



Bellbrook Music Boosters

29 July 2024

6:30 pm

BHS Library

General Membership Meeting Minutes

**Call to Order:** 6:31pm President Carrie Remhof

1st: Patty Ball

2nd: Brett Woeste

**Attendance: Appendix A**

**Welcome:** Carrie Remhof

**Approval of the General Meeting Minutes, 17 June 2024**

1st: Rachele Alban

2nd: Brett Woeste

Unanimously approved

**Old Business:**

• **Dine Outs**

- Bdubs June - Raised \$109.47
- July - Elsa's Cantina
- August 26th - BJ's Brewhouse Beavercreek - 11am - 10:30pm

• **DCI Invitational**

- Working on a couple of bills
  - Invoice from a hotel
- Going to ask DCI to give us back \$380 to make us more profitable and asked about tickets

• **Raise Right**

- Took July off - coming back this month and fully stocked
- Valerie Hiester agreed to take it on and Carol to transition over
- Jeryle to be added to bank account

• **Dayton Dragons**

- 4 games left and we are very low on volunteer
  - Need 5 people for Thursday, August 8

- Need 6 people for August 20th
  - Need 6 people for August 29th
  - Need 5 people for September 1st
- The last few games we have had 10 volunteers
  - 10 volunteers is where we are the most profitable
  - Last game we got percentage instead of the minimum of \$60 per person
- **Cut Time/Charms Rollover**
  - Appendix B
  - Cut Time to roll out in 2 weeks
  - Amy Rodenroth and Carrie Remhof worked on a valid list of students to upload valid lists instead of all of the old information that was in there before.
  - Unable to upload 267 parents due to not having first name, last name, and email address to upload
    - Carrie needs help loading the 267
  - In the system there is an inventory of instruments
  - Carrie still needs to transfer the student credits over to Cut Time from Charms
  - Jeryle to figure out the accounting of the graduated credits that would have been donated back to the band.
- **Football Connection**
  - Discussed with Mr. Page about the tailgate at the first home game with marching band playing the fight song
    - Michaela will get the contact info to

## **New Business**

- **Officer's Report**
  - No Report.
- **Treasurer's Report**
  - Appendix C
  - Mid-year Budget Review
    - 1st: Rachele Alban
    - 2nd: Patty Ball
      - Unanimously approved.
- **Board of Trustees' Report**
  - No Report
- **Director's Report**
  - Mr. Page discussed preferred method of communication and schedule
    - Google calendar
    - Director's notes every week via email about the upcoming week, etc.

- Jennifer Powell to change the website to Mr. Page's Google Calendar and take out the hardcopy.
    - Mr. Page to continue to use the Google HUB
  - Band Camp was awesome!
    - Feeling confident with where the band is to be successful.
  - Discussed having a social event with the kids watching Edward Scissorhands and having snacks
    - Someone to put together a flier for Mr. Page to send out to the kids about movie night
- **Administrator's Report**
  - No Report.
- **Fundraising**
  - Goodwill Drive to Victory - Monday, September 9th - September 12th
    - Alicia to make a flier for the Goodwill Drive to Victory
  - Rhonda - Greene County Youth Fund
    - They would consider requests from us.
    - They asked for something specific that we are requesting and write something up about it and they will take it to the sheriff.
  - Discussion of rehashing the car wash
    - Alicia is wanting to run it and have someone partner with her.
  - Set a date for the next fundraising meeting
    - Wednesday, August 26th at Beavercreek BJ's Brewhouse at 6:30pm
- **Uniforms**
  - Patty showed off the new uniform bags! They look great!
  - Fitted all of the kids except for one.
  - Questions about getting vipers from Buddy Rogers vs. FJM
- **Contracts**
  - Mr. Page has all of the tech details except for the color guard. He's going to move forward with Carrie to draft contracts for what he has now.
- **Tag Day Touch-Base**
  - Tag Day #1 - August 6th 6pm-8pm
  - Mr. Page to talk to the kids about what Tag Day is and how to do it.
  - Kristi has the website and fliers ready to go for each student.
  - Need 15 drivers.
    - Jennifer to send out sign-up genius
  - Tag Day #2 - September 12th 6pm - 8pm
  - Pizza to come from Gionio's for tag day
    - Kristi asking for approval to make Gionio's a sponsor with a banner

