

<p style="text-align: center;">EARL BOYLES GENERAL PARENT INFORMATION</p>

MONDAY, TUESDAY, THURSDAY, FRIDAY

Breakfast will be sent home at the end of the day to be eaten at home the next morning.

Classroom Doors Open/Attendance begins	9:00 a.m.-9:15 a.m.
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Preschool Dismissal	3:10 p.m.
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K-5 Dismissal	3:30 p.m.
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Office Hours	7:45 a.m.-4:15 p.m.
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WEDNESDAY-LATE START

Breakfast will be sent home at the end of the day to be eaten at home the next morning.

Classroom Doors Open/Attendance begins	10:00 a.m.-10:15 a.m.
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Preschool Dismissal	3:10 p.m.
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K-5 Dismissal	3:30 p.m.
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NOTE: Students should not arrive at school before 9:00 a.m. Due to safety concerns we do not want students to gather in large groups unsupervised, and there is no supervision available inside or outside on the playground before school. Students are not allowed to play unsupervised on equipment before school.

FREE BREAKFAST AND LUNCH

Earl Boyles is pleased to offer breakfast and lunch at no charge to all students. Due to safety concerns, and not wanting to gather large crowds in the cafeteria for breakfast, we will send breakfast home with students at the end of each day to be eaten at home the next morning. I encourage you to take advantage of this service.

Breakfast Procedure: Students arrive at school at 9:00 start time, and 9:15 tardy bell rings. Busses will arrive as close to 9:00 as possible. Students will walk through school doors, and go straight to class. We will provide a grab and go breakfast at three entries on Monday mornings.

- Bus/front main entry
- Back entry by computer lab
- Back entry by room 21

Students receive a grab and go breakfast at the end of the school day on Monday, Tuesday, Wednesday, and Thursday. This way, we can ensure all students start the week off with breakfast after the weekend. See below for more general details.

Monday - *Serve breakfast in the morning for Monday; Monday after school handout sack breakfasts for Tuesday.*

Tuesday, Wednesday, Thursday - *Hand out sack breakfasts for students to take home at the end of the day.*

Friday - *No breakfast served. Friday's breakfast will be sent home Thursday afternoon.*

Where do kids eat: Each Monday students will eat breakfast in their classrooms. We will stay 6 feet apart, or eat in the courtyard when possible.

When will this start: Due to our staggered start, the week of September 7th we will serve breakfast Tuesday-Friday (everyday like a Monday) at entrances as students arrive at school. The full breakfast plan will officially start on Monday, September 13th.

ARRIVAL AND DISMISSAL**ARRIVAL**

Because of safety concerns it is essential that we are not gathering or holding students in large crowds, so please do not send your child to school early. Morning drop off for students will be located in the front and the

back of the school. Students can enter the building at 9:00. If your child is in Preschool or 5th grade, please drop off in the front. When dropping off your child in the front, please use the lane closest to Bush Street, not the bus lane. If your child is in kindergarten-grade 4, please drop your child off in the back of the school. If your child is in preschool, please park your car in the parking lot, and walk your child to the door near the music room. We must keep the bus lane open for buses and emergency vehicles.

DISMISSAL

Afternoon pick-up for dismissal will be located in the back of the building in the turn around loop. Students in grades K-5 will all be released at the same time, which is 3:30. PreK students will be dismissed at 3:10. If you are picking up your child during dismissal in the pick-up loop, please do not get out of your car to retrieve your children. We will have staff to escort your child safely to you. If you are meeting your student as they exit the school, please park and wait in a waiting area. When you exit the parking lot, you will need to always exit to the right to prevent traffic issues. If you need to come into the school for any reason, please park your car in the parking lot. Thank you for your patience as we create a safe arrival and dismissal procedure for the children.

PRESCHOOL AND KINDERGARTEN CLASS DISMISSAL:

Our preschool and Kindergarten students will exit out the front of the building if they are bus riders.

- If you are picking up a Preschool or Kindergarten student you will use the front pick up lane. Please stay in your car, and your child will be delivered to you.

We take your child's safety very seriously, so thank you in advance for your patience.

ABSENCES

Please call the office by 9:15 a.m. when your child is going to be absent. If we do not receive a call, the office will attempt to contact the parent. A written note stating the date(s) and the reason for the absence is required when he/she returns to school.

SCHOOL SUPPLIES

Families will not need to purchase and bring in their own school supplies. Instead, our district is purchasing the start of the year supplies for all students.

EARL BOYLES BARK AND WEEKLY EMAIL COMMUNICATION

The Earl Boyles BARK is our monthly newsletter. Information about schedule changes and special events will be announced in the BARK. The BARK will go home at the end of the month in the Wednesday folders and be posted on our school webpage. You will also receive weekly emails with information about upcoming events or schedule changes. Please feel free to email our school principal, Mrs. Ericka Guynes at ericka_guynes@ddsd40.org, or call 503-256-6554 if you have any questions regarding information shared.

