


Generative AI Literacy and Guidelines


Hoke County Schools

What is Generative AI

Artificial Intelligence (AI) refers to systems designed to complete specific tasks and has been around for many years. Your smartphone’s facial recognition, virtual assistants like Alexa and Siri, and social media algorithms all use AI. *Generative AI (GenAI)*, however, is a newer technology that generates original content, including text, images, and music, by learning from existing data. It enables the creation of innovative and customized educational materials, fostering creativity and enhancing learning.

**What is GenAI’s Role in the Hoke County Schools Classroom?**

GenAI's purpose in our learning environment is to augment, not replace, the effort put into your teaching and learning. Its use is intended to facilitate, not to complete tasks on your behalf. GenAI will offer tailored support to meet diverse learning needs, by breaking down complex concepts or summarizing information, thereby enriching the educational experience.

**Data Privacy and Security**

Ensuring data privacy and security is paramount when using GenAI tools. It is essential to avoid inputting any personally identifiable information (PII) or confidential information into GenAI systems for now to safeguard our privacy. This includes student and staff contact information, demographic information and rosters. By strictly adhering to this guideline, we can utilize GenAI technologies effectively while protecting the integrity of personal data, since we have no control over the data once it is in those systems.

Students: How to Know when to use Generative AI

- ① Always start by asking your teacher if you can use GenAI on the work you are assigned.
- ② Be sure to track your usage of the tool. You can do this by copying and pasting your conversation into a Word or Google document.
- ③ Always cite the tool when you submit your assignment.

Appropriate GenAI Usage	Inappropriate GenAI Usage
<ul style="list-style-type: none">● Research Assistance: Helping students gather knowledge and information for a topic, assignment, or assessment.● Creative Projects: Generating art, music, or creative writing ideas as a starting point for my own projects.● Practice and Revision: Utilizing GenAI for practice exercises, grammar checks, and feedback.● Personalized Learning: Providing students with a tutor to help students learn at their own pace and in their own way.	<ul style="list-style-type: none">● Submitting AI-Generated Work: Turning in assignments entirely created by AI as a student’s own without disclosure or modification.● Plagiarism: Using GenAI to rephrase existing content without proper citation to bypass plagiarism detection tools.● Misinformation: Relying on unchecked GenAI-generated information for academic work without verifying its accuracy.● Not Asking Permission: Submitting work without confirming that GenAI is permitted to be used.