- **Sale of old Garment bags**
  - Students have asked about keeping their old garment bags
    - Patty would like to sell them for \$5
  - Sheldon would like to have some of the old garment bags for Little Belles
    - Need school approval to give old garment bags to Little Belles and to sell them for \$5
      - Patty to draft up an email to Mr. Hann to see if LB can have the garment bags that work and then sell the rest for \$5
- **Sale of old IPE and MB Uniforms**
  - All old IPE and MB Uniforms are inventoried and ready to go
    - Need to get approval from Mr. Hann to sell the IPE and MB Uniforms.
- **Open Forum:**
  - Digital programs are no longer available for \$250
    - Alicia and Micahela will work to find another way to create a digital program.
  - Amy Rodenroth to reach out to Nick Falzerano to get a date on the calendar for Marching Band
    - Alicia to find out when the Color Guard's uniforms will be in so that they can be in their uniform for their pictures.
  - Volunteer Backgrounds through the District
    - Central Office has access to the background checks
    - Parents send screenshot of their card to Andy and he would keep it on file
    - Mr. Page to get with Jeff Eckley to get access to the list of background checked individuals
  - Nick Holton brought up relying on Brett for a lot of things and we only have Brett for one more year.
    - No semi-driver when Brett leaves
      - CDL Drivers have to go to a certified training and testing facility costs around \$5000
      - How much does a driver cost for an event?
        - \$100 - \$200 per event
        - Depends on how long the event is
      - School was trying to maybe have Brett get certified to train, but ran into a lot of liability issues.
    - Does all of our props
      - We need to start working a design fee into our budget once Brett does leave.
    - Brett stated that we need to start looking and thinking about getting a new truck.
      - Carrie mentioned we need Brett to help give us a number and what we need to project to spend on a new truck and/or on hiring a CDL driver.

- ACTION: The group will need to add a certain amount of money into a line item in the 2025 budget into a transportation fund.
  - Need to plan better for next year

- **Adjourn:** 8:57pm
  - 1st: Danielle Woeste
  - 2nd: Rachele Alban
    - Unanimously approved

## **Appendix A - Attendance**

Danielle Woeste

Patty Ball

Jeryle Ball

Rachele Alban

Melinda Ruff

Amy Rodenroth

Troy Miller

Alicia Miller

Valerie Hiester

Michaela Kronenberger

Jacob Page

Beth Christensen

Mary Panstingel

Carol Bird

Carrie Remhof

Dina Vincent

Nick Holton

Kristi Magee

Brett Woeste

Jennifer Powell

Kelly Casler

### **Absent**

Lindsay Nichols

Amy Silance

## Appendix B - Cut Time Transition

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### Cuttime Transition

Charms is transitioning to Cuttime next week

Purpose: send email to Guardians of students in music programs

#### Status of Transition

##### **Students**

- 325 students loaded
- No emails since students cannot receive email outside of school domain
- Loaded Students and Guardians from the following curated lists: 2024 Marching Eagles, Middle School Groups (2024 Middle School Guard, 6<sup>th</sup> Grade Band (will be 7<sup>th</sup> graders now), MS Choir, MSSB and MSWE

##### **Guardians**

- 200 loaded
- 267 need First Name, Last Name AND email to load

##### **Additional Items to consider**

- Music Library
- Inventory
- Helpers

##### **Action Items:**

- Music Directors need to provide a list of students beginning of program/school year: 6<sup>th</sup> grade through 12<sup>th</sup> grade; Winterguard, IPE
  - Need names and emails missing on Guardians list
  - Communication plan for transition
  - Consider alternatives for 2025
  - Transfer student credits
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## Appendix C - Treasurer's Report



### Treasurer Report: Through July 27, 2024

#### BOOSTER FUNDS OVERVIEW:

- The boosters provide supplemental monetary support for the music programs. This is above and beyond what is covered by program fees.
- Primary support is for Marching Band, Indoor Percussion Ensemble (IPE), and Winter Guard.