ALL PARENTS/VISITORS MUST WEAR A MASK AND A VISITOR BADGE

At this time we are not having visitors or volunteers in the building to ensure the safety of all students. When we can safely resume allowing visitors and volunteers in the building, all visitors must wear a badge and sign in at the office. This is especially important for contact tracing and for keeping all of our children safe. If you are dropping your child off at school you may walk them to a front or back door without checking in if it's less than 15 minutes. Any parent entering the building to register, or pick up a student early will be asked to wear a badge and a mask. Thank you for helping to make Earl Boyles as safe as possible.

FOOD PANTRY

We will have our food pantry on Tuesday from 4:00-6:00. It is located on the East side of the building. Please park in the back of the school to help with congestion.

LOCKED DOORS

All doors are locked the entire day. All visitors must enter through the front doors by ringing the doorbell. Once you ring the doorbell the office staff will let you into the building. Once inside you will need to go to the office and sign in on the computer. Please follow all safety precautions such as wearing a mask, social distancing, and using hand sanitizer. Our staff is here to help, so if you have any questions please ask.

PICKING UP STUDENTS EARLY

Please try to schedule all appointments after dismissal so your child does not miss the end of the day activities. If it's essential that you pick up your child, they will not be released without a parent or designated adult signing them out from the office. Please update your emergency contacts and numbers.

TEACHER ASSIGNMENTS

Class lists for Preschool through 5th grade will be posted on the front doors on Friday, August 27th at 4:00pm. Please note that careful consideration goes into making class lists. Requests for change are granted only in extreme situations.

ALL DAY KINDERGARTEN

All elementary schools in David Douglas have full day Kindergarten programs. We have three Kindergarten classrooms here at Earl Boyles. If our classrooms reach capacity, then we will bus additional students to other schools in our district that have space.

PRESCHOOL CLASSROOM

This year we will once again have three preschool classrooms on sight. The preschool is a full day for 3-4 year olds, and the schedule will be the same as our kindergarten-5th grade students. Preschool starts September 7th, and there will be a staggered start the first three days. Parents will be informed of their child's assigned day and time. The first day for all students will be Friday, September 10. Our three preschool teachers are: Mrs. Carrie Tercek, Ms. Katie Nordstrom, and Ms. Mahyte Colon-Carrion

LENDING LIBRARY

Earl Boyles will be partnering with Multnomah County Library this year to provide a Lending Library and parent resources for our community. Unfortunately at this time we are unable to open the lending library to the public. For more information, please contact either Erika Hernandez, or Ericka Guynes at 503-256-6554.

NEIGHBORHOOD CENTER

We have an Adult Classroom and Infant Toddler room on site to allow us to partner and offer classes for the community. Our classes range from healthy eating to childcare classes. We have conducted a community health assessment to determine what types of offerings would best serve the community, and we look forward to partnering with you in the future. Unfortunately at this time we are unable to offer classes.

Before and After School Childcare: We have a partnership with Champions, and they provide before and after school childcare at Earl Boyles. The program is available for kindergarten through 5th grade students from 6:30 a.m and ends at 6:00 p.m. There are flyers available in the office for the cost of the program, or you can directly contact Phoebe Sneed, Champions Site Manager. Phoebe's contact number is 971-221-0463. If you have questions regarding before or after school childcare please give her a call.

BIRTH-AGE 3 PROGRAMS

We have selected programs available for our birth to age three in our Infant Toddler room. Please call the office at 503.256.6554 for specific dates and times.

SCHOOL WIDE ENGLISH LANGUAGE DEVELOPMENT (ELD)

All David Douglas Schools are implementing a school-wide ELD model. All staff members have been trained on Language Development, and are prepared to instruct your child in their classroom. All students will benefit

from a 30-minute language block to enhance their English Language skills. Be sure to ask your child about the program.

SITE COUNCIL

The Earl Boyles Site Council is a committee of teachers and parents with a goal of continual school improvement. The team meets once a month on Friday's. If you are interested in serving on the Site Council, please contact me personally at 503-256-6554.

EARL BOYLES PARENTS UNITED GROUP (PARENT ORGANIZATION)

Parents and the Earl Boyles community play a valuable role in helping our students be successful. The Parents United Group has been an integral part of that process. In the past they have supported teachers, students, and families. This year because of our shared experiences over the last year or so, we are looking to revisit our current structure and purpose. We are looking for parents that would like to represent our community and to be involved in being a voice for our children. Please consider joining and supporting the Earl Boyles Parents United Group. **We need your help! If you are interested in joining the Parent United Group please give us a call at 503-256-6554.**

PROFESSIONAL LEARNING TEAM (PLT) WEDNESDAYS

Our schools will open one hour late every Wednesday this school year. This schedule change will happen every Wednesday for all of our schools. Teachers and principals will use this one hour of extra time every week to plan and implement school improvements. Increasing academic achievement for every student will be the focus of these planning periods. This means that every Wednesday this school year, elementary schools will start for students at 10 a.m. Bus schedules will be altered accordingly. We know this schedule change will cause our families to plan differently for Wednesday mornings. We want to give early notice so that families can begin planning for it now. We think this is the best way to ensure that our schools are doing everything possible for our students to succeed academically.

RECESS BEFORE LUNCH

Students will be dismissed to the playground for play and then brought in to eat. With this system children are more ready to eat and not in a hurry to get outside and play, therefore less food is thrown away. Students also return to class feeling more full and settled.