



## Comprehensive School Improvement Plan

Presented to:  
Rock Port R-II School Board  
April 14, 2016



# Rock Port R-II Public School



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## Planning Process and Committee

### Description of the Planning Process

The Rock Port School District School Improvement committee consisted of several stakeholders throughout the community. These members represent all populations within the district of approximately 350 students along with community and business groups. The committee was headed by Brandon Oswald, Board President, Craig Walker, Superintendent, Jamie Evans Elementary Principal, and Jonnie Kemerling Middle/High School Principal.

The goal of the CSIP committee was to develop and implement a long-range plan for all of the district's educational programs and services in order to maintain a focus of improving student achievement. The on-going plan will be reviewed and approved by the Board of Education annually.

The CSIP Committee Members are as follows:

Craig Walker, Superintendent  
Jonnie Kemerling, MS/HS Principal  
Shauna Farmer, Counselor  
Sheena Roup, Preschool teacher  
Donnie Parsons, Elementary Teacher  
Chris Gebhards, Math Teacher  
Marty Farley, Elementary Teacher  
Secretary  
Mark McMahon, Transportation  
Jason Watkins, Parent

Jamie Evans, Elementary Principal  
Harold Lawrence, Board Member  
Rich Dewhirst, Board Member  
Stacy Walker, Elementary Teacher  
Thomas Herron, History Teacher  
Kari Amthor, Elementary Teacher  
Tyne Chaney, Elementary  
Megan Bebb, Special Education  
Tricia Stevens, Parent



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## Educational Philosophies

### *Vision Statement*

To be a source of inspiration and knowledge for all.

### *Mission Statement*

Through leadership, dedication, innovation, and community partnership, we will provide opportunities for all students to maximize their potential, and become caring, moral, productive, and self-reliant citizens.



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## Data Analysis

### *External Factors*

Rock Port school district is a small district that is made up of students from three towns (Rock Port, Watson and Langdon). The school is located in Rock Port, a small, rural town in the northwest region of Missouri located on the Missouri river. The population of the town is approximately 1,453 people that is made up of a majority of agricultural living. The school district was established in 1866.

The school district is supported by many small businesses and a large agricultural community. The major employers for community members are the Rock Port School District, Cooper Nuclear Plant, Midwest Data, Fairfax Hospital, and Rural Electric of Atchison. . The district has been experiencing a decline in enrolment over the past 10 years. For the 2015-16 school year we have 351 students pre-kindergarten through twelfth grade in our district.

Forty-five percent of the students in the Rock Port School District qualify for free and reduced breakfast and lunch. Twelve percent of our students require a form of special education services.

The Rock Port R-II School District assessed valuation increased this year by over a million dollars to \$47,613,355. Our operational tax rate dropped slightly to 4.0843 with our debt service levy staying the same at .7118.



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## Internal Factors

### **Programs of Studies**

A student residing in the Rock Port R-II School District has access to the following educational programs:

1. Parents As Teachers - The program serves district children from birth to 5 years of age. The Rock Port School District employs a part time full certified educator to service these children.
2. Preschool - The Rock Port school district currently offers two preschool programs for the taxpayers of the district. We have a half day preschool for students aged 3 years old, and we have a full day preschool for students aged 4 years old. Each section can hold up to 20 students for a total of 40. We employ one full time certified elementary educator and two paraprofessionals to run the program.
3. Elementary - Our elementary arrangement is Kindergarten through 6th grade. We have two sections in each grade level with a ratio of 12:1 or lower. We currently offer physical education, typing, guidance, music, library and art for all elementary students and band for students in 5th and 6th grade.
4. Middle School - Our middle school is made up of grades 7 and 8. We currently have 58 students in our middle school. For electives, our students have computers, agriculture, health, art, band, chorus, Spanish and physical education. Our student ratio is 15:1.
5. High School - The students are exposed to many different options for course work. The district offers 13 dual credit classes, Agriculture and vocational opportunities with our co-op with Maryville, foreign language, and many groups and organizations to participate throughout their school experience.
6. Guidance and Counseling - The district currently employs one and a half guidance counselors and pays the Northwest consortium to have a social worker on campus once a week.



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7. Gifted Educator - The district employs one certified staff member to run our K - 6 Gifted and talented program. Currently we service 2 elementary students.
8. Health Services Staff - The district employs one full-time RN to service students Prek - 12 grade.
9. Technology Staff - The district employs a full-time technology teacher and also contracts daily services through Midwest Data a local business. We receive 20 hours of service time per week by the data center.

### **Administrative Support Staff**

The Rock Port School District employs one certified superintendent, two building level administrators and three administrative assistants. These individuals are responsible for interpreting and following policies and procedures passed by the local school Board of Education.

### **Curriculum**

The Rock Port School District has adopted the Missouri Learning Standards and has been rewriting curriculum for the past three years aligning the curriculum with these standards. The information and list below accurately reflect the educational programs of the District and the performance outcomes of the educational system in place.

These reports will indicate the strengths and concerns of the Rock Port R-II School system. Results may be interpreted differently by individual readers; therefore any questions should be referred to the superintendent of schools for clarification. It is the desire of the Board of Education to continually monitor the status of the system, its achievement and shortcomings, thereby ensuring the best possible educational programs due the students of the community.



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## Instructional Course Offerings

**Elementary School** – The following activities are in addition to the regular classroom instruction in Preschool through sixth grade.

Preschool (3 & 4 year olds), Early Childhood Education (4 year olds), Early Childhood Special, Education (state Mandated), Kindergarten (full day), Stars (remedial reading program), Title I Remedial Reading, Title I Remedial Mathematics, Special Education Services, Speech, Music, 5<sup>th</sup> & 6<sup>th</sup> Grade Band, Art, Physical Education, Gifted Program, Parents As Teachers, After School Homework Club

### **Special Education**

Children with disabilities have a right to a free appropriate public education (FAPE). Children differ in mental abilities, sensory development, physical traits, emotional or social behaviors, or communication skills. Some may require modification to their school program or special education and related services in order to benefit from their schooling.

Congress recognized that children with disabilities have special needs and passed what is called the Individuals with Disabilities Education Act (IDEA) in 1975. That law provided that children with disabilities must receive a free appropriate public education (FAPE) in the least restrictive environment (LRE). Missouri House Bill 474 and later legislation make it the law of the state to provide special education services, sufficient to meet the needs of all children with eligible disabilities, from the child's 3rd birthday to age 21, at no cost to the parent.

### **Title I Services**

Selected students at RPE will receive services through the federal Title I program. Title I services offer assistance in learning for students who are struggling in reading or math. A copy of the RP School District No Child Left Behind Complaint Procedure can be found on page 27 of this handbook.

### **STARS**

Our STARS PROGRAM (Soaring Towards Achievement in Reading Skills) has been very successful and will continue for the 2015-2016 school year. Mrs. Molly Spiegel will





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offer reading support for those students who may not qualify for Title I services but would benefit in the extra assistance during the critical years of learning to be proficient readers. Students placed on a Reading Plan by the school district will also be serviced by the STARS program if the school deems necessary.

### **Talented and Gifted Education**

RPE offers a Talented and Gifted Program for those students meeting a specific set of criteria. When considering a child for TAG, (Talented and Gifted) the student's knowledge, skills, and creativity will be measured by completing a series of tests. Mrs. Kayla Sierks will be our TAG Coordinator for the 2015-2016 school year. Students qualifying for TAG will meet after school with Mrs. Sierks.

### **Parents As Teachers (PAT)**

Children begin learning at birth, and Parents as Teachers (PAT) can help you give your child the best possible start in life. Parents as Teachers is a free and voluntary early-learning program for parents with children birth to age 5. This nationally known program, which originated in Missouri, has spread throughout the United States, reaching thousands of families of all kinds. PAT has much to offer you and your child, too. As a parent, you are your child's first and most influential teacher. Parents as Teachers can help you lay a strong foundation for your child's future success in school. If you are interested in receiving services from PAT, contact the school at 660-744-6294. Tisha Jackson is our PAT Educator.

### **Counseling Services**

RPE offers a guidance program to help students develop positive peer relationships, build an acceptance and awareness of individual differences, problem solve in positive ways, and build a better understanding of themselves and others. Mrs. Ellis's lessons are delivered through classroom activities during guidance time; individual counseling is also available as needed.

In addition to our school counselor, we will have access to School Social Work services. Our school has contracted with ACES (Area Cooperative for Educational Support) in order to address the emotional, behavioral, and/or mental health needs of our students. This service will supplement our existing services in the counseling department and provide additional support and resources to school staff and families. The School Social Worker may work with any student in response to common daily occurrences or crisis situations that may arise. Social workers may work individually or in groups with written



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parent consent. The School Social Worker assigned to the Rock Port School District is Debbie Griffith Fujinami, MSW, LCSW. Debbie is in the district once a week.

### **CHARACTERPlus**

CHARACTERplus is a statewide initiative “developed to advancing the cause and importance of character education”. Citizens of Northwest Missouri have collaboratively selected 12 character traits that they feel are essential to creating a culture of character in Northwest Missouri. The Northwest Missouri Regional Professional Development Center and CHARACTERplus, along with many businesses throughout the region, have partnered with the public schools for this initiative. Please help us celebrate these traits throughout the school year.

January - Respect

February - Cooperation

March - Initiative

April - Perseverance

May - Self-Control

June - Courage

July - Loyalty

August - Ambition

September - Responsibility

October - Integrity

November - Citizenship

December - Compassion

### **High School**

**Pass/Fail** - Body Conditioning, Cadet Teaching, Dance, Twirling, Flags

**Level 1.0** – Agriculture Science 1, Agriculture Science 2, Agriculture Construction, Agriculture Landscaping, Agriculture Power, Agriculture Structures, Algebra  $\frac{1}{2}$  (9), American Government, American History, Band, CAD, Child Development, Chorus, Consumer Math 1, Creative Clothing, Dance, Family Living, Flags, General Art, Housing, Introduction to Business, Language Arts 1, Language Arts 2, Learning Disability/EMH, Nutrition & Wellness, Physical Education, Physical Science, SAE, Twirling, World History, Vet Science, Video Production, Vocational Technical Classes which include the following – Auto Tech, Building Trades, Child Care, Collision Repair, Culinary Arts, Health Services, Mechanical Industrial Tech, Welding & Machine Shop

**Level 1.1** – Accounting 1, Art 2, Applied Communication, Algebra 1, Band 3, Biology, Business Tech1, Desk Top Publishing, High School Health, Integrated Chemistry, Language Arts 3, Multi Media 1, Personal Finance, Speech 1



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**Level 1.2** – Accounting 2, Agriculture Management, Agriculture Marketing/Sales, Algebra 2, Band 4, Business Law, Business Tech 1 & 2, Mass Media 1 & 2, Spanish 1, Speech 2

**Level 1.3** – Algebra 3, Themes, Anatomy/Physiology, Economics, Geometry, Mass Media 2, Multi-Media 3, Spanish 2

**Level 1.4** – All college Dual credit courses are 1.4 – Information and Computer Systems, College Algebra, Advanced Biology, Physical Geography, Spanish 3 & 4, Statistics and Trigonometry, American History to 1865, American History 1865 – present, Psychology, Sociology, Wellness, Physics and Mass Media

### Extra-Curricular Activities

STUCO, Marching Band, FBLA, FCCLA, FFA, Dance, Flags, Twirling, Scholar Bowl, Art Club, School Play, NHS, Cheerleading, Cross Country, Volleyball, Golf, Football, Basketball, Wrestling, Track

### GRADUATION REQUIREMENTS

The following are the state and local requirements for graduation from Rock Port R-II High School.

|                  |                    |
|------------------|--------------------|
| Language Arts    | 4 credits          |
| Social Science   | 3 credits          |
| Math             | 3 credits          |
| Science          | 3 credits          |
| Practical Arts   | 1 credit           |
| Fine Arts        | 1 credit           |
| P.E. & Health    | 1.5 credits        |
| Speech I         | .5 credits         |
| Personal Finance | .5 credits         |
| <u>Electives</u> | <u>8.5 credits</u> |
| Total            | 26 credits         |

The selection of elective subjects must have the approval of the principal. Where any subject has been discontinued before it is completed, no partial credit shall be given. A fourth year of Language Arts will be waived for any student who is enrolled in the



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Vo-Tech program at Maryville. Speech I is a state requirement and does not count towards the four years of Language Arts credit.