#### Actual 2024:

Fiscal YTD Revenue: \$ 66,938.38  
 Fiscal YTD Expenses: 62,448.42  
 Fiscal YTD Surplus/(Deficit): \$ 4,489.96

#### Projected 2024:

Fiscal Projected Revenue: \$146,027.20  
 Fiscal Projected Expenses: 146,498.19  
 Fiscal Projected Surplus/(Deficit): \$ (470.99)

#### BALANCES

Assets:		Liabilities:	
Checking	\$62,316.26	Uniform Replacement	\$2,893.39
Savings	65,156.31	Other Passthrough – NYC, etc.	(49.97)
		Funds Held for Others – Scholarship	3,079.52
		Credit Card Balance	1,829.57
<b>Total Assets</b>	<b>\$127,472.57</b>	<b>Total Liabilities</b>	<b>\$7,752.51</b>

#### Monies Received from Donations/Fundraisers (through July 27)\*

#	Source	Amount
1	DCI Concessions	\$1,759.00
2	Dayton Dragons	621.66
3	DCI Bake Sale	181.00
4	Dine Outs – Taste of Belgium	145.38
5	Miscellaneous Income	6.00
	<b>TOTAL</b>	<b>\$2,713.04</b>

\*Does not include accompanying expenses

#### TREASURER ACTIVITIES/NOTES/TO-DO's

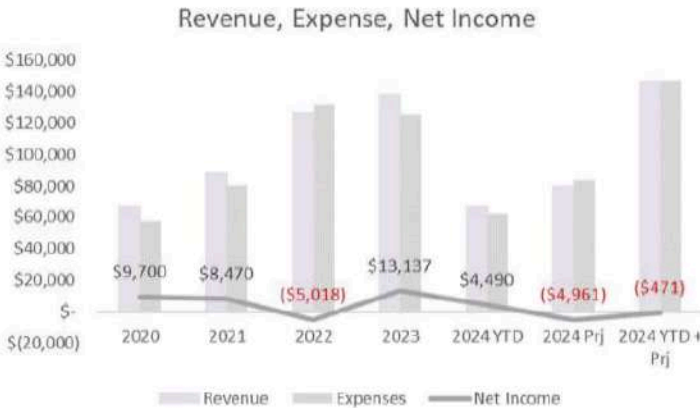
#	Status	Description
1	■	Treasurer Transition – going well
2	■	Mid-Year Budget – approved by Executive Board
3	■	Audit – schedule for Dec 2024?
4	■	2025 Budget – schedule for Nov/Dec 2024?



# Treasurer Report: Through July 27, 2024

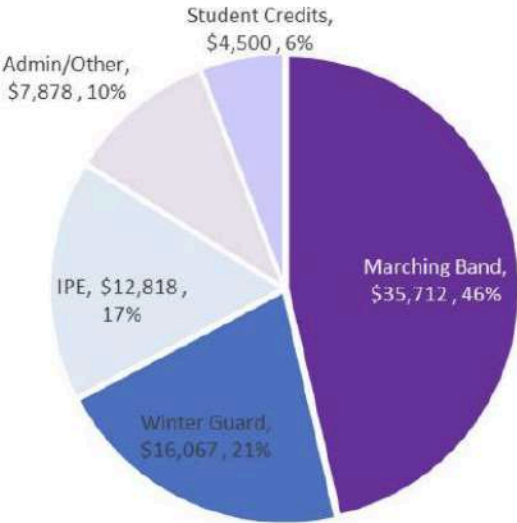


## ADDITIONAL INFORMATION



## Where Does the Money Go?\* Projected for 2024

\*Excludes fundraising and invitational expenses. Program expenses are netted with income received from school for reimbursement.





