fashion at the regularly scheduled time for face-to-face support for students requiring individualized or small group assistance during these periods.**
- **Paraprofessionals may be asked to check in with any students assigned to them and provide support as needed. Paraprofessionals with additional time in their day will complete required trainings via the Professional Development modules provided by the district.**

Support services to students who need additional assistance:
- **Any regular services that are scheduled for the day would be done via distance learning at the same scheduled time as would have happened had we been in school. (ie: an appointment with a school counselor, Grizzly Den support with the 504 Interventionist, etc.)**
- **School counselors would be available for face-to-face meetings by requests submitted through email.**

Support services for those without internet connectivity or devices:
See above under "Attendance"