The Rock Port R-II School District recognizes units of credit obtained through accredited schools, including credits earned through correspondence courses or courses delivered primarily through electronic media, such as satellite video, cable video or computer-driven or online courses. For the purposes of this policy, an "accredited school" is the Missouri Virtual Instruction Program (MoVIP); a private agency where students with disabilities are placed by a public school; or any school accredited by the Missouri Department of Elementary and Secondary Education (DESE), the North Central Association of Colleges and Schools (NCA), the Independent Schools Association of the Central States (ISACS) or the University of Missouri Committee on Accredited Schools Non-Public (CAS). If a school is located in another state or country, that school must be accredited by that state's or country's department of education, NCA, ISACS or the equivalent agencies. Except for courses earned through MoVIP, no more than two (2) units of credit earned in correspondence and/or extension courses may be applied toward graduation from Rock Port R-II School District; moreover, enrollment in correspondence and/or extension courses must be pre-approved and will not be computed in class rank and will count as non-GPA credits. Dual enrollment classes taught online or by Rock Port staff will be counted as credits if prior approval given by the Principal.

### **Instructional Staff**

#### **Highly Qualified Teachers**

Our district is required to inform you of certain information that you, according to The No Child Left Behind Act of 2001 (Public Law 107-110), have the right to know.

Upon your request, our district is required to provide to you in a timely manner, the following information:

- Whether the teacher has met state qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction.
- Whether the teacher is teaching under emergency or other provisional status through which state qualification or licensing criteria have been waived.
- Whether your child is provided services by paraprofessionals and, if so, their qualifications.



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- What baccalaureate degree major the teacher has and any other graduate certification or degree held by the teacher, and the field of discipline of the certification.

In addition to the information that parents may request, districts must provide to each individual parent –

- Information on the achievement level of the parent's child in each of the state academic assessments as required under this part; and
- Timely notice that the parent's child has been assigned, or has been taught for four or more consecutive weeks by, a teacher who is not highly qualified.

### Elementary Certified Staff Staff

|                         |                       |
|-------------------------|-----------------------|
| Mrs. Jamie Evans        | Principal             |
| Mrs. Kari Amthor        | 3 <sup>rd</sup> Grade |
| Mrs. Kymm Bredensteiner | 1 <sup>st</sup> Grade |
| Ms. Vickie Brubaker     | Physical Education    |
| Mrs. Rudy Cox           | Special Education     |
| Mrs. Jill Davis         | 5 <sup>th</sup> Grade |
| Mrs. Marty Farley       | Kindergarten          |
| Mr. Stephen Gaines      | Title 1 Mathematics   |
| Mrs. Jennifer Geib      | 3 <sup>rd</sup> Grade |
| Mrs. Jill Gilson        | 4 <sup>th</sup> Grade |
| Mrs. Molly Spiegel      | Stars Instructor      |
| Mrs. Stacy Hughes       | Kindergarten          |
| Mrs. Lynn Hunter        | Music                 |
| Mrs. LeighAnn Lawrence  | 2 <sup>nd</sup> Grade |
| Mr. Donald Parsons      | 6 <sup>th</sup> Grade |
| Mrs. Teresa Mertens     | Title 1 Reading       |
| Mrs. Sue Owen           | Speech                |
| Ms. Sheena Roup         | Pre-School            |
| Mrs. Kayla Sierks       | Library               |
| Mrs. Lyn Simmons        | 5 <sup>th</sup> Grade |
| Mrs. Hope Vette         | 2 <sup>nd</sup> Grade |
| Mrs. Stacy Walker       | 4 <sup>th</sup> Grade |
| Mrs. Lisa Weber         | 6 <sup>th</sup> Grade |
| Mrs. Kara Yocum         | 1 <sup>st</sup> Grade |

### Middle & High School Certified

|                       |                |
|-----------------------|----------------|
| Mrs. Jonnie Kemerling | Principal      |
| Mrs. Keri Acton       | Language       |
| Mrs. Megan Bebb       | Special Ed     |
| Mrs. Jan Burke        | Special Ed     |
| Mrs. Stevie Eickhoff  | Art            |
| Mrs. Tawni Ellis      | Math/Counselor |
| Mrs. Shauna Farmer    | Counselor      |
| Mrs. Tiffanie Gaines  | Business       |
| Mr. Chris Gebhards    | Mathematics    |
| Mrs. Crystal Goins    | FACS           |
| Mr. Ross Hastert      | Agriculture    |
| Ms. Trudy Heitman     | Science        |
| Mr. Aaron Carpenter   | History        |
| Mr. Thomas Herron     | History        |
| Mrs. Rachel Jenkins   | Science        |
| Mrs. Jackie Miller    | Spanish        |
| Mr. Wayne Moore       | Mathematics    |
| Mrs. Abby Palmer      | Band/Choir     |
| Mr. Shawn Shineman    | Physical Ed    |
| Mrs. Amy Skillen      | Language       |
| Mr. Jim Skillen       | Language       |
| Mrs. Kathy Ungles     | Accounting     |



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## Elementary Non-Certified

|                      |                  |
|----------------------|------------------|
| Mrs. Tyne Chaney     | Secretary        |
| Ms. Megan Carroll    | Paraprofessional |
| Mrs. Georgia Criger  | Custodian        |
| Mrs. Wendy Hays      | Nurse            |
| Mrs. Cindy Gaines    | Pre-School       |
| Ms. Jennifer Welch   | Paraprofessional |
| Mr. Danny Fischer    | Bus Driver       |
| Mr. Quint Lingerfelt | Bus Driver       |
| Mrs. Tisha Jackson   | PAT              |
| Mrs. Debbie Sly      | Custodian        |
| Mrs. Jennifer Vogler | Pre-School       |

## High school Non-Certified

|                        |                  |
|------------------------|------------------|
| Mrs. Kristi Herron     | Secretary        |
| Mrs. Debbie Clodfelter | Custodian        |
| Mr. Richard Fentiman   | Paraprofessional |
| Mrs. Valarie Grossman  | Custodian        |
| Mr. Mark McMahon       | Maintenance      |
| Mr. Steve Grossman     | Maintenance      |
| Mrs.. Andrea Cook      | Paraprofessional |

## Enrollment

Our September membership (enrollment) was 318. In January it increased slightly to 324. The average daily attendance (A.D.A) was 340.3107 (which includes remedial hours and summer school hours). Summer school A.D.A. was down slightly due to the uncertainty of the funding. Summer school consisted of 15 days for the high school and 19 days for the elementary. Mrs. Evans is the summer school director.

## Instruction

A variety of instructional strategies are used to meet the needs of the students in the Rock Port School District. These strategies are selected based on a review of the district's assessment data and aligned to the Professional Development Plan. Some of the assessment used to obtain data is through GLA, EOC, SLO, ACT, Acuity, Terra Nova and the STAR reading and Math assessment.

Instructional opportunities are available to students outside of the school day through tutoring programs, summer school programs and through the Upward Bound Program.



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Various sub-populations are provided instruction through the Parents as Teacher program, half day preschool for 3 year olds, full day preschool for 4 year olds, STARS reading program for students in K-3, Title math and reading for students K-6, vocational on-campus and off-campus instruction, dual-credit college courses, and remedial and/or special education programs.

Instructional resources and equipment are readily available to support the existing curriculum. Instructional equipment is housed in the high school and elementary offices. We currently have three computer labs, 30 Ipads and 92 chromebooks for our staff to use during instruction. The district will go through an evaluation of the current technology on site and put a 5 year plan together during the second semester. With the increase in technology and creation of jobs through this market, I believe the district will look to add devices and educational software to prepare our students for the 21st century.

In order to provide students with an environment that is conducive to student learning, a written code of conduct is in place and conveyed to students in grades K-12 and parents through a student handbook at the beginning of each school year. This code of conduct is strictly enforced at all grade levels. The district also provides instruction on character education, bullying prevention, digital citizenship, anger management and social skills through the guidance/counseling programs.

Students and parents are informed of courses being taught to students through individual course syllabi at the beginning of each school year. Parents are informed of student performance through mid-quarter progress reports and quarterly report cards, as well as 1st and 3rd quarter parent/teacher conferences. The Rock Port School District has a parent portal to our student information system to allow parents to monitor their child's grades and attendance.

### **Supplement Programs**

#### **NORTHWEST VOCATIONAL TECHNICAL SCHOOL**

At the end of their sophomore year a student in good standing with academics, attendance and behavior can apply to attend the NW Vo-Tech School. The application process is done by the 7-12 counselor in preparation for a student's junior year. Students selected to attend NW Vo-Tech School must arrive at RPHS at 6:30 a.m. to get on a commuter bus from Tarkio that takes the students to Maryville. The commuter





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bus then returns students to Highway 59 and Highway 136 intersection where the RPHS bus will transport them back to Rock Port. Students typically return about 11:45 a.m. Courses offered include: Auto Tech, Building Trades, Child Care, Collision Repair, Culinary Arts, Health Services, Mechanical Industrial Tech, and Welding/Machine Shop. Rock Port students are required to ride the Vo Tech bus unless they present written documentation to the HS Principal to drive to and from the Vo Tech School. Excellent attendance at Vo Tech is paramount, instruction is mostly hands on and the experience missed when absent is extremely difficult to make up. Excessive absenteeism could result in a student returning to RPHS for the 8 period day for classes. Tuition to the Vo Tech School is paid for by the Rock Port Board of Education; so good attendance is necessary to get value for the tuition dollar. If students do not have Vo-Tech classes on a particular day, they will still be expected to attend their classes at Rock Port High School

### **Professional Development**

The district has a Professional Development Committee that consists of staff members that work with the administration to determine appropriate professional development activities for the improvement of student learning. Professional Development for district staff has been focused on curriculum writing and technology training (google classroom). The district participates in many activities provided by the RPDC. A mentoring program is offered to all first and second year teachers for the Rock Port School District. A Professional Development Plan has been created by the committee and approved by the Board of Education.

**Current PD Members: Jennifer Geib, Jill Davis, Shauna Farmer, Tawni Ellis, Kathy Ungles, Hope Vette, and Jonnie Kemerling**

### **Guidance and Counseling**

Guidance services are varied and include the following:

1. Orientation: Preparing students to meet the changes in their environment from elementary to junior high school or from junior high school to senior high school.
2. Information Services: Collecting, organizing, and distributing vocational and education information. Students interested in a particular career are invited to check with the counselor for information that he/she may have.
3. Counseling: A student-counselor relationship is one in which a student has the freedom to express his ideas and feelings. The student is encouraged to seek





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information and to examine the alternatives before making decisions. Counseling seeks to help students assume responsibility for their behavior and for making plans and decisions. It is one of the major guidance functions.

The counselor is prepared to give vocational information and to assist in long-range planning. Failures in school may be discussed with the counselor. The student with a complex personal problem should probably go directly to the counselor.

However, problems often overlap and no hard and fast rule prevails as to whom a student should consult about a question - he should go to the person who he thinks can help him most. This may be his parents, his classroom teacher, his counselor, peer counselors, or the principal.

Peer counselors are trained and available to help students with their problems. Students may talk to a peer counselor during school time if schedules permit. A time and place will be provided by the peer counselors or high school counselor. The high school counselor has a list of this year's peer counselors available to the students. Students wishing to talk with the counselor may set up an appointment with her themselves, or ask the principal to make an appointment for them.

### **Governance and Administration**

The Rock Port School District Board of Education meets monthly on the second Thursday of the month. Meeting times and agendas are announced and posted accordingly. The Board of Education has updated all policies and procedures in accordance to M.U.S.I.C. An annual audit of the district is conducted and filed in the Superintendent's Office.

### **Facilities and Safety**

The campus of the Rock Port School District encompasses the following buildings and structures: High School & Middle School Building, Dome, Vocational Arts Building, New & Old Gymnasium, Football Stadium with all-weather track and locker rooms, and Transportation & maintenance building. All building and grounds are inspected and meet the local and state safety requirements, including handicapped accessibility. Safety drills are conducted periodically for all buildings, playgrounds, and transportation vehicles.

### **Nursing Services**



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The school health service seeks to assist the physical, emotional, and social health of pupils through such means as health histories, teacher observation, and nurse appraisal.

