

PowerSchool Forms

GETTING STARTED

1. Log in to the PowerSchool Parent Portal: https://birmingham.powerschool.com/public/home.html

2. Select the Correct Student:

a. Choose the appropriate student from the top ribbon of the screen. If you need to add a student to your account, refer to the "Adding a Student to Your Parent Portal Account" document, which is attached at the bottom of this article.

3. Access the Forms:

a.

- a. With the correct student selected, locate the form using one of the following methods:
- b. Click on the "Forms" icon in the left-hand navigation bar. This will display a list of available forms.
- c. Begin filling out the form as needed.

Donn	ie
Navig	gation
	Grades and Attendance
6	Grade History
Po	Attendance History
2	Email Notification
ą	Teacher Comments
	Student Reports
	Forms

4. If No Forms Are Visible:

Check the tabs at the top of the display (General Forms), as the form may be located under a different tab.

5. The Online Annual Registration (OAR) has multiple pages, so please complete each page for your students.

Donnia		8 å ! 6
Navigation	School Form Listing for James, Dc	
Grades and Attendance	Student Unix Namic Student Inthi Personant Schoology Parent Code	
Attendance History	Your preferences leveral teen configured	
Email Notification	To configure if and how you'l receive notifications for forms, please use the button before to set your preference.	
Comments	General Forms Class Forme Student Support	0
Student Reports		Search tomm.
Forms	Returning Student Verification Process (RSVP)	
School Bulletin Class Registration	1. Sumingham Public Schools Criline Annual Registration - Student Information Prese review the information below and corelad our Evolment office if any changes are eccessary. Last Entry 66/172024010.01.07.PM	Ø Approved
Balance	2. Bitmingham Public Schools Online Annual Registration - Student Contacts Update Prease welly the following parent or guardian adverses has charged please contact the Enclineet Office for this address to be changed in the system) Last Entry: V017/2024 01:18:19 PU	Approved
School Information	3. Birmingham Online Annual Registration Health Information Health Law Entry ISE172024 0114 (4 MM	Approved
Attendance Nonitor	4. Birmingham Public Schools Online Annual Registration - Permissions/Agreements Agreements and Adeox/Adgreents Lait Entry (617/2014/012815 PM	Approved
	5. Returning Student Ventication Process 24-25 Thank You! Law Estry, 06(172024.0121.24 PM	Approved

ADDING STUDENTS TO YOUR PARENT PORTAL ACCOUNT

1. Are students missing from the blue ribbon? Please contact your school for a Single Sign On access letter. After you receive the letter, please follow the steps on the next page to add students.

ADDING STUDENTS TO YOUR PARENT PORTAL ACCOUNT

1. When you are logged into PowerSchool, Click on Account Preferences, located at the bottom of the menu bar on the left.



2. At the Account Preferences screen, Click on the Students tab.



3. Once you are in the Students tab, you will see the name of the student you currently have associated with your account.

4. Click on the Add+ button to add another student.



5. A window will appear. Enter the information for your student in this area. Click on Submit when you are done.

Student Name	Access ID	Access Password	Relationship	
erb Flynn-Fletcher	P-Flynn-FletcherF17		Mother	;
erb Flynn-Fletcher	P-Flynn-FletcherF17	•••••	Motner	
		•		

6. If you entered the correct information, you will see this screen. Under My Students, you will see the student.



7. Repeat these steps to add any additional students to your PowerSchool Parent Account.