



**THE PUBLIC SCHOOLS OF BROOKLINE
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FOR ADMINISTRATION AND FINANCE

Memorandum

TO: Sam Rippin

FROM: Matthew J. Gillis, Director of Operations & Facilities

RE: FY 22 - First Qtr Transportation Budget

DATE: October 18, 2021

CC: Evan Schwartz

Budget Summary

Org	Object	Description	Budget	X-fers	Revised Budget	Actual Exp	Estimated Exp	Est. Available on 6/30
313010	522016	Routing software	\$3,000	\$0	\$3,000	\$0	\$2,800	\$200
313010	524631	Reg Ed Transp	\$407,040	\$29,800	\$436,840	\$0	\$430,200	\$6,640
313010	553010	Dues/Memberships	\$0		\$0	\$225	\$275	-\$500
313028	524630	Public Carrier (MBTA)	\$18,000	\$0	\$18,000	\$3,768	\$13,000	\$1,232
313028	524631	Special Ed Transp	\$2,471,102	\$10,082	\$2,481,184	\$253,219	\$1,840,135	\$387,829
313050	524631	Homeless Transp	\$40,000	\$5,060	\$45,060	\$12,325	\$26,000	\$6,735
313051	524631	Foster Care Transp	\$25,000	\$41,000	\$66,000	\$5,214	\$29,000	\$31,786
313099	510162	Salary	\$67,395	\$0	\$67,395	\$18,588	\$48,807	\$0
313099	524631	BHS Bus (CF portion)	\$128,000	\$14,720	\$142,720	\$0	\$139,520	\$3,200
31305SE-24	524631	BHS Bus (Fee Revolving)	\$6,334	\$43,468	\$49,797	\$0	\$48,000	\$1,797
		Subtotal , initial forecast, 10/18/21	\$3,165,871	\$144,125	\$3,309,996	\$293,339	\$2,577,737	\$438,919

Significant line item availability is summarized below.

\$387,829 is a very early estimate for Special Education transport services is the estimated balance in special education transportation, which is a very dynamic line item. The following items can impact expenditures:

- Changing the maximum rider ship for any particular special education van.
- Additional services (or reduction in services) for both in and out of district riders per the IEP.
- Parents declining mileage reimbursement and requesting transportation services.
- MBTA passes for travel training have always been covered by this line item, but charged separately as we are required to report expenses and riders to DESE separately.

Ridership Summary

Service	# of Riders as of 10/15/21	# of Vehicles
K-8 Regular Education	196	4
BHS - SOBRO	127	2
IN-Town Special Education	43	9
OOD -Special Education	45	28
Homeless Transportation	3	2
Foster care Transportation	2	2

The number of riders directly impacts the number of vehicles needed to provide services, and more so with social distancing guidelines in effect. Homeless and foster care line items are current estimates; we have consistently had to provide those services on and off in recent years.

User Fee Summary

The BHS user fee remained at \$400 per rider for the optional service from South Brookline to BHS and OLS. Ridership the past two years, pre-pandemic and hybrid service, was about 130 riders +/- . The GL budget for BHS transportation does reflect the use of revolving funds, so both line items are shaded to see the full cost of running two buses. The Nov and Dec invoices will be charged to the available fund balance below for the user fee revolving fund. As with prior years refunds have been permitted if the student cancelled service in the first week of school, or if the family moved out the district.