Screening procedures consist of visual, auditory, measurements of height and weight, blood pressure, dental, and scoliosis. Screening programs are not diagnostic, but may indicate a health need which should be referred for further evaluation by a doctor in that particular field of medicine.

### **Communicable Diseases**

The prevention and control of communicable diseases in the school requires the combined efforts of local physicians, parents, and the school. If a student is ill or has a fever, he should be kept home, quiet, and in bed. Illnesses are most contagious in the early stages during the fever. If a student becomes ill at school or has an accident, parents will be notified regarding his physical status after her/his condition has been evaluated. Parents will also be advised of the student's need to be home, or the need to be further evaluated by their physician.

### **Administering Medication at School**

The student's authorized prescriber shall provide a written request that the student be given prescription or over-the-counter medication during school hours. The request shall state the name of the student, name of drug, dosage, frequency of administration, route of administration, and the prescriber's name. The diagnosis/indication for use of the medicine shall be provided. When possible, the prescriber should state potential adverse effects and applicable emergency instructions.

In lieu of the prescriber's written request, the District will accept a prescription label properly affixed to the medication in question. Said label must contain the name of the student, name of the drug, dosage, frequency of administration, route of administration, diagnosis and the prescriber's name.

A parent/guardian or other responsible party designated by the parent/guardian will deliver all medication to be administered at school to the school nurse or designee. All medication, prescription or over-the-counter, must be in a pharmacy or manufacturer-labeled container. The District shall provide secure, locked storage for medication to prevent diversion, misuse, or ingestion by another individual.

### **Cleanliness**

Students are expected to come to school clean and well groomed. When a student has not been responsible for their own cleanliness, then it may be necessary for the



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administration to inform her/him and their parents of the immediate need to correct the situation.

### **Immunization Requirements**

Students shall not be permitted to attend school unless she/he has been immunized as required under the rules and regulations of the Missouri Department of Health. The following immunizations are required:

| <u>Vaccines</u> | <u>Grades</u> | <u>Doses</u>                            |
|-----------------|---------------|---|
| DTP/DT/Td       | K-12          | 4                                       |
| Tdap            | 8-12          | 1                                       |
| Polio           | K-12          | 3+                                      |
| Measles         | K-12          | 2                                       |
| Mumps           | K-11          | 2                                       |
|                 | 12            | 1                                       |
| Rubella         | K-11          | 2                                       |
| 12              | 1             |   |
| Hepatitis B     | K-12          | 3                                       |
| Varicella       | 6 - 9         | 1 or proof of disease(chickenpox)parent |
| or guardian     |               |   |
| Varicella       | K-5           | 2 or proof of disease (chickenpox) by   |
| MD or DO        |               |   |

### **School Food Program**

The Rock Port School District currently is in a contract with Lunchtime Solutions to provide breakfast and lunch for the students of Rock Port. This contract will be reviewed and discussed on a yearly basis.

### **Transportation Services**



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The Rock Port School District provides transportation to all school activities within and outside of the regular school day. The district arranges for safety checks and drills and has received an excellent rating on all recent inspections. .

### **Powerschool**

The Rock Port School District utilizes PowerSchool as its student information system. PowerSchool, a web based student information system, empowers all stakeholders to focus on the real job at hand, optimizing student achievement of each and every student. By providing real-time visibility to the key determinants of a student's success, such as attendance and grades, stakeholders can be much more proactive in monitoring a student's progress.

For instance, no longer will parent/teacher conferences be focused on the details of historical facts, such as "Johnny is getting a 'C' in Algebra because he didn't turn in homework #4 and missed Quiz #2." Instead parents and teachers will be focused on strategies for improvement. This approach will allow teachers, parents, and students to truly develop a personalized education plan designed to optimize students' individual strengths, while focusing on areas of need, ultimately leading to greater student achievement. The key to this approach is parental involvement. Study after study has validated the fact that active parental interest and participation in their child's education is the single most important determinant of a student's achievement. It is not a student's ethnicity, gender, or economic status that will influence academic achievement. It is the active interest and involvement of the parents and guardians in their child's schoolwork and activities on a daily basis that will ultimately underwrite student progress. This is where the PowerSchool Parent Access comes into play.

Not all aspects of Parent Access may be available right away or at all times. For instance, there will be certain times when PowerSchool is not available or not updated as frequently as usual. The beginning and end of school years or terms (quarters and semesters) and summer break are such times.

### **Law Enforcement Services**



## Rock Port R-II Public School



The district works closely with local law enforcement agencies and government agencies within the county to provide a safe environment for the students. The local Police and Fire Departments provide instruction on Fire Safety, Bicycle Safety and other awareness programs.

### **Data Analysis for 2014-15 GLA & EOC**

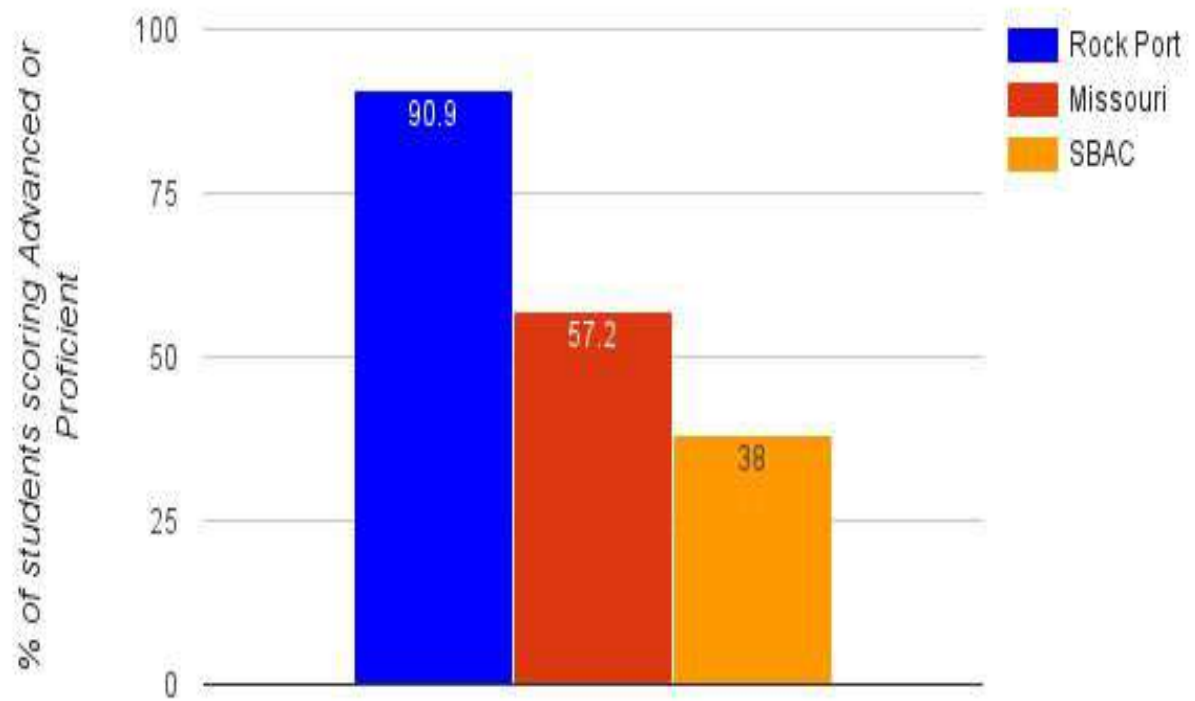
Below you will find charts comparing the Rock Port students assessments scores against the average in Missouri and the SBAC test that was given nation wide.



