

	Oklahoma Union School	Child Nutrition Payment Policy
Adoption Date: 8/2/2017	Revision Date(s): 6/26/24	Pg. 1 of 3

Meal Prices 2024-2025							
	Elementary School		Middle School		High School		All Schools
	Full Pay	Reduced	Full Pay	Reduced	Full Pay	Reduced	Adult
Breakfast	\$1.35	\$0.30	\$1.35	\$0.30	\$1.35	\$0.30	\$2.40
Lunch	\$2.55	\$0.40	\$2.85	\$0.40	\$2.85	\$0.40	\$5.00
Total per day	\$3.90	\$0.70	\$4.20	\$0.70	\$4.20	\$0.70	\$7.40

NON DISCRIMINATION STATEMENT

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotope, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/ad-3027.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. mail:
U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or
2. fax:
(833) 256-1665 or (202) 690-7442; or
3. email:
Program.Intake@usda.gov

This institution is an equal opportunity provider.

Child Nutrition Program

The National School Lunch Act passed in 1946, established school lunch programs across the nation. The purpose of the program was to safeguard the health and well-being of the nation's children and to encourage the consumption of agricultural abundance.

The National School lunch program is available to any public or private nonprofit school or licensed residential child care institution. The objectives of the national School lunch program are to make available to all students enrolled in schools and institutions a meal during a period designated as the lunch period; to provide nutritionally adequate meals that are acceptable to students, thus reducing plate waste; to provide assistance to participants to ensure that minimum meal requirements are met; and to ensure that all programs are accountable. School districts and residential child care institutions may receive reimbursement for lunches served to enrolled students at predetermined rates established for free, reduced-price, or full-price meals each fiscal year.

It is the policy of Oklahoma Union Public Schools that all students will establish a "Lunch Account" prior to eating in the cafeteria. **Oklahoma Union Public School is not required to provide meals if payment is not made for the current day's meal or if funds in the student's account are not sufficient to cover the cost of the meal.** It is recommended that student lunch accounts maintain a positive balance to eliminate disruption in Oklahoma Union Public schools ability to provide adequate meal service. Balances can be found in the guardian portal. Additionally, balance statements are sent monthly.

When a negative account balance of \$20.00 per student is accumulated, students will not be allowed to charge meals. Parents may provide a sack lunch or money to purchase a meal for that day. Accounts that remain delinquent after 3 months or have not been set up on a payment plan may be referred to an outside collection agency. The superintendent will make the final decision on referring delinquent accounts to the collection agency.

Methods of Payment

1. Payments may be mailed to Oklahoma Union Public Schools, Child Nutrition program, 13925 State Highway 10, South Coffeyville, OK 74072
2. Payment can be made in person at building offices
3. **Payments can be made by credit card using the Sylogist Pay Application found in the guardian portal.**

Oklahoma Union public schools staff should also prepay lunch accounts. Staff will follow the same policy and procedures as outlined for students. When staff reach a negative account balance of \$20.00 they will not be allowed to charge meals.

Meal charges for the current school year must be paid in full before the final day of school. NO EXCEPTIONS. Money left in the student's/staff account at the end of the school year will be reentered into the student's/staff account for the coming school year. When a student/staff leaves the school district a request for refund of any balance to their account must be made in writing within 30 days of termination of enrollment/employment. Funds left in their account after 30 days will be used as a donation to the Child Nutrition Program.

Free/Reduced Meal Program

Families are encouraged to complete an application for free/reduced meals. You should receive an application with your registration packet or the first day of school. The application can also be accessed on our school website or picked up in school offices. Even if you think you may not qualify, there are a number of programs in our school that are dependent on the number of applications turned in and also number approved. All information on applications is confidential.

Students with food allergies or special needs must have a signed physician statement before changes in the meal can be made. Forms must be updated each year and given to building principals/health staff. Building principals will forward to cafeteria staff.

Parents, students and staff have the responsibility to monitor meal accounts closely to make sure the balance is enough to cover the cost of meals.