## Treasurer Report: Through July 27, 2024

### Income and Expense Summary:

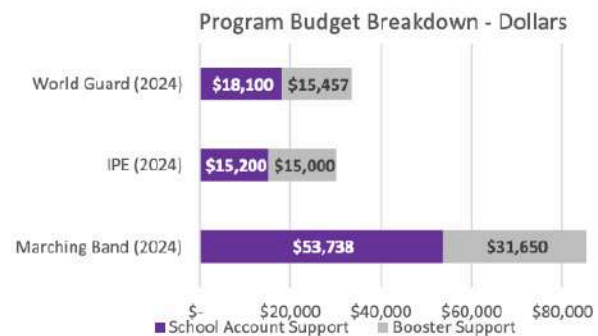
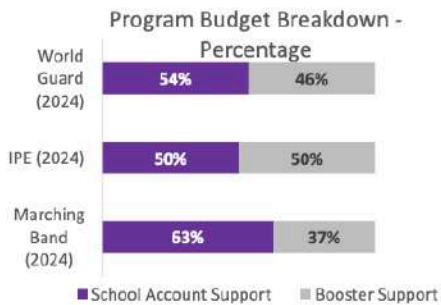
Items Not Netted:	2020	2021	2022	2023	2024 YTD	2024 Prj	2024 YTD + Prj	2024 Budget
<b>Income:</b>								
Donations	\$15,591	\$19,031	\$4,297	\$15,450	\$1,884	\$9,416	\$11,300	\$11,300
Misc Income Other	5,475	85	938	1,650	1,812	458	2,270	2,270
<b>Expense:</b>								
Student Credits	(3,526)	(3,349)	(2,328)	(1,754)	(141)	(4,359)	(4,500)	(4,500)
General & Admin	(1,725)	(2,949)	(4,300)	(4,159)	(618)	(4,232)	(4,850)	(4,850)
Social/Hospitality	(414)	(298)	(742)	(167)	(118)	(300)	(418)	(418)
Music Programs	(727)	0	0	0	(210)	0	(210)	(210)
Food Committee	0	(1,005)	(1,121)	(842)	(1,174)	(1,026)	(2,200)	(2,200)
Misc. Fundraising Expenses	(300)	0	(175)	0	0	(200)	(200)	(200)
<b>Items with Income and Expense Netted:</b>								
Merching Band	(\$12,978)	(\$16,085)	(\$28,022)	(\$26,767)	(\$4,935)	(\$30,778)	(\$35,712)	(\$35,712)
Winter Guard	(8,399)	(15,106)	(16,706)	(15,872)	(11,765)	(4,301)	(16,067)	(16,067)
PE	(11,415)	(10,294)	(14,286)	(14,478)	(9,185)	(3,633)	(12,818)	(12,818)
DCI Invitational	\$0	\$0	\$0	\$1,231	\$604	\$169	\$774	\$1,330
Fall Invitational	0	2,022	10,977	9,694	(490)	10,568	10,077	10,077
Winter Invitational	8,123	3,068	4,351	3,730	13,800	0	13,800	13,800
Golf Outing	0	0	11,937	6,570	0	0	0	0
Dayton Dragons	0	0	0	6,748	1,947	3,303	5,250	5,250
Euchre Party	(253)	441	0	0	1,436	(148)	1,288	1,436
Social Fundraiser	0	0	0	2,221	0	0	0	0
Scrip	6,783	9,587	2,147	(1,570)	1,018	1,550	2,574	2,574
Tag Day	2,483	9,487	7,062	12,520	0	10,021	10,021	10,021
Dine Outs	3,053	3,625	4,331	4,210	1,319	2,895	4,213	4,213
Spring Flowers	(3,822)	7,552	5,632	5,362	5,445	0	5,445	5,445
Poinsettias	3,148	3,738	3,237	1,789	(155)	3,332	3,177	3,177
Raffle	0	1,050	2,631	822	600	1,068	1,668	1,668
Mattress Fundraiser	0	0	0	3,265	3,040	0	3,040	3,040
Avenue of Flags	0	0	768	2,060	0	1,230	1,230	1,230
Corn Fritters	0	0	801	614	377	0	377	377
<b>Net income</b>	<b>\$9,700</b>	<b>\$8,470</b>	<b>(\$5,018)</b>	<b>\$13,137</b>	<b>\$4,480</b>	<b>(\$4,861)</b>	<b>(\$471)</b>	<b>\$233</b>



## Treasurer Report: Through July 27, 2024

### Program Fees and Booster Support:

Program fees are paid by families to the school accounts. The program fees do not cover the full cost of the programs for Open Guard, IPE, and Marching Band.



### Uniforms:

First Phase - funded and ordered				
Component	Quantity	Unit Price	Amount	
Cesario Jacket	74	\$ 180	\$ 13,320	
Cesario Dress Shirt	74	\$ 75	\$ 5,550	
Cesario Lycra Shirt	74	\$ 45	\$ 3,330	
Cesario Gauntlet	74	\$ 45	\$ 3,330	
<b>Total</b>			<b>\$ 25,530</b>	

Still Outstanding				
Component	Quantity	Unit Price	Amount	
Cesario Bib Pants	74	\$ 72	\$ 5,328	
Cesario Hip Cape - ordered, not invoiced	74	\$ 48	\$ 3,552	
Cesario Hat Wrap	74	\$ 57	\$ 4,218	
Apollo	74	\$ 38	\$ 2,812	
Plume	74	\$ 21	\$ 1,554	
<b>Total</b>			<b>\$ 17,464</b>	

### Money on hand for Uniforms

Received to date	\$ 27,043
Spent or earmarked for first phase order	24,150
<b>Money Available</b>	<b>\$ 2,893</b>