# Rock Port R-II Public School



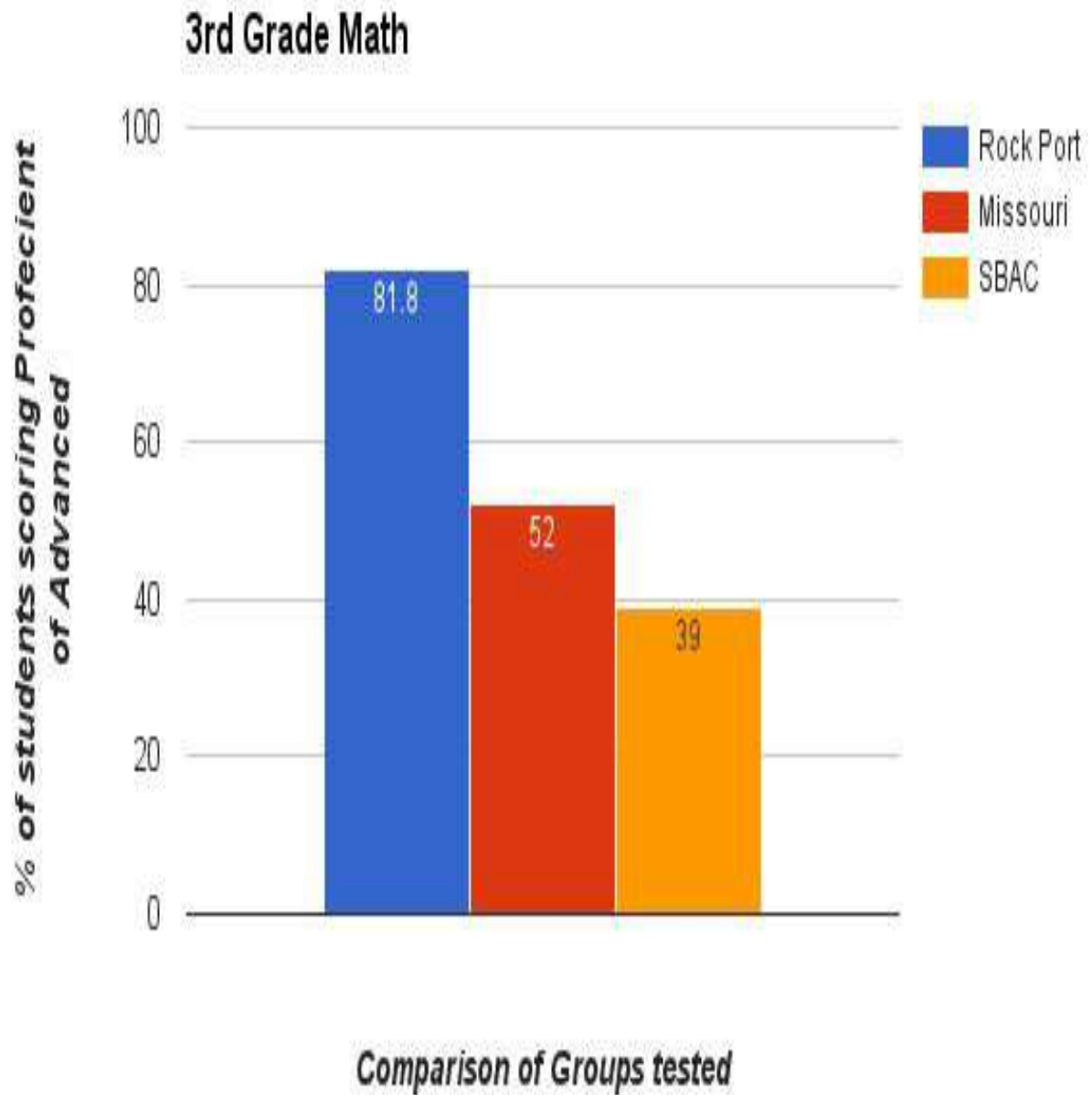
## 3rd Grade ELA



Comparison of Groups Tested



## Rock Port R-II Public School

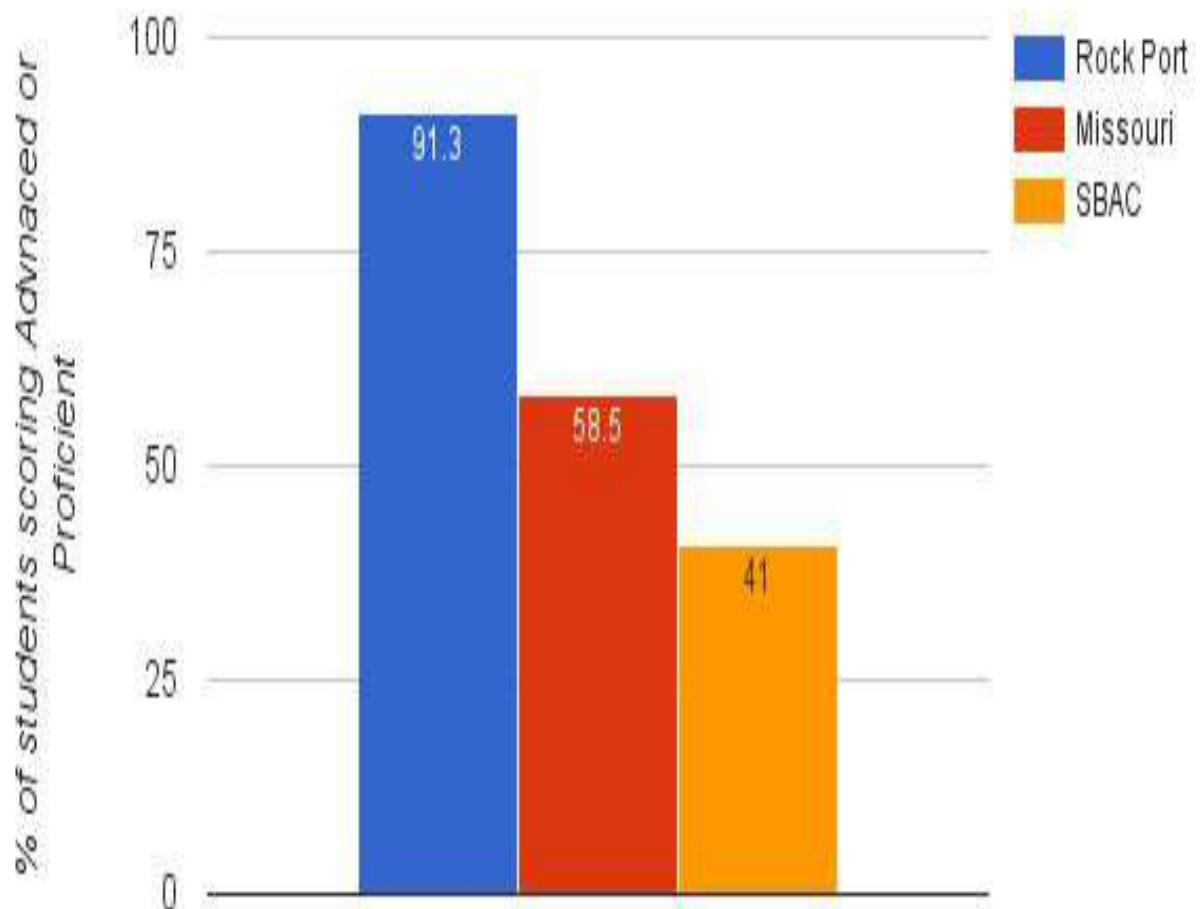




# Rock Port R-II Public School



## 4th Grade ELA

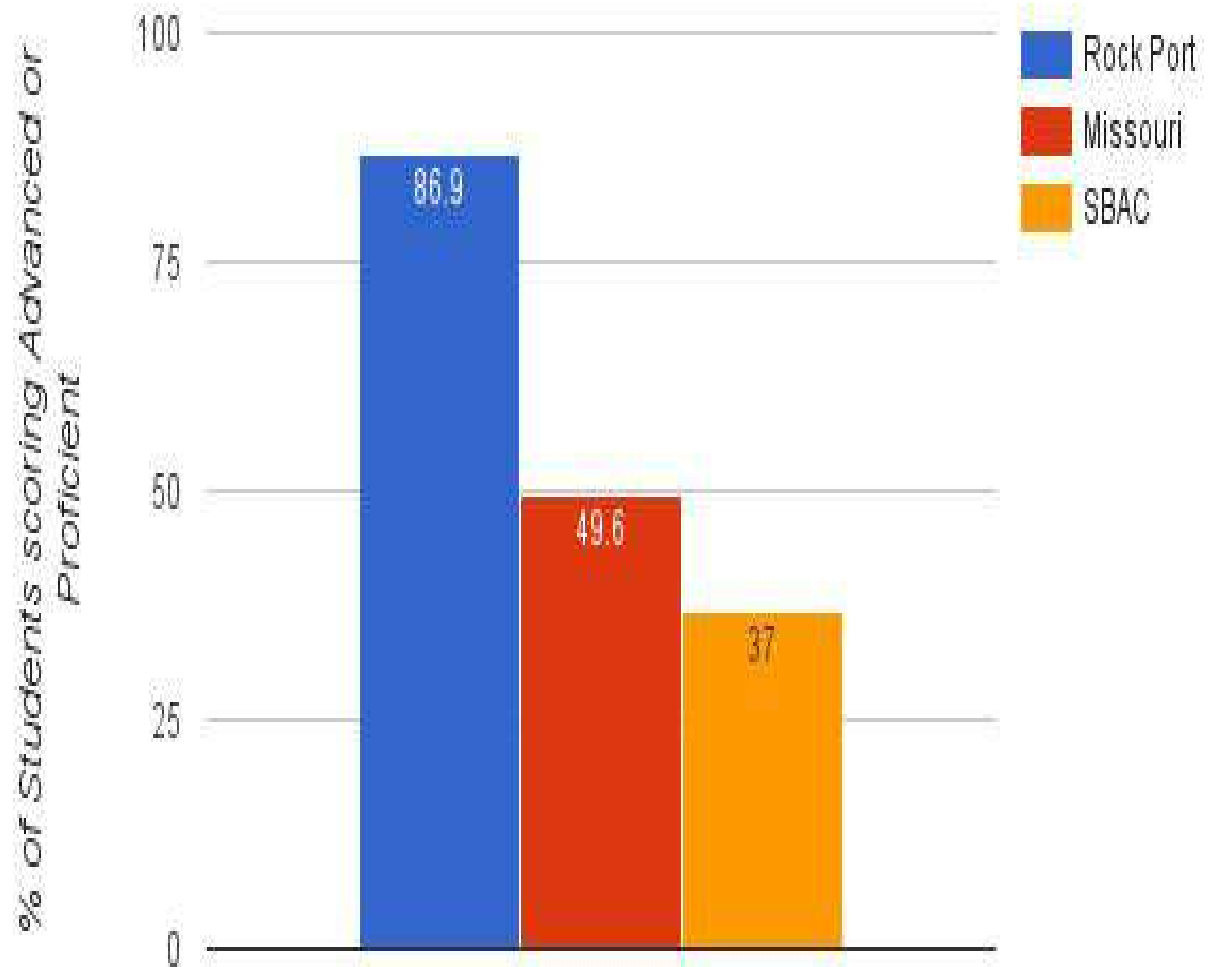


*Comparisons of Groups Tested*





## 4th Grade Math



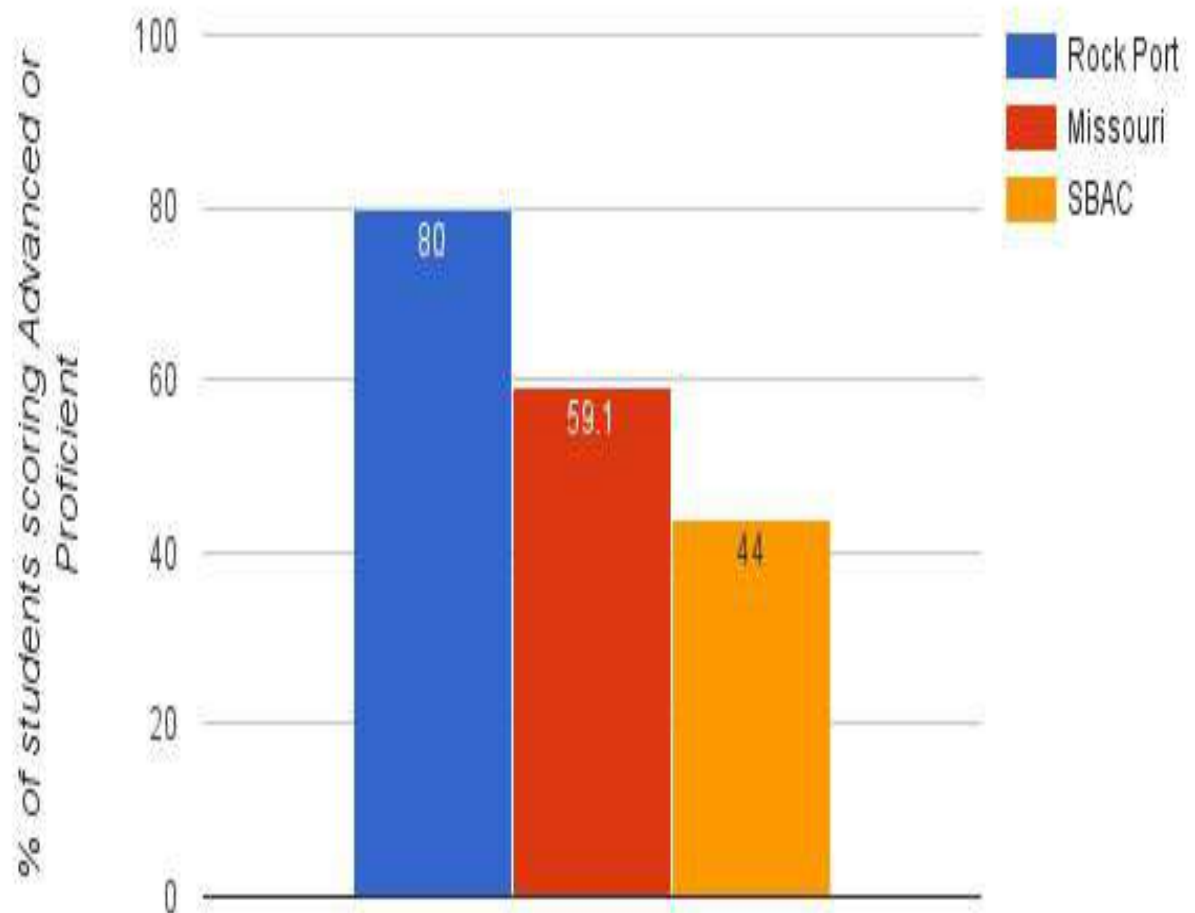
*Comparison of Groups Tested*



# Rock Port R-II Public School



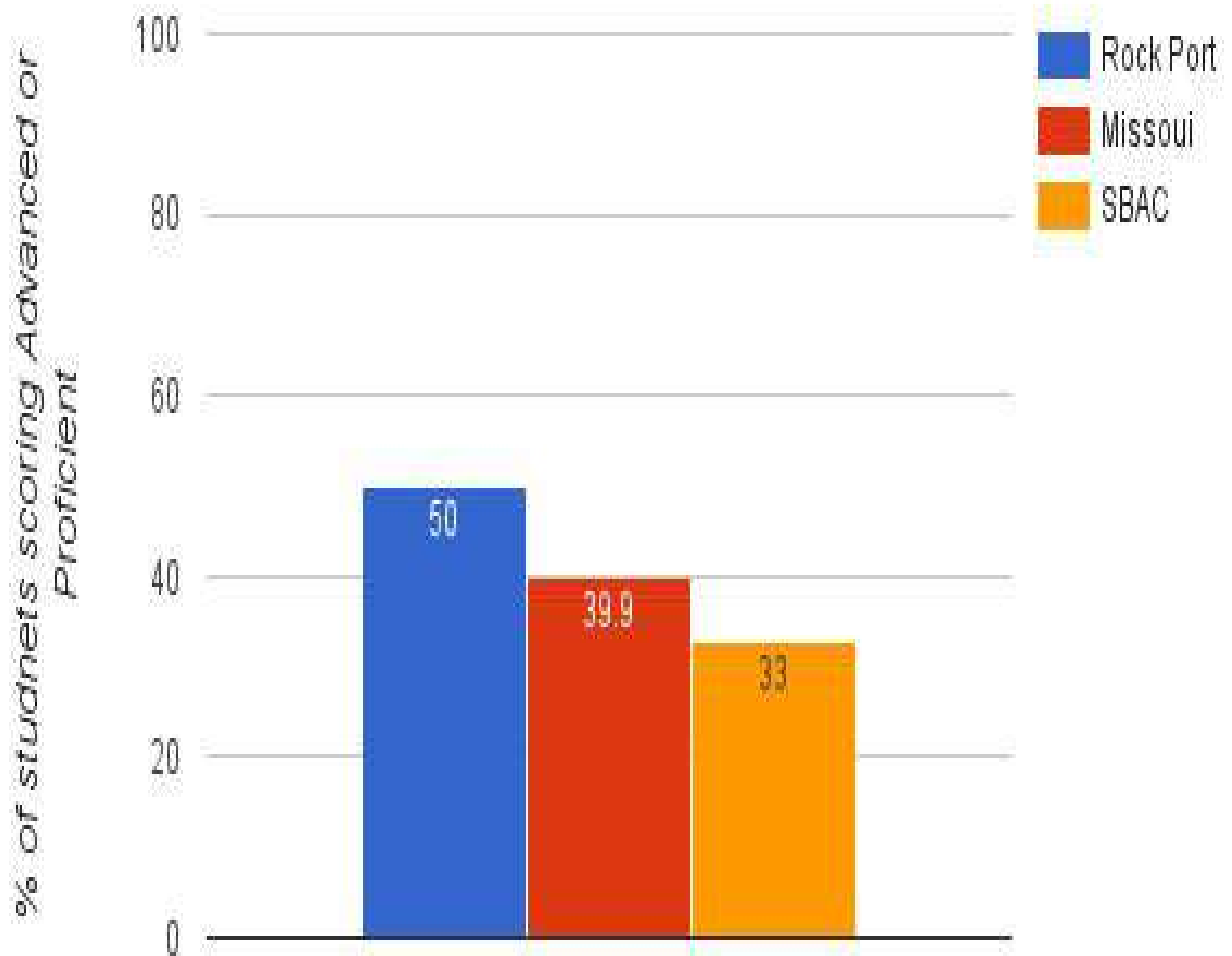
## 5th Grade ELA



*Comparison of Groups Tested*



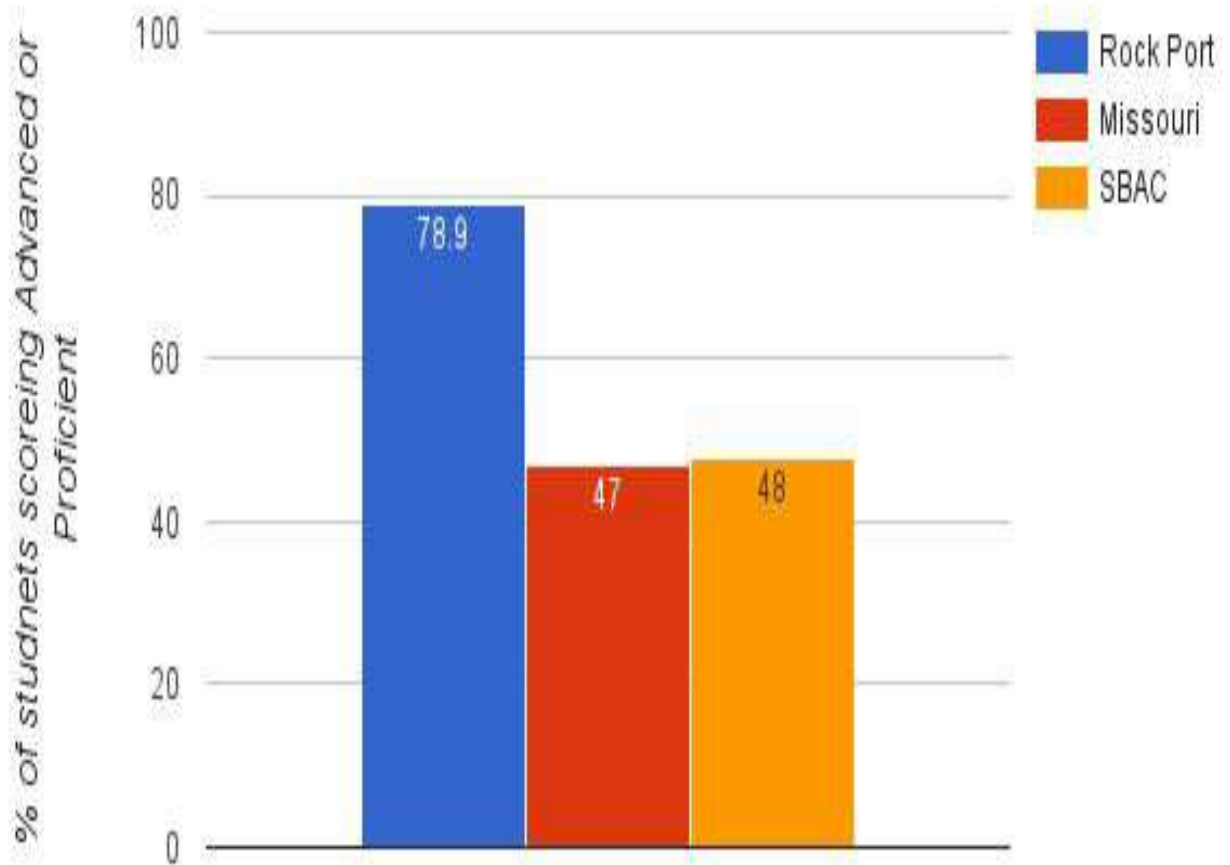
## 5th Grade Math



*Comparison of Groups tested*



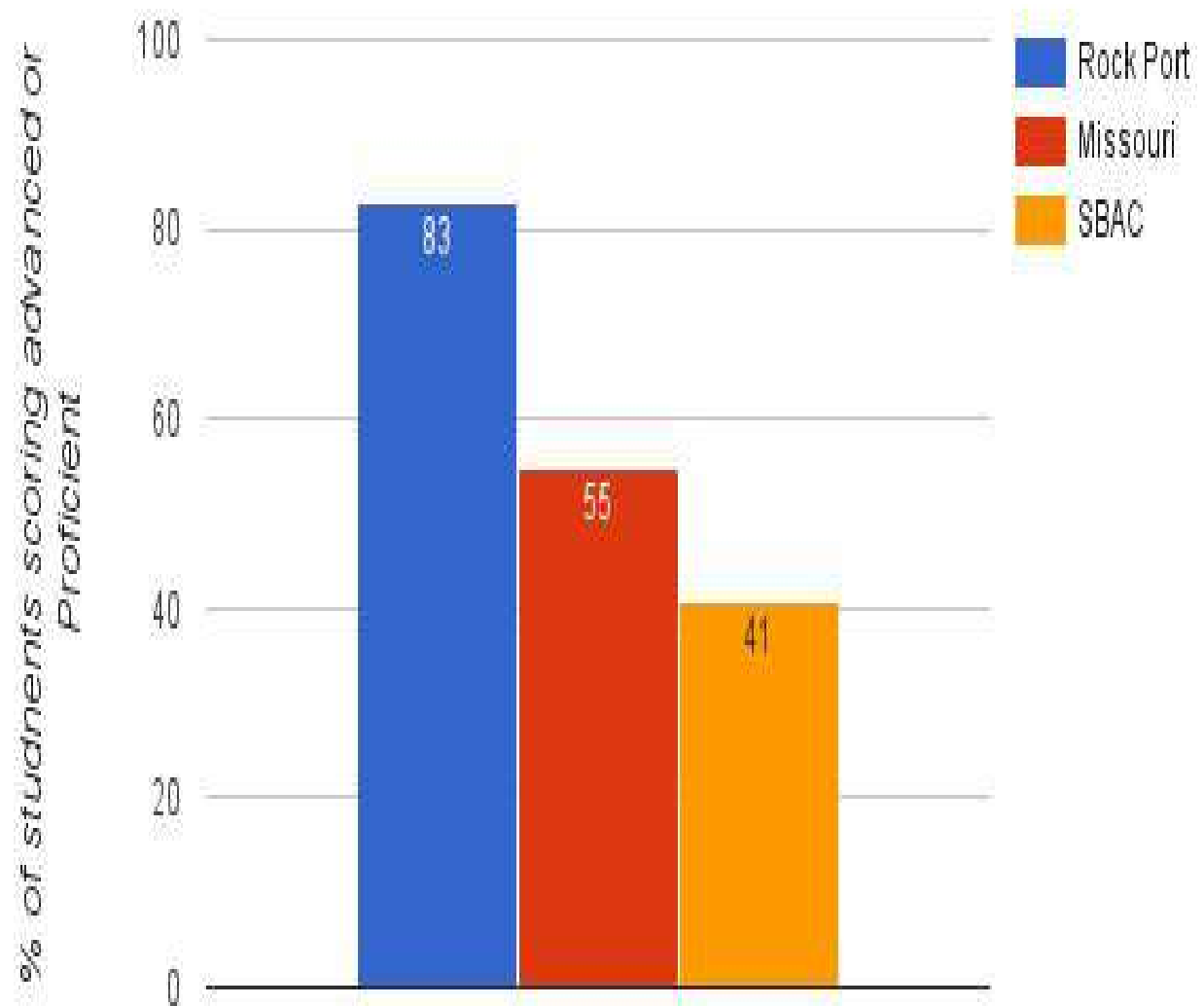
## 5th Grade Science



Comparison of Groups Tested



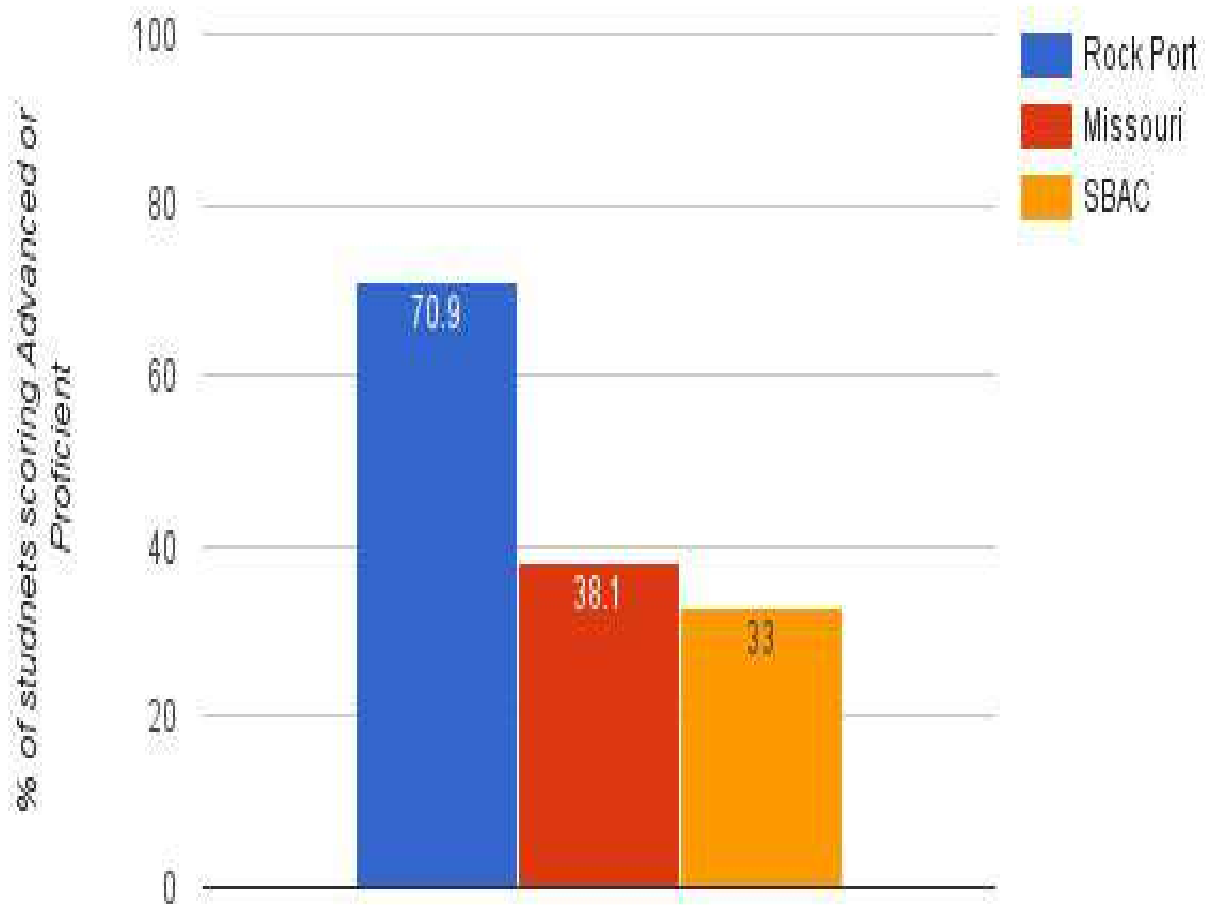
## 6th Grade ELA



*Comparison of Groups tested*



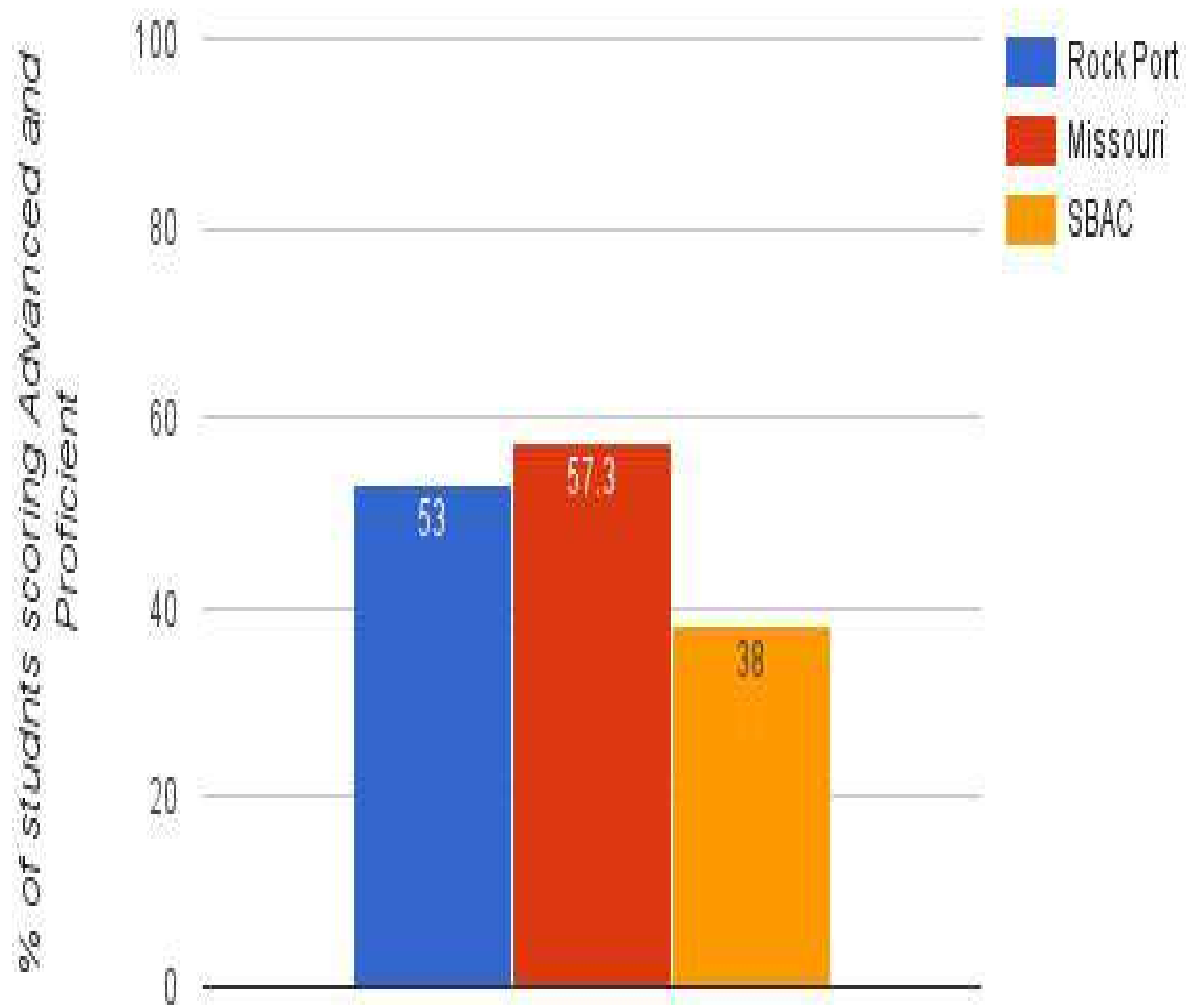
## 6th Grade Math



*Comparison of Groups Tested*



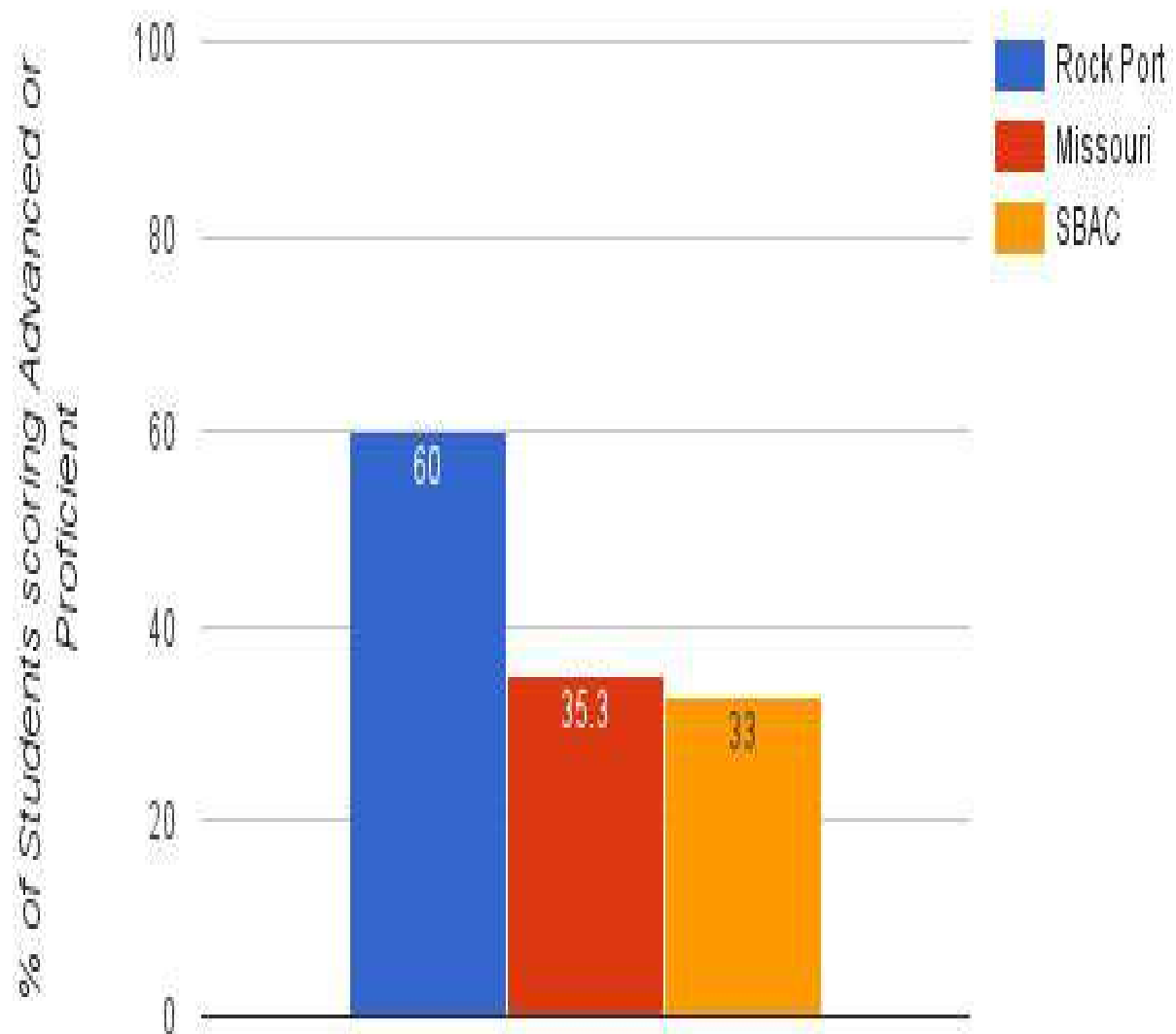
## 7th Grade ELA



*Comparison of Groups Tested*



## 7th Grade Math

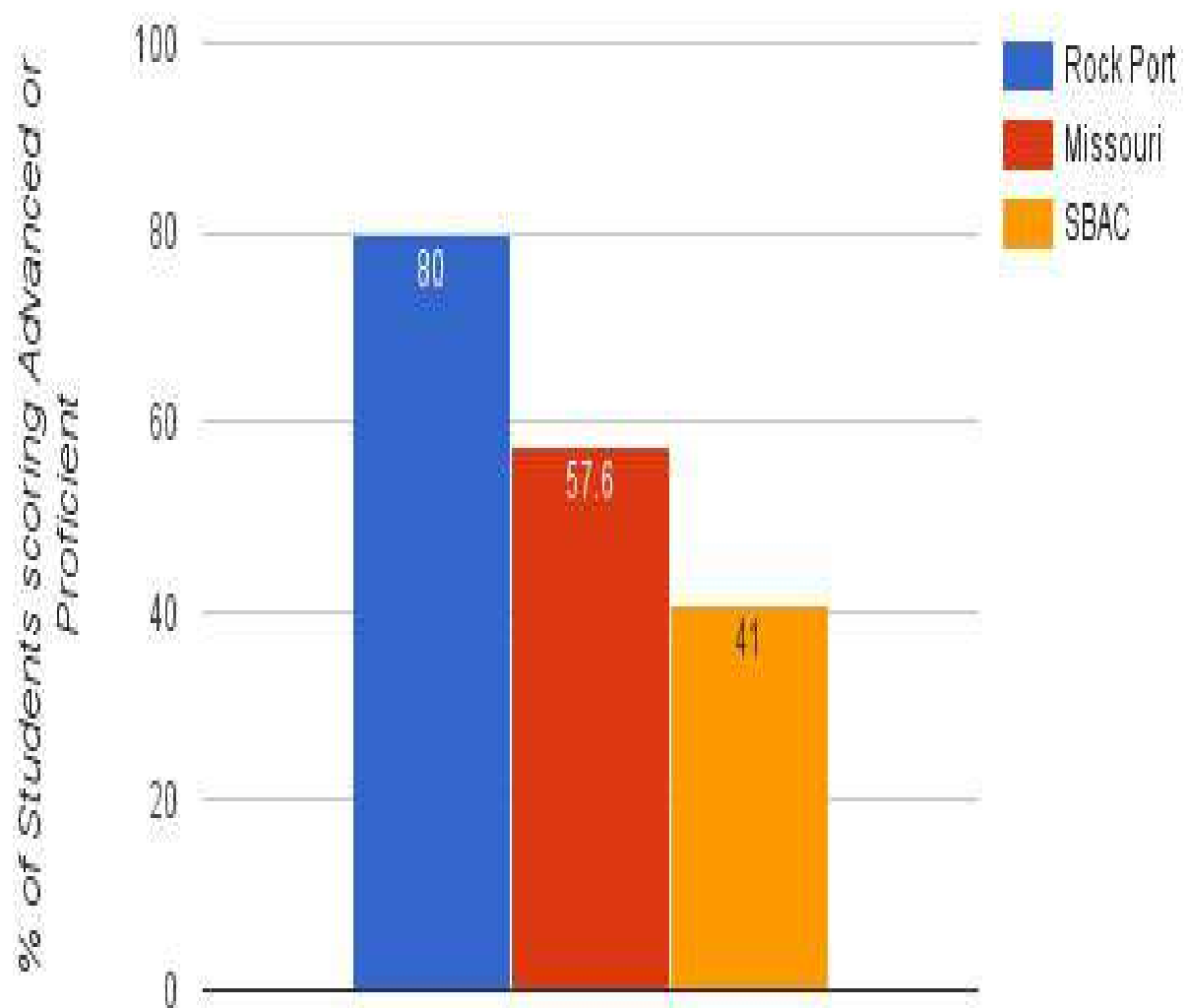


*Comparison of groups tested*





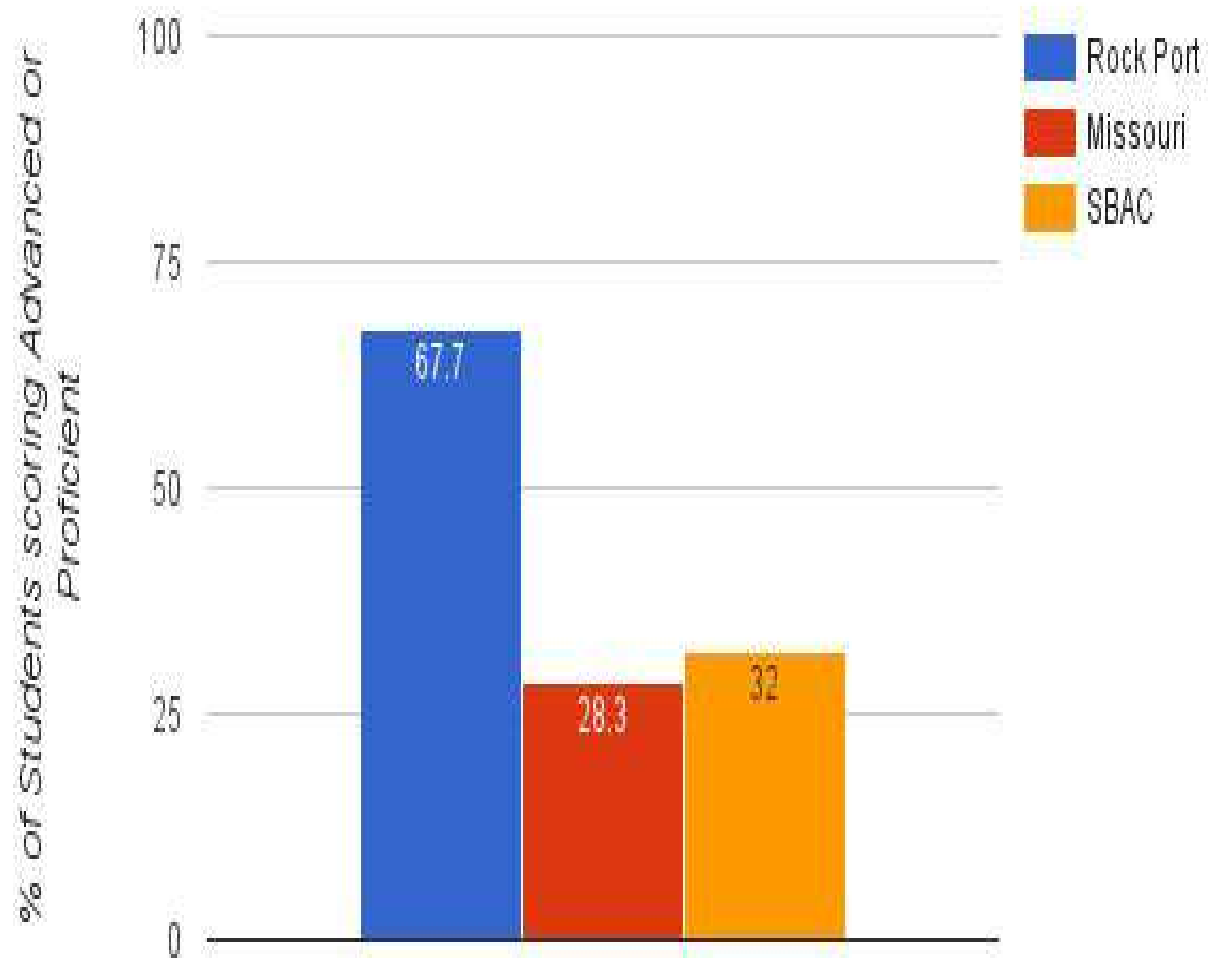
## 8th Grade ELA



*Comparison of Groups Tested*



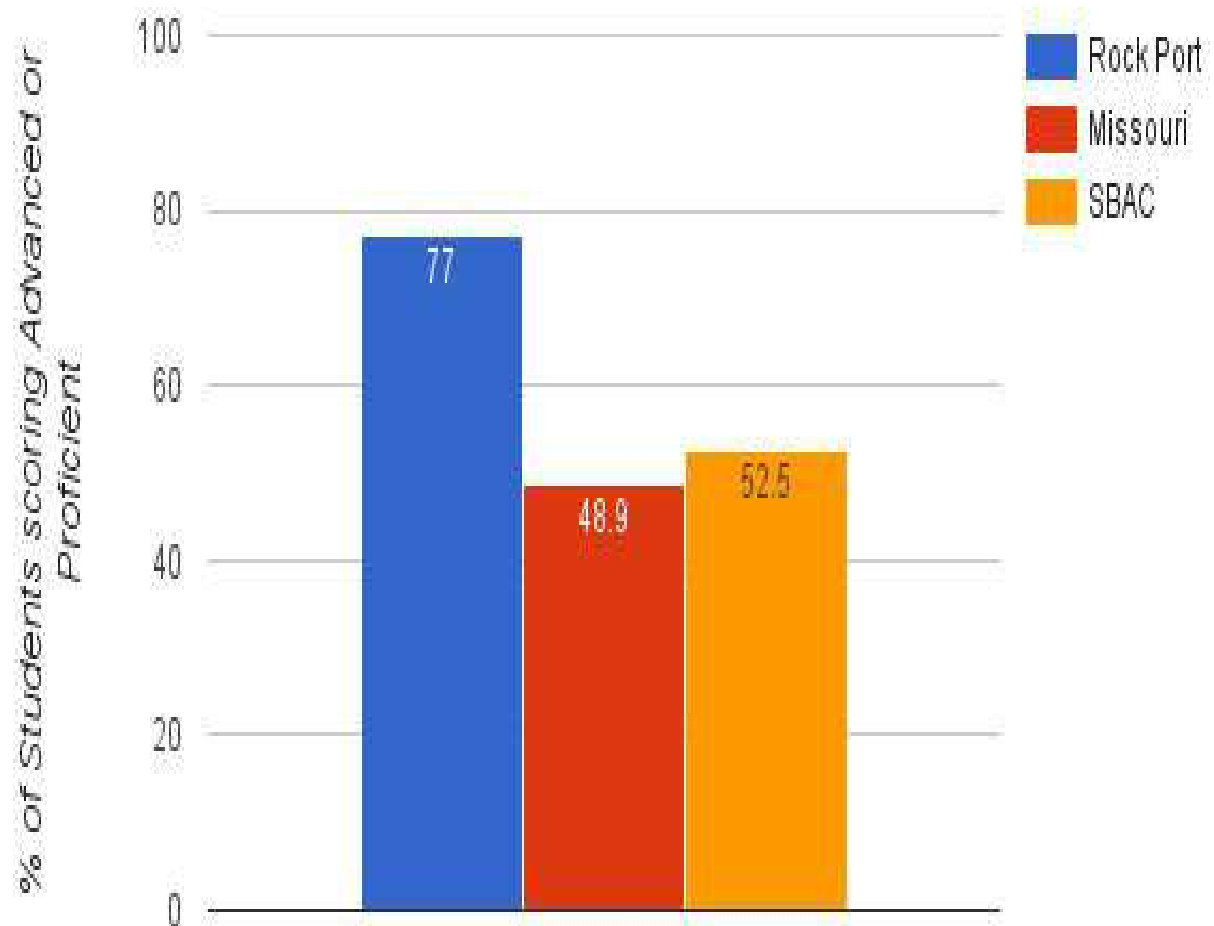
## 8th Grade Math



*Comparison of Groups Tested*



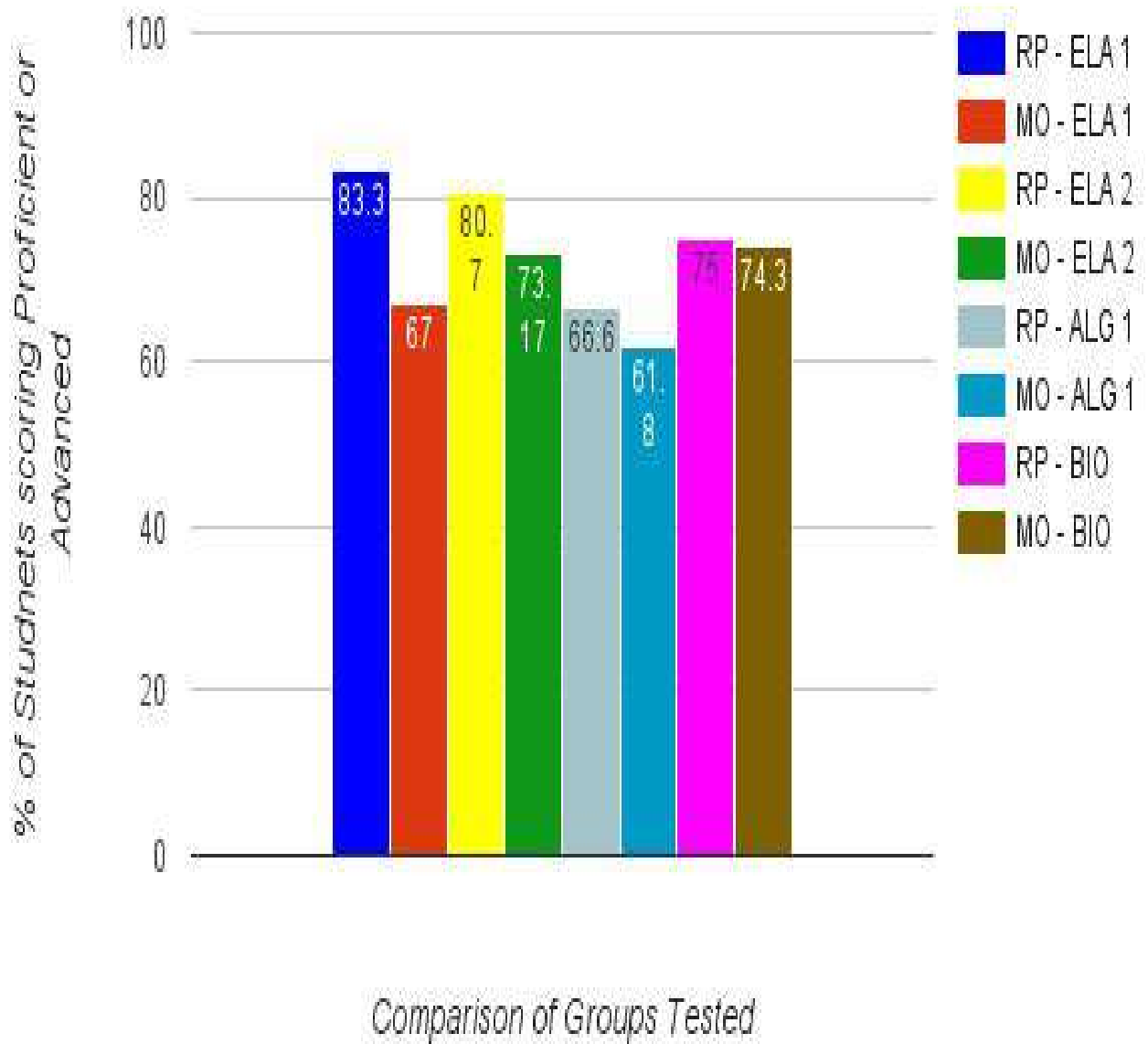
## 8th Grade Science



*Comparison of Groups Tested*



## 2015 - EOC Results





## Strategies and Action Plan

### The Student Achievement:

*Develop and enhance quality educational /instructional programs to improve performance and enable students to meet their personal, academic and career goals.*

#### I. Category - GLA/EOC/ACT/Compass/ASVAB Improvements

Goal #1: Rock Port juniors will score at or above the state average on the spring ACT exam.

Strategy #1: Form a committee to determine teacher training and possible testing incentives.

Date of Completion/Evaluation: March of 2016

Responsibility: PDC & Administration

Strategy #2: Improve reading rate and comprehension by implementing instructional strategies and formative and summative assessments that mimic those in the ACT prep class thus better preparing students for the content and test items that they can expect to see on the actual ACT exam.

Date of Completion/Evaluation: Ongoing

Responsibility: Classroom and building administrator

Goal #2: The Rock Port R-II District student and graduates will meet or exceed state and national averages on GLA's, EOC's.



## Rock Port R-II Public School



Strategy #1 - EOC/GLA data will be reviewed annually. Areas of need will be identified and adjustments will be made to curriculum and instruction to enhance student achievement.

Date of Completion/Evaluation: After the data has been returned from tests  
Responsibility: Administrators and teachers

Strategy #2 - The PDC committee will schedule yearly faculty training to improve instruction, assessment strategies and technology curriculum integration.

Date of completion: Beginning of May

Responsibility: PDC & Administration

Strategy #3- Teachers will administer benchmark assessments as well as summative assessments throughout the year to track student growth.

Date of Completion- Ongoing

Responsibility- Classroom teachers and administrators

Strategy #4- Teachers will use data from benchmark/summative assessments to drive instruction.

Date of Completion- Ongoing

Responsibility- Classroom teachers and administrators

Strategy #5 - The district will provide annually instructional materials, resources and learning activities that are specific to the objectives, student learning styles, and achievement.

Date of Completion: Ongoing

Responsibility: PDC/Administrators... Teachers will need to communicate needs, as well.



# Rock Port R-II Public School



## II. Category - Curriculum Development

Goal #1: The Rock Port R-II District will implement a 5 year revision schedule to develop, monitor, evaluate, and improve curriculum according to state and federal mandates.

Strategy #1: The building level administrator will provide a revision calendar for yearly curriculum development..

Date of Completion/Evaluation: Beginning of each school year

Responsibility: building administrators

Strategy #2: Standards will be prioritized and essential learning outcomes will be established for each grade/content area.

Date of Completion/Evaluation: in sequence with revision schedule

Responsibility: Building administrators/staff

Strategy #3: Grade level and content area teachers will meet to review current curriculum. The review needs to include all standards, grade level spiral, and common language.

Date of Completion/Evaluation: Beginning of each school year

Responsibility: Building administrators/staff

Goal #2: A committee will be developed to research STEM learning opportunities to ensure that all students have the chance to study and be inspired by science, technology, engineering, and math.



## Rock Port R-II Public School



Strategy #1: This committee will report to the superintendent and board of education on their findings.

Date of Completion/Evaluation: End of each school year

Responsibility: building administrators/staff

Goal #3: The Rock Port R-II School District will institute programming to ensure all students are prepared to enter the workforce or postsecondary training.

Strategy #1: A yearly student survey will be administered to the all high school students for perspective on curriculum additions that need to be considered.

Date of Completion/Evaluation: End of March

Responsibility: High School Principal & Counselor

Strategy #2: A survey will be disseminated to 1 and 5 year post graduates for data on areas of strengths and weakness.

Date of Completion/Evaluation: May

Responsibility: High School Guidance Counselor

Strategy #3: The district will review yearly all federal and state mandates that will impact graduation requirements.

Date of Completion/Evaluation: End of the school year

Responsibility: Board of Education & Administration

Strategy #4: The district will work with local business to create opportunities for apprenticeship and job shadowing skills to enhance college and career readiness.





## Rock Port R-II Public School



Date of Completion/Evaluation: Ongoing

Responsibility: High School Principal, HS Guidance Counselor, and Superintendent

Strategy #5 - The Rock Port school district will continue to evaluate and seek additional vocational class offerings to meet student needs.

Date of Completion/Evaluation - End of the school year

Responsibility: HS Principal, Counselor & Vocational teachers

Strategy #6 - Career awareness information and activities will be planned and implemented yearly at all levels.

Date of Completion/Evaluation: End of the school year

Responsibility: Counselor and Administration

### III. Category - Attendance

Goal #1: The Rock Port school district will strive to maintain a K-12 attendance rate of 95% or higher. APR requirement are - 90% of all students will attend school 90% of time.

Strategy #1: The district will develop a committee to research positive incentives for attendance on a yearly basis.

Date of Completion/Evaluation: Ongoing

Responsibility: Developed Committee

Strategy #3: Two week attendance letters will be sent home to students who are falling below the 90% attendance rate.

Date of Completion: Bi-weekly



# Rock Port R-II Public School



Responsibility: Admin/Secretaries

## IV. Category - Data used to drive instruction

Goal #1: The Rock Port School District will use data generated from assessments, surveys, and various other sources to measure student progress and achievement to create a culture of data driven decision making.

Strategy #1: Form a committee to identify all the data points we're currently generating in the building to critically evaluate how applicable they are to student achievement.

Date of Completion/Evaluation: Yearly

Responsibility: Superintendent, Building level Admin, Counselor & Secretary

## Teacher Retention

To recruit, attract, develop, and retain highly qualified staff to carry out the Local Educational Agency's mission, goals, and objectives.

## I. Category 1 - Compensation and Benefits

Goal #1 -Rock Port R-II will strive to attract and retain highly qualified applicants/teachers/support staff with salaries, benefits, and extra duty pay that are competitive in relation to surrounding schools.

Strategy #1: On a yearly basis area schools of similar size to Rock Port will be researched/reviewed annually to ensure that RP is comparable in salary, benefits, and extra duty pay.



# Rock Port R-II Public School



Date of Completion: January- May

Responsibility: Superintendent, welfare committee & Board of Education

Goal #2-The RP R-II School District will continue to emphasize life-long learning by continuing to reimburse for graduate level classes and provide resources and professional opportunities for growth.

Strategy #1: Present teachers through yearly professional development with opportunities to grow in areas to which they individually connect and about which they are passionate.

Date of Completion: Ongoing

Responsibility: PDC and Administration

Strategy #2: Present PD opportunities for teachers with neighboring districts and elsewhere to foster networks for teachers to collaborate and grow with other educators.

Date of Completion: Ongoing

Responsibility: PDC and Administration

## II. Professional Development and Teacher Growth

Goal #1- The RP R-II School District will adopt an annual Professional Development Plan created by the PDC.

Strategy #1: Conduct a staff needs assessment prior to outlining PDC plan for upcoming year.

Date of Completion: February of prior year.

Responsibility: PDC

Strategy #2: Professional Development Committee will plan using backward design to ensure that "long-term" District PD goals are met. Professional Development throughout the year will work as building blocks to reach the long-term goal(s).



## Rock Port R-II Public School



Date of Completion: May of year prior to implementation

Responsibility: PDC

Goal #2 - The Rock Port Staff will develop in-house content specific experts (thinking technology, assessment development, team building, security)

Strategy #1: Determine gap analysis to ensure immediate needs are met, and develop a timeline and assign ownership

Date of Completion: February

Responsibility: PDC and Administration

### III. Teacher Recognition

Goal #1- The Rock Port R-II School District will promote and perpetuate a positive and supportive collaborative culture.

Strategy #1: Yearly staff celebrations (years of service recognition/teacher accomplishments)

Date of Completion: Ongoing

Responsibility: Administration/PLC

Strategy #2: Staff team-building activities will be scheduled quarterly to help boost a positive and collaborative culture (PLC meetings)

Date of Completion: Ongoing

Responsibility: PDC/PLC

Goal #2- Rock Port School District will sustain a teacher mentor program for all new certified employees to the district.



## Rock Port R-II Public School



Strategy #1: New teachers will be placed with a current teacher to help ensure new teacher's growth and success in the Rock Port school district.

Date of Completion: Summer prior to school year starting

Responsibility: Administration

Strategy #2: New teacher and mentor will be provided a resource package that provide information, checklists, etc. to help ensure both mentor and new teacher are successful in their endeavors.

Date of Completion: Pre-service day in August

Responsibility: Administration/Mentor

### Facilities Support, And Instructional Resources

Provide and maintain appropriate instructional resources, support services, and functional and safe facilities.

#### Category 1 - Technology

Goal #1: The Rock Port school district will review and update the district technology plan.

Strategy #1: On a yearly basis the district will assess current technology equipment, and items that are obsolete.

Date of Completion: End of each school year

Responsibility: Tech coordinator & administration

Strategy#2: The Rock Port school district will create a purchasing cycle for replacement of equipment, and purchase of updated technologies.

Date of Completion: End of each school year



# Rock Port R-II Public School



Responsibility: Administration & Tech Coordinator

## Category #2 - Grounds and Maintenance

Goal # 1: The district will develop a fully integrated 5 year plan for all property owned by the district including further development and maintenance.

Strategy #1: Create a needs assessment per building level based on lifecycle projections. Yearly scheduled example replaced of playground woodchips and parking lot gravel.

Date of Completion: Begin in August of 2016 - ongoing

Responsibility: Maintenance and Administration

Strategy #2: Create a committee to evaluate current district property and determine most efficient usage, long term plan development and need. This should also include amount of usage. The committee should include faculty members, board members, select community members.

Date of Completion: Begin in August of 2016 - ongoing

Responsibility: Faculty members, board members, community members

Strategy #3: The district will create a protocol for addressing daily and summer maintenance requests.- a summer maintenance calendar with scheduled two-week blocks of individual building lock-outs for cleaning and maintenance

Date of Completion: Beginning of May

Responsibility: Maintenance and Administration



## Rock Port R-II Public School



Goal #2: Yearly review of transportation needs, equipment and personnel.

Date of Completion: Start in the Spring of 2016

Responsibility: Administration & Transportation

### Category III. Safety Plan

Goal #1: Create a comprehensive safety plan to address school safety issues such as doors, intercoms, training for emergencies - review existing crisis plan

Date of Completion: Begin in August of 2016

Responsibility: TAB Committee, community service representatives

### Parental and Community Involvement

Promote, facilitate, and enhance parent, student, and community involvement in District educational programs.

### Category 1 - Communication with patrons of the Rock Port district

Goal #1: The district will annually review the procedure of relaying information to students and parents on changes for the upcoming school year.

Strategy #1: Create a committee of equal parts representation (elementary, middle school and high school) to review Back to School event. Discussion will include potential of informational meetings with teachers

Date of Completion: May

Responsibility: Committee & Administration



## Rock Port R-II Public School



Goal #2: The district will ensure all social media (twitter, website, textcaster) are updated with current, synched information.

Strategy #1 - Assign a single point of contact for each social media outlet to ensure information is accurate

Date of Completion: ongoing

Responsibility: Administration, Technology coordinator

Strategy #2 - The district will evaluate the effectiveness of the various forms of communication outlets that is used to disseminate information to the patrons on a yearly basis.

Date of Completion: Ongoing

Responsibility: Administration and Administrative Assistants

Strategy #3: The school district will evaluate current district signage and look to improve direction for patrons to the correct locations of the building and building entrances.

Date of completion: Ongoing

Responsibility: Administration & maintenance

### II. Outreach programs and practices

Goal #1: The RP District will plan and promote events for students, parents, teachers, community, and staff to participate in opportunities to learn and grow together.

Strategy #1: The Project Lead the Way Team will develop and implement a strategic plan that creates connections to the community, enhances the PLTW program through





## Rock Port R-II Public School



continuous improvement, and ensures student success in STEM ed. opportunities and careers.

Date of Completion: Ongoing

Responsibility: PLTW Team and administration

Strategy #2: The district will plan activities for students, parents, teachers, staff, and community to connect (Trivia Night, Tech/EdU Cafe, Talent Show, Veteran's Day Assembly, parent volunteers (reading/math intervention and enrichment, for example) etc.)

Date of Completion: Ongoing

Responsibility: Committees (elementary and JH/HS with reps from both meeting occasionally to share, etc.) and administration

Strategy #3: Develop Service Projects to "pay it forward to our community."  
(neighborhood clean-ups, window washing on main street, delivering treats/cookies, raking yards)

Date of Completion: Ongoing

Responsibility: Committees (elementary and JH/HS with reps from both meeting occasionally to share, etc.) and administration



# Rock Port R-II Public School



## Monitoring and Evaluation

After the CSIP Committee has approved the district's Comprehensive School Improvement Plan, the plan is submitted to the Board of Education for adoption. The adoption of the plan is stated in the board minutes. After the local adoption process is completed, the plan is sent to the state supervisor at the Missouri Department of Elementary and Secondary Education.

The dissemination of the plan is accomplished by providing a copy of the plan to all committee members, all staff members, all Board of Education members, and DESE. A copy of the plan is also located in each of the district's libraries, principal offices, and the administration office. Patrons of the district can find a copy of the plan on the district's website and at the public library.

The district monitors the CSIP by having the CSIP committee review the status of the plan at bi-annual meetings. These meetings will be held in June and December. Adjustments are made on an as-needed basis by committee members and the adjustments are reported to the Board of Education at the next scheduled meeting. The Board of Education discusses these adjustments and their relevance to the district's CSIP at this time.

The evaluation process is also ongoing process. The effectiveness of the CSIP is evaluated by surveying staff members, students, and past graduates to see if goals and objectives are relevant and if action plans are being met. The CSIP is evaluated and revised each year after the district's Adequate Yearly Progress report and Annual Progress